

An Organizational Meeting of the Town Board of the Town of Moreau was held on January 4, 2021 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the meeting to order at 6:00 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

John Hogan	Councilmember
Kyle Noonan	Councilmember
John Donohue, Jr.	Councilmember
Alan VanTassel	Councilmember
Theodore T. Kusnierz, Jr.	Supervisor

**Town Board Member Absent**

None

**Also present:** Leeann McCabe, Town Clerk; Jesse Fish, Water Superintendent

The Supervisor welcomed everyone and then led the Pledge of Allegiance.

The Supervisor read resolutions #1 and #2 into the record:

1. Resolution setting 2021 salaries for elected officials:

Supervisor	\$49,271.00
Council people (each)	\$12,607.00
Town Justice (each)	\$29,161.00
Town Clerk	\$47,076.00
Highway Superintendent	\$60,837.00

2. Resolution setting the following respective annual salaries (52 Week) or hourly rate, as approved in the 2021 Budget except as otherwise provided under Town Law, Civil Service Law, or other applicable law, rule, or agreement.

Leeann McCabe	Receiver of Taxes and Assessments	\$9,161.00
	Records Management Officer	\$1,088.00
	Registrar of Vital Statistics- [1/2 Birth & Death Certificate Filing Fees in accordance with NYS Public Health Law Section 4173(3)]	
Leah Cronin	Assessor (10/01/19-9/30/25) FLSA (Fair Labor Standards Act) EXEMPT	\$66,300.00
Riley McGuiggan	Senior Assessment Clerk, FT	\$41,200.00
Arthur Gadway	Crossing Guard (Moreau), PT	\$13.11 hour
John Hayes	Crossing Guard (Tanglewood), PT	\$13.11 hour
John Helwig	Crossing Guard (Tanglewood), PT	\$13.11 hour
Adeline Rivers	Substitute Crossing Guard (as needed)	\$12.50 hour
Matthew Dreimiller	Building Inspector/Code Enforcement Officer	\$56,838.00
Kathy Perez	Building Inspector's Clerk	\$38,192.00
Theodore Monsour	Laborer/ Cleaner, Part-Time	\$15.92 hour
Art Gadway	Cleaner, Part-Time	\$14.19 hour
Michael Hastings	Laborer, PT	\$13.85 hour

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Jeffrey Stevens	Laborer, Part-Time	\$13.58 hour
Mary Vaillancourt	Transfer Station Clerk PT	\$13.11 hour
Elizabeth Hall	Transfer Station Clerk PT	\$13.11 hour
Stephen Rice	Transfer Station Laborer/Clerk PT	\$13.11 hour
Linda Hart	Transfer Station Laborer/Clerk PT	\$12.86 hour
Marsha Morehouse	Transfer Station Laborer/Clerk PT	\$12.61 hour
John McDermott	Transfer Station Laborer/Clerk PT	\$12.50 hour
Fred Coppola	Transfer Station Laborer/Clerk PT	\$12.50 hour

Jeffrey Cruz	Principal Account Clerk/Typist	\$53,800.00
Tammy Daley	Clerk, FT	\$40,000.00

Jamie Hickey	Court Clerk Full-Time	\$33,994.00
Jennifer Miller	Court Clerk, FT	\$35,893.00
Ron Belisle	Court Clerk Part-Time	\$13.19 hour
Edward Scalo	Court Clerk Part-Time	\$12.86 hour
Edward Scalo	Court Officer	\$16.50 hour
Tom Geraghty	Court Officer	\$16.50 hour

Jesse Fish	Water Superintendent District 1	\$5,959.00
	Water Superintendent District 2	\$11,664.00
	Water Superintendent District 3	\$3,043.00
	Water Superintendent District 4	\$13,312.00
	Water Superintendent District 5	\$3,804.00
	Water Superintendent District 6	\$16,102.00
	Sewer District 1 Superintendent	\$9,508.00
	Total	\$63,392.00

Kristian Mechanick	Water Dept. Laborer	\$20.60 hour
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Peter Olesheski	Recreation Leader, FT	\$46,920.00
David Jones	Working Supervisor	\$19.29 hour
Bruce Siergiey	Laborer, FT	\$17.07 hour
James Davenport	Laborer, PT	\$14.22 hour
	(Laborer, FT/Seasonal	
David Gould	Laborer, FT/Seasonal	\$13.37 hour
Royce Pixley	Laborer, PT	\$13.91 hour
Vincent French	Laborer, PT	\$12.61 hour
Benjamin Sperry	Laborer, PT	\$12.86 hour

Maureen Leerkes	Clerk Full-Time Highway Department	\$15.16 hour
Sean Dunbar	Laborer, PT Temp/on call as needed	\$14.00 hour
Royce Gilligan	Laborer, PT Temp/on call as needed	\$14.00 hour
David Smith	Laborer, PT Temp/on call as needed	\$14.00 hour

Supervisor's, At Will, Appointments:

Budget Officer		\$2,627.00
Lisa Sperry	Confidential Secretary/Assistant Bookkeeper	
	Annual Salary (52 Weeks):	\$45,320.00
	FLSA (Fair Labor Standards Act) EXEMPT	

Kyle Noonan	Deputy Supervisor	Unpaid
Kyle Noonan	Town Representative for the Saratoga County Advisory Youth Board	

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Kyle Noonan [amended: Liaison to the South Glens Falls CSD]

Supervisor's Committee Appointments: (See Attached 2021 Schedule)

Town Clerk's, At Will, Appointments:

Deputy Town Clerk and Receiver of Taxes: Jill Bennett  
Annual Salary (52 Weeks): \$35,500.00

Deputy Registrar of Vital Statistics:

Jill Bennett (1/2 of Birth & Death Certificate filing Fees Paid to Registrar in accordance with NYS Public Health Law-Section 4173(3))

Highway Superintendent's Appointments:

Deputy Highway Superintendent: Christopher Abrams (Compensated per CSEA Contract)

A motion was made by Councilmember VanTassel, seconded by Councilmember Hogan and carried, to adopt Resolutions 1 and 2.

The Supervisor asked if there was any discussion. Councilmember Noonan asked if he should be listed as the liaison to the South Glens Falls CSD. Resolution #2 has a noted amendment adding Councilmember Noonan as the liaison to the South Glens Falls CSD.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor read Resolutions #3-#10 into the record as follows:

3. Resolution setting non-employee compensation per annum of \$1,080.00 for the Local Historian and requiring monthly reports to be submitted prior to the request for a stipend.
4. Resolution setting stipend for Planning Board Members at \$50.00 per meeting for each attending member, including alternate members, and \$60.00 per meeting for the Chairperson.
5. Resolution setting stipend for Planning Board Secretary at an amount not to exceed \$100.00 per meeting.
6. Resolution setting stipend for Zoning Board of Appeals Members at \$50.00 per meeting for each attending member, including alternate members, and \$60.00 per meeting for the Chairperson.
7. Resolution authorizing any Planning Board & Zoning Board of Appeals Member who sits as an Acting Chair in the absence of the appointed Chairperson, shall receive the \$60.00 Chairperson stipend for that meeting.
8. Resolution setting stipend for Zoning Board of Appeals Secretary at an amount not to exceed \$100.00 per meeting.
9. Resolution setting stipend for Board of Assessment Review Members at an amount not to exceed \$70.00 per meeting.

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10. Resolution authorizing the Supervisor to sign the following contracts and make payment in the amounts and terms stated in the contracts.

South Glens Falls Fire Company, Inc.  
Moreau Emergency Squad, Inc.  
Civic Center of Moreau, Inc.  
Saratoga County Animal Shelter  
Saratoga County Youth Bureau  
Saratoga County Office for the Aging Nutrition Agreement  
City of Glens Falls Transportation Agreement  
Josh Vincek - Dog Control Services  
Professional Fire Protection, Inc.

A motion was made by Councilmember VanTassel, seconded by Councilmember Hogan and carried, to adopt Resolutions #3 through #10 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor read Resolutions #11 through #15 as follows:

11. Resolution allowing the Supervisor to extend a loan to the Town Clerk in the sum of \$200.00 for one year for the purpose of making change and petty cash and the Receiver of Taxes \$250.00 for the purpose of making change.
12. Resolution authorizing the Town Clerk the right to accept bingo and games of chance licenses and amendments and the authority to approve same.
13. Resolution requiring all purchases exceeding \$1,000.00 be made with properly approved purchase orders and not be purchased without prior Town Board approval. All purchases that exceed \$500.00 must be competitively priced with three quotes (with preference given to local vendors), except highway department and water department purchases may be made without prior Town Board approval up to \$2,000.00, subject to being competitively priced. [Purchases over \$2,000.00 would require three written quotes and a Town approved purchase order]
14. Resolution designating Glens Falls National Bank and Trust as the depository for town monies.
15. Resolution designating the Glens Falls Post Star and the Chronicle as the official newspapers to be used for all legal advertising.

A motion was made by Councilmember Hogan, seconded by Councilmember Noonan and carried, to adopt Resolutions #11 through #15 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

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The Supervisor read Resolution #16 into the record as follows:

16. Resolution setting forth the following employee policies for all full-time employees hired prior to 1/1/07 (not applicable to elected officials or those employees covered under CSEA contract), and defining “full-time” as any permanent employee working twenty (20) hours per week or more on a regular, continuing basis and “part-time” as any permanent employee working less than twenty (20) hours per week on a regular basis:

**Vacation Leave:** Full-time permanent employees will earn vacation leave upon completion of the employee’s anniversary date of employment as follows:

1-5 years of service = 2 weeks vacation  
6-10 years of service = 3 weeks vacation  
11-19 years of service = 4 weeks vacation  
20 + years of service = 5 weeks vacation

Full-time permanent employees hired on or after 1/1/07 will earn vacation leave upon the completion of their anniversary date of employment as follows:

1<sup>st</sup> – 4<sup>th</sup> anniversary = 2 weeks vacation  
5<sup>th</sup> – 11<sup>th</sup> anniversary = 3 weeks vacation  
12<sup>th</sup> anniversary and beyond= 4 weeks vacation

Except that those Full-Time permanent employees that work less than a standard work week shall be prorated.

Unused accrued vacation time may be carried over annually up to 10 work days not to exceed a maximum of 30 days accrued vacation, but unused vacation time will not be paid in cash. Vacation schedules shall be approved in advance by each department head. The department head will notify the Town Supervisor of all vacation schedules approved for all employees in their department. All department heads should request approval of their vacation schedule in advance by the Town Supervisor.

**Sick Leave:** Sick leave is leave with full pay for an employee’s absence due to his/her illness or disability. Sick leave may be used by an employee due to the illness of his/her spouse, child or parent or the illness of any person residing with the employee.

All employees after six months of continuous service shall be entitled to one (1) day of paid sick leave for each month of service commencing from the first day of employment. Unused sick leave may be accumulated but cannot be paid in cash at any time. Any employees calling off sick shall notify their department head. The department head will in turn notify the Town Supervisor. A department head calling off sick shall notify the Town Supervisor.

After five (5) working days of sick leave or seven (7) calendar days, the employee must apply for NYS Disability Insurance Benefits and his/her sick leave pay shall be reduced by the amount of disability benefits he/she receives. For each day of sick leave after the fifth (5<sup>th</sup>) working day or seventh (7<sup>th</sup>) calendar day, the employee shall be able to utilize their leave accruals and be paid their full salary by the Town. The Town will retain the employee’s Disability payment and credit the employee’s leave accruals accordingly.

Any non-union employee that retires from the Town with an excess of 200 accumulated sick days, will be eligible to receive a monthly credit of either \$100.00 toward their co-payment of health insurance premiums or a \$100.00 monthly cash payment as a health insurance buyout, if they are not currently a member on the Town’s health insurance plans, for every (20) days of accumulated sick leave in excess of the 200 accumulated days.

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Any employee out on disability shall not accumulate additional sick time and shall pay the percentage of health insurance co-pay established by Town Board resolution while on disability if they are not receiving town wages.

**Personal Leave:** Personal leave is leave with full pay to enable employees to attend to personal business, including religious observance. Such leave is intended to provide employees with time to conduct their necessary personal affairs and it is not intended to be, and shall not be used as, additional vacation leave.

All full-time permanent employees shall receive four (4) personal days per year, prorated for new hires. Unused personal days shall be carried over as sick leave at the end of the year.

**Bereavement Leave:** Bereavement leave is leave with full pay for all full-time permanent employees for the purpose of attending the funeral, for religious observance or for such other purpose relating to the death of a member of an employee's immediate family. "Immediate family" shall mean a spouse, child, child's spouse, sister, brother, parent, grandparent, grandchild, mother-in-law or father-in-law of the employee and shall also include any person residing with the employee. Such leave must be approved by the Supervisor and should not extend more than 3 days.

**Employee Leave Records:** All employees will be responsible for maintaining an accurate, on-going, accounting of his/her used and unused leave time on forms provided by the town. These forms shall be submitted (with written approval of department heads) to the Supervisor's Office bi-weekly.

**Time-Cards:** It shall be a violation of Town Policy for any employee to stamp another employee's time card. Such violation may result in termination of the offending employee.

**Holidays:** All permanent full-time employees shall be granted twelve (12) paid holidays, with "holiday" being the same as the employee's work day, as follows:

New Year's Day	Veteran's Day
President's Day	Memorial Day
Thanksgiving Day	Day after Thanksgiving
Fourth of July	Christmas Day
Labor Day	Good Friday
Columbus Day	
Martin Luther King Day	

If a holiday falls on a Saturday, the day of observance shall be the previous Friday. If a holiday falls on a Sunday, the day of observance shall be the following Monday. Unused holidays may not be carried over.

**Employee Benefits:** All full-time, year-round, permanent employees (see definition) and their eligible dependents will be entitled to receive the following benefits:

- NYS Employees' Retirement Plan (unused sick leave may be converted as additional service credit upon retirement).
- NYS Disability Insurance.
- Saratoga County Self-Insurance Plan (Workman's Compensation).

**Insurance Benefits:**

All full-time, year-round, permanent employees (see definition) and their eligible Dependents shall be offered medical, prescription, optical and dental insurance benefits pursuant to programs approved by the Town Board. An employee who declines such

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insurance shall be entitled to the health insurance buy-out. All current non-union employees will be required to contribute 20% towards their health care expenses, and all former non-union employees who retired from the Town on or after January 1, 2008 will be required to contribute 15% towards their health care expenses. All new full-time employees hired on or after January 1, 2019 will be required to contribute 25% towards their health care expenses. Those covered under the CSEA Contract will be covered as per the contract.

The above insurance benefits will also be extended to Town Supervisor, Town Clerk and Highway Superintendent and grandfathered part-time elected officials, except that eligibility for retirement health insurance benefit for elected officials, shall only apply to the Town Supervisor, Town Clerk and Highway Superintendent. Unless the Town Board designates a probationary “waiting period” at the time of hire, these benefits will become effective within a thirty (30) day period after the day of employment.

A motion was made by Councilmember VanTassel, seconded by Councilmember Noonan and carried, to adopt Resolution #16 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor read Resolutions #17 through #22 into the records as follows:

17. Resolution in relation to a Town Employee who is an active volunteer of the Moreau Emergency Squad or South Glens Falls Volunteer Fire Company and member responds to an emergency during the normal workday shall be covered by policy on Fire and Emergency Calls, as adopted by the Town Board on March 28, 2017.
18. Resolution authorizing the reimbursement to a Town Official and employee for use of his/her own personal vehicle for Town Business and setting that rate at the rate set by the Internal Revenue Service. However, Town employees must receive prior Town Board approval for mileage reimbursement. In addition, all employees, elected and appointed officials, must receive Town Board approval prior to attending a conference or seminar, if expenses for same are to be reimbursed by the Town. A Town of Moreau Employee Conference Reimbursement/Expense Worksheet and receipt(s) must be submitted to the Supervisor’s Office prior to Town Board approval.
19. Resolution designating the Supervisor as the representative from the Town to attend the Annual Business Session of the Association of Towns of the State of New York, to be held virtually, on February 14-17, 2021 and to cast the vote of the aforesaid Town, pursuant to Sect. 66 of Article III of the Constitution and By-Laws of said Association and in the absence of the Supervisor, the Deputy Supervisor is designated to cast the vote for the Town, and in the absence of the Deputy Supervisor, any designated member of the Town Board may cast the vote.
20. Resolution designating Amsure, for the term of our current policy, as the insurance broker of record for commercial package policy and umbrella, including general liability, public official’s liability, auto, fire, inland marine and Town Officers and Employees Bonds currently in effect.
21. Resolution authorizing the Town Clerk to collect all water and sewer rents and receive all applications and fees for taps in Water District I, II, III, IV, V, VI and Sewer District I.
22. Resolution authorizing and accepting as the official undertaking the following bonds for Town Officers and Employees:

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Supervisor	\$140,000
Deputy Supervisor	\$140,000
Town Clerk/Tax Collector	\$140,000
Deputy Town Clerk/Tax Collector	\$140,000
Principal Account Clerk	\$140,000
Transfer Station Booth Attendant	\$140,000
(2) FT Court Clerk each	\$140,000

All other elected and appointed officials/town employees shall be bonded for \$90,000

A motion was made by Councilmember VanTassel, seconded by Councilmember Hogan and carried, to adopt Resolutions #17 through #22 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor read Resolutions #23 through #33 into the record as follows:

23. Resolution designating the regular monthly meetings of the Town Board be set for the second and fourth Tuesdays of each month at 7:00 p.m. and Month-End Meetings will be held at 6:45 p.m. on the fourth Tuesday of each month before the regular meeting of the Town Board unless otherwise designated by Town Board resolution.
24. Resolution establishing the policy that minutes of all Town Board Meetings be completed and made available for review by the Town Board within two weeks following the meeting and all audio recordings of Town Board Meetings be made available to the public via the Town's website within three official work days.
25. Resolution requiring all department heads to submit a monthly report to the Town Board three business days prior to its first regularly scheduled bi-monthly meeting outlining pertinent department activities, data and issues the Town Board should be made aware.
26. Resolution designating the Town Clerk as the official responsible for notifying the media of regular and special Town Board Meetings in compliance with the New York State Open Meetings Law.
27. Resolution authorizing diesel, oil, and gasoline for the highway department be purchased at State Bid Price or below.
  - a. Sprague Operating Resources, LLC (State Contract #PC68214)  
Diesel Fuel for the 2021 Budget Year
  - b. Global Montello Group Corp. (State Contract #PC68456)  
Gasoline for the 2021 Budget Year
  - c. Morton Salt, Inc. (County Contract #20-PWS-10R)  
Rock Salt for the 2021 Budget Year
28. Resolution authorizing South Glens Falls Fire Company, Civic Center of Moreau, Inc., South Glens Falls Central School, Saratoga EOC Headstart, Saratoga County Public Health Nurse, Recreation and Building Departments, Transfer Station, Sewer Department and Water Departments to purchase diesel & gasoline from the Town of Moreau Highway Department and be invoiced appropriately.



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29. Resolution authorizing the Highway Superintendent to hire temporary employees to help with snow and other operations as needed at \$14.00 per hour.
30. Resolution authorizing the Highway Superintendent to negotiate with the Superintendent of Highways of any municipality within the Counties of Saratoga, Warren or Washington, to provide for the reciprocal use of Town owned highway machinery, tools or equipment, upon such terms and conditions as agreed upon by the parties, including the Town Board.
31. Resolution authorizing the Highway Superintendent to attend the New York State Transportation and Federal Surplus Auctions and be authorized to purchase items for the highway department, pending approval of the Town Board for all items purchased costing \$3,000.00 or more within monies budgeted for such purposes.
32. Resolution authorizing the expenditure of town highway funds in the amount of \$649,250.00 for General repair and improvement of 84.58 miles of town highways, sluices, culverts, and bridges having a span less than five feet and boardwalks or the renewals thereof and permanent improvement of town roads. No moneys set aside for such improvements shall be expended, nor shall any work be undertaken in such improvements, until the Highway Superintendent and Town Board approves the expenditures, specifications and estimates for such construction.
33. Resolution authorizing Supervisor to pay postage to refill postage meter, utility bills, state retirement, health insurance, leases, Town Board approved cash advances and payments due on contracts, prior to audit.

A motion was made by Councilmember VanTassel, seconded by Councilmember Noonan and carried, to adopt Resolutions #23 through #33 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

Councilmember VanTassel asked if they could take Resolution #34 by itself. The Supervisor read this resolution into the record as follows:

34. Resolution authorizing engaging the following firms for professional services per a 2021 rate schedule unless otherwise noted:

Barton & Loguidice  
C.T. Male Associates, P.C.  
LA Group  
Laberge Group  
M.H. Professional Engineering, PLLC  
Bartlett, Pontiff, Stewart & Rhodes, P.C.  
Tabner, Ryan & Keniry, LLP  
Lewis & Greer, P.C.  
Stored Technology Solutions, Inc.

A motion was made by Councilmember Hogan, seconded by Councilmember Noonan and carried, to adopt Resolution #34 as read into the record.

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Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Abstain from voting on Stored Technology Solutions, Inc.
Supervisor Kusnierz	Aye

The Supervisor read Resolutions #35 through #42 into the record as follows:

35. Resolution authorizing Town Officers/Employees who collect town fees or other payments to impose a service charge on all returned checks as per General Municipal Law Section 5-328
36. Resolution appointing G. Peter Jensen, Chairman of the Planning Board.
37. Resolution appointing John R. Arnold to the Planning Board for a term expiring 12-31-2027.
38. Resolution appointing Matthew Manning to the Zoning Board for a term expiring 12-31-2024.
39. Resolution appointing Gerhard Endal, to the Zoning Board for a term expiring 12-31-2025.
40. Resolution appointing Gerhard Endal, Chairman of the Zoning Board.
41. Resolution conferring the benefits of Section 18 of the Public Officer's Law upon the Town's employees, as that term is defined in Section 18(1) (b) of the Public Officer's Law, and to be held liable for the costs incurred under Section 18 of the Public Officer's Law.
42. Resolution requiring the following to file an Oath of Office prior to the commencement of their employment or each newly elected term:

Highway Deputy  
Deputy Town Clerks  
Building Inspector/Code Enforcement Officer  
Planning and Zoning Board Members  
Court Officers  
Dog Control Officer

A motion was made by Councilmember Noonan, seconded by Councilmember Hogan and carried, to adopt Resolutions #35 through #42 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor read Resolutions #43 through #53 into the record as follows:

43. Resolution to pay an employee who serves on active jury duty his/her normal wages with the understanding that if they only have to serve on jury duty for a portion of their work day that they will return to work, subject to proof of service from the Commissioner of Jurors.
44. Resolution authorizing the Saratoga County Animal Shelter to issue dog licenses on behalf of the Town of Moreau prior to the release of any impounded dog to a Town of Moreau resident pursuant to Article 7 of the NYS Agriculture & Markets Law.

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45. Resolution setting a time limit of 5 minutes per person to speak during Public Hearings with additional time to be allowed after all others have been heard.
46. Resolution setting a time limit of 3 minutes per person to speak during the privilege of the floor, after recognition by the Supervisor or presiding officer, at Town Board Meetings and after first identifying his/her name and address. The nature of the conversations shall be for the purposes of legitimate Town business.
47. Resolution authorizing payment of \$10,000.00 to the Historical Society of Moreau & South Glens Falls.
48. Resolution authorizing the Supervisor's Office to accept block, faxed, scanned and electronic signatures from vendors on vouchers for payment, including photocopied signatures.
49. Resolution that a terminating Town employee shall receive their final paycheck upon return of all Town property in his/her possession.
50. Resolution that if a Town employee voluntarily terminates employment with the Town within two (2) years following the date of the completion of the training, required in his/her work duties, the employee shall reimburse the Town for the cost of the training incurred by the Town as determined by the Training Reimbursement Agreement signed by the employee.
51. Resolution that an Elected, Appointed Official or Town employee shall be prohibited from accepting gifts in his/her official capacity with the Town with a value that exceeds fifteen dollars (\$15).
52. Resolution specifying that a prospective Town employee who fails to appear at a pre-employment physical shall be subject to a deduction of such costs associated with the exam, from their compensation as a Town employee.
53. Resolution that a salaried Town employee that is not a Department Head and is requested to attend a Town Board meeting or workshop, by a member of the Town Board or a Department Head, shall accrue compensation time equal to the duration time of the meeting. Such accrued time can only be used within the calendar year it is earned.

A motion was made by Councilmember VanTassel, seconded by Councilmember Hogan and carried, to adopt Resolutions #43 through #53 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor read Resolutions #54 through #61 into the record as follows:

54. Resolution allowing any employee an excused leave not to exceed four (4) hours on an annual basis, to undertake a screening for cancer.
55. Resolution prohibiting the use of all tobacco products and vaping, in or on all Town owned or operated property and vehicles, to provide a safe and healthy work environment for all employees. Vaping includes the use of electronic nicotine delivery systems or electronic smoking devices such as e-cigarettes, e-pipes, e-hookahs and e-cigars.
56. Resolution pursuant to Town Law Section 158, the Town Board of the Town of Moreau establishes the office of peace officer and/or special police officer, who shall be appointed on a temporary basis

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from time to time as the Town Board determines the services are necessary, with the compensation and uniform and equipment purchase as the Town Board shall fix.

57. Resolution requiring all department heads to submit requests for a Town Board Agenda by 12:00 p.m. of the Friday preceding the regularly scheduled board meeting.
58. Resolution setting the Public Hearing for the Moreau Emergency Squad 2021 contract with the Town, on January 26, 2021 at 6:30 p.m.
59. Resolution setting the Public Hearing for the South Glens Falls Fire Company 2021 contract with the Town, on January 26, 2021 6:35 p.m.
60. Resolution appointing Charlene Endal, to the Ethics Advisory Board for a term expiring on 12-31-2024.
61. Resolution adding 350 hydrants attached to infrastructure within the Town water district(s) to the Town's liability insurance policy at a cost of \$1,865.60.

A motion was made by Councilmember Hogan, seconded by Councilmember Noonan and carried, to adopt Resolutions #54 through #61 as read into the record.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

A motion was made by Councilmember Hogan, seconded by Councilmember VanTassel and carried, to close the Organizational Meeting for the evening at 6:47 p.m.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

Meeting adjourned.

Respectfully submitted,

Leeann McCabe  
Town Clerk

An Organizational Meeting of the Town Board of the Town of Moreau was held on January 4, 2021 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York.

**SUPERVISOR  
2021 COMMITTEE APPOINTMENTS**

Buildings & Grounds.....	Councilmember Hogan
.....	Councilmember Noonan
Cable TV.....	Councilmember Noonan
.....	Councilmember Donohue
Cemetery.....	Councilmember Hogan
.....	Councilmember Donohue
Economic, Small Business and Technology Development.....	Councilmember VanTassel
.....	Councilmember Noonan
Highway Department.....	Councilmember Hogan
.....	Councilmember Donohue
Industrial Park.....	Councilmember Noonan
.....	Councilmember VanTassel
Insurance.....	Councilmember Hogan
.....	Councilmember Donohue
Local Waterfront Revitalization.....	Councilmember VanTassel
.....	Councilmember Donohue
Personnel & Employee Compensation.....	Councilmember VanTassel
.....	Councilmember Noonan
Recreation.....	Councilmember VanTassel
.....	Councilmember Hogan
Transfer Station/Landfill.....	Councilmember Hogan
.....	Councilmember Donohue
Water 1, 2, 3, 4, 5, 6 & Sewer 1.....	Councilmember Noonan
.....	Councilmember VanTassel
Fire Company Liaison.....	Councilmember Noonan
Crandall Library Liaison.....	Councilmember VanTassel
Moreau Community Center Liaison.....	Councilmember VanTassel
.....	Councilmember Donohue
Moreau Emergency Squad Liaison.....	Councilmember Hogan
Zoning Liaison.....	Councilmember Noonan
.....	Councilmember Hogan