

Agenda
Town of Moreau
Town Board Meeting
November 22, 2016

7:00 p.m. Regular Town Board Meeting

Roll Call / Pledge of Allegiance

1. Executive Session
2. Approval of Minutes
 - November 1, 2016 – Budget Workshop
 - November 2, 2016 – Budget Workshop
 - November 8, 2016 – Regular Town Board Meeting
 - November 10, 2016 – Public Hearing; 2017 Preliminary Budget
3. Set Future Meetings & Workshops

Public Comment Period: **This time period is for comments and questions which pertain to agenda items.*

4. Old Business
 - Policy Resolution – Compensation for Town Employees attending Town Board Meetings
 - Deer Run & Pheasant Way Speed Reduction Request
 - Recreation Fees
5. Highway Department Requests
 - Gradall – Front Window Assembly
 - Gutter Broom – Tilt Assembly
 - 2008 Mack – New Oil Pan
6. Curb Cut & Concrete for Handicap Accessibility
7. Intermunicipal Agreement with the Village of South Glens Falls
8. 2017 Contracts
 - BID – Transfer Station
 - RFP – Attorney
 - RFP – Annual Update Document (AUD)
9. Purchase – Desks for Building Department Clerk and Assessor
10. Authorization to Sign Contract – Jake Losaw Custom Carpentry
11. Discussion – Income Survey
12. Hire – Transfer Station Vacancy
13. Supervisor's Items

Public Comment Period: **This time period is open to any comments and questions from the audience.*

14. Committee Reports
15. Motion to Adjourn to Executive Session if Necessary

A budget workshop of the Town Board of the Town of Moreau was held on November 1, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The workshop was called to order at 6:30 p.m.

Town Board Members Present

Alan VanTassel	Councilman
Gina LeClair	Councilwoman
Bob Prendergast	Councilman
Todd Kusnierz	Councilman [arrived at 7:15 p.m.]
Gardner Congdon	Supervisor [arrived at 6:36 p.m.]

Town Board Members Absent

None

Also present: Leeann McCabe, Town Clerk; Francine Thibodeau, Principal Account Clerk; Reed Antis, Planning Board Member and Town Resident; Brigid Martin, Village Resident

The workshop started with account A1315.1 by Francine Thibodeau stating, that based on the Special Project Aide's hours, she reduced his salary by \$1,324.00. In 2015 he only worked 891 1/2 hours.

The next item for discussion was the Landfill (LF8160). Francine Thibodeau stated that she had spoken with Liz Rovers regarding the monitoring. With new regulations, the Town can monitor less. The goal is to have it in place for September 2017 but it's not automatic. She stated that an application has to be filed for custodial care. The Supervisor had cut the contractual line from \$20,000.00 in 2016 to \$10,000.00 for 2017. His reasoning was that the Town could do repairs and mowing on their own. Councilwoman LeClair stated that Liz Rovers recommended \$9,000.00 for mowing and \$6,000.000 for the vents and erosion. Ms. Thibodeau asked the Supervisor if he had spoken with Ms. Rovers and he replied that he couldn't get a hold of her.

The conversation switched over to the Supervisor asking the Board about making the Highway Clerk position full-time. He commended her for doing a good job and also stated that if she were full-time she could take care of the Storm water reporting. The Supervisor made comments about how the MS4 reporting had been done and that corrections had to be made. The Supervisor stated that the future looks good with sales tax. Ms. Thibodeau stated that her salary would come out of the General Fund which would have nothing to do with sales tax. There was discussion as to how the full-time position would be paid. The Supervisor stated that he would look at this tomorrow to see if she could be paid by the Town Outside with sales tax.

Councilman Prendergast stated that they were discussing the Landfill portion of the budget and the Supervisor had spent 20 minutes on Highway. He asked that they get back to the budget and discuss the Landfill. The Supervisor was unhappy with the conversation and left the workshop at 6:51 p.m.

It was agreed that they should increase LF8160.4 back to \$17,000.00.

Account LF1990 was discussed and decided to keep this contingent account at \$0.

The next topic for discussion was the Recreation Department (A7140). There were two items added into the .4 account. A 0 turn mower in the amount of \$3,887.00 (with an older mower being recycled out) and \$5,100.00 for 3 AED's. Councilman VanTassel stated the need for new soccer goals and it was decided that these could be put into the HT7180.4 (Town-Wide Recreational Capital Project). \$11,100.00 was put into this account for 3 sets of goals.

Councilman VanTassel stated that there is no re-investment into lawn care at the park and thought that it was not logical to take this out of the budget. \$9,000.00 was put back into the budget (A7140.4) for fertilization. There was conversation as to the Schools using the Town's fields at no cost. It was decided that there should be a meaningful conversation with the School as the Town is footing the bill for all the

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maintenance. He stated that Sandy will set up an appointment with the Athletic Director at the School for discussion on the matter.

The total contractual was increased to \$60,000.00 (A7140.4) plus the fertilization of \$9,000.00 brought this account to a total in .4 of \$69,000.00.

Councilman VanTassel commented on field usage and the red clay dust that's not as thick as it should be. If the fields aren't flipped as often as they should be, the sand comes up to the surface. The cost for the dust is \$800.00 per truck load and they would need 22 loads to cover the 10 fields. Right now the fields have about 2" of dust and it is recommended that there be 3" - 4". Councilman Kusnierz thought that a 4 year plan would be best. He recommended doing a 1/4 of the fields this year and then 1/4, 1/4, 1/4 for the following three years. \$6,000.00 was put into account HT7180 for red clay dust.

Discussion on account A7310 was next. Sandy Mahoney is to be checking on the requirement for having a row boat as the one at the beach is leaking. They also need a new safety board as the current one isn't repairable.

\$500.00 was added to A7310.2 equipment for a safety board and the total contractual was increased from \$5,000.00 to \$8,000.00 (A7310.4).

Recreation revenues were discussed next. Field use fees were reduced from \$38,000.00 to \$30,000.00. Councilman VanTassel stated that they need to stay away from in-kind services otherwise the Town won't continue to run. He also stated that they're looking to break even on the programs at the Park, it shouldn't be at the Town's expense.

The next line item for discussion was B1990 Town Outside Village Contingent Account. Fran stated that these funds are used only if they run out of money someplace else. She stated that you can't use the money out of this account, you would need to transfer to the account that it's needed. The Supervisor had reduced the amount from \$10,000.00 in 2016 to \$5,000.00 in the tentative. It was agreed that this amount would remain at \$5,000.00.

Account B3410 has a line item for Dry Hydrants in the amount of \$2,400.00. The intent was to get this taken care of out of the 2016 Budget but in case it can't be done, it's budgeted for in 2017.

Account B3620 was discussed next. Councilwoman LeClair asked why Ben Marcantonio wasn't using the Town Truck and it was replied from Francine Thibodeau, that she heard the truck wasn't safe. Councilwoman LeClair stated that she would speak with the Highway Superintendent to see what's wrong with it. The Board members were in agreement, that any time the Town truck isn't safe, they should be made aware. The Contractual (B3620.4) was reduced from \$16,000.00 to \$13,000.00.

Account B4020.4 was increased from \$2,500.00 to \$3,500.00.

Account B8010 was discussed next. There was \$36,000.00 budgeted for 2016 and they've used \$20,000.00 up to September. It was stated that if they're going to be using Jim Martin for the Zoning update, they'll need what's in the tentative and most likely more. Reed Antis stated that Mr. Martin has been getting the Planning Board up to speed. They discussed the Zoning Administrator position who has a wealth of knowledge vs. an Assistant Building Inspector who would have the same qualifications. The Town's strategy was to offload the work of the Building Inspector onto a Zoning Administrator. Councilman VanTassel stated that Mr. Martin has created a flow chart that helps the department understand the work flow process so that everything runs better. Councilman VanTassel stated that he's been writing his own letters with regard to code enforcement and he wants to get this job off his plate. Councilman VanTassel stated that they would like to see him concentrating on Zoning matters and get the value out of the money that they're spending. They didn't feel that Matt was ready to handle the Zoning Administration for the Town. Councilwoman LeClair stated that when they re-negotiate his contract, they can tell him what they want him to do and what Kathy should be doing. Councilman VanTassel stated that they can cancel the contract at any time but they need to budget for this not changing. The contractual line items for both (B8010.4) and (B8020.4) were both increased from \$25,000.00 to \$30,000.00.

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There were no changes made to the tentative budget for B8160 – Refuse and Garbage.

The next topic of discussion was Drainage (B8540). Councilman Kusnierz stated that MS4 reporting comes out of this account. It was reported that there are new DEC regulations and there will be more regulations in the spring. The tentative budget request was for \$16,000.00 and it was reported that the Highway Superintendent thought this was a firm number. The Supervisor had cut this number to \$5,000.00. It was agreed that they would put this number back up to \$16,000.00 for account (B8540.411).

There were no changes to account B9901.9.

There was discussion on revenues for Planning and Zoning. Councilman Kusnierz asked about the sales tax (B1120). Francine Thibodeau stated that all the sales tax is going into the Highway Fund, the Fire Company and to Saratoga County. Councilman Kusnierz asked how they make up the \$100,000.00 that was previously in this line item. Ms. Thibodeau replied that it's coming out of Fund Balance (Town Outside), which has an estimated \$2.2 million balance. Councilman Kusnierz asked if there was going to be no Fire Tax this year and Ms. Thibodeau replied that this was correct. Councilwoman LeClair reported that 100% of Sales Tax is going to Town Outside. Any excess sales tax at the end of the year would be put into the Building Department. Councilman Kusnierz asked why they wouldn't be putting less sales tax toward the Fire Co. budget. Francine Thibodeau stated that the Village gets their own sales tax money so technically our sales tax should go more toward the Fire Co. than the General Fund. Councilman Kusnierz stated that by eliminating the Fire tax it puts a significant burden on the other funds. The discussion continued as to the application of sales tax to offset the Fire Co. tax. It was explained that the residents inside the Village will have an increase in their portion of the tax rate, on top of the 15% increase they just received from the Village and the rate for residents outside the Village will be a \$.09 savings. Ms. Thibodeau stated that this is the fair way to handle the sales tax. Councilman Kusnierz asked for clarification on the amount budgeted for the Fire Co. Ms. Thibodeau replied \$505,000.00 in sales tax for fire protection. Councilman VanTassel stated that the Fire Co. agreed to put \$50,000.00 of that aside toward the purchase of a new truck. Councilman Kusnierz stated that they funded the Fire Co. with \$480,000.00 this year. He suggested, that if you divide the \$480,000.00 in 1/2 and subtract that from \$505,000.00 and came up with a tax rate, you would be cutting the fire tax and generate revenues in the General Fund. Ms. Thibodeau explained that because of the tax cap between the Fire Co. and the General Fund, the Town can't use more than \$1.2 million. If the Fire Co. is \$0.0, the General Fund can use the entire \$1.2 million. She stated that if they split it, the \$240,000.00 would have to come out of taxes and that would be shifted over to the Fund Balance. Councilman Kusnierz stated that he was concerned with the structure. Councilwoman LeClair asked if the Fire Co. splits as they are intending to do, what happens with the tax cap to the Town. She asked if it would make a difference as to how they're handling it this year. Ms. Thibodeau didn't know and was asked by the Comptroller's office to give them a call when she had more information. Councilman Kusnierz stated that they would be their own political subdivision and would have their own 2%. Councilman VanTassel asked about the split in the Fire Co. and Councilman Kusnierz explained that they would no longer be a fire protection unit and could set their own taxes. The concern was for next year and Ms. Thibodeau stated that it all depends on sales tax. Councilman VanTassel stated that he wasn't overly concerned the way it is but also stated that he doesn't have the experience that the other Board members do. Councilwoman LeClair stated that there's no easy answer. She did say that people don't care how much they pay for certain line items, they care about the overall bill.

Discussion moved to A5132.489 – cleaning (Highway Garage). After discussion as to who would do the cleaning and whether or not it would be in someone's job description. Ms. Thibodeau stated that it was previously budgeted in A5010.1 but that was when they had an employee doing the work. We now have a subcontractor and so it should come out of .4 account. Councilman VanTassel asked what the \$1,600 was for in the A5132.489 account. Ms. Thibodeau thought it was for the cleaning of tanks or some requirement that they have. It was decided to increase the amount from \$1,600.00 to \$2,900.00.

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They discussed the requested Nova chipping on Farnan Road (DB5112.493.4). It was stated that if they don't put down a top coat now, they will have to pay double later. It was decided to leave the request as is for \$78,350.00 in the grand total of \$426,050.00.

They discussed DB5110.457 – Trees and it was decided to leave the tentative amount of \$10,000.00 as is.

There was discussion as to whether the Board wanted to move the Board meeting from Election Day (November 8, 2016) to Wednesday (November 9, 2016). Councilman Kusnierz stated that it would depend on Kevin Feuka from C2ae and if he is able to attend on Wednesday. There was a thought that they might have the Board meeting on the night of the public hearing. Ms. Thibodeau stated that the Board needs to adopt the budget following the public hearing and asked if the Board wanted to schedule a special meeting directly after. The budget has to be adopted by November 20, 2016 and there's no regular Town Board meeting before November 20, 2016 so a special meeting would have to be scheduled. Councilman Kusnierz stated that he would contact Mr. Feuka to see if he's available on November 9, 2016 before they change the date of the Board meeting. He stated that he would let the Town Clerk know tomorrow.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz to set the Public Hearing on the Town of Moreau Preliminary 2017 Budget for November 10, 2016 at 7:00 p.m.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Absent

Ms. Thibodeau stated that she would have all the changes calculated for tomorrow night's meeting. The topic of discussion tomorrow will be on salaries. Councilwoman LeClair stated that she would be meeting with Judy Dahoda tomorrow. There was some discussion as to how they will proceed with salaries this year. Councilman Kusnierz stated that there will never be a solution that makes everyone happy. His opinion to make headway this year is to give 2% across the board and have a longevity bonus. He would like to see a 10 year bonus, then a 10-15 year bonus and a 15-20 year bonus with a % of the salary being paid out at the end of the year. He stated that the Board doesn't have a lot of time to get into the nitty gritty of it. He stated that would be a whole year process. Councilman VanTassel stated that the 2% across the board won't address all of the issues. Councilman Kusnierz stated that the benefit package the Town provides is better than the private sector. Councilwoman LeClair agreed and stated that the medical and retirement packages are far more superior to those in the private sector.

The workshop adjourned at 9:15 p.m.

Respectfully submitted,



Leeann McCabe
Town Clerk

A budget workshop of the Town Board of the Town of Moreau was held on November 2, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the workshop to order at 6:04 p.m.

Town Board Members Present

Alan VanTassel	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Gardner Congdon	Supervisor

Town Board Members Absent

Bob Prendergast Councilman

Also Present: Leeann McCabe, Town Clerk; Reed Antis, Town Resident and Planning Board member, Brigid Martin, Village Resident

The topic for discussion at this night's budget workshop are salaries. Francine Thibodeau stated that she changed the General Fund based upon the changes that were made. She put the salaries in for the people that she did know and used the tentative budget to help fill the gap in the meantime. The Fund Balance has now increased to \$55,683.00. The Supervisor asked, as they get closer to adopting the budget, will there be any more information on the unexpended. Ms. Thibodeau stated that you don't apply that to the budget for the tax rate, you have to wait and use that in February, when the books are closed out.

The Supervisor asked where they were at with the money for Erie litigation. It was replied that account A1355.4 was increased from \$50,000.00 to \$175,000.00.

Personnel was discussed next. Councilman VanTassel stated that the Board would have liked to have been further down the road on the analysis of the current salary structure for all employees. He stated that they would like to have the project done so that they can come to some sort of stabilization or equalization. He had spoken with Judy Dahoda from Saratoga County and she has a gentleman's name who would come and work through a workshop with the Town. He stated that it makes sense to take them up on the offer. In order to put a plan in place that has things built into it, such as steps through the first five years and moving into longevity would take some time and won't be done tonight. He stated that although this can't be done tonight, there are some people whose salaries need to be addressed.

They discussed Clerks in the Town and Councilman VanTassel stated that there are differences in job titles, duties and responsibilities. He suggested that with the Court Clerks and the Building Inspector's Clerk, their pay as it relates to the amount of time they've been employed with the Town and with their job duties and responsibilities, look like they're not paid at a rate similar to people in those same roles, in similar sized towns. Councilman VanTassel recommended, that above and beyond the 2%, to bump the salaries for a few select people. For Kathy Perez, Building Inspector's Clerk, a bump of \$1,000.00 plus 2%, for Linda Blackburn, Court Clerk, a \$500.00 bump plus 2%, for Jennifer Miller, Court Clerk, moved to \$30,000.00. He stated that the Town Justices have come before the Town Board and their justification was that there was an agreement that once she had the job and passed the civil service test, there would be an increase to this salary. They wanted to bring her to a level that the other Clerk had recently started at. He stated that the total impact, before the 2%, is adding \$3,000.00 to the budget. He suggested that the Deputy Town Clerks, although one started before the other, they don't have a significant amount of tenure and comparing salaries with other Clerks who have similar job duties and responsibilities would receive an additional \$500.00 plus 2% each. Councilwoman LeClair stated that longevity was discussed when Judy Dahoda had met with them. She thought this was a good place to start and that the salaries may be adjusted next year. Ms. Dahoda will be getting some information together for Councilwoman LeClair that would show how steps are made for longevity.

Discussion continued on salaries for Recreation employees. Councilman VanTassel stated that he's gone on record before that there are a few employees that aren't typical annual laborers. They aren't college or high school kids that come in to work. These are employees that stay. These people do jobs that are above and beyond the duties of a standard laborer. They were talking specifically about Jim Davenport and

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Keith Vance. Councilman VanTassel stated that the recommendation from Ms. Dahoda was to give each a stipend to be paid at the end of this year and stipends at the end of future years to be based on performance. Ms. Thibodeau stated that they had calculated the stipend based on the hours worked and the difference between the rate of pay between a transfer station laborer and what they are currently paid. The contention is that they do a whole lot more than laborers at the Transfer Station. There was a very lengthy discussion as to giving stipends for this year and adjusting hourly rates for next year. There was also discussion as to the duties that are performed by these two individuals that aren't in their job descriptions. They work on electrical and plumbing as well as their regular duties. In conclusion it was agreed that there would be no stipends and their starting rate of pay for 2017 would be \$13.00 per hour.

The next topic for discussion was the position of the Recreation Maintenance Supervisor and job description for that position. Ms. Thibodeau stated that per her conversation with Judy Dahoda, the person in this position is able to sign vouchers. Councilman VanTassel stated that he's been led to believe that he's not a supervisor. Ms. Thibodeau stated that she had gone over the job description with Pete Corlew over the summer and he was ok with the job description because the Town wanted him to sign vouchers. Councilman VanTassel stated, that after talking with Ms. Dahoda, the Town would benefit by having someone a little bit more responsible for buildings and grounds across all of the Town properties. He stated that Ms. Dahoda has created a job title and description for multiple towns of Town Rec and Properties Manager. They would have to sit through an exam and pass it in order to move on and change the job description. She didn't feel that Moreau was big enough to warrant a buildings and grounds person but she does understand the situation the Town is at with Rec. The Supervisor stated that it was an excellent idea and that they should look into it as long as it isn't preconceived that they're going to move someone who's presently in the position into the new one. Councilman VanTassel asked if they want to address this position in 2017. He also wanted to go on record stating that he doesn't want to have this same conversation in 2017, that they don't have anyone responsible for buildings and grounds. Councilman Kusnierz asked if this position is an expansion of what they currently have or a brand new position. Councilman VanTassel stated that they're looking to combine Town Parks with Properties Manager into one job title with a clearly define role. Councilman Kusnierz stated that because of the lateness of the process, they should have a well thought out conversation on the position in 2017. He thought we could get by another year with what we have. The Supervisor stated that there's enough money left in contingent to get it created so when it's needed next year the money would be there. It was stated that this would be a good idea.

The next topic was A7310. Councilman VanTassel stated that there was \$4,000.00 budgeted last year for a Rec person that never got hired and it was taken out of the 2017 Tentative budget. He stated that they should reconsider putting it back in. He stated that it makes more sense to pay someone to make copies and deliver them to the schools rather than to pay Sandy at her rate of pay to get this done.

The Supervisor wanted to know why the Dog Control Officer had a key to his office. It was explained that the key was to the Supervisor's door to the hallway and not to his personal office. He has the key so he can make copies of documents if he's called down during hours that the Town Hall isn't open. Councilman Kusnierz asked if this was the only copier and it was replied that there is a copier in the Building Department. The Supervisor was of the opinion that copies don't need to be made at night. Councilman Kusnierz thought that he needed to have his citations in triplicate. There was discussion that they might have his forms printed in triplicate to avoid having to come in and make copies. The Town Clerk stated that the entire Board was consulted by Elizabeth and it was agreed that the Dog Control Officer should have a key. The Supervisor's concern was that his office is exposed and there are confidential records that could be seen. Ms. Thibodeau stated that anything confidential should be locked up. The Town Clerk stated that she would be putting a lock on her door as the locks that are there don't work. Councilman Kusnierz suggested moving the copier out in the hallway and the Supervisor agreed. It was asked if there were any other copiers and it was stated that there was the shared copier between the Assessor and Building Inspector's offices and that the Assessor also had an older copier in her office. They suggested having the older copier put in the hallway. Councilwoman LeClair stated that the cleaner has a key to the Supervisor's office as well and asked what differentiates between him having a key and the others having keys. The Supervisor stated that he didn't want the Dog Control Officer to have a key. The Town Clerk stated that she had a small copier that they could put in the conference room. The Board seemed to be agreeable to this suggestion and asked to get the key for the Supervisor's office back from the Dog Control

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Officer. The Town Clerk stated that if you're taking a key away from the Dog Control Officer, they should take the Recreation Program Director's key back as well. Councilman VanTassel stated that there was a difference because Ms. Mahoney is an employee of the Town. Ms. Thibodeau corrected Councilman VanTassel by stating that Dexter Baker is an employee as well. Councilwoman LeClair stated that he's a sworn officer of the Town. Councilman Kusnierz asked that the extra copier in the Assessor's office be placed in the hallway and asked that the keys from the Recreation Program Director and the Dog Control Officer be returned. Councilman VanTassel stated that he would speak with the Dog Control Officer to see what he's copying. He thought that if it's a form that can be produced in triplicate, that might even be cheaper than the toner used to make the copies. He also stated that we will ask for the keys back.

The next discussion was on the beach. Councilman VanTassel stated that it has been suggested that they make one lifeguard, who is a little more seasoned, a head lifeguard, with more pay. Councilwoman LeClair stated that if they could find an adult, it would also help out at the end of the season when the college students have to leave. Councilman VanTassel stated that we need some leadership at the beach. Councilman Kusnierz stated that if they're going to pay a head lifeguard \$14.00 per hour, they'll need to make a commitment to the Town that they'll stay until the end of the season. Councilwoman LeClair stated that there are places that offer the extra pay back to the employee if they stay until the end and if they leave early, they don't get the additional amount. Councilman Kusnierz suggested a stipend if they stay. Councilman VanTassel stated that they could pay the head lifeguard \$13.00 per hour with the understanding that they would get an additional \$1.00 for every hour worked at the end of the season, providing that they stay. Councilman Kusnierz liked the incentive to keep any of the lifeguards until the end of the season. Councilman VanTassel stated that his concern is more of supervision than the issue of staying to the end of the season. He suggested to keep it clean, they could just keep it at \$14.00 per hour for budget purposes for the head lifeguard. There was no opposition.

The next topic was of the Principal Account Clerk salary. Ms. Thibodeau asked if they finished the Recreation portion and asked if Peter Corlew and Bruce Siergiey were each getting 2%. The answer was yes.

Councilwoman LeClair reported, that as of December 1, 2016, anyone who makes just under about \$47,000.00 will have to be paid overtime after 40 hours or given compensation time. Ms. Thibodeau's salary is at \$45,973.00 in the tentative budget. She is working at a maximum capacity and to require her to take comp time would mean she is unable to get everything she needs to do completed. The recommendation was to bring her to the new State minimum salary. Councilman VanTassel stated that after talking with Judy Dahoda, he feels that she's way underpaid. The Principal Account Clerk's salary was adjusted to \$48,000.00 for 2017.

The next topic of discussion was regarding the possibility of creating full-time positions for the Highway Clerk and Assessor's Clerk.

The Supervisor stated that with regard to the Highway Clerk, they are looking at how this person would be paid. Ms. Thibodeau stated that she would need to know what percentage of pay she would be using as Town Outside and what percentage would be from General Fund. She stated that she needs to know this for budgeting. The Supervisor mentioned her handling the Storm Water reporting and that would be a Town Outside fund. The discussion questioned how much time she would spend and Ms. Thibodeau stated that she didn't feel it would be 50/50. Supervisor Congdon stated that he would talk with the Highway Clerk tomorrow. The Supervisor commented on how he didn't understand why the rule was in place that her salary would have to come out of the General Fund. Ms. Thibodeau replied that the position is administrative. The Supervisor argued the rules and asked why her salary would go against the Village tax payers.

The Supervisor changed topic and asked if there wasn't any way they could move the regular Town Board meeting from the 8th to the 9th. Councilman Kusnierz explained that Mr. Feuka wasn't available on the 9th. The Supervisor was under the opinion that they didn't need Mr. Feuka in person, he could submit something in writing. He stated that all the Town is getting is a report. He further suggested that they ask him not to come so the Town wouldn't have the expense. Councilman Kusnierz stated that there will be a

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number of people in attendance that may have questions. Due to time constraints, they left the regular Town Board meeting to be held on November 8, 2016.

Ms. Thibodeau asked if they were giving Matt Dreimiller a 2% raise and the answer was no.

Councilman VanTassel stated that he had talked to Matt about the Building Department truck not being safe. Kathy had reported that the Highway Department inspected it and told them it wasn't road worthy so they brought it to Maltbie's or some other dealership who gave a full inspection report. He asked her to get a copy of the report to him right away and as of today, she hasn't given it to him. He stated that they should get the truck into someone soon and have it inspected if we can't find the paperwork. Councilman VanTassel stated that he has a call in to the Highway Superintendent to discuss the matter. He thought he might be able to shed some light on the subject. He also stated that last night was the first time he had heard mention of the problem with the truck.

Ms. Thibodeau stated that they had in the Assessor's budget \$13,795.00 for a part-time clerk. She asked if that figure was to be doubled or do they go with what the Assessor requested at \$27,000.00 which will probably cause problems. Councilwoman LeClair stated that she didn't want to take any steps backward with salaries. There was discussion as to the percentage of how the job would be split between the Assessor and the Building Department. The Assessor had the thought that the job would be split 50/50 and the Board thought differently. The Supervisor stated that they would have a description and go over the rules of the job so that there's no confusion as to the time spent in each department. The Supervisor stated that the Town is at the point where they can afford this position and share it between the two departments. Councilman Kusnierz asked who the Supervisor would be. Reed Antis spoke and stated that it's been an issue for at least 10 years, in that the clerk can only do what the Assessor allows them to do. He stated that the last two people who have been in that position have had very small roles and asked why a full-time position is needed. Councilman Kusnierz stated that he's ok with a part-time position but the five Board members are going to have a detailed conversation on exactly how the position will work. Councilman VanTassel asked if he meant full-time and it was replied by Ms. Thibodeau that he meant part-time. Councilman VanTassel stated that there was discussion in previous meetings that they couldn't find anyone to do the job part-time and also stated that there is more work involved that what a part-time position could handle. He explained the reason for the need of a full-time position. He thought they were all looking at making this a full-time position. He's not opposed to changing it back but wanted Councilman Kusnierz to understand why it was put to full-time. Councilman Kusnierz apologized for not being at that budget workshop or if he was, he asked to have it put in tentatively. He did suggest that it be revisited. He stated, his concern is that there have been continued issues, for as long as he's been with the Town, in that office. He stated that if the Town is going to create a full-time position, with 50% to that office and 50% to another office, he feels the issue is going to be ten thousand times worse. Councilwoman LeClair stated that she doesn't see it being 50/50. She stated that she doesn't think Kathy would be spending 50% of her time doing in house role of Assistant Building Inspector. Councilwoman LeClair thought that part of the reason they would put on a full-time person was to allow Kathy to spend time doing some of the Assistant Building Inspector duties. The Supervisor stated that Kathy's job is to assist people when they come in for a permit and her title is Clerk, not Assistant Building Inspector. Councilman VanTassel stated that they weren't changing any job titles. They thought that if there were a part-time person who was assisting in the Building Department, it would free Kathy up to help out in that Department. The Supervisor stated that the Assessor is trying to get her tax rolls together and Councilman VanTassel stated that she's behind in her field work. Councilman VanTassel asked if they should put this back to part-time just to put this at rest. He did comment that it wouldn't help if the Assessor is looking to retire. He stated that they keep talking about contingency and they won't have enough if they're talking about two full-time people. It was decided to keep the position as part-time at \$13,795.00.

The Supervisor left the meeting.

The next topic was the position of Highway Clerk. Ms. Thibodeau stated that if they were going to make the position full-time, they would need to add \$28,422.00 to the General Fund and they would need to know how to split it. She didn't feel she should be paid under Highway. The Supervisor was looking to use sales tax money to fund this position and Ms. Thibodeau told him that he couldn't. Councilwoman LeClair stated that if Ms. Thibodeau speaks with the State and they tell her it can't be done, then she's behind her.

A budget workshop of the Town Board of the Town of Moreau was held on November 2, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Councilman VanTassel stated that he would go with the opinion of the Comptroller unless someone can prove that the position can be paid otherwise. Councilman Kusnierz agreed but stated that he has a concern of the impact on the Village residents. He stated that they are part of the Town and feels that there's been no consideration with some of the changes that have been made and how it affects them. He stated that you can justify a full-time position and in actuality she's already getting full-time pay. He stated that was an issue. Ms. Thibodeau stated that she had spoken with Judy Dahoda and she said it was ok to occasionally go over the part-time hours but not consistently. Ms. Dahoda stated that you could hire another part-time person. Councilman VanTassel stated that from feedback, he's hearing that the Highway Clerk is not an average employee. Councilman Kusnierz stated that with the full-time position comes a full-time benefit package with a cost of \$28,000.00 on top of her salary, on the General Fund and he has an issue with that. Councilman Kusnierz stated that if there truly is a need down there, then there should be two part-time positions. Councilman VanTassel stated that they've entrusted the Highway Superintendent to do a job. He had a strong opinion from him as to how he feels about the position and he trusts his opinion. He stated that two part-time employees won't get you the same thing. Councilman VanTassel stated that he's supportive of the Highway Clerk being a full-time position. Councilwoman LeClair agreed with Councilman VanTassel. The position was left as full-time. Ms. Thibodeau was asked to check with the comptroller to see if the salary could be split between General Fund and Town Outside.

There was discussion regarding a part-time person to assist the Recreation Program Director. Account A7310.4. The Supervisor had removed the \$4,000.00 that was budgeted for 2016. It was agreed that they would put that line item back in the budget for 2017. Councilman Kusnierz stated that they've made several changes and he's ok with them but he will reserve judgement as there may be other changes that he would like to see after the final numbers are calculated.

Ms. Thibodeau stated that the Supervisor had put extra money in Contingent. She asked if they were going to hit that or use Fund Balance. She stated that there is \$50,000.00 budgeted and they used \$40,000.00 in 2015. She stated that she has \$18,000.00 left for this year and they started at \$30,000.00. Ms. Thibodeau stated that they can take all the Contingent for salaries next year. The conversation shifted to projected revenues for field usage. Councilwoman LeClair stated that they are steering away from in-kind services. Ms. Thibodeau stated that whenever she has a negative balance, she'll hit someone else's account before hitting Fund Balance. Ms. Thibodeau stated that they've already used \$55,683.00 from Fund Balance for tentative and preliminary salaries. The Contingent Account (A1990.4) was reduced back to \$40,000.00. Ms. Thibodeau stated that she would email the Board members with numbers, once she has everything calculated.

Councilman Kusnierz stated that they've eliminated the Fire tax company, with an overall reduction in the tax rate of \$0.09/\$1,000.00. Ms. Thibodeau stated that the reduction is for residents outside the Village and that residents inside the Village will be seeing a rather large increase.

The workshop adjourned at 8:55 p.m.

Respectfully submitted,



Leeann McCabe
Town Clerk

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Councilwoman LeClair called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

Town Board Members Present

Todd Kusnierz	Councilman
Alan VanTassel	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman

Town Board Members Absent

Gardner Congdon	Supervisor
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Also present: Leeann McCabe, Town Clerk; Malcolm O'Hara, Attorney for the Town; Paul Joseph, Highway Superintendent; Elizabeth Lanfear, Supervisor's Confidential Secretary; Pete Corlew, Recreation Maintenance Director; Jim Martin, The LA Group; Kevin Feuka, C2ae; Jason Denno, NYSEFC; Kevin Elms, Zoning Board Member and Town Resident; Reed Antis, Planning Board Member and Town Resident; Dave Rogge, Lamplighter Mobile Home Park; Town Residents: Elizabeth and Richard Mark, Anthony Gagliano, Richard Hughes, Dennis & Karen Butler, Anne Kusnierz, Will Zimmerman, Nelson Charron, Bill Austin, Angela Wadsworth, Terry Clark, Brian McKenzie, Terry Stewart, Leslee & Keith Chadwick, Rich Morris, Mike Kelly, Chris Music; Village Resident: Pete Lemery

Councilwoman LeClair led the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes from October 18, 2016, October 24, 2016, October 25, 2016 (3 sets) and October 26, 2016 were prepared and presented to the Town Board prior to the meeting for their review, comment, correction and approval.

A motion was made by Councilman Prendergast and seconded by Councilman Kusnierz to approve the minutes of October 18, 2016 as prepared.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Absent

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair to approve the minutes from October 24, 2016 as prepared.

Roll call vote resulted as follows:

Councilman Prendergast	Abstain
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to approve the minutes from October 25, 2016 (3 sets) as prepared.

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

A motion was made by Councilwoman LeClair and seconded by Councilman Kusnierz to approve the minutes from October 26, 2016 as prepared.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Abstain
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

Councilwoman LeClair wanted to mention that in the October 17, 2016 set of minutes it was stated that the Assessor and Building Inspector's Clerk do most of the Code Enforcement. She wanted to make note that the Assessor may see Code Enforcement issues and report them to the Code Enforcement Officer and then the actual Code Enforcement is done by the Code Enforcement Officer (Jim Martin). Mr. Martin stated that it's a coordinated effort between himself, the Assessor and the Building Inspector's Clerk. He stated that Code Enforcement has been very active and that it's a team effort.

SET FUTURE MEETINGS AND WORKSHOPS

A special meeting for the adoption of the 2017 Budget was scheduled for November 16, 2016 at 7:00 p.m. At this meeting there will be a possible resolution for Sewer District 1, Extension 5.

The month-end meeting scheduled for November 22, 2016 was moved to November 29, 2016 at 6:30 p.m.

PUBLIC COMMENT PERIOD solely for comments and questions which pertain to items on the agenda.

DISCUSSION – ZONING CHANGE; PROPERTY OWNED BY STEWART & BOVEE

The Town's Zoning administrator, Jim Martin, gave a presentation and explained the request for a zoning change from Terry Stewart of Stewart and Bovee. The Town Board was presented with the request along with maps showing the boundary lines near Exit 17, as was the Attorney for the Town. Mr. Martin stated that this started with a boundary line adjustment. The intent of the lot line adjustment was to modify the two parcels for distinct uses consistent with the Town zoning ordinance. The adjustment was not able to exactly follow the zoning district line thus resulting with both parcels still falling partially in both zoning districts. The request is to extend the C-1 zone over to the property boundary and then a slight adjustment from C-1 to R-2. He stated that this is before the Town Board as the legislative body in charge of adopting local laws and would need the Town Board to change it. He stated there is no time frame for the change. Mr. Martin stated that if the Board decides to take up this consideration, he would recommend giving to the Planning Board for their review. He stated that the Town isn't bound to go before the Planning Board but recommends it. He stated that once the recommendation comes back from the Planning Board, a Public Hearing can be scheduled for the matter of adjusting the lines in the manner requested of the applicant. Councilman Kusnierz was in favor of referring the matter to the Planning Board for their review and comment. Mr. Stewart explained that it's just an adjustment and that this has been given a lot of thought for over 2 years. Mr. Martin stated that a resolution would be needed directing the Planning Board to review.

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair directing the Planning Board and the Town's Zoning Administrator to review the requested action on the part of Stewart and Bovee for lots 76.-3-5.112 and 76.-3-83 and to report back to the Town Board.

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Supervisor Congdon	Absent

COMPREHENSIVE PLAN – JIM MARTIN

Mr. Martin stated that he had sent a memo to the Town Board outlining the process to update the Town's Comprehensive Plan. He stated that there is a separate contract in place for the Comprehensive Plan that won't take away from his duties as Zoning Administrator. He stated that this is long overdue and suggests that it start next month. Councilman Kusnierz asked if the terms of the contract would change and Mr. Martin responded "no". He stated that the contract for the Zoning Update is approximately \$52,000.00. \$23,000.00 would be for the Plan update and the balance for the Zoning Ordinance. He thought it was prudent and appropriate to come to the Board members to let them know this was starting.

Councilwoman LeClair stated that she thought there was a grant available. Mr. Martin replied that he's pursuing a \$15,000.00 grant, which they are about to file for. The grant won't help with the Plan preparation but will help with the Zoning preparation. If the grant were approved it would reduce the Town's cost to about \$35,000.00. He stated that only communities with an approved Ag Plan, from NYS Ag and Markets, can apply for the grant. He stated that the Town recently gained this designation and that this is a very limited pool of applicants.

Councilman Prendergast stated that he wanted to speak with the Town's bookkeeper before he starts. He wants to make sure that there's money available and advised that he would let him know. Mr. Martin was agreeable and stated that he would wait until he heard back from Councilman Prendergast before he starts.

Councilman Kusnierz wanted to recognize Mr. Martin's attentiveness to Zoning. He stated that it's been a huge improvement and the community recognizes it.

DISCUSSION – PROPOSED SEWER DISTRICT – C2AE AND EFC

Kevin Feuka from C2ae and Jason Denno from NYS EFC were present to go over the plan for Sewer District 1, Extension 5. Mr. Feuka explained that the Town is still eligible for financing. The percentage rate went down to 1.49% for 30 years. It was stated that in order to re-apply, the district needed to be revised, it can't be exactly the same. The recommendation was to add a small addition to the previous plan and that was to add the Jamaica, Tulip areas. The proposed Sewer project would go from the Exit 17 interchange to Bluebird Road to the Industrial Park. The NYS EFC had stated that this route would make the most sense with the highest need. The costs are being analyzed by using water usage records. Mr. Feuka stated that he had worked with the Attorney for the Town, Karla Buettner, to make sure that the basis of how they put this out meets the legal requirements of the Town law. He stated that he appreciated her help to make sure this is as valid as possible. The preliminary estimate shows the rate per EDU to be down 10% from what it was three years ago. Mr. Feuka stated that they've focused on the debt analysis to make sure the debt was equitable because that's the higher number. He stated that the debt portion of what an EDU pays is the one that tends to be the most contentious. He stated that even if some chose not to hook up, they would be apportioned a cost of the debt because they would have the benefit to their property. The next step would be to do a final analysis on the costs if the Board wishes him to move forward and to provide a map, plan and report for the Boards consideration. He stated that there would be a capacity charge for the City of Glens Falls and he's reviewing the numbers. Mr. Feuka stated that if sewer is available, it's an opportunity to grow the Town's tax base. Mr. Feuka stated that he's prepared to advance.

Councilman Kusnierz thanked Mr. Feuka and Mr. Denno for working around the clock to crunch the numbers and to find ways to offset increased costs of construction and being able to provide valid

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numbers to the Environmental Facilities Corp. He stated that it made Mr. Denno's job easier in securing the increased costs for the project. In his conversations, the cost of the project is up 35-40% since the last project that was presented to the residents. He stated that his goal and the Board's goal was to come out with a cost per EDU, which is lower than the last proposal. He stated, from what he's hearing tonight, it sounds like a real possibility. He stated to have a project increase in construction costs and to have a cost per EDU to be less than what was presented the last time is quite a monumental task. He thanked both of them for getting this done.

Councilman Kusnierz stated that with the previous cost of \$600.00 for hook-up, anyone who didn't want to hook up didn't have to. He stated that's still the case but that there's confusion in that, they thought they wouldn't have to pay the debt service. His understanding is that, by law, residents of the district will have to pay the debt service but they won't have to pay for operation and maintenance. Mr. Feuka confirmed this statement. Mr. Feuka also stated that areas may grow and will contribute to the debt base. Councilman Kusnierz asked, based on EDU's, is there an assignment on the Real Property Tax Classification? He asked that Mr. Feuka explain how it would be classified based on vacant property vs. a hotel or such. Mr. Feuka stated that it depends on what the flows are and EFC would have to evaluate it. Councilman Kusnierz asked if he had mentioned that the financing was less than the last time. Mr. Feuka stated the financing is at 1.49%. Councilman Kusnierz asked if the municipal financing is 0% for 5 years. Mr. Denno stated it was up to 5 years. Councilman Kusnierz asked that when they come up with final numbers for cost per EDU, is the 0% built into the rate per EDU. Mr. Denno stated that you're looking at the total debt for the total project cost. He stated that it's up to the Town to distribute the debt per EDU.

Councilwoman LeClair asked if a resident is paying for the debt service and not using the sewer but sometime down the road decides that they want it, would there be a hook-up charge. Mr. Feuka stated that it would be up to the Town to determine. This would also have to be explained to people at an informational meeting, leading up to the proposal, as to what the costs would be. The question of vacant property came up. Mr. Feuka stated that vacant property is assigned 1/2 an EDU. There would be potential for them to be treated differently than a home that would be tapping into the line. Councilwoman LeClair mentioned that she had spoken with Mr. Denno and asked about doing an income survey. Mr. Denno stated that it depends on where they lie on the intended use plan and what the plans current financing is and what would be offered. The objective is to move forward with project that's scored above the funding line. They have a threshold that they use, which is old census data that uses a State average of \$53,003.00. He stated that if you're at the State wide average or below and your population is less than 300,000 and the project costs are less than \$20,000,000.00 it may qualify. The Town of Moreau is at \$58,534.00 which is really close and worth looking into an income survey. This is a task that could take up to 3 months. The deadline to have the application in, is March 1, 2017. Mr. Denno thought that this was something that the Town Board and community should look at. If there's an opportunity for 0% financing, he asked why we wouldn't take advantage of it. He stated that there are no guarantees, but it's something to explore. He stated that he knows of a couple consulting firms that could perform the study and will give the names to Councilwoman LeClair or Mr. Feuka. Councilwoman LeClair stated that 1.49% doesn't sound like a lot but it is. Mr. Denno stated that, in his experience, the cost for a study would be between \$3,000 and \$6,000. Mr. Feuka stated that the district formation would have to be based on the 1.49%. Councilwoman LeClair stated that she would get the information and they could discuss the costs.

Councilman Kusnierz stated that there are timelines set by the State to receive the funding and there is a requirement to have the application in by March 1st. He stated that it's not a lot of time. The Town Board will have to designate lead agency, which will probably be on November 16, 2016 and the Board will have to pass a resolution and if a resolution is published no later than November 26, 2016, they'll have to have a public hearing at least 10 days after that date. He stated that deadlines are approaching quickly.

Councilwoman LeClair stated that the residents have a lot of questions and she didn't feel that they got the answers they needed the last time. She asked if there can be fact sheet that can be handed out that would answer these questions. Mr. Feuka stated that this was a good point and that it should be understood. Councilwoman LeClair asked if C2ae would put this together and he replied that they would.

Councilman Prendergast asked about the modification of the plan. There was mention that Jamaica and Tulip were added and he asked if it was just those two roads. Mr. Feuka stated that the whole area was

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included. He's running some numbers to see if additional roads could be added. Councilman Prendergast stated that the more information they get out, as far as what roads, the better. Councilman Prendergast stated that he doesn't want to force anyone to hook-up as he understands the debt service. He did state that this would be a benefit to the property owners.

Mr. Feuka stated that one of the primary reasons that the cost per EDU went down was because there has been interest in development along the Route 9 corridor. He stated, as the interest grows, the cost goes down. Councilman Prendergast stated that the evidence is in the eastern part of the Town. The development is there because of the sewers.

Councilwoman LeClair stated that in the beginning users would be paying a high rate and she asked if new users were to come on board and pay the buy in, could some of that money be used to offset the costs for the existing users. Mr. Denno stated that would be a determination made by the Town. He stated that it's negotiated pricing between the Town and the developer.

Rich Morris asked if the number of 286 land owners was still the same and Mr. Feuka replied "yes, approximately". Mr. Morris asked what the percentage was of residential vs. commercial. Mr. Feuka didn't have a number but stated that it didn't change much. Mr. Morris stated that he believe the cost per EDU the first time was \$423.00 and asked that if it is 10% less this time. Mr. Feuka stated that when it was presented back in 2014, there was a total of \$595.00 (\$430.00 debt service and \$165.00 for operation and maintenance). The debt service is now estimated at \$390.00 per EDU. He stated that he still needs to verify the numbers. Mr. Morris stated that one of the hurdles is that the large landowners are paying the least. They're only paying 1/2 of an EDU. This financially benefits them the most. He stated that to ask the residential people to bear the cost of the development of the corridor doesn't seem fair to him. He would like to see an appropriate EDU for large tracts of land. Mr. Feuka stated that if he understands, Mr. Morris is stating that a large property owner can do more with their parcel if they have sewer service there. He stated that if they split off a piece it would be a new EDU category. Mr. Morris stated that he understood but also said that it's strange that the people that would benefit the most would pay the least. Mr. Feuka stated that if a development came on, they would be paying the EDU's up front. Mr. Morris asked if there is language that states that the overall EDU would go down per dwelling unit. Mr. Feuka stated that the Town would make that decision. Mr. Morris stated that if they want to get this group, they need to get over this hurdle.

Mr. Morris stated that the last estimate was approximately \$18,000,000.00 and that was for 11 miles of laterals. He asked if that is still the same and why so many. Mr. Feuka stated that not everyone will want to hook up and the less that hook up, not as many laterals and the cost goes down.

Mr. Morris stated that decommissioning will be an added expense to the landowners. He stated that every landowner will need to decommission properly, their existing septic. He stated that the cost of that is important for landowners to understand.

Mr. Morris asked what portion of their budget is for laterals and what portion for the force main. He stated that from what he's seen, 50% will hook up right away and those laterals will be paid for. Anyone coming on after that would have a fee to hook in. Mr. Denno stated that when you're preparing the engineering estimate, you're going to include everything. If there are changes and if people choose not to hook up, they would do change orders and the costs would go down. Mr. Feuka stated that laterals are roughly about 20% of the cost. If a percentage of the people choose not to hook up, the costs go down.

Mr. Morris asked if the City of Glens Falls can accommodate and how much would the Town be on the hook for any upgrades to the system. Mr. Feuka stated that under the current contract there are no fees for upgrade. He stated that they are looking at making improvements. Mr. Morris asked if Mr. Feuka was available afterwards for any other questions. Councilman Kusnierz directed Mr. Morris to provide the Town Board with his questions and they will forward them to Mr. Feuka.

Mike Kelly addressed the Town Board with his opposition to the plan. He stated that he had a 25 year background in the sewer industry. He gave his reasons for his opposition. The first being a referendum vote of 80-53 against the project. He stated that there have been no real changes and thought that the

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Board was expecting a different outcome. He stated that there were 80 people against it then and it may grow. He stated that the plan by having sewers is to lower taxes and create jobs. The Town would have to borrow 18-20 million dollars and hope that people will connect. This may not happen for 10 years. He stated that the Town is looking to gamble on the sewer project and hopes that people hook in and bring taxes into the community. He stated that he's not against that. He stated that you would be sticking the cost to those who won't benefit in the same way as some in the room will, who have industrial and light commercial property. He stated that they stand to gain big but that residential has nothing to gain. He stated that the Town is putting the burden on the residents of those on Bluebird Road and asked what they stand to gain. He stated that there is a large project that has been approved irrespective of sewers on the corner of Bluebird Rd. and Route 32 and it's not proceeding. He stated that it's not, not proceeding because of the sewer. It's because of the economy. He suggested that they should pay for the project by a Town wide assessment and have every resident participate in the gamble and every resident will benefit if and when it pays off. If it doesn't pay off and the gamble fails, it should be a Town wide expense. Mr. Kelly stated that he will oppose this plan unless the debt is spread out amongst all the tax payers. He stated that he went to the outreach meeting, which was put on by the former Supervisor and has sat down with Supervisor Congdon and it was told to him that if you don't want to connect, you don't have to pay and it turns out that isn't true. He stated that the members of the Town Board have done a horrible job explaining the project. He stated that if the Board is looking to do the same thing with no changes, they should be prepared for the same outcome.

Councilman Kusnierz thanked him for his comments and stated that there would be a public hearing for all to be heard. He also stated that it's against the law for there to be an ad valorem tax to be placed on property owners in an agriculture district, which would take out 40-50% of landowners. He thought that the position of the Board is to maintain the opportunity for access to significant funding from the State. He stated that he has an obligation to the Town, if they have access to this money, to give the opportunity to the residents to have access to it. A gentleman asked if the funding was pushed over because of the environmental impact from Bluebird Road and Councilman Kusnierz replied "yes". Councilman Kusnierz stated that the reason the Town has access to the funding is because of the environmental impact. Councilman Prendergast stated that there is a real need for sewer on Bluebird Road.

Kevin Elms asked if there was any consideration for Route 197. Councilman Kusnierz stated that they had the engineer look at that but because of the significant increase in construction costs the net benefit of adding the line down there with the number of users would have driven the EDU up. He stated that it wasn't a viable option.

Reed Antis stated that Mr. Schermerhorn has refiled and is putting in the homes on Bluebird Road in with septic. He stated that they're not designed to be used with sewer.

Mr. Hughes asked if they pursue the 0% financing, could be an extension to the March 1, 2017 deadline. Mr. Denno replied "no".

Chris Music commented that he liked Councilwoman LeClair's idea to communicate with the public. Councilwoman LeClair asked if anyone has any questions to call the Town Hall and let them know what they would like to know. She would like to send a letter out to everyone in the district and let them know when the meetings are. Mr. Music asked if there was a standard communication. Mr. Feuka stated that it's usually put on a Town website.

Councilman Kusnierz thanked Mr. Feuka and Mr. Denno for their time. Mr. Denno stated that he would get the names of consultants for an income study to her.

A motion was made by Councilman Kusnierz and seconded by Councilman VanTassel directing Town Counsel to prepare a resolution declaring the Town as lead agency for the November 16, 2016 special meeting for Sewer District 1, Extension 5.

Roll call vote resulted as follows:

Councilwoman LeClair Yes

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

HIGHWAY DEPARTMENT REQUESTS

Councilwoman LeClair stated that they need to memorialize the vote done by phone for the purchase of rock salt.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the purchase of Rock Salt for the 2016 budget year from American Rock Salt at a cost of \$60,000.00. The purchase will be made under County Contract #16-PWS-10R from account DB5142.490 with a balance of \$153,043.25 as of October 3, 2016.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the purchase of gasoline for the 2016 budget year from Global Montello Group at a cost of \$5,000.00. The purchase will be made under State Contract #66690 from account DB5142.460 with a balance of \$48,719.25 as of October 5, 2016.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Congdon	Absent

Councilwoman LeClair stated that the Highway Department is asking to purchase Winter Sand in the amount of \$5,000.00 from Cranesville Aggregate at \$6.35 per ton from the Gansevoort pit. There were two other prices given that were less but the mileage was greater. Town of Ballston at \$5.75 per ton and 34.6 miles per trip and Charles Friedman Excavating at \$6.00 per ton and 21.4 miles per trip. He compared the costs and found Cranesville to be the least expensive.

Councilman Kusnierz asked if he followed the same procedures that he normally does and the Highway Superintendent stated that he had received three quotes. Councilman Kusnierz asked if the Town was going to exceed the threshold and the answer was no.

A motion was made by Councilman Prendergast and seconded by Councilman VanTassel authorizing the purchase of Winter Sand in the amount of \$5,000.00 from Cranesville Aggregate at a cost of \$6.35 per ton with 6.4 miles per trip. This will be paid from account DB5142.491 with a balance of \$13,000.00 as of November 1, 2016.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Supervisor Congdon

Absent

RICHARD MARK – ZONING/BUILDING CONCERNS

Mr. Mark presented to the Board his concerns with the property owned by Bob Shaw on Fortsville Road across from his property. He stated that this area isn't zoned commercial and he's still not happy with how the barn is being used. He stated that there are transformers, radiant heat and septic in the barn. Mr. Martin spoke with regard to the permit and stated that technically it's a pole barn. Mr. Mark stated that he has commercial vehicles in an R5 zone. There are diesel smells and pounding and he has video to show it. He stated that he's made complaints for over a year and wants it all gone. Mrs. Mark stated that she would like to see the storage of the equipment gone. Mr. Martin stated that there was an RV connected to the power and hooked into the septic. He was directed to move the RV. He stated that it was removed. There were complaints since that time of commercial usage. Mr. Martin along with the Building Inspector made a site visit and issued a citation letter. Mr. Shaw reached out immediately, he's been very forthright. Mr. Shaw invited them to see the barn. Mr. Martin stated that he and the Building Inspector went in and stated it was very elaborate. He stated that zoning is not a perfect science and this is an example and he deferred to the Town Board, they have to be able to prove commercial use. He stated that he doesn't have police powers. He can write a letter but to follow through on a violation and issue an appearance ticket, there has to be evidence that commercial use is occurring. He doesn't want to spend Town resources and dollars if there isn't a solid case and he's not sure that it can be overcome. Mr. Martin encouraged Mr. Mark to stay diligent and to keep monitoring the situation. He stated that he didn't think the case was there yet. Mr. Mark stated that the trucks he has there were on the corner of Ballard and Route 9 for three years and that was zoned commercial. Mr. Mark stated that he's in an R%, which is agricultural. He's not using the trucks to oil the fields. He's seen him fill up the low boys with dirt and ship it out. He asked why he should have to look at it. Councilman Kusnierz stated that the Board doesn't have enforcement powers. He stated that they do appreciate the work Mr. Martin has done and understands Mr. Mark's frustration. What he's hearing tonight is that although there may be something going on, we're not far enough into the process to take action. He asked Mr. Mark to take what he has and compile moving forward and provide to Mr. Martin who can work with Counsel. Mr. Martin stated that when they have an active case, they can bring it. Mr. Mark stated that he was given a letter stating no storage of commercial vehicles and that the truck is commercial. Mr. Martin stated that he would reach out to Mr. Shaw again to see if he would move his vehicles to another location. Mr. Mark stated that he moved into an R5 zone to be away from the commercial. Councilman Prendergast asked Mr. Martin, what happens when someone applies for a permit to build a pole barn and what is built is not what it appears to be. Is there some action that can be taken? Mr. Martin stated that he had responded to Councilman Kusnierz in a memo. He stated this is not violating the definition of a pole barn. He stated that there are a lot of out buildings that have bathrooms and have things that are above a minimal definition. He stated that they'll have to keep track of the use. Councilman Prendergast asked about the septic system. Mr. Martin stated this is still an open item with the Building Inspector. Mr. Martin stated that Mr. Shaw volunteered to excavate the septic when he met with him and the Building Inspector. He also stated that there's a letter in the file from a licensed architect with a stamp and signature certifying proper installation. There was a question of a perk test and Mr. Martin stated that this can all be re-created. Mr. Martin stated that he's happy to bring this back to the Building Inspector. They need to have the septic excavated and they need to see the perk test. Councilman Prendergast stated that he's fine with that. Mr. Martin stated that he would bring this back to the Building Inspector. Mr. Mark asked about the C.O. and Mr. Martin stated that he believes the septic came in after the C.O. Mr. Martin isn't saying that everything has been above board. Councilman Prendergast stated that he's committed some intentional acts that were wrong. Mr. Martin stated that they will pursue the septic and make sure that it's proper and up to code, including the perk test and he will appeal to Mr. Shaw to have the vehicles removed. He stated that he expects this to be an ongoing challenge. He asked the Mark's to keep track of their records and if he sees Mr. Shaw doing anything commercial, he'll be all over it. He stated that he would work on this Thursday and then changed his thought and stated that he would call him tomorrow and will keep everyone in the loop. Councilman Kusnierz asked Mr. Mark to reach out to the Board if he's not satisfied.

OLD BUSINESS

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Councilwoman LeClair stated that the Supervisor wasn't here and she can't answer about the Deer Run and Pheasant Way Speed Reduction Request or the handicapped accessibility. With regard to the handicapped accessibility, Councilman VanTassel stated that the Supervisor had asked the Building Inspector to work on this and so he's been asked to gather some quotes. The Supervisor's secretary stated that she didn't know Matt was already working on this and has already made some calls herself. Councilman VanTassel stated that if the Supervisor's office is going to work on this they can, the Building Department has other things to do but also stated that he would talk to Matt tomorrow.

Councilwoman LeClair stated that she didn't have any current information on the proposal from CT Male on the SPCC Plan for the Town. Liz Lanfear stated that it's the same as before. She stated the plan needs to be approved as it was reported that it's overdue. Councilwoman LeClair read from the proposal that the plan needs to be done every 5 years by a certified engineer. Councilman Kusnierz asked that they reach out to Ms. Thibodeau for discussion at the public hearing for the 2017 budget.

Councilman VanTassel reported that the target date for the re-construction of the meeting room is still November 15, 2016. He also reported that the Building Inspector has two of the three quotes needed for insulation work that's needed.

SUPERVISOR'S ITEMS

None

PUBLIC COMMENT PERIOD

Mr. Hughes asked about the Town's sign in front of the Municipal Complex and if there was any thought given to a light at the sign. Councilman Kusnierz stated that Head Start will be widening the driveway and he believes the lighting situation is going to be addressed. Pete Corlew stated that there's wiring next to the sign but it's not working. Mr. Hughes asked where the wiring comes from and Pete replied that he believed from the Annex Building. Pete stated that there was a suggestion of a solar light. Councilman VanTassel stated that they're anxious to see what Head Start will do and also stated that it's a valid concern. Elizabeth Lanfear stated that the Town is waiting for them to sign the contract.

Terry Clark asked the Board again if anyone has done anything to check the water lines. Councilwoman LeClair stated that they've spoken with Jesse Fish but also stated that even if they went in, she's not sure what they would look at. He stated again that the Town is obligated to maintain the water line. Mr. Clark stated that if the Town cared, they would do something before someone else's house gets flooded. He stated that he's not going to give up.

Angela Wadsworth stated that she agreed with the comments about the sign out front. Ms. Wadsworth stated that when the building was first discussed, it was mentioned in a Moreau newsletter in 2010 that the reason we needed a new municipal center was because the current one didn't comply with the American Disability Act. Ms. Wadsworth went on to state that she's still taking action on the surveys and the fence that was installed by her neighbor incorrectly onto her property. She stated that she has documents, pictures and video of many people moving her survey pins. She stated that she's had to put up surveillance cameras. She gave out pictures of Jim Sweet's map and a survey map that got her neighbor's their permit to put their fence up. Councilwoman LeClair asked if she was supposed to come in and speak to the Supervisor about this matter. At a previous meeting he had asked her to come in and speak to him. Liz Lanfear stated that Ms. Wadsworth's attorney has been in touch with the Town's attorney. Ms. Wadsworth stated that she had spoken with the Supervisor a few times but hasn't met with him personally yet. She explained how the survey map shows that their fence is on her property. She stated that it's hard to get everybody on the same page and she can't trust anyone. Ms. Wadsworth stated that in order for the neighbor's house to be built, they needed a variance and it was her understanding that the Building Inspector had to file a form with the State documenting the proof of why they needed a variance. She stated that she pulled up the application for a variance and there are quite a few questions on it. She would like to see how the Building Inspector filled out the application because at the time there was litigation going on. She doesn't know how it got approved and would like to FOIL it. Ms. Wadsworth also reported to the Board that she was intimidated to have her name with her issues on a Village website. She

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

stated it was a Village View site. She went on to say that the contractors report showed the storm water runoff issue. She has a problem every time it rains. She would like to sit down with the entire Board and will give the Supervisor a call. She'd like to put this to bed.

Ms. Wadsworth asked if there were any codes on drones. She stated that her neighbor has one that flies over her property. She feels violated and wants her privacy. Councilman Prendergast stated that the Town doesn't govern the airways and also stated that the FAA is struggling to come up with regulations. In closing, Ms. Wadsworth stated that she doesn't want to hurt anybody, she feels violated and she wants to get back to normal. She doesn't want to be flooded when there is snow melt. She asked the Highway Superintendent if he might be able to give her a pointer or two.

Reed Antis spoke about the poor insulation in the water towers and causing the increase in electric costs. Councilman Prendergast stated that they are looking into the cost for added insulation. Mr. Antis stated that the Board should be meeting with Constellation to go over a new contract and if the new price isn't fair, they should be going back to National Grid. He stated that the last time the contract was signed it was at the last minute. He's trying to be pro-active by letting the Board know the contract is coming up. He stated that last time it wasn't looked at properly.

Mr. Antis asked about the VanBuren Street meter and if this was something that the Town was going to do or if they needed RFP's. Councilman Prendergast stated that he would find out.

Shannon Wadsworth approached the Board and stated that she was Angela Wadsworth's daughter. She stated that she's lived in her mom's house for 23 years and knows what the property used to be like. She stated that with the new house next door, it's caused a lot of issues and they're not happy with it. There are flooding issues and they have cameras that show people violating their property. She stated that her mom just wants a resolution to the problem. Councilwoman LeClair told her to come in and see the Supervisor.

COMMITTEE REPORTS

Councilman VanTassel stated that they had a meeting back in September, which laid out the framework for pricing for Field Use. They left the meeting with prices that they shared with everyone and the take away was that they needed to establish fees for out of town users. He stated that they need to get this done. He asked that it be put on the agenda for the next regular meeting. He's modified page number 7 of the electronic presentation with numbers from feedback that he received. He stated that they need to get this done as the groups are pushing on the Recreation Maintenance Director for answers.

Councilwoman LeClair stated that she had received an email from Prentiss & Carlisle and they would like to come to a meeting to discuss what happened. She stated that Karla thought two Board members could meet with either herself or Malcolm at their office. She was advised that the Supervisor has very strong feelings and wants to be involved. She stated that if the Supervisor can't be there and someone else would like to be there, she asked to let her know. It was also suggested that they reach out to Bob Vittengl for his take on the project. Councilman Prendergast stated that he's not really sure where the Town stands on this. Councilwoman LeClair stated that they feel the Town owes them over \$20,000.00. Councilman VanTassel thought that the Supervisor was working with Counsel on this matter and asked if this ever developed. Attorney O'Hara stated that it had. He met with the Supervisor and drafted them a letter with the Town's concerns. Councilman VanTassel stated that if the Town isn't in litigation, he's not opposed to them presenting their case. Liz Lanfear stated that it was her understanding that it's not pending litigation but potential litigation. It's also her understanding that Prentiss & Carlisle paid the Town up front and never commenced one cutting and didn't finish another. Councilman Kusnierz believes that they're looking for a resolution. Councilwoman LeClair asked if they want them to meet with the Board in executive session with the attorney present. Councilman Kusnierz stated that they need to be unified on their position. Attorney O'Hara stated that he has the whole file in his office and stated that the Town needs to determine what their position is before they meet with them. Councilwoman LeClair would like to meet as a whole Board. Attorney O'Hara stated that he wouldn't be available for a few weeks. It was decided that this wasn't urgent and can wait until Attorney O'Hara returns.

A regular meeting of the Town Board of the Town of Moreau was held on November 8, 2016 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel to adjourn to executive session to discuss a personnel matter at 10:08 p.m. The Highway Superintendent was invited into the executive session.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Supervisor Congdon	Absent

The Town Clerk did not sit in on the executive session.

The Town Board returned from executive session at 10:16 p.m.

A motion was made by Councilwoman LeClair and seconded by Councilman VanTassel to adjourn the meeting for the evening at 10:17 p.m.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman VanTassel	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Congdon	Absent

Meeting adjourned.

Respectfully submitted,



Leeann McCabe
Town Clerk

The above minutes are not intended to be a complete transcript, only a summary. To hear the full audio of the meeting, please visit the Town's website at: www.townofmoreau.org

A public hearing was held by the Town Board of the Town of Moreau on November 10, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York for the purpose of hearing comments from the public on the 2017 Preliminary Budget.

The Supervisor called the Public Hearing to order at 7:03 p.m.

Town Board Members Present

Alan VanTassel Councilman
Gina LeClair Councilwoman
Todd Kusnierz Councilman
Gardner Congdon Supervisor

Town Board Members Absent

Bob Prendergast Councilman

Also present: Leeann McCabe, Town Clerk; Francine Thibodeau, Principal Account Clerk; Elizabeth Lanfear, Supervisor's Confidential Secretary; Kevin Elms, Zoning Board member and Town Resident; Reed Antis, Planning Board member and Town Resident; Town Residents: Vince Sporrer, Mike Shaver; Village Residents: Harry Gutheil, Tony Girard, Pete Lemery

The following order setting the public hearing was published as a legal ad in the Glens Falls Post Star Newspaper on October 5, 2016.

TOWN OF MOREAU

NOTICE is hereby given that the Town Board of the Town of Moreau, County of Saratoga, State of New York, will hold a Preliminary Budget Public Hearing for the fiscal year beginning January 1, 2017 on November 10, 2016 at 7:00 p.m. in the Town of Moreau Office Building, 351 Reynolds Road, Moreau, New York. At such hearing any person for or against any item therein contained or in favor or against said budget as compiled may be heard. Further notice is hereby given that said Preliminary Budget is on file in the Town Clerk's Office at 351 Reynolds Road, Moreau, New York, where it is available for inspection by any interested person during business hours. Copies of said budget will be available for distribution at the Preliminary Public Hearing to be held on November 10, 2016. Pursuant to Section 113 of the Town Law the proposed annual salaries for 2017 of Elected Officials are hereby listed as follows:

Supervisor \$45,076.00
Councilpeople 4 @ \$11,300.00 ea.
Town Justices 2 @ \$27,478.00 ea.
Town Clerk \$44,361.00
Highway Superintendent \$55,658.00

Dated: November 5, 2016

Gardner Congdon, Town Supervisor
Town of Moreau

The Supervisor welcomed everyone to the public hearing and asked if anyone wanted to be heard on the 2017 budget.

Vince Sporrer asked what the total sales tax received was and it was replied \$2,100,000.00. The Supervisor reported that \$600,000.00 went back to the County, \$505,000.00 to the Fire Co. and the balance to the Highway. He stated that the paper mentioned \$200,000.00. Councilman VanTassel stated that he didn't understand their point either. He thought that the sales tax used to go into the general fund and the Supervisor replied "no". The general fund is the whole Town, sales tax money doesn't go into that fund. Mr. Sporrer stated that the money is going into the Fire Company this year but was on the tax payers last year. The Supervisor stated that he wants to be fair but the laws prohibit the Town from

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putting the sales tax into the general fund. He stated it needs to be kept separate. The Supervisor stated that they've had to take \$400,000.00 out of general fund for this year's budget. Mr. Sporrer stated that he was trying to get a handle on the numbers and asked if X is greater than X this year. The answer was "no". Mr. Sporrer stated that they had to take money out of the general fund to keep the numbers the same and asked if the Town did that last year. Councilman Kusnierz answered "yes". He stated that they used \$67,000.00 out of general fund for this year. Mr. Sporrer stated that he couldn't wrap his hand around this and asked about the Fire Tax. He stated that last year it was in a different category. Councilman Kusnierz stated that it's a separate taxing authority. He stated that last year there was a tax rate of \$.426 and this year it's \$0.0. He stated that because of this, it impacted other areas of the budget. He stated that the tax rate from the general fund last year was \$.567. Reed Antis stated that if you add the two numbers, it's \$.08 less than last year. Mr. Sporrer asked if the 2% is based on the general fund alone. He thought that the Fire District was separate. Councilman Kusnierz stated that the Fire District is not part of the 2% cap.

Reed Antis asked how much the Town is funding the Highway Department. Councilman Kusnierz stated \$2,371,940.00. Francine Thibodeau stated that \$2,015,000.00 will come from sales tax.

Mike Shaver asked about Water District 2 and stated that there is \$24,285.00 in equipment and asked what it was for. Ms. Thibodeau stated it was for hydrants. He asked if there was any money in the budget for stortz fittings because he hadn't seen any put on in the last few years. He thinks that there are about 25 hydrants that don't have stortz fittings. The Supervisor wasn't aware of what the Water Superintendents plans were. Mr. Shaver stated that there is money in fund balance and that this would help out the Fire Co. He asked about the .4 in Water District 2 and stated that it's up \$84,000.00 over last year. Councilman VanTassel replied that was for power washing and painting of the Nolan Road water tower. He asked if District 2 would be paying the full cost of that. He asked if there's money in other districts that use the tank. The Supervisor stated that the question is if all water users can legally pay without having just one district. Mike Shaver stated that everyone uses the tank so everyone should pay for it. The Supervisor stated that the decision is not the Town's. Councilman VanTassel stated that Jesse had estimates and that they will have to see if the cost can be spread between districts. The Supervisor stated that he would like to sit down with Mr. Shaver. He thought they had looked at spreading the costs and understood that unless the districts were consolidated, it can't be done.

Ms. Thibodeau stated that they do it all the time. She said they just can't consolidate debt. She stated that if he bought a new truck it would be distributed between all districts.

Mr. Shaver stated that District 2 shouldn't be paying for the whole project. He stated it should be resolved before the job is done.

Harry Gutheil stated that it's complicated because the Town has 3 tanks. Some districts are paying for the debt on 2 tanks and district 2 has no debt. He stated that when they painted it the last time, they did charge other districts. He thought that it cost over \$250,000.00. He didn't think that \$80,000.00 would paint a 300,000 gallon tank. Mike Shaver stated that when they structured the rate, when district 4 came on, in the rate, the user fee that the Town charged, there was money put there for the tank.

Mr. Gutheil asked when the last time the tank was inspected and asked if a diver went in. The Supervisor stated that it's inspected on a schedule. Mr. Gutheil questioned if the tank needs to be painted if it hasn't been inspected. The Supervisor stated that he would look into it.

Kevin Elms stated that the Town is using \$682,952.00 in fund balance to offset the budget and asked how much is left and how many more years will they be able to handle this. The Supervisor stated that he would have the information available at the next meeting, when the budget is adopted.

Elizabeth Lanfear gave an update to the Board on prices she had found for push buttons for Handicapped Accessible doors and reported that they would be between \$8,000 to \$10,000 and we would have to run electric. She stated that this was just a ballpark figure. Kevin Elms stated that he has a contractor that he

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deals with all the time and thought that he would be cheaper than that. He stated that he would give the Supervisor's office the name of the company.

The Supervisor stated that the Highway Department agreed to do the cut in the curb for a handicapped accessible ramp and then they would just need someone to do the cement work.

Mike Shaver asked what the \$83,000.00 was for in Water District 6. Ms. Thibodeau stated that it was to pay for the water.

Mike Shaver asked if they were planning on lowering the rates again in District 2. Ms. Thibodeau stated "no" and that the revenues were less than the expenditures.

Harry Gutheil asked about miscellaneous revenues on page 10, in the amount of \$148,500.00. Ms. Thibodeau stated that this is a new fee for users to pay back the general fund for a loan on the force main. The Supervisor stated that the fee is based on the amount of units right now but based on a 7 year pay back and that as more users hook-up the fee will go down. Councilman Kusnierz stated that it's not a buy-in fee rather a pay back. Mr. Gutheil asked how much they would be collecting when done. Councilman VanTassel stated it would be that number times 7 years. Mr. Gutheil asked who would be paying this fee and the Supervisor replied that all the sewer users would pay the fee. The Supervisor stated that once they get the budget passed they'll work out the details. Mr. Gutheil asked a few more questions about the manner in how this would be billed. The Supervisor replied that this would be a fee not a tax.

Mike Shaver asked for a consensus of the Board on the big project in Water District 2 and how it will be funded. Councilman VanTassel replied that they would look into it along with the stortz fittings.

Councilman Kusnierz thanked the Supervisor for putting forward a tentative budget that had an ultimate goal of reducing taxes and that it went a long way in addressing the concerns that he has had over the years. He stated that he hasn't voted for budgets over the years if he didn't feel that they were in the best interest of the Town. He stated that this budget goes a long way and recognized that the Board has put a lot of time into going through the budget line for line. He stated that he has three issues and that he always looks at whether they have a sustainable budget on behalf of the residents. He thought there were a couple things that could be done. His greatest concern is with fund balance. He stated that Francine Thibodeau has charted out fund balance since 2007 and how much they've used in different funds. He stated that it gives the Board members a sense in which direction they're going in. The framework in place for the preliminary budget has no fire protection tax. He stated that he's all for reducing taxes the best he can. His concern is that they're funding it completely with sales tax, which results in a 0 tax for fire protection. His belief is that tax payers don't like to see wide swings in their taxes. They like to see taxes go down but not to go back up. He stated that there are a couple areas where they can tweak the budget. Ms. Thibodeau has worked some numbers for the Board. Before Councilman Kusnierz made the first suggestion he stated that he's always been a staunch supporter in properly using sales tax making sure it goes to Town Outside. He brought up the fact that Village residents, through no fault of this Board, will be looking at a 50% increase in this year's budget with a 64% increase in the Town portion. He stated that, at the end of the day, they're all residents of the Town of Moreau. They can take action as a Board to help mitigate that. He thought that some will say it's not the right thing to do but that as a onetime effort, this might be the year to do it. He stated that we can be helpful with sales tax in how we structure our budget. He stated that one of the things they can do is to change the Fire Protection District instead of funding it exclusively with sales tax and eliminating the tax, they can reduce the tax 50% if they raise revenues for them in some sort of a fire protection tax. His suggestion is, instead of using \$505,000.00 in sales tax revenue, to scale it back to \$305,000.00. This will leave \$200,000.00 to be raised by a fire protection tax for Town Outside. The Village residents wouldn't have a separate line item for fire protection as they are already funding a significant amount for the fire house they have in the Village. This would leave \$200,000.00 in sales tax revenues to be used in Town Outside. In the current structure they've used \$237,745.00 of fund balance and with this change, they would be using \$200,000.00 in sales tax and only \$37,745.00 of fund balance. He stated that they are trying to protect their fund balance.

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He stated that in the past they've used over 1/2 a million dollars from the general fund. Ms. Thibodeau stated that this year they used \$451,350.00 in fund balance and in 2015 it was \$513,000.00. Councilman Kusnierz asked if we would be maxing out the 2% tax cap and Ms. Thibodeau replied yes. Councilman Kusnierz asked, with the change, how much we would have to raise. Ms. Thibodeau replied that we would be raising \$1,082,075.00 with a tax rate of \$0.77. She stated that we would be using \$267,214.00 from fund balance.

Councilman Kusnierz stated that Ms. Thibodeau thought personal services was high in the Highway portion of the budget and she agreed. She felt it could be lowered by \$132,000.00. She stated that this would lower the appropriations and lower the fund balance usage.

Councilman Kusnierz asked Ms. Thibodeau, if the above change was made, how that would affect the tax rate for Town Outside residents and Village residents. She stated that it would have no bearing. Councilman Kusnierz stated that he was talking about all of the changes. Ms. Thibodeau stated that the tax rate with the changes would be \$.95 Town Outside and \$.77 for Village residents. She stated that it would be a reduction of \$.04 for Town Outside and an increase of only \$.20 for Village. The Village increase as it is right now would be \$.36.

There seemed to be an agreement with these changes.

Ms. Thibodeau stated that she had made an error in the salary for the Building Department Clerk, which she has corrected. She calculated the \$1,000 and 2% on top of the tentative salary instead of the 2016 salary. The correct salary is \$33,091.00.

Ms. Thibodeau asked the Board about the CT Male proposal for the Spill Prevention & Control Counter Measure that needs to be done at the Highway Garage at cost of \$2,980.00. She stated that there is nothing budgeted and hasn't been since 2008. The line item is A5132.411.

Mr. Antis asked about the need for the Assistant in the Assessor's office. It was stated that they are trying to provide a better situation and that a part-time position is in the budget. Councilman Kusnierz stated that there will be a detailed job description along with who the Supervisor will be. Mr. Antis asked if the Highway Clerk position is in the budget for full-time and the answer was yes. Ms. Thibodeau stated that she split out her salary 75% and 25% but asked her to track her hours for next year.

The Board went back to discuss the SPCC plan and were in agreement to put \$2,780.00 into next year's budget.

Reed Antis asked how the Village rate would be going down. It was explained that between the preliminary budget and now, they will be using \$200,000.00 more of the fund balance, which is offsetting the tax.

Councilman VanTassel stated that he wasn't sure if they put enough money into Zoning Administration and the proposal to do the codes. He stated that they had put in \$30,000 and \$30,000 between planning and zoning. Councilwoman LeClair stated that Ms. Thibodeau is going to estimate where they will be at, at the end of the year. They'll try to get some done this year but Councilman VanTassel is of the opinion they may be a little short for next year.

A motion was made by Councilman Kusnierz and seconded by Councilwoman LeClair to leave the Public Hearing on the 2017 Preliminary Budget open.

Roll call vote resulted as follows:

Councilman VanTassel	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes

A public hearing was held by the Town Board of the Town of Moreau on November 10, 2016 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York for the purpose of hearing comments from the public on the 2017 Preliminary Budget.

Supervisor Congdon Yes

Mike Shaver stated that the Queensbury contract for water was a 20 year contract and he believes it's up this year or next. Ms. Thibodeau thought it was up in 2019. Mr. Shaver stated that they'll need a definite answer.

The public hearing adjourned at 8:05 p.m.

Respectfully submitted,

Leeann McCabe
Town Clerk

**TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY**

Department: Highway

Date: 10-31-16

Description of Purchase Request: _____

Front Window Assembly for Gradall

Vendors Name and Address:

Vantage Equipment
17 Northway Lane
Bethram, NY 12110
Linda - 518-220-9500

Price: \$ 1,845.82

Vendors Name and Address:

Price: \$ _____

Vendors Name and Address:

Price: \$ _____

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: DB5130.405-Equipment Repair

Balance in account and date: \$6,380.61 - 10/04/16

Department Head's Recommendation: Dealer Only Item
Budgeted Repair Item

Board Approval Received: Yes No Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: Highway

Date: 10/31/16

Description of Purchase Request: Tilt Assembly for Gutter Broom

Vendors Name and Address:

Cyncon Equipment
7494 West Henrietta Road
Rush, NY 14543
Mike K. - 585-533-2500

Price: \$ 1,445.77

Vendors Name and Address:

Price: \$ _____

Vendors Name and Address:

Price: \$ _____

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: JB5130.2

Balance in account and date: \$18,401.12 - 10/04/16

Department Head's Recommendation: Dealer Item only

Budgeted Purchase Item

Board Approval Received: <input type="checkbox"/> Yes <input type="checkbox"/> No Date Approval Received: _____
Vendor Authorized: _____
Amount Approved: _____

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: Highway

Date: 11-17-16

Description of Purchase Request: New Oil Pan Truck #12 2008
MARK (Complete)

Vendors Name, Address & Phone Number:

ALBANY MARK

90 HAUS LAVE

ALBANY

* New Steel No Warranty

Price: \$ 1,402.94 + Freight

Vendors Name, Address & Phone Number:

WITTEA MARK

9426 River Road

MALCY, NY

* New Steel No Warranty

Price: \$ 1,563.19 + Freight

Vendors Name, Address & Phone Number:

→ SNO DEPOT

P.O. Box 25

MAISON, SD 57042

Price: \$ 1,710.- Freight Included

* New STAINLESS STEEL Lifetime Warranty

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: DB5130.492

Balance in account and date: 11,669.43 AS of Nov 1st

Department Head's Recommendation: SNO DEPOT

For \$307.06 + - For The STAINLESS with Warranty for Life

AND we will have the Truck for quite a while

Board Approval Received: <input type="checkbox"/> Yes <input type="checkbox"/> No Date Approval Received: _____
Vendor Authorized: _____
Amount Approved: _____

Bottom Line if Board Feels Different That is okay also

MEMORANDUM

Date: November 21, 2016

To: Town Board Members

From: Kathy Perez

Subject: Building Dept. and Assessor's desks

Attached are quotes for new desks for Peggy and myself, the desks we have are approximately 20 years old and are falling apart. There is money budgeted for my desk, money will have to be transferred for Peggy's, see attached transfer. This quote is from W.B. Mason and is under state contract. We need to have these ordered before the end of the year.

Kathy Perez

From: Jeff Toney <jeff.toney@wbmason.com>
Sent: Friday, November 18, 2016 5:15 PM
To: 'kperez@townofmoreau.org'
Subject: quote
Attachments: t of moreau quote sheet 11-18-16.pdf

Hi Kathy,

Here is your quote for the 2 desk set ups. We would need a po and on the 2nd page it says to make it out to hon, but that is inaccurate.

All pos are made out to wb mason, not hon. Total for both desk set ups is \$2006.

Call me with any questions.

Thank you jeff

Line #	Qty	Part Number	Part Description	List/Sell Price	Extended	Sell - %
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PLEASE ISSUE PURCHASE ORDER TO:

THE HON COMPANY

C/O WB MASON CO, INC.

200 OAK STREET

MUSCATINE, IA 52761

FID #421491474

VID #100009331

NYS CONTRACT: PC66275

All orders are custom resulting in no returns or refunds.



29 Mill Street
Albany, NY 12204

Unknown

Line #	Qty	Part Number	Part Description	List/Sell Price	Extended	Sell - %
1	2	H10585R	10500 Series 72W x 36D Single Pedestal Desk Right	\$1,072.00	\$2,144.00	60.00
		.N	LAM: Mahogany	\$428.80	\$857.60	
		N	LAM: Mahogany			
2	2	H10546L	10500 Series Cred Single Pedestal Left 72W x 24	\$926.00	\$1,852.00	60.00
		.N	LAM: Mahogany	\$370.40	\$740.80	
		N	LAM: Mahogany			
3	2	H10570	10500 Series Bridge 47W x 24D x 29-1/2H	\$328.00	\$656.00	60.00
		.N	LAM: Mahogany	\$131.20	\$262.40	
		N	LAM: Mahogany			
4	2	H4022	Slide-Away Keyboard Platform 21-1/2W x 10D	\$182.00	\$364.00	60.00
		.N	LAM: Mahogany	\$72.80	\$145.60	
Subtotals:				\$5,016.00	\$2,006.40	
Total List:					\$5,016.00	
Total Sell:					\$2,006.40	

Approved by: _____
Signature

Date: _____

Print Name

Title: _____

RESOLUTION TO TRANSFER FUNDS

The following resolution(s) was (were) made on November 22, 2016, at a meeting of the Town Board of the Town of Moreau, County of Saratoga, and State of New York.

Motion by _____, seconded by _____ and carried, that
\$ 504.00 be transferred from A1355.4 General Fund - Assessor - Contractual and
\$ 504.00 be transferred to A1355.2 General Fund - Assessor - Equipment

A transfer is needed if the Town Board approves of the Assessor to purchase a desk from WB Mason.

I hereby certify that the above resolutions were made and passed by the Town Board of the Town of Moreau at a meeting held on November 22, 2016 and that same will be made part of the official Town Clerk's minutes of said meeting.

Date

Town Seal

Town Clerk, Town of Moreau