

A month-end audit meeting of the Town Board of the Town of Moreau was held on February 24, 2015 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Supervisor Jenkins opened the audit meeting at 6:30 p.m.

Town Board Members Present

Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman (arrived at 6:40)
Robert J. Vittengl, Jr.	Councilman
Preston L. Jenkins, Jr.	Supervisor

Town Board Members Absent

None

Also Present: Leeann McCabe, Town Clerk; Rudy Klick, Special Projects Aide and Paul Joseph, Highway Superintendent.

An invoice was received from PS Technical Service in the amount of \$537.50, which is over the \$500.00 procurement policy and needs Town Board approval. The work done was to refurbish an older computer for use at the Highway Department.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving a payment in the amount of \$537.50 to PS Technical Services. \$300.00 will be paid from account A5010.2 and \$237.50 will be paid from account A5010.476.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving a payment to Garry Robinson Engineer in the amount of \$3068.75 for Review and Consultation of the 2014 MS4 Code and \$2482.50 for the preparation of the MS4 Report. Both amounts will be paid from account B8540.4.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

An invoice was received from Viking Cives USA without an original signature.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl approving payment to Viking Cives USA in the amount of \$33.76, with a letter to go with the payment explaining that the Town needs original signatures in the future.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes

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Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

A request was made for reimbursement of the cost to replace a damaged mailbox from one of the Town's plow trucks. The Town Highway Department has mailboxes and posts that they use to replace damaged ones. The mailboxes cost \$13.99 and the posts \$14.52. They weren't able to replace this box before the next storm came through and the Baker's weren't getting their mail because they didn't have a box. The Town Board asked the Baker's at a previous meeting to submit the bill for the mailbox to the Town Hall.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl approving payment to Rustin Baker in the amount of \$30.46 for a mailbox replacement.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl that General Fund -2014 Unspent Funds in the amount of \$35,579.69 from A7989F.4 (General Fund – Other Culture/Recreation-Contractual) be re-appropriated to the corresponding 2015 budget funds.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl that \$600.00 be transferred from A1355.2 General Fund – Assessor – Equipment and \$600.00 be transferred to A1355.4 General Fund – Assessor – Contractual to pay attorney fees for 2014

And that \$5,000.00 be transferred from A3510.1 General Fund – Control of Dogs – Personal Services and \$4,000.00 be transferred to A1420.4 General Fund – Attorney – Contractual and \$1,000.00 be transferred to A1620.401 General Fund –Buildings –Municipal Center Contractual to pay attorney fees and Crisafulli Bros. Plumbing/Heating for 2014.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl approving payment to The LA Group in the amount of \$4532.50, invoice #27985R, from account A7989F.4.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes

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Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

An invoice was received from Crisafulli Bros. Plumbing and Heating in the amount of \$1045.00 to fix a problem with the furnace at the Municipal Building. The furnace was installed by Family Danz Heating & Air Conditioning.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment to Crisafulli Bros. in the amount of \$1045.00 from account A1620.4 to repair the furnace at the Municipal Building.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

An invoice was received from the Saratoga County Office of the Aging in the amount of \$792.50 and the signed contract has not come back from the County.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl approving the payment to Saratoga County Office of the Aging in the amount of \$792.50 from account A6772.4 and to attach a copy of the signed contract with the voucher once it has been received.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

An invoice #1287407 from Bartlett, Pontiff, Stewart and Rhodes, in the amount of \$52.00, is being withheld from audit until funds are received. The account TA30.469.2 only has a balance of \$10.66.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to pay bills as audited.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

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AUDITED CLAIMS

General Fund – A Account Claim nos.130-143, 148-149, 151, 156-158, 160-161, 163, 167, 169-172, 174, 181, 183, 192-193, 198, 200, 211, 217-219, 228, 232-233, 236-237, 243,244	\$85,009.80
Town Outside Fund – B Account Claim nos. 131, 148, 166, 173, 179, 184-192, 194, 199, 219-220, 228-229, 245, 221-224, 242, 245	\$21,903.81
Highway Fund – DB Account Claim nos. 144-147, 150, 152-154, 159, 161, 164, 168, 175-178, 180, 195, 200-204, 212, 214, 216, 219, 231-234, 238, 246	\$86,856.05
Sewer District 1 Fund – GI Account Claim nos. 139-140, 148, 192, 228, 232	\$650.94
Water District 1 Fund – I Account Claim nos. 137,139-140, 143, 155, 165, 182, 196, 228-230, 232	\$456.79
Water District 2 Fund – II Account Claim nos. 137, 139-140, 143, 155, 165, 182, 196-197, 215, 228-229, 232	\$984.14
Water District 4 Fund – IV Account Claim nos. 137, 139-140, 143, 148, 155, 165, 182, 196, 228-229, 232	\$726.55
Meadow Ridge Lighting District Fund – MR Account Claim nos. 132, 136	\$92.62
Palette Lighting District Fund –PA Account Claim nos. 132, 136	\$222.62
Palmerton Heights Lighting District Fund – PH Account Claim nos. 136	\$498.36
Pinewood Lighting District Fund – PW Account Claim nos. 132, 136	\$289.16
Riverview Lighting District Fund – RV Account Claim nos. 132, 136	\$333.70
Sherwood Forest Lighting District Fund – SH Account Claim nos. 132, 136	\$305.39
Water District 3 Fund – SW Account Claim nos. 137, 139-140, 143, 155, 165, 182, 196, 228-229, 232	\$297.82
Transfer Station Fund – TS Account Claim nos. 137, 240, 143, 157, 162, 218, 228, 232, 235	\$5,404.99
Tanglewood Lighting District Fund – TW Account Claim nos. 132, 136	\$145.92
Water District 5 Fund – V Account Claim nos. 137, 140, 143, 155, 165, 182, 228-229, 232	\$126.93
Water District 6 Fund – VI Account Claim nos. 137, 140, 143, 155, 165, 182, 196, 213, 218, 228, 232	\$828.62
Woodscape II Lighting District Fund – WP Account Claim nos. 136	\$371.20
Woodscape Lighting District Fund – WS Account Claim nos. 132, 136	\$482.06
Trust & Agency Fund – TA Account Claim nos. 227	\$78.00
NYS Affordable Housing Fund – CD Account Claim nos. 239-241	\$6,830.00
Highway Capital Project Fund – HH Account Claim nos. 225	\$13.00
Landfill Reserve Fund – LF Account Claim nos. 226	\$132.25

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A motion was made by Councilman Vittengl and seconded by Councilman Prendergast to close the meeting at 7:42 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk