

A month-end meeting of the Town Board of the Town of Moreau was held on November 28, 2017 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Deputy Supervisor called the meeting to order at 6:35 p.m.

Town Board Members Present

Alan VanTassel	Deputy Supervisor
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Bob Prendergast	Councilman

Town Board Members Absent

Gardner Congdon	Supervisor
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Also present: Leeann McCabe, Town Clerk; Rudy Klick, Special Project Aide; Jeff Cruz, Principal Account Clerk; Reed Antis, Planning Board member; John Hogan, Councilman Elect

The Town Board had previously approved Alan Dubois, Jr. to attend a water class and the motion only included the expense for the hotel and didn't include the expense for his mileage and travel expenses in the amount of \$305.19.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving the additional expense of \$305.19 for mileage and travel expenses for the class attended by Alan Dubois, Jr. This will be paid from all water accounts 8310.4.

Asked if all in favor, the following responses were given:

Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Supervisor Congdon	Absent

The Special Project Aide had put an invoice from Lane Enterprises, Inc. before the Town Board, relating to a Highway purchase, which was over the \$500.00 procurement threshold. He was advised that the Highway Department procurement policy allows for them to purchase up to \$2,000.00 without Town Board approval. There was no need for Board approval of the invoice presented to the Board.

An invoice was received from WB Mason Co. in the amount of \$546.98, which was over the \$500.00 procurement threshold and therefore needed Town Board approval. The purchase was for toner and ink.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving the purchase of toner from WB Mason Co. in the amount of \$546.98. This will be paid from account A1220.4.

Asked if all in favor, the following responses were given:

Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair that \$500.00 be transferred from A1320.4 General Fund – Independent Audit and Accounting and, \$500.00 be transferred to A3510.4 General Fund – Dog Control – Contractual
A transfer is needed to pay the dog control officer contractual services through the remaining 2017 year.

and,

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\$500.00 be transferred from A1220.2 General Fund – Supervisor – Equipment and
\$500.00 be transferred to A1220.4 General Fund – Supervisor – Contractual
A transfer is needed to pay the Supervisor's office contractual items for 2017.

and,

\$1,000.00 be transferred from DB5130.405 Highway Fund – Machinery – Equipment Repairs and
\$1,000.00 be transferred to DB5130.450 Highway Fund – Machinery – Supplies
A transfer is needed to cover the cost of supplies purchased for highway machinery.

Asked if all in favor, the following responses were given:

Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Supervisor Congdon	Absent

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to increase revenues by \$1,623.00 to DB2680 Highway Fund – Insurance Recoveries and to increase

expenditures by \$1,623.00 to DB5110.494 Highway Fund – Repairs – Guardrails & Road Safety

To increase appropriations for repairs to a guardrail and to increase revenues to cover the insurance payment expected to be received for the emergency repair.

Asked if all in favor, the following responses were given:

Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Supervisor Congdon	Absent

In for discussion was an invoice received from Town & County Bridge & Rail in the amount of \$16,967.71 for an emergency repair on Sisson Road. There weren't sufficient funds in the account to pay the invoice. The previous resolution transferred enough funds so that this invoice could be paid.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment to Town & County Bridge & Rail in the amount of \$1,622.58 and to be paid from account DB5110.494.

Asked if all in favor, the following responses were given:

Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Supervisor Congdon	Absent

An invoice was received from Lewis & Greer in the amount of \$8,177.00, which is over the \$500.00 procurement policy and therefore needs Town Board approval.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving payment of an invoice from Lewis and Greer in the amount of \$8,177.00 and to be paid from account A1355.4.

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Asked if all in favor, the following responses were given:

Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Supervisor Congdon	Absent

An invoice was received from W2O in the amount of \$575.00, which was \$25.00 more than what the Town Board had approved.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast approving payment of an additional \$25.00 to W2O. The total amount to be paid from all water accounts 8310.4 is \$575.00.

Asked if all in favor, the following responses were given:

Councilman VanTassel	Aye
Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Supervisor Congdon	Absent

The Deputy Supervisor commented that there are several invoices for the Trust and Agency account, which are being held from audit, while awaiting funds to pay.

A motion was made by Councilman VanTassel and seconded by Councilwoman LeClair to approve the payment of bills as audited.

Asked if all in favor, the following responses were given:

Councilman Prendergast	Aye
Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Supervisor Congdon	Absent

AUDITED CLAIMS

General Fund – A Account Claim nos. 1129-1141, 1143-1145, 1148-1153, 1155-1156, 1159, 1163, 1167, 1169, 1171, 1173-1174, 1176, 1182-1183, 1185, 1187, 1189, 1197, 1200-1202, 1204, 1206-1207, 1209-1212, 1215, 1222, 1224-1225, 1227, 1233, 1241, 1243, 1246	\$82,602.37
Town Outside Fund – B Account Claim nos. 1129, 1147, 1159, 1166, 1182-1183, 1201, 1215, 1228-1229, 1233-1240, 1241, 1243	\$6,956.15
Highway Fund – DB Account Claim nos. 1131, 1146, 1153, 1157, 1158, 1160-1165, 1168, 1170, 1172, 1174-1175, 1177, 1179, 1181, 1186, 1188, 1190-1193, 1195, 1200, 1205, 1208-1209, 1216, 1243, 1245, 1247	\$241,748.91
Sewer I Fund – GI Account Claim nos. 1129, 1132, 1138, 1144, 1159, 1231	\$604.63
Water I Fund – I Account Claim nos. 1129, 1132, 1138, 1141-1142, 1144, 1154, 1159, 1174, 1180, 1184, 1203, 1209, 1210, 1215, 1232, 1233, 1244, 1248	\$1,561.69
Water II Fund – II Account	

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Claim nos. 1129, 1132, 1138, 1141, 1144, 1154, 1159, 1174, 1178, 1180, 1184, 1200, 1203, 1209, 1210, 1214, 1215, 1225, 1232, 1233, 1241, 1244, 1248	\$2,176.72
Water IV Fund – IV Account Claim nos. 1129, 1132, 1138, 1141, 1144, 1151, 1154, 1159, 1184, 1203, 1209, 1210, 1214, 1215, 1225, 1226, 1232, 1233, 1244, 1248	\$2,113.21
Meadow Ridge Lighting District Fund – MR Account Claim nos. 1133	\$83.71
Palette Lighting District Fund – PA Account Claim nos. 1133	\$177.17
Palmerton Heights Lighting District Fund – PH Account Claim nos. 1133	\$445.85
Pinewood Lighting District Fund – PW Account Claim nos. 1133	\$249.39
Riverview Lighting District Fund – RV Account Claim nos. 1133	\$281.33
Sherwood Forest Lighting District Fund – SH Account Claim nos. 1133	\$267.08
Water III Fund – SW Account Claim nos. 1129, 1132, 1138, 1141, 1144, 1154, 1159, 1184, 1203, 1209, 1215, 12133, 1244, 1248	\$260.09
Transfer Station Fund - TS Account Claim nos. 1129, 1132, 1138, 1141, 1144, 1156, 1157, 1159, 1174, 1194, 1196, 1201, 1207, 1209, 1213, 1225, 1233, 1241	\$5,717.58
Tanglewood Lighting District Fund – TW Account Claim nos. 1133	\$124.29
Water V Fund – V Account Claim nos. 1129, 1132, 1138, 1141, 1144, 1154, 1159, 1184, 1203, 1209, 1210, 1215, 1232, 1233, 1244, 1248	\$264.10
Water VI Fund – VI Account Claim nos. 1129, 1132, 1138, 1141, 1144, 1154, 1159, 1180, 1184, 1203, 1209, 1210, 1215, 1232, 1233, 1244, 1248	\$1,204.05
Woodscape II Lighting District Fund – WP Account Claim nos. 1133	\$322.73
Woodscape Lighting District Fund – WS Account Claim nos. 1133	\$415.50
Trust and Agency Fund – TA Account Claim nos. 1199, 1250, 1251	\$1,311.56
NYS Affordable HSG Fund – CD Account Claim nos. 1217, 1218, 1219, 1220	\$49,220.00
Town-Wide Capital Project Fund – HT Account Claim nos. 1198, 1249	\$9,337.50
Landfill Reserve Fund – LF Account Claim nos. 1221	\$28.04

VOIDED Claims: 1223
DELETED Claims: 1230

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to close the month-end meeting at 6:45 p.m.

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Asked if all in favor, the following responses were given:

Councilwoman LeClair	Aye
Councilman Kusnierz	Aye
Councilman VanTassel	Aye
Councilman Prendergast	Aye
Supervisor Congdon	Absent

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk