Peddler/Vendor License Application Applicants: submit documentation required for your activity according to the listing on the back of this form. If additional space is required to complete the questions below, attach extra sheets as needed. 1 Name of organization, business, or person offering food, goods, or services: 2 Address of organization, business, or person: 6 Operator name (if different): 3 Contact name: Age 4 Contact title: 5 Contact email, phone number: 7 Name(s) of any other on-site staff: Age 8 Category of product or service to be provided (circle one): **Sparkling Devices** Door-to-Door Sales Food Truck Ice Cream Truck Flowers/Balloons Other (specify): 9 Description of goods or services to be offered: 10 Term of license sought (circle one): 1-3 day 3 months 6 months 1 year (does not apply to sparkling device sales) Fees: Sparkling Device = \$250 1-3 day = \$253 months = \$100 6 months = 150 1 year = \$25011 Preferred license effective date: 12 Proposed location(s) of sales or services: 13 Is this private property? ☐ YES ☐ NO 14 If yes, name of owner: ☐ YES ☐ NO 15 If yes to 13, have you obtained permission from the property owner? 16 Will you be taking pre-orders or prepayment for food, goods, or services to be delivered at a later date or time? * If yes, what is the anticipated amount of pre-sales you expect to collect?: ☐ YES ☐ NO 17 If yes to 16, how will items ordered be delivered? 18 Do you intend to provide food, goods, or services either privately or publicly within Town of Moreau recreation areas? Δ If yes, a \$2 million liability policy naming the Town of Moreau as additional insured is required. 19 Is this organization a 501(c)(3) or exempt from collecting NYS Taxes? ☐ YES ☐ NO ☐ YES ☐ NO 20 Does any operator or staff member have a misdemeanor or felony conviction? If yes, name operator/staff, describe the date, type and place of conviction, and sentence below. I hereby attest that the information provided on this application is true and complete to the best of my knowledge. Date Signature of applicant **Exemptions** The following are exempt from **applying <u>and</u> paying** for a Town of Moreau Peddler/Vendor License: Youth organizations and sales activities performed by children ages 16 or under.

- Any sales conducted pursuant to statute or by order of any court.
- by the vendor's farm, garden, or orchard.
- Sales of milk, baked goods, heating fuel, laundry, and daily newspapers.
- Sales where the solicitor has the express invitation of the person being sold to.
- Sales of firewood from wood harvested on site. Garage sales.

The following are exempt from the license fee but must still apply for and obtain a license:

Veterans; fraternal or charitable organizations; volunteer firemen's associations; religious, civic, or service groups; or other nonprofit organizations or associations.

| Items to be Submitted | | | |
|-----------------------|--|--|--|
| For all: | | | |
| | Current photo ID for any operator or staff member who will be on Proof of NYS Certificate of Authority to collect sales tax, or proof € If taking prepayments, a minimum \$1,000 bond is required to e Δ If private or public sales will take place at a Town of Moreau red the To | of exemption. sure delivery.* (see note below) | |
| * A | * Amount of required bond to be determined based upon anticipated pre-order sales collected. | | |
| | If a vehicle is used in connection with sales (food truck, ice cream truck, door-to-door sales): | | |
| | Current, valid drivers license for anyone operating the vehicle Abstract of Driving Record for each vehicle operator (may not be more than 7 days old when submitted). Proof of vehicle registration Vehicle license plate number: Proof of valid vehicle insurance with \$1 million liability coverage per occurrence \$2 million general liability insurance policy naming the Town as Additional Insured. Ice cream truck operators: describe precautions taken to ensure child safety near your vehicle: | | |
| | | | |
| _ | Door-to-Door Peddlers | | |
| <u> </u> | Copy of the results of a background check performed no more than 3 months prior. | | |
| | Food/Refreshment Vendors Copy of a Saratoga County Department of Health Permit. | | |
| | A \$100 retainer to ensure site clean-up after sales end (ice cream trucks exempt from this requirement). \$2 million general liability insurance policy naming the Town as Additional Insured. Describe measures taken to ensure all trash is contained and removed from sales site. | | |
| | Sparkling Device Vendors | | |
| | Proof of New York State Sparkling Devices Certification A \$100 retainer to ensure site clean-up after sales end Proof of current liability insurance in an amount of \$1 million per occurrence & \$2 million aggregate naming Town as Additional Insured A site plan drawing indicating the location of: parking, shelter, temporary fencing, tables, exits, fire extinguishers | | |
| | For Office Use Only | | |
| | Application Date: | Fee collected: | |
| | Additional Documents Required: | Date of license issue: | |
| | | License effective dates: | |
| | Follow-up Contact Date(s): | License number: | |
| | Date of review by BPD: | Processed by?: | |
| | BPD follow-up required?: | otes: | |
| | Fire Marshall Inspection: | | |
| | Bond amount set (if applicable): | | |