

A month-end meeting of the Town Board of the Town of Moreau was held on January 28, 2020 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the month-end meeting to order at 6:30 p.m.

The Deputy Town Clerk called the roll.

Town Board Members Present

John Hogan	Councilman
John Donohue Jr.	Councilman
Theodore T. Kusnierz, Jr.	Supervisor

Town Board Members Absent

Gina LeClair	Councilwoman
Kyle Noonan	Councilman

Also present: Jill Bennett, Deputy Town Clerk; Rudy Klick, Special Project Aide

An invoice was received from Business Automation Services for Tax Collection System Annual Software Support/Maintenance Fee, RPS Tax File Processing, Online Tax Support/Maintenance, Utility (Water/Sewer) Software/Maintenance Fee and Online Software/Maintenance & Hosting Fee. The total cost is \$3,750.00. The amount was over the \$1,000.00 limit in the procurement policy and therefore needs Town Board approval.

Resolution #2020-73

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing payment to Business Automation Service for the following: Tax Collection System Annual Software Support Maintenance Fee \$1,080.00, RPS Tax File Processing \$520.00, On Line Tax Support/Maintenance \$650.00, Utility (Water/Sewer) Software/Maintenance Fee \$900.00, On Line Software/Maintenance & Hosting Fee \$600.00 for a total of \$3,750.00. The expense will be paid from the following accounts A1330.4 \$2,250.00, I8310.4 \$141.00, II8310.4 \$276.00, SW8310.4 \$72.00, IV8310.4 \$315.00, V8310.4 \$90.00, VI8310.4 \$381.00, GI8110.4 \$225.00.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

An invoice was received from Business Automation Services for BAS/Clerk Licensing System Software Support/Maintenance Fee for regular servicing fee for the Clerk's Office in the amount of \$1,890.00. The amount was over the \$1,000.00 limit in the procurement policy and therefore needs Town Board approval.

Resolution #2020-74

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing payment to Business Automation Services in the amount of \$1,890.00. The expense will be paid from account A1410.4

A month-end meeting of the Town Board of the Town of Moreau was held on January 28, 2020 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

An invoice was received from General Code, LLC for payment of e Code 360 Annual Maintenance Agreement. The total cost is \$1,195.00. The amount was over the \$1,000.00 limit in the procurement policy and therefore needs Town Board approval.

Resolution #2020-75

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing payment to General Code, LLC in the amount of \$1,195.00. The expense will be paid from account A1620.401.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

A request from the Assessor's Office to pay annual dues to Saratoga County Assessors Association for the Assessor and the Assessor's Clerk in the amount of \$25.00 each. This expense wouldn't fall under the \$1,000.00 limit in the procurement policy, however, Rudy Klick, Special Project Aide, wanted approval since it's the first submission for this expense from the new Assessor.

Resolution #2020-76

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing payment of \$50.00 to Saratoga County Assessors Association for annual dues. The expense will be paid from account A1355.4.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

A request from the Assessor's office to pay for the New York Assessors Association annual dues for the Assessor and the Assessor's Clerk in the amount of \$100.00 each. This expense wouldn't fall under the \$1,000.00 limit in the town procurement policy, however, Rudy Klick, Special Project Aide, wanted approval since it's the first submission for this expense from the new Assessor.

Resolution #2020-77

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing a total payment of \$200.00 to the New York Assessors Association for annual dues. The expense will be paid from account A1355.4.

A month-end meeting of the Town Board of the Town of Moreau was held on January 28, 2020 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

An invoice was received from Saratoga Hospital in the amount of \$204.00. At a previous meeting on February 26, 2019 the Town Board approved the use of Saratoga Hospital for DOT Physical - \$90.00, Drug Screen - \$39.00, and Annual Fee - \$100.00. Now approval is being requested for random Rate of Breath/Alcohol Tests - \$36.00 to be done randomly.

Councilman Hogan asked if the Rate of Breath/Alcohol Test would be used in the case of an accident. Supervisor Kusnierz said the test will mostly be used for random testing but it can also be used in the case of an accident.

Resolution #2020-78

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing using Saratoga Hospital for Rate of Breath/Alcohol random testing as well as the invoice payment for \$204.00. The expense will be paid from account DB9060.8.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Invoice 2151 was received from PS Technical Services in the amount of \$7,554.97 for the December 2019 cost for computer upgrades.

Resolution #2020-79

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing payment of invoice 2151 from PS Technical Services in the amount of \$7,554.97. The expense will be paid from the following accounts A600 \$193.60, A600 \$1,368.20, A600 \$391.59, A600 \$147.99, A600 \$704.00, A600 \$176.00, A600 \$1,428.39, A600 \$665.00, A600 \$165.00 (total A600 \$5,239.77), B600 \$1,186.60, B600 \$52.80, B600 \$52.80 (total B600 \$1,292.20), I600 \$134.92, II600 \$231.72, SW600 \$65.12, IV600 \$256.01, V600 73.54, VI600 \$247.61, GI600 \$14.08.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Invoices 2160 and 2169 were received from PS Technical Services in the amount of \$1,037.49. Invoice 2160 in the amount of \$518.75 for Office 365 License for January 2020. Invoice 2169 in the amount of \$518.74 for Office 365 License for February 2020.

A month-end meeting of the Town Board of the Town of Moreau was held on January 28, 2020 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Resolution #2020-80

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing the payment of invoice 2160 \$518.75 and 2169 \$518.74.

Invoice 2160 will be paid from the following accounts: A1010.4 \$64.75, A7140.4 \$34.90, A1220.4 \$74.85, A1315.4 \$24.95, A1410.4 \$74.85, A1355.4, \$49.90, A5010.476 \$59.85, A5130.480 \$9.95, B3620.4 \$74.85, B8010.4 \$12.47, B8020.4 \$12.48, VI8310.4 \$24.95.

Invoice 2169 will be paid from the following accounts: A1010.4 \$64.75, A7140.4 \$34.90, A1220.4 \$74.84, A1315.4 \$24.95, A1410.4 \$74.85, A1355.4 \$49.90, A5010.476 \$59.85, A5130.480 \$9.95, B3620.4 \$74.85, B8010.4 \$12.48, B8020.4 \$12.47, I8310.4 \$24.95.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Invoice 2171 was received from PS Technical Services in the amount of \$4,654.51. Invoice 2171 was for the Disaster Recovery Project.

Councilman Hogan asked if any of this expense will be covered under the Town's insurance policy? Supervisor Kusnierz stated most of the expense will be covered by insurance.

Resolution #2020-81

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, authorizing payment of invoice 2171 from PS Technical Services in the amount of \$4,654.51. This expense will be paid from account A1620.401.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Resolution #2020-82

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, that \$1,515.05 be transferred to A1420.4 General – Attorney Fees and \$1515.05 be transferred from A1990.4 General – Contingent Account. To transfer funds for the payment of 2019 legal fees.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

A month-end meeting of the Town Board of the Town of Moreau was held on January 28, 2020 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Resolution #2020-83

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, that \$1,245.54 be transferred to A1620.401 General – Buildings – Municipal Center and \$1,245.54 be transferred from A1620.404 General-Buildings – 61 Hudson Street. To transfer funds for the payment of general Town Hall expenditures in 2019.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Resolution #2020-84

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, that \$1,193.24 be transferred to B8020.4 Town Outside – Planning – Contractual and \$1,193.24 be transferred from B1990.4 Town Outside – Contingent Account. To transfer funds for 2019 planning expenditures, including legal fees.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Resolution #2020-85

A motion was made by Councilman Hogan, seconded by Councilman Donohue to increase revenues by \$10,000.00 to TS2130 - Transfer Station Revenues – Daily Fees and to increase expenditures by \$10,000.00 to TS8160.4 - Transfer Station – Contractual. To increase the allowable expenses for the Transfer Station by recognizing the increased revenue from daily operations of the facility.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Resolution #2020-86

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, to approve the payment of bills as audited.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

A month-end meeting of the Town Board of the Town of Moreau was held on January 28, 2020 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

AUDITED CLAIMS

General Fund – A Account Claim nos. 1-14, 16-24, 31-35, 38, 40-44, 47, 48, 53, 55, 57, 60-63, 65, 67, 68, 72, 73, 75, 80, 83, 85-87, 92, 93, 97, 99, 100, 105, 106-111, 113, 114, 116, 118-120,122, 124-126	\$171,323.02
Town Outside Fund – B Account Claim nos. 17, 29, 36, 50, 58, 66, 74, 80, 99, 101, 107, 117, 118, 125	\$40,540.16
Highway Fund – DB Account Claim nos. 21, 25-29, 37, 44, 45, 49, 51, 54-56, 64, 70, 71, 75, 76, 78, 84, 89, 90, 91, 94-96, 99, 100, 107, 118,121,122	\$60,480.24
Sewer I Fund – GI Account Claim nos. 14, 16-18, 23, 53, 59, 77, 81, 98, 109, 118, 123, 125	\$2,270.46
Water I Fund – I Account Claim nos. 10,13-18, 23, 52, 53, 81, 82, 88, 98, 109, 115, 118, 125	\$12,623.52
Water II Fund – II Account Claim nos. 10, 13-18, 23, 39, 52, 53, 81, 82, 88, 98, 109, 115, 118, 125	\$21,905.92
Water IV Fund – IV Account Claim nos. 10, 13-18, 23, 38, 39, 52, 53, 75, 81, 82, 88, 98, 99, 107, 109, 115, 118, 125	\$24,475.05
Meadow Ridge Lighting District Fund – MR Account Claim nos. 2	\$88.11
Palette Lighting District Fund – PA Account Claim nos. 2	\$196.13
Palmerton Heights Lighting District Fund – PH Account Claim nos. 2	\$474.25
Pinewood Lighting District Fund – PW Account Claim nos. 2	\$266.56
Riverview Lighting District Fund – RV Account Claim nos. 2	\$304.48
Sherwood Forest Lighting District Fund – SH Account Claim nos. 2	\$285.80
Water III Fund – SW Account Claim nos. 10, 13-18, 23, 52, 53, 81, 82, 88, 98, 109, 115, 118, 125	\$6,025.57
Transfer Station Fund – TS Account Claim nos. 13, 14, 16, 17, 30, 33, 46, 53, 61, 69, 75, 92, 93, 99, 107, 122, 125	\$10,340.30
Tanglewood Lighting District Fund – TW Account Claim nos. 2	\$137.51
Water V Fund – V Account Claim nos. 10, 13-18, 23, 39, 41, 52, 53, 81, 82, 88, 98, 109, 115, 118, 125	\$7,268.16
Water VI Fund – VI Account Claim nos. 10, 13-18, 23, 39, 52, 53, 79, 81, 82, 88, 98, 109, 115, 118, 125	\$23,999.73
Woodscape II Lighting District Fund – WP Account Claim nos. 2	\$350.09
Woodscape Lighting District Fund – WS Account Claim nos. 2	\$442.49

A month-end meeting of the Town Board of the Town of Moreau was held on January 28, 2020 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

Trust & Agency Fund – TA Account Claims nos. 104, 127, 128	\$2,091.72
EFC – Sewer 1 Ext. 5 Fund – HG Account Claim nos. 102, 103	\$23,455.15

A motion was made by Councilman Hogan, seconded by Councilman Donohue and carried, to close the month-end meeting for the evening at 6:50 p.m.

Asked if all in favor, the following responses were given:

Councilman Hogan	Aye
Councilman Noonan	Absent
Councilwoman LeClair	Absent
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

Meeting adjourned.

Respectfully submitted,

Jill Bennett
Deputy Town Clerk