

A regular meeting of the Town Board of the Town of Moreau was held on August 28, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Preston Jenkins	Supervisor

**Town Board Members Absent**

Gina LeClair	Councilwoman
Todd Kusnierz	Councilman

**Also Present:** Jeanne Fleury, Town Clerk; Karla Buettner, Attorney for the Town; Paul Joseph, Highway Superintendent; Peggy Jenkins, Assessor; Jesse Fish, Water Superintendent; Garry Robinson, Engineer for the Town; Jim Mitchell, Engineer for the Town; Steve Gram, Recreation Director; Joe Patrick, Building Inspector/Code Enforcement Officer (Entered Meeting at 7:17 p.m.); Jeremy Tripp, Recreation Department Laborer; Reed Antis, Alternate Member on the Planning Board and Town Resident; Town Residents: Jeffrey Anders, Annette Minnick, Midge Duxbury

Supervisor Jenkins led the Pledge of Allegiance.

Supervisor Jenkins welcomed everyone to the meeting and asked everyone to turn off or put on silence all electronic communication devices.

**MINUTES**

The following minutes were prepared and distributed to the Town Board in advance of the meeting for their review, comment, correction and approval.

**MINUTES – AUGUST 10, 2012 – BID OPENING RE: CLARK ROAD AND BURT ROAD CULVERTS**

No comments or corrections.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to receive and file the minutes from the bid opening held on August 10, 2012.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

**MINUTES – AUGUST 14, 2012 – REGULAR TOWN BOARD MEETING**

No comments or corrections.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to approve the minutes of August 14, 2012 as prepared.

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Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

**FUTURE MEETINGS/WORKSHOPS SCHEDULED**

None scheduled.

**15 MINUTE PUBLIC COMMENT PERIOD**

Reed Antis asked for an update on the septic system at the beach.

Supervisor Jenkins replied that we are waiting on a grinder pump to be installed.

Garry Robinson gave a brief report on the project.

Councilman Prendergast stated that the good news is that the beach has been open for public use.

**JIM MITCHELL – MUNICIPAL OFFICE COMPLEX BIDS**

Supervisor Jenkins reported that bids for the new municipal complex were received and opened last week [refer to the minutes of August 23, 2012 for the bid opening results] and the lowest bids came in at a total of \$1,895,325.00 minus \$20,000.00 for the shoebox fixtures and this amount is under the amount projected and under the amount approved by the taxpayer's in 2010 and we will be able to move forward with the project.

Jim Mitchell prepared and presented to the Town Board an outline of the low bidders and his recommendation as follows:

<b>General Construction</b>	
Hoosick Valley Contracting, Inc.	\$1,067,300.00
<b>Electrical</b>	
CDE Electrical, Inc.	\$380,399.00
Deduct: Alternate for Shoebox Fixtures	-\$20,000.00
Total Electrical	\$360,399.00
<b>Mechanical</b>	
Family Danz Heating and A/C	\$209,626.00
<b>Plumbing</b>	
Crisafulli Bros. Plumbing & Heating Contractors, Inc.	\$238,000.00
<b>Total of All Five Construction Contracts</b>	<b>\$1,875,325.00</b>

Jim Mitchell recommended awarding the contracts to the low bidders listed above.

Councilman Prendergast said that he received a lot of paperwork regarding questions about the project and he asked Jim Mitchell if the questions were answered.

Jim Mitchell replied that responses were given to all the bidders who asked questions, but not all of the suppliers.

Councilman Prendergast asked if the bids are awarded what is the next step.

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Jim Mitchell replied that the next step is to notify the successful bidders. The successful bidders will then obtain their performance bonds and contracts will be signed by the successful bidders and the town. If all goes smoothly we could break ground in October and the building could be closed in by January.

Councilman Prendergast stated that he realizes that Joe Patricke has been closely involved in this process, but he is not present.

Supervisor Jenkins advised that Joe Patricke should be along shortly.

Councilman Prendergast asked if all of the companies recommended by Jim Mitchell to be awarded the contracts are the low bidders and Jim Mitchell replied yes.

Supervisor Jenkins stated that Ethan Hall projected the cost to come in around \$1.9 million so he did an excellent job.

Councilman Prendergast stated that there has been discussion about doing the paving separately.

Jim Mitchell replied that he talked with Joe Patricke about this today and they both think that it would be reasonable for the town to do the paving and provide the materials and install the septic system. The rest of the site work could be put out to bid.

Councilman Prendergast asked Paul Joseph if he could do the septic system and Paul Joseph replied that the highway department installed the septic system for the new highway garage.

Jim Mitchell noted that the septic system would be a conventional septic system. He added that the paving would be the last thing to be done and the septic system could wait until spring.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to award the General Construction Contract to Hoosick Valley Contracting, Inc., the low bidder, per their bid price of \$1,067,300.00 and authorizing the Supervisor to sign the contracts subject to legal counsel's review and approval.

Roll call vote resulted as follows:

Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to award the Electrical Contract to CDE Electric, Inc., the low bidder, per their bid price of \$360,399.00 and authorizing the Supervisor to sign the contracts subject to legal counsel's review and approval.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to award the Mechanical Contract to Family Danz Heating & A/C, the low bidder, per their bid price of \$209,626.00 and authorizing the Supervisor to sign the contracts subject to legal counsel's review and approval.

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Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to award the Plumbing Contract to Crisafulli Bros. Plumbing & Heating Contractors, Inc., the low bidder, per their bid price of \$238,000.00 and authorizing the Supervisor to sign the contracts subject to legal counsel's review and approval.

Roll call vote resulted as follows:

Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

#### **GARRY ROBINSON – COLD STORAGE FACILITY AT RECREATION PARK**

Garry Robinson stated that he met with several town representatives at the Recreation Park and viewed the equipment (there is about 21 or 22 pieces of equipment) that the Recreation Department wants to put into a storage building and it was determined how much space would be needed and future equipment purchases were also taken into account. The area where this building would be sited is over near the new girls softball fields, across from the parking lot where there is a little cleared area. The proposal is to fence in the entire site where the building would be situated. They came up with the following options. Garry Robinson stated that the estimated costs were based on a bid from a few years ago and numbers from trade journals. He also recommended that there be water brought to the site so that equipment could be washed off.

- 1) A storage building where equipment would be lined up against the walls keeping an area clear with enough height clearance and doors on each side so that a loader could be driven through the building. Estimated Cost: \$130,000.00 to \$163,000.00
- 2) A building that would be a little less costly, but that would require some equipment to be left outside. The equipment would have a canopy over it. The height of a building under this option would not accommodate a loader being driven inside the building. Estimated Cost: \$40,000.00 to \$50,000.00
- 3) This option was kind of a hybrid of options 1 and 2, but without allowing space for a loader and not having a drive through section and not including a door in the back. Estimated Cost: \$100,000.00 to \$130,000.00

Supervisor Jenkins stated that in the Recreation Capital Project Fund there is a balance of \$238,237.00. The Town-Wide Capital Project Fund has a balance of about \$30,000.00. In his opinion the 3<sup>rd</sup> option is what they should go with. He doesn't foresee the Recreation Department ever owning a front-end loader. If they need to use one, they can borrow one like they do now. Maybe someday they will have a Bobcat. So there isn't any reason for an elevated roof that would cost about \$50,000.00 to \$60,000.00 more. If the board decides to move ahead he would like to see the project come in at around \$100,000.00 to \$130,000.00.

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Councilman Prendergast asked if these are all pole barns and if they are going to have a dirt floor.

Garry Robinson replied that they are pole barns, but they will have a concrete floor.

Councilman Prendergast asked him if he looked into metal buildings.

Garry Robinson replied that the building is essentially a metal building. The roof could be metal and the siding could be metal, but it would be wood framed with wood trusses. It is 10% to 15% cheaper to go with wood and it lasts almost as long and is easier to add onto.

Councilman Prendergast asked if the plans for this building are strictly cold storage and there are no plans to work in the building.

Garry Robinson stated that was his understanding. There was no reason to insulate it or heat it.

Councilman Prendergast asked if the work would still be done in the current structure and Garry Robinson replied yes. Garry Robinson said it was his understanding that in the winter months it is too hard to work in the existing building with all the equipment stored inside. The new building would store the equipment and free up space inside the existing building.

Councilman Prendergast asked Garry Robinson if the existing building would need some modifications.

Garry Robinson replied that he wasn't asked to look at that, but he has been inside the building and he would say that it could use some modifications.

Joe Patricke stated that whenever this has been discussed, the proposed cold storage building was always going to be used strictly for cold storage and if there were any other modifications for an office it would be where the existing maintenance shed is.

Councilman Prendergast asked if it was going to be cumbersome to operate out of both buildings when they are so far apart.

Councilman Vittengl said that the way he foresees it working is that the employees will report to work, get their list of duties, ride over and get the equipment and then go back and forth throughout the day. There is still a line of sight between the two buildings.

Councilman Prendergast asked if the site proposed for the new building fits into any future plans for park expansion.

Steve Gram said he thought it was a good site, but the only question or concern he had was over the lack of heating in the proposed building. He mentioned something about if they put classrooms in an area where equipment is being repaired it is a safety issue.

Supervisor Jenkins stated that heating isn't planned, but there is electrical. What we need right now is storage.

Councilman Vittengl asked if a 12 foot door is planned and the answer was yes. He asked if there would be three doors and Garry Robinson replied there would be one overhead door on the front and one on the side.

Garry Robinson suggested that if the board envisions there being heat in the building at a future date then there should be insulation added under the floor before the concrete is poured. He said they could always add insulation in the walls and ceiling later on, but not the floor once it is poured.

Councilman Prendergast asked if the prices being discussed are for a metal building or not.

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Garry Robinson replied that the prices are for a wood framed building with metal on the outside.

Supervisor Jenkins said if they went out to bid for this building they could include an option for a metal building with the comparable amount of space.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing Garry Robinson to prepare bid documents for a cold storage building as outlined in option 3 for the Recreation Park and authorizing the bid documents to be let out for bid.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

#### **TEMPORARY MOBILE HOME REQUEST DURING CONSTRUCTION**

Paula Lomasney from 41 Homestead Road, Saratoga Springs, New York, applied for a temporary mobile home permit to place a 12' x 44' mobile home on property located at 57 Fedor Road in the Town of Moreau during the construction of her new home. Her anticipated date to start construction is September 10, 2012 and it is anticipated that construction will take six months after which the mobile home will be removed. A well and septic system will be installed on the property and connected to the mobile home and when the home is completed the well and septic system will be converted over from the mobile home to the new home. Section 96-13 of Chapter 96 of the Town of Moreau Code entitled "Mobile Homes and Mobile Home Parks" allows the Town Board to grant a temporary permit not to exceed one year for a mobile home to be placed on property during the construction of a dwelling house.

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast to grant a temporary permit for a period of time not to exceed one year from date of issue allowing the placement of a mobile home on property located at 57 Fedor Road in the Town of Moreau by Paula Lomasney of 41 Homestead Road, Saratoga Springs, New York, while her new residential dwelling is under construction.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

#### **LETTER RE: 15 WOODLAWN AVENUE**

Attorney Buettner stated that at the last board meeting the board authorized her to send a letter to Jean & Christopher Carr who live in Ohio telling them that they have scheduled a September 11<sup>th</sup> hearing before the Town Board to explain why they want the house at 15 Woodlawn Avenue not to be torn down, if that is the case. She sent the letter out the next day. She had spoken to Christopher and Jean Carr on a couple of occasions. They are willing to work with the town. They wanted her to express to the residents that they want to work with everybody, they want to get this taken care of and they don't think it should be there and a hazard. She spoke with Attorney Reynolds in Schuylerville who is representing Christopher and Jean Carr in the sale of the property. There is an individual who is interested in purchasing the property. She put the Carr's and that person in contact with one another and they have had communications about purchasing the property. We are moving forward quickly now. She spoke with Department of Labor about

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the procedure for demolishing the house. They said that one of the things the town needs to do is determine if there is asbestos in the house. She intended to ask the board at this meeting to authorize an asbestos survey to determine if there is asbestos in the house. She would like the board to send out RFP's to obtain an asbestos survey. The Department of Labor just assumes there is asbestos in the house. In looking at the code and in speaking with Supervisor Jenkins she thinks the best and quickest way to do this is to determine if there is asbestos and if not then we can just have the building taken down. She recapped that the Carr's have been working with her and the Carr's attorney has been working with her. She has been working with the bank's attorney on this also, because there is a mortgage on the property. They are all hoping this is going to be done as soon as it possibly can. She asked that if anyone knows of anybody else interested in purchasing the property they should let her or the supervisor know and they will put them in contact with the Carr's.

Mrs. Minnick said she spoke with Joe Patricke on the phone today about whether or not the lot at 15 Woodlawn Avenue could be subdivided or not and she understood from the conversation that the lot could not be subdivided.

Joe Patricke stated that the code for the district requires a minimum lot size of 100' x 100' and a minimum square footage of 15,000 square feet. The lot is 100' x 200'. The only way they could subdivide the lot would be to go before the Zoning Board of Appeals and a request a variance, which would be a substantial variance request and not in conformance with the balance of the neighborhood, because the lots on the other three corners are 100' x 200'. He can't rule out that somebody won't go before the Zoning Board and request this, but history seems to indicate that it would not be a variance that the Zoning Board would grant. However, he doesn't get to vote on it and somebody else might, but he doesn't think they would.

Attorney Buettner asked the board if they want to authorize RFP's to be sent out for an asbestos survey.

A motion was made by Councilman Vittengl and seconded by Councilman Prendergast authorizing RFP's to be sent out for an asbestos survey of 15 Woodlawn Avenue.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

#### **HIGHWAY DEPARTMENT REQUESTS**

None

#### **REVIEW AND CONSIDER BIDS FOR CLARK/BURT ROAD CULVERTS**

Garry Robinson reported that two bids were received and opened [refer to the bid opening minutes of August 10<sup>th</sup> for the bid opening results] to slip line two culverts, one on Clark Road and one on Burt Road. The main contract itself was just for the Clark Road culvert. There were two alternates. The first alternate was to slip line the culvert that exists on Clark Road and the second alternate was to slip line it and widen the road and extend the culvert so the road could be widened to a normal road width. The bids came in a little higher than expected. The bidders were Kubricky Construction Corp. and Reale Construction Co., Inc. and Garry Robinson stated that both are experienced contractors and they have done this type of work before. He wanted to know what the board wanted to do in terms of awarding a contract. Does the board recommend the award of a contract for just the repair of the culvert on Clark Road or Clark Road and the alternate being Burt Road with just slip lining or alternate two, the slip lining and extending the culvert and widening the road?

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Garry Robinson explained the design of the culverts as they exist and the condition of them, which is not good.

Supervisor Jenkins reported that there is a balance of \$294,517.00 in the budget for the Clark Road culvert. If the board wanted to repair both culverts then they would be short \$250,000.00. The options are to amend the budget or put money in the 2013 budget to do the Burt Road culvert. He asked Garry Robinson how much the town would save by doing both culverts at the same time and Garry Robinson replied about 10%. If the board waited until next year to do the Burt Road culvert then the inspection costs would be a little more and there is a small cost to go out to bid.

Supervisor Jenkins recommended moving ahead and authorizing the repair of the Clark Road culvert, but he didn't think the board should amend the budget to allow them to repair both culverts this year without a full board present. It is a substantial budget amendment and he wasn't comfortable authorizing it with two board members absent.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to award bid items #1 through #3 to Kubricky Construction Corp. for repair of the Clark Road culvert per their bid price of \$241,100.00 and authorizing the supervisor to sign the necessary contract documents pending approval by legal counsel.

Roll call vote resulted as follows:

Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

#### **PERMISSION TO PURCHASE SAND SCREEN AT AUCTION**

This agenda item was not discussed and no action was taken.

#### **RECREATION DEPARTMENT REQUESTS**

Steve Gram submitted specifications to the board members for playground equipment. He suggested they go out to bid for the playground equipment.

Supervisor Jenkins asked if it would be a bid process or RFP's. He asked how much money they were talking about and Councilman Vittengl replied that it would be \$20,000.00 with \$12,000.00 coming from a grant that the school district was awarded and \$8,000.00 from the Town of Moreau. Supervisor Jenkins said they could do RFP's then. Supervisor Jenkins told Steve Gram to get him the information so the RFP's could be sent out.

#### **RFP'S RE: YOUTH BASEBALL CONCESSION STAND**

Supervisor Jenkins stated that Ethan Hall the Architect for the Town was at the last board meeting and they discussed the concession stand. He estimated the cost to be \$20,000.00 to \$25,000.00. Supervisor Jenkins stated that RFP's could be sent out. Ethan Hall can provide the basic information needed for the RFP's.

#### **WATER DEPARTMENT REQUESTS**

None

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Jesse Fish reported that the erection of the water tower on Sisson Road has been completed. It has been painted and lettered.

He talked to a man from Dixon Engineering who was the head of the job site and he said we possess one of the tallest, smallest ball towers in the state that he knows of. It is 188 feet high. They are going to start installing the water pipes into the tower tomorrow and then get it filled up with water and get it on line. It should be on line within a month.

### **WATER RATES FOR WATER DISTRICT 1**

Supervisor Jenkins stated that one of the issues we are going to encounter when sending out water bills in Water District 1 is the minimum charge for the first 10,000 gallons. He said that he talked about changing the minimum rate of \$73.50, but he suggests leaving it the same at this point, but we will have to analyze any new customers and pro-rate the \$73.50 based on either usage or a combination of usage and time.

The Town Clerk said that the software billing program will not do that.

Supervisor Jenkins said she could override it.

The Town Clerk asked what he meant by pro-rate and what was he asking her office staff to do.

Supervisor Jenkins said that if a customer has been on line a year that is fine, but if somebody has only been on line for two or three months..... we have some people on line for different time periods.

The Town Clerk asked again how he wanted it pro-rated and Supervisor Jenkins replied pro-rate it based on usage and time. He said it would have to be done manually and then override it.

The Town Clerk advised that there are 200 customers and the bills are being mailed out Friday. All the readings are already in the computer.

Supervisor Jenkins asked how many have been hooked up less than six months.

The Town Clerk said she saw quite a few in April, some were back in December and some were in February.

Jesse Fish asked what would happen if someone in Water District 5 hooked up last month and we read the meter and they only used a couple of thousand of gallons, they are going to pay the minimum charge right?

Supervisor Jenkins replied that there isn't any reason why we can't override it manually, but that is only one or two and now we are talking about quite a few here. It is kind of hard to justify charging somebody \$73.50 if they have only used two thousand or three thousand gallons. He would rather charge them for the gallons used.

Councilman Prendergast stated that to Jesse's point, have we done this for anybody else in any other district.

The Town Clerk said they have to remember that the old Water District 1 are all part of this billing and this section of the district has been in existence for years and they were already billed in the spring and that is one hundred of the customers and then there are one hundred new customers and they are all together in the one billing and the one district. When there was no response she stated again that there are one hundred customers that aren't new and one hundred that are and one hundred have been billed once this year and the other one hundred haven't been billed at all.

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Councilman Vittengl stated that it is either the minimum then or the usage.

Supervisor Jenkins said that is why he suggested they lower the minimum bill to \$55.00, which is what we projected and told people at all the meetings we had that their annual fee would be \$110.00 for a minimum fee. Reducing it to \$55.00 would reduce it for a few people who are used to paying \$73.50. He further said that by lowering the minimum to \$55.00 it would bring it down to what they told people it would be and it would "work better".

Councilman Vittengl asked the Town Clerk if lowering the minimum charge in the computer would be a simple transaction and the Town Clerk replied that she wasn't sure if she could change the minimum rate in the computer or not now that the billing cycle has been opened and all the readings have been entered. She could try it she has never done this before.

Supervisor Jenkins said they could manually override it and the Town Clerk replied that there is no manual override. It would require a hand calculation.

Councilman Vittengl mentioned a credit and the Town Clerk said they would have to apply a credit to each account for the spring billing, but she would also have to pull out all the accounts in the section of Water District 1 that has already been billed in the spring this year. She said it isn't impossible, but it would be a lot of work and quite a mess.

Supervisor Jenkins said to send out the bills and have them call him.

The Town Clerk also noted that as for the \$55.00 minimum fee mentioned most people were told \$35.00 and that is in the minutes.

Supervisor Jenkins said that is because we were talking about billing three times a year at \$35.00 for a total of \$105.00 a year. That is what we told people at the public meetings.

The Town Clerk said the board hasn't decided yet how many times a year they are going to bill for these new accounts.

Councilman Vittengl said to leave it at twice a year and keep it simple.

Supervisor Jenkins replied that he was just saying that the \$35.00 was because they were possibly going to bill three times a year when they went through all the workshops and public hearings.

Councilman Vittengl asked if a motion was needed to set the minimum of \$55.00.

Councilman Prendergast said he wouldn't do it.

Supervisor Jenkins said no, they should keep the minimum at \$73.50 and if they get complaints they would deal with them and they could make adjustments. He said it is too much of a problem to do it in the computer. If they get complaints they will adjust them and they will do it based on the volume and make it fair. He said no action was necessary since they weren't changing anything.

#### **COURT REQUEST – NYSAM 2012 ANNUAL TRAINING CONFERENCE**

A request was received from Court Clerks, Colleen Nichols, Sue MacMore, Linda Blackburn and Jennifer Miller, to attend the 2012 Annual Training Conference for the New York State Association of Magistrates Court Clerks, Inc. on October 1<sup>st</sup> and 2<sup>nd</sup> in Albany and for the registration fee of \$40.00, lunch and mileage for one vehicle for the two days of training to be a proper town charge.

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A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing Court Clerks: Colleen Nichols, Sue MacMore, Linda Blackburn and Jennifer Miller, to attend the 2012 Annual Training Conference for the New York State Association of Magistrates Court Clerks, Inc. on October 1<sup>st</sup> and 2<sup>nd</sup> in Albany and for the registration fee of \$40.00, lunch and mileage for one vehicle for the two days of training to be a proper town charge.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

#### **STUMP REMOVAL FROM TOWN'S PROPERTY ON ROUTE 197**

Supervisor Jenkins stated verbal approval was received to have the stumps removed from the Route 197 site by Galusha & Sons, LLC at an estimated cost of \$5,500.00 to \$7,500.00 for operator and fuel costs and our personnel will pull the stumps and split them and Galusha will grind the stumps and haul the stumps away. He asked for a motion not to exceed \$7,500.00 for stump removal by Galusha & Sons LLC.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to engage the services of Galusha & Sons, LLC for the removal of stumps from the Town's Route 197 site at a cost not to exceed \$7,500.00.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

#### **APPROVE ROYCE PIXLEY TO WORK AT TRANSFER STATION @ AN HOURLY RATE OF \$11.71 PER HOUR AND RAISE SCOTT WINANS HOURLY RATE TO \$11.71 PER HOUR FROM \$11.48 PER HOUR**

Supervisor Jenkins stated that the hourly rate of \$11.71 is the rate established by the board for all laborers in that position.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl approving Royce Pixley to work at the Transfer Station as a laborer at an hourly rate of \$11.71 per hour and increasing Scott Winan's hourly rate as laborer at the Transfer Station from \$11.48 per hour to \$11.71 per hour.

Roll call vote resulted as follows:

Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

Reed Antis asked if there was change in employment with people leaving and these people coming in or was there a need for more part-time people.

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Supervisor Jenkins replied no. These people have been working for us part-time. Scott Winans has been there for over a year and Royce Pixley is our do it all person and he goes wherever he is needed. The rate of \$11.71 per hour is what was agreed to in the budget for that job. Scott Winan's hourly rate was an oversight and that is why it was increased.

Councilman Prendergast said one person did leave and Supervisor Jenkins confirmed that one person did leave.

**15 MINUTE PUBLIC COMMENT PERIOD**

No public comments.

**COMMITTEE REPORTS**

Supervisor Jenkins conferred with Councilman Prendergast over a quote received from Terry Colvin and Gross Electrical for electrical work that needed to be done at the Transfer Station. There was a pretty large disparity in the two quotes and Supervisor Jenkins said to Councilman Prendergast that they don't seem to be comparable.

Councilman Prendergast said that he recalled having this same information at the last meeting and someone was supposed to find out if the work quoted on by both parties was really the work we wanted done down there.

Supervisor Jenkins said it may be comparable. He said there was one price for \$600.44 and another price for \$2,002.00.

Councilman Prendergast stated that the one for \$2,002.00 was for a lot more extensive work than proposed so he doesn't know how they could compare them.

Supervisor Jenkins said he would have to put them aside then. He told Councilman Prendergast that Terry told him that he would know what this was about. He doesn't know where that came from.

Councilman Prendergast said she did? He said he would talk to her tomorrow.

Supervisor Jenkins said he would have to talk to Terry Colvin and then compare them and make sure it is the same work being proposed.

No action was taken on this.

**SUPERVISOR'S ITEMS**

None

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn to executive session at 8:05 p.m. to discuss the employment history/performance of a particular unnamed employee and to interview a candidate for the position of Assessor's Clerk.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

A regular meeting of the Town Board of the Town of Moreau was held on August 28, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

The Town Clerk did not sit in on the executive session.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn the executive session.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to re-open the regular meeting.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

No action was taken in the executive session.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to hire Susan Stockman as Assessor's Clerk, full-time, at a salary of \$25,500.00 subject to successful completion of a pre-employment physical.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to adjourn the regular meeting.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Absent
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

A regular meeting of the Town Board of the Town of Moreau was held on August 28, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury  
Town Clerk