

A budget workshop of the Town Board of the Town of Moreau was held on October 23, 2019 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the workshop to order at 6:30 p.m.

**Town Board Members Present**

John Hogan	Councilman
Alan VanTassel	Councilman
Gina LeClair	Councilwoman
Kyle Noonan	Councilman
Theodore T Kusnierz Jr.	Supervisor

**Town Board Members Absent**

None

**Also present:** Tammy Daley, Deputy Town Clerk; Jeffrey Cruz, Principal Account Clerk; Sharon Pineo, New York State Assembly candidate.

The Supervisor welcomed everyone to the budget workshop for the 2020 budget. He stated that there were a few things other than the budget. They were time sensitive and could not wait until the next Board meeting on Tuesday October 29<sup>th</sup> 2019.

The Supervisor stated the first item that they needed to discuss was the Short Environmental Assessment Form. This was the part 2, Impact Assessment form. The Town Board received this earlier so it could be looked over. He stated all the boxes were checked no, or small impact may occur to the criteria listed on part 2.

**Resolution #2019-373**

A motion was made by Councilman Vantassel, seconded by Councilman Hogan and carried approving the Supervisor to sign the Short Environmental Assessment form part 2-Impact Assessment.

Asked if all were in favor, the following responses were given:

Councilman Hogan	Yes
Councilman VanTassel	Yes
Councilwoman LeClair	Yes
Councilman Noonan	Yes
Supervisor Kusnierz	Yes

The following resolution was read aloud by the Deputy Town Clerk.

October 23, 2019

**TOWN OF MOREAU  
TOWN BOARD**

**SUBJECT: RESOLUTION ISSUING A DETERMINATION OF NO SIGNIFICANCE  
UNDER SEQRA FOR MOREAU UNIVERSALLY ACCESSIBLE PLAYGROUND**

WHEREAS, the Town of Moreau (“Town”) is developing a Universally Accessible Playground and Spray Yard at the Harry J. Betar Recreation Park (the “Action”); and

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WHEREAS, with the assistance of planning consultant, The LA Group, Landscape Architecture and Engineering, P.C., 40 Long Alley, Saratoga Springs, New York 12866, the Town has developed plans and environmental documentation in support of same; and

WHEREAS, the Town of Moreau Town Board (“Town Board”) must evaluate all proposed actions submitted to it for its consideration that may affect the environment in light of the State Environmental Quality Review Act (“SEQRA”) and the regulations promulgated thereunder, and

WHEREAS, the involved agencies [as that term is defined in 6 NYCRR 617.2 (t)] include the Dormitory Authority of the New York State and the New York State Office of Parks, Recreation and Historic Preservation and the required environmental review will be conducted concurrently by the Town Board; and

WHEREAS, on September 24, 2019, the Town Board adopted a resolution finding the project to be an Unlisted Action as that term is defined in 6 NYCRR 617.2(al) and further named itself lead agency for the purposes of SEQRA: and

WHEREAS, the involved agencies have indicated no objection to the Town Board’s desire to serve and act as the lead agency for the purposes of SEQRA; and

WHEREAS, on October 23, 2019, the Town Board took a hard look at the project and examined and completed Part 2 of the Full Environmental Assessment Form;

NOW, THEREFORE, BE IT RESOLVED, by the Town Board that the proposed project will not have a significant adverse effect on the environment for the reasons set forth in the attached Notice of Determination of Non-Significance and be it further

RESOLVED, that the attorney for the Town and the engineering consultant The LA Group are authorized to take all actions reasonable and necessary to file the Negative Declaration and discharge the Town’s responsibility as lead agency for this action.

**Resolution #2019-374**

A motion was made by Councilman VanTassel, seconded by Councilman Hogan and carried, to adopt the foregoing resolution as read into the record by the Deputy Town Clerk.

Asked if all in favor, the following responses were given:

Councilman Hogan	Yes
Councilwoman LeClair	Yes
Councilman Noonan	Yes
Councilman VanTassel	Yes
Supervisor Kusnierz	Yes

**Resolution #2019-375**

A motion was made by Councilman Noonan, and seconded by Councilwoman LeClair and carried, to have the Supervisor sign the proposal from the LA Group for the Moreau Playground and Spray Yard construction Document Preparation and Assistance in the amount of \$10,700.00.

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Asked if all were in favor, the following responses were given:

Councilman Hogan	Yes
Councilman VanTassel	Yes
Councilwoman LeClair	Yes
Councilman Noonan	Yes
Supervisor Kusnierz	Yes

#### **Resolution # 2019-376**

Playground colors; Councilman Noonan wrote down each Board member's vote on the color options for the playground. All agreed to option number 3.

Asked if all were in favor, the following responses were given:

Councilman Hogan	Yes
Councilman VanTassel	Yes
Councilwoman LeClair	Yes
Councilman Noonan	Yes
Supervisor Kusnierz	Yes

#### **Resolution # 2019-377**

A motion was made by Councilwoman LeClair, and seconded by Councilman Noonan to have the Supervisor sign the purchase agreement from Parkitects to purchase the playground equipment from Landscape Structures in the amount of \$155,277.56.

Asked if all were in favor, the following responses were given:

Councilman Hogan	Yes
Councilman VanTassel	Yes
Councilwoman LeClair	Yes
Councilman Noonan	Yes
Supervisor Kusnierz	Yes

The Supervisor also stated that this agreement includes two additional play items. This was able to be done by modifying the plans to make it one way into the play area. He stated Boces has agreed to do all the grading and put the base down. The Highway Department has agreed to pave the area. The paving will be done in the spring, this is so when the equipment arrives they aren't driving over the newly paved road. The Highway Superintendent Paul Joseph would also rather do it in the spring because of some paving projects that he has going on now. The Supervisor also stated they will have another discussion in November about the spray park, this will be done in the spring because there is not enough good weather to do it now. The spray park will have to have color selections picked out too.

The Supervisor stated that the next topic was to talk about the 2020 budget. They have had conversations with Department Heads and now they need to finalize where they want to go with various departments. They first discussed the Highway Garage. The low bid was around \$434,000.00, and the engineers are looking over the bid to make sure that it meets all requirements in the bid documents. The low bid documents did not include a warranty. The contractor has been in contact with the manufacturer and as of now they don't know if it includes a warranty. The Supervisor has prepared for a worst case scenario, if they had to go with the next lowest bid, which is around \$650,000.00. He also stated that they should have a Construction Manager on that project. It is typically around 10% of the cost of the project. He talked to the Larberge Group and they said it would probably be lower than 10%, but for budget purposes he wants to leave it at 10%. This puts replacing the roof at about \$700,000.00. He stated this puts a major

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impact on the fund balances. The Supervisor has asked the Principal Account Clerk, Jeffrey Cruz, to put the \$200,000.00 in the revenues. This money would come from a Sam Grant that they are waiting for. He doesn't think that this will happen in the next few weeks, but is confident it will happen sometime in January.

Supervisor Kusnierz said they would also have to decide on the sales tax. This would be the amount sent to Saratoga County. This year the Town sent \$400,000.00. The Supervisor has in the budget to send \$300,000.00 in the 2020 budget. The Board would have to decide how much they want to send to the County and have a formal resolution on it. He stated that it does not have to be done tonight, but by the next Town Board meeting.

The next department to discuss was the recreation department. The Supervisor stated he has been down to the recreation department and looked at the roof on the current maintenance building. He said it definitely needs to be replaced, but he is not willing to pay \$40,000.00 to do it. He recommended to use money out of the HT fund, which is the Town Wide Fund. This comes from the developers in Town that are building subdivisions. The Town has had an increase in that account by about \$200,000.00. He stated he thinks they should earmark that money from that fund. It would be for a roof and an equipment barn for all the equipment to be stored in. This would also include partial renovations to one of the tennis courts for pickle ball. It would also be for repair work to field number 4. He stated he thinks the money to set aside would be around \$35,000.00. He also stated he would like to do a running, jogging, biking, trail down along the river on Nolan Road. He asked the Highway Superintendent to give him a price on approximately how much it would be to blacktop the area and was told the price would be around \$60,000.00. Boces would do removal of the trees and the grading. All Board members agreed.

Councilman Hogan stated he had a meeting with the Mayor of the Village, Harry Guthel, about the pavilion and the roof at the beach. He stated that the Village declined to help repair or replace the pavilion. The Supervisor stated that they can take the money and repair field 7 at the Recreation Park. Councilwoman LeClair stated that the beach is only used two months out of the year, the field at the park is used many months out of the year. Supervisor Kusnierz stated that they could fix fields 4 and 7. All were in agreement.

Councilman VanTassel stated that they will have to address the pavilion at the beach. If the Town is running the beach, the Town will have to deal with it at some time. Supervisor Kusnierz stated that they have an annual lease with the Village of South Glens Falls for the property. He stated that maybe the Board doesn't want to be responsible for a beach. Councilman VanTassel believes that the Town residents may want the beach. Councilwoman LeClair stated maybe they could do some picnic tables with covers over them, if it is less expensive.

Principal Account Clerk Jeffrey Cruz stated that there were a few accounts they haven't talked about. The Board decided that they would raise A1620.2 Town Hall, Municipal Center from \$40,000 to \$50,000. Account A3510.2, Dog Control Officer, was changed from \$18,200.00 to \$18,000.00 per the contract. Also, in the water department, to add \$185,000.00 to paint the water towers. They also took the Storz hydrant fittings out, and added \$11,224.00 for fire hydrants. This will include the cost of the hydrants, the equipment, and an outside contractor to tap the line.

Supervisor Kusnierz stated the final item to talk about in the 2020 budget was salaries, and it is not an easy process. He stated he had put in a 2% cola (cost of living adjustment) across the board for salaried and hourly employees. He and the Board have heard all department heads requests, and told them they would revisit salaries at the end of the budget process. It was decided to give a 3% increase across the board, including Elected Officials. There would be some separately distinct salaries in there besides the 3%. He stated in the budget workshops that two department heads stated that they very much would like any salary increases to be utilized by their staff. The two requests came from the Town Clerks office and the Town Court offices. It was decided to give the Deputy Town Clerk's their 3% increase, then take what would have been the Town Clerk's increase and divide it equally among the two Deputy Clerks. The same would be for the Court Clerks, take what the Justices increase would be and divided it equally between the two Court Clerks. One Deputy Town Clerk salary will be increased to \$36,440.00. The other Deputy Town

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Clerk salary will be increased to \$31,228.00. The one Justice Clerk salary would increase to \$34,848.00. The other Justice Clerk would increase to \$32,994.00.

Supervisor Kusnierz stated there were a few salaries that would be above the 3% increase. The Account Clerk's new hourly rate would be \$15.00 hour. He stated this position has been held for 14 years by Rudy Click and he does a very good job. Also the Supervisor's Secretary salary would increase to \$44,000.00. The Principal Account Clerk would increase to \$52,000.00. He stated his office works around the clock to get the job done in there. All were in agreement about the changes.

The workshop concluded at 8:15 p.m.

Respectfully submitted,

Deputy Town Clerk, Tammy Daley