

Agenda
Town of Moreau
Town Board Meeting
July 29, 2026
7:00PM

7:00 p.m. Month End Audit Meeting
 Regular Town Board Meeting

Roll Call / Pledge of Allegiance

1. Upcoming Events & Announcements

Privilege of the Floor

***Public comment period, solely for remarks pertaining to tonight's agenda items.*

2. Old Business

3. Building, Planning and Development Office

- 478 Fortsville Road
- Grant Applications

4. Highway Department

- Intermunicipal Agreement – Village of SGF: Vacuum Truck

5. Recreation Department

- Community Garden
 - GroLine Soil pH Tester
 - Field Peas & Oats Cover Crop Seed
- Discussion – Batting cage Fees & Commercial use of the park

6. Supervisor's Office

- Auditing Services

Privilege of the Floor

***Public comment period open to remarks pertaining to town business.*

Personal attacks will not be allowed nor will comments regarding employees.

7. Committee Reports

8. Supervisor's Items

9. Executive Session

10. Motion to Adjourn

TOWN BOARD OF THE TOWN OF MOREAU

RESOLUTION XX of 2026

**AUTHORIZING THE SUBMISSION OF A CONSOLIDATED FUNDING APPLICATION FOR THE
HARRY J. BETAR RECREATION PARK ACCESS PROJECT UNDER THE NYS OFFICE OF PARKS,
RECREATION AND HISTORIC PRESERVATION (OPRHP) -ENVIRONMENTAL PROTECTION FUND**

WHEREAS, the Town of Moreau is submitting a grant application to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) under the Environmental Protection Fund (EPF) Grants Program for Parks, Preservation and Heritage; and

WHEREAS, the proposed project, known as the Betar Park Access Project, will significantly enhance the Harry J. Betar Recreation Park through the construction of a new access road, extended trails, and green stormwater infrastructure to improve public access, safety, and environmental resilience; and

WHEREAS, as a requirement of the OPRHP EPF grant program, the Town of Moreau shall commit to providing a local match of 25% of the total eligible project costs;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Moreau hereby authorizes and directs the Building, Planning and Development Office to submit a grant application through the Consolidated Funding Application (CFA) process to the NYS OPRHP EPF program for funding for the Betar Park Access Project; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Moreau formally commits to providing the required 25% local match of the total eligible project costs, utilizing a combination of the General Fund, H&T Recreation Capital Account Funds, in-kind labor/equipment, and local non-state grant sources (Saratoga County and private), should the grant be awarded; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby designated as the authorized representative to act on behalf of the Town of Moreau in all matters related to this application, including but not limited to the execution of the application, all necessary supporting documents, and the formal State of New York Master Contract for Grants if funded; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

TOWN BOARD OF THE TOWN OF MOREAU

RESOLUTION XX of 2026

**AUTHORIZING THE SUBMISSION OF A CONSOLIDATED FUNDING APPLICATION FOR THE
REZONE MOREAU PHASE II ZONING UPDATE PROJECT UNDER THE NYS DEPARTMENT OF
STATE (DOS) SMART GROWTH COMMUNITY PLANNING PROGRAM**

WHEREAS, the Town Board of the Town of Moreau seeks to apply to the New York State Department of State (DOS) under the Environmental Protection Fund (EPF) Smart Growth Community Planning Program as part of the 2026 Consolidated Funding Application (CFA) process; and

WHEREAS, the DOS Smart Growth Community Planning Program provides vital funding for communities to update Comprehensive Plans, Subdivision Regulations, and perform comprehensive Zoning Updates; and

WHEREAS, the grant program offers funding to cover up to 90% of all eligible project costs associated with the aforementioned land-use and planning updates, requiring a 10% local match from the municipality; and

WHEREAS, the Town of Moreau seeks to aggressively modernize town land-use regulations and further the development of comprehensive zoning updates for Phase II of the ReZone Moreau initiative, building directly upon the groundwork and community feedback established during the 2026 ReZone Moreau Phase I Public Participation effort; and

WHEREAS, these critical zoning updates will align with and facilitate the goals of the adopted but never codified 2019 Comprehensive Plan, the 2014 Transportation Study, the 2008 Local Waterfront Revitalization Program (LWRP) Plan, and the 2014 Farmland Protection Plan, all of which the Town Board hereby reaffirms as valid, applicable, and appropriate guiding documents;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Moreau hereby authorizes the submittal of an application by the Building, Planning and Development Office Resolution to the NYS DOS under the EPF Smart Growth Community Planning Program for the ReZone Moreau Phase II project; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Moreau formally commits to providing the required 10% local match for this reimbursable grant should the funding be awarded; and

BE IT FURTHER RESOLVED, that the Town Supervisor is hereby authorized to act as the official representative of the Town of Moreau to accept any grant funds associated with this application, and to enter into and execute a formal contract, as well as any long-term protection documents and other certifications as required by the State of New York upon award; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

**INTER-MUNICIPAL AGREEMENT
BETWEEN THE VILLAGE OF SOUTH GLENS FALLS AND
THE TOWN OF MOREAU FOR THE ACQUISITION OF A VACUUM TRUCK**

WHEREAS the Village of South Glens Falls (Village) and the Town of Moreau (Town) are immediately adjacent municipalities that collaborate in the Saratoga County Inter-Municipal Stormwater Management Program; and

WHEREAS the Village and Town are operators of Municipal Separate Storm Sewer Systems (MS4) with State-mandated obligations to, among other things, maintain and clean-out storm sewer catch basins; and

WHEREAS the Village and the Town wish to arrange for acquisition and sharing of a vacuum truck in furtherance of their obligation to maintain and clean-out storm sewer catch basins; and

WHEREAS the Village Board of Trustees and the Town Board have determined that such an arrangement would be in the best interests of their respective municipalities by lowering costs of acquisition, maintenance, and operation of the vacuum truck; and

WHEREAS the General Municipal Law authorizes the Village and Town to enter into collaborative agreements such as this; and

WHEREAS the New York State Department of Environmental Conservation Water Quality Improvement Project (WQIP) Grant Program offers funding to municipalities for inter-municipal projects such as this.

NOW THEREFORE, in consideration of the mutual promises set forth in this Agreement, the Village and Town agree as follows:

1. The Village and Town shall jointly make an application for a 2026 WQIP grant award up to \$400,000 to acquire a vacuum truck in furtherance of their MS4 obligations.

2. This WQIP grant opportunity requires 25% local matching funds for the project and the Village and Town will each contribute one-half of the required local matching funds.

3. If the Village and Town receive a grant award sufficient with the matching funds to purchase the vacuum truck desired, the Town shall purchase the vacuum truck on behalf of the Town and Village. While the Village and Town shall own the truck jointly, the truck shall be titled and registered in the name of the Town and stored by the Town Highway Department.

4. The Village Department of Public Works and the Town Highway Department shall share equal access to the vacuum truck. The Village and Town shall share equally in the cost of maintenance and repairs of the truck.

5. The Village and Town shall share equally in the cost of insurance for the truck. The Town shall obtain the insurance coverage for the truck which names the Village as a loss payee for its half ownership. The Village shall amend its municipal liability insurance policy to name the Town as an additional insured in the event that damage occurs during operation of the Truck by the Village.

6. The Village and Town shall jointly establish a log system to track the use of the vacuum truck by each municipality. The Village and Town shall each have at least one staff member trained to operate the truck.

7. This Agreement was approved by the Village Board and Town Board. It may not be amended except in writing approved by both Boards. It may be terminated by written agreement approved by both Boards. This Agreement may also be terminated on 90-days written notice given by one party to the other provided that such notice includes the transfer of all of that party's interest in and rights to the truck to the other party, effective 90-days following the written notice of termination.

8. If not terminated prior, this Agreement shall expire on July 31, 2031. If neither party has otherwise terminated this Agreement on or before January 1, 2031, the parties shall jointly determine the further use or disposition of the truck. If the parties do not jointly determine the further use or disposition of the truck on or before July 31, 2031, the truck shall be sold or disposed of by the Town and any net proceeds divided evenly between the Village and the Town.

IN WITNESS WHEREOF, the Village and Town have duly executed this Agreement as of the date set forth below.

VILLAGE OF SOUTH GLENS FALLS

TOWN OF MOREAU

BY: _____
JOE ORLOW
VILLAGE MAYOR

BY: _____
JESSE FISH
TOWN SUPERVISOR

Dated July ___, 2026

Dated July ___, 2026

STATE OF NEW YORK)
)ss.:
COUNTY OF SARATOGA)

On this ____ day of July in the year 2026 before me, the undersigned, a notary public in and for said state, personally appeared JOE ORLOW, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

STATE OF NEW YORK)
)ss.:
COUNTY OF SARATOGA)

On this ____ day of July in the year 2026 before me, the undersigned, a notary public in and for said state, personally appeared JESSE FISH, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual or the person upon behalf of which the individual acted, executed the instrument.

Notary Public

From: Shellie Wise
Sent: Wednesday, July 22, 2026 7:33 AM
To: Ellen Buttles <recclerk@townofmoreaunyny.gov>
Cc: Jeremy Brogan <recdirector@townofmoreaunyny.gov>; Shellie Wise <
Subject: Re: Garden

Hi Ellen,

The GroLine pH tester was great & worked well. I couldn't find it for a cheaper price [GroLine Soil pH Tester - HI981030 - Hanna Instruments](#) \$155

It does require a variety of solutions (calibrating, electrode storage, buffering, etc.) and batteries which need replacing eventually. That would mean added costs in the future. The \$155 kit comes with everything. I'd be taking pH readings in the fall.

Checked with the gardeners and they're on board with trying the Field Peas & Oats cover crop. We'd need ~1000 square feet so 5 pounds should cover that.

Below are the prices listed cheapest to most expensive. Shipping is not included. If the Town approves it and we can afford it, we would plant in September.

[Fedco Seeds](#) 10 lbs. for \$26 price/pound = \$2.60

[TrueLeaf Market](#) 5 lbs. for \$18.07 price/pound = \$3.61

[Urban Farmer Seeds](#) 5 lbs. for \$20 price/pound = \$4.00

[High Mowing Seeds](#) 5 lbs. for \$20.30 price/pound = \$4.06

[Hudson Valley Seed](#) 5 lbs. for \$22.99 price/pound = \$4.60

[Johnny Seeds](#) 5 lbs. for \$24.80 price/pound = \$4.96

Let me know if you need any other information.

Thanks Ellen.

Shellie

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: Supervisors

Date: 7/22/2026

Description of Purchase Request:

Auditing services for 2025 AFR discrepancies and to review sewer split to ensure compliance.

Vendor's Name and Address:

Price: \$ 2500-3500

MMB & Co.

11 British American Blvd.

Latham, NY 12110

Vendor's Name and Address:

Price: \$ Hourly rate \$475, estimating 5-8 hours so
\$2375-\$3800

Bonadio & Co., LLP

432 North Franklin Street #60

Syracuse, NY 13204

Vendor's Name and Address:

UHY 276 Dix Ave Queensbury, NY 12804

Price: \$ NA-Did not respond to Voicemail or email

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: A1320.4 INDEPENDENT AUDIT AND ACCOUNTING

Balance in account and date: \$5500.00 as of 7/22/2026

Was this item/service included in the current year budget? ☒ Yes ☐ No

If yes, amount budgeted for the current year: \$ 5500.00

Department Head's Recommendation: MMB & Co. -Per Wilton Comptroller, Maria Moran, they use MMB & Co. for their yearly external auditing and accounting support services and they have had a positive experience with them. She highly recommends them.

Board Approval Received: ☐ Yes ☐ No

Date Approval Received: Click or tap to enter a date.

Vendor Authorized: Click or tap here to enter text.

RE: Town of Moreau Consulting Agreement Fee Proposal

From Jennifer Menard <JMenard@mmb-co.com>

Date Mon 7/20/2026 11:46 AM

To Krystal Smith <accounts@townofmoreauny.gov>

You don't often get email from jmenard@mmb-co.com. [Learn why this is important](#)

Hi Krystal,

Thank you for reaching out to us regarding potential service opportunities. I understand that you spoke with Alan last week while I was out and that you were obtaining additional bids and the necessary approvals for these services.

Please let me know as soon as a decision has been made regarding your service provider selection. If you choose to work with our firm, I want to ensure we can complete the work within the timeline required by the state.

I will be your primary point of contact moving forward. I look forward to hopefully working with you!

Thanks,
Jen

From: Alan Clink

Sent: Tuesday, July 14, 2026 4:21 PM

To: Krystal Smith <accounts@townofmoreauny.gov>

Subject: Town of Moreau Consulting Agreement Fee Proposal

Good afternoon Krystal,

It was great speaking with you this afternoon.

With respect to the anticipated consulting engagement between the Town of Moreau (the "Town") and our firm, which will include providing guidance to the Town on correcting the errors related to the Sewer Fund and Capital Projects Fund reflected in the Town's 2025 Annual Financial Report (AFR), as referenced in the notification received from the New York State Office of the State Comptroller on July 14, 2026, as well as guidance regarding the accounting and reporting treatment of these transactions on a prospective basis, we propose to bill the engagement at the standard hourly rates of the personnel assigned to the work. Based on our current understanding of the scope of services, we estimate the total fee to range from \$2,500 to \$3,500. Should circumstances arise that may result in fees exceeding this estimate, we will

discuss the matter with the Town and obtain concurrence before performing any additional work that would result in an overrun of the estimated fee.

Please let me know if there is any additional information needed from us.

Regards.



Alan W. Clink, CPA

Audit Partner

****Upcoming Out of Office:***

Thursday and Friday, July 2nd & 3rd

☎ (518) 250-4513

📍 11 British American Blvd.

🌐 Latham, NY 12110

🌐 [Visit our website](#)

[Send a secure file](#)



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July 17, 2026

Town of Moreau, New York
351 Reynolds Road
Moreau, New York 12828-9261

Bonadio & Co., LLP (Bonadio) is pleased to submit this engagement letter to provide professional consulting services for the Town of Moreau, New York ("the Town"). The proposed scope of services, roles and responsibilities, staffing, timing, and fees associated with this engagement are outlined below. The services are governed by this engagement letter together with the Terms & Conditions located at Bonadio Terms and Conditions (collectively, the Agreement).

Scope of Services and Roles and Responsibilities

The services under this engagement letter will be performed in accordance with the Statement on Standards for Consulting Services (SSCS) issued by the American Institute of Certified Public Accountants (AICPA). Consulting services differ fundamentally from attestation services. These services are advisory in nature and do not constitute an audit, review, or compilation of financial statements, nor are they intended to provide any assurance regarding financial information or internal controls.

Our engagement will be designed to perform the following services:

1. Assistance with questions from NYSOSC related to the Town's Annual Financial Report (AFR) prepared by the Town for the year ended December 31, 2025, on an hourly, as needed basis;
2. Assistance with bookkeeping and accounting assistance such as the sewer districts, capital projects, and other assistance as requested during the year ended December 31, 2026, on an hourly, as needed basis.

Bonadio Responsibilities

Bonadio will meet with your chosen personnel regarding the consulting engagement. This consulting engagement will be approved by the Town's management and executed by us. We will direct, review, supervise, and conduct the day-to-day performance of the consulting services conducted by us. However, we will not perform management functions, make management decisions, or act or give the appearance of acting in a capacity equivalent to a member of the Town's management or as an employee of the Town.

Town's Responsibilities

You agree to provide timely access to all necessary information, personnel, and documentation. Further, you agree to assume all management responsibilities for these services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

432 North Franklin Street, #60
Syracuse, NY 13204
p (315) 476-4004
f (315) 254-2384

www.bonadio.com

Town's Responsibilities (Continued)

We may provide you with a questionnaire or other document requesting specific information. Completing those forms will assist us in making sure you are well served for a reasonable fee. We will not verify the information you give us; however, we may ask for additional clarification of some information.

Fees

It is expected that Timothy J. Doyle will serve as the primary consulting resource for this engagement. The fee is based on anticipated cooperation from you and your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate. All invoices are due and payable upon presentation.

Our fees for these services will be based upon the amount of time required at our standard hourly rates, plus out-of-pocket expenses. Any ongoing assistance with governmental accounting will be billed at our hourly rates as noted below by the applicable level staff.

Our rates are listed below for applicable levels:

Level	Hourly Rate
Partner/Principal	\$475
Manager	\$295
Senior	\$215
Staff	\$165

All invoices are due and payable upon presentation. Amounts not paid within 45 days from the invoice date will be subject to a late payment charge of 1.5% per month (or the maximum rate permitted by law, if less).

Other

You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

Town of Moreau, New York
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If you have any questions regarding the information contained in this proposal or on any other matter, please contact me at tdoyle@bonadio.com or 518-464-4080. This letter constitutes the entire agreement between you and Bonadio regarding the subject matter herein and supersedes all prior agreements or understandings. If this letter correctly expresses your understanding, please sign the enclosed copy where indicated below and return it to us. We appreciate the opportunity to serve you.

Very truly yours,

BONADIO & CO., LLP



by:
Timothy J. Doyle, CPA
Partner

Accepted and agreed to:

Management signature: _____

Title: _____

Date: _____