

A month-end audit meeting of the Town Board of the Town of Moreau was held on February 28, 2012 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 6:30 p.m.

The Town Clerk called the roll.

Town Board Members Present

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Preston Jenkins	Supervisor

Town Board Members Absent

None

Also Present: Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Peggy Jenkins, Assessor; Paul Joseph, Highway Superintendent; Steve Gram, Recreation Director

Supervisor Jenkins noted that there were two vouchers in for audit from the highway department for the purchase of road signs. One was in the amount of \$439.83 and the other was \$479.61 and with freight the total was over \$500.00 each. Therefore, the Town Board should have approved these purchases first per our procurement policy.

Councilman Kusnierz asked who ordered them and Paul Joseph said he did.

Councilman Kusnierz asked if the price quoted to Paul included freight or not and Paul Joseph said that it was his understanding that past administration never factored in freight charges when determining if the purchase required pre-approval or not.

Councilman Prendergast asked how many more signs had to be ordered and Paul Joseph said he was about 1/3 of the way done. All signs have to be replaced by the Year 2014.

Councilman Kusnierz asked Paul if he has all the signs he needs for this year and Paul replied no. He is getting quotes to replace 50 stop signs.

Councilman Prendergast asked Paul what he does with the old ones and Paul replied that he scraps them and turns the scrap money in to the Town.

Councilman Kusnierz asked Paul if he was going to order the signs from the same company and Paul said it depends on what price he gets. He said local companies are becoming more competitive.

Supervisor Jenkins stated that the board has approved twice previously the legal services and bonding agent for the Water District 1 Extension 2 project and EFC wants approval again. There is no cost increase, it is a technicality that the EFC is requiring.

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing Bartlett, Pontiff, Stewart & Rhodes legal fees of \$7,500.00 and a bonding agent in the amount of \$15,000.00 for the Water District 1 Extension 2 project.

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Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the payment of two vouchers from Lightle Enterprises for road signs in the amount of \$559.72 and \$557.10.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Councilman Kusnierz noted that on the voucher from Bartlett, Pontiff, Stewart & Rhodes there was a charge for SDB to review and ethics document on 1/17/12 and he wondered if anyone knew what this was about. No one had an answer to his question.

It was agreed to remove this charge from the voucher.

Councilwoman LeClair asked if any money has come in to the Trust & Agency Account from developers so the vouchers from engineers could be paid.

Supervisor Jenkins said he thinks that is all squared away.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the following transfers:

\$200.00 from A1990.4 – General Fund – Special Items – Contingent Account into A3310.498 – General Fund – Traffic Control – Road Signs to pay a 2011 voucher to Lightle Enterprises of Ohio, LLC for signs, posts and stock for Mountain Road and Mott Road.

\$1,000.00 from IV9060.8 – Water District 4 – Employee Benefits – Medical Insurance into IV8301.4 – Water District 4 – Administration – Contractual to pay a 2011 voucher to Town of Queensbury for water usage for Water District IV.

\$1,000.00 from SW8310.1 – Water District 3 – Administration – Personal Services and \$600.00 from SW9060.8 – Water District 3 – Employee Benefits – Medical Insurance into SW8310.4 – Water District 3 – Administration – Contractual to pay a 2011 voucher to Town of Queensbury for water usage for Water District 3.

\$200.00 from TS9010.8 – Transfer Station – Employee Benefits – NYS Retirement into TS9050.8 – Transfer Station – Employee Benefits – Unemployment to pay a 2011 invoice from NYS Unemployment for an employee receiving NYS Unemployment.

\$50.00 from V9010.8 – Water District 5 – Employee Benefits – State Retirement and \$850.00 from V9060.8 – Water District 5 – Employee Benefits – Medical Insurance into V8310.4 – Water District 5 – Administration – Contractual to pay a 2011 voucher to Town of Queensbury for water usage for Water District 5.

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Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to increase revenues by \$400.00 in A2087 – General Fund – Departmental Income – Community Garden and increase appropriations by \$400.00 in A7990.4 – General Fund – Other Culture & Rec. – Community Garden to record an increase in estimated revenues and estimated appropriations reflecting monies collected and expended that are associated with a community garden at the Harry J. Betar Jr. Recreational Park.

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to transfer \$3,000.00 from B1990.4 – Town Outside Village Fund – Special Items – Contingent Account into B9050.8 – Town Outside Village Fund – Employee Benefits – Unemployment in anticipation of 2012 NYS Unemployment Insurance for a recent employee collecting unemployment for 13 weeks (January 1, 2012 through March 31, 2012).

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to pay bills as audited.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

AUDITED CLAIMS

GENERAL FUND – A ACCOUNT

Claim nos. 246-247, 250, 254-256, 260-312, 407-411, 424-425, 428-429 \$ 52,808.62

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TOWN OUTSIDE FUND – B ACCOUNT

Claim nos. 248, 313-320, 412-414, 426 \$ 1,013.13

HIGHWAY FUND – DB ACCOUNT

Claim nos. 321-327, 384-406 \$ 69,715.78

SEWER DISTRICT 1 FUND – GI ACCOUNT

Claim nos. 259, 328, 415-416 \$ 329.12

HIGHWAY GARAGE CAPITAL PROJECT FUND – HH ACCOUNT

Claim nos. 252, 329-336, 417 \$102,362.99

WATER DISTRICT 1 EXTENSION 2 CAPITAL PROJECT FUND – HI ACCOUNT

Claim nos. 243-245 \$169,152.26

WATER DISTRICT 1 FUND – I ACCOUNT

Claim nos. 337 \$ 11.20

WATER DISTRICT 2 FUND – II ACCOUNT

Claim nos. 249, 257, 338-344, 418 \$ 1,905.89

WATER DISTRICT 4 FUND –IV ACCOUNT

Claim nos. 352 \$ 82.14

WATER DISTRICT 3 FUND – SW ACCOUNT

Claim nos. 351 \$ 18.67

TRUST & AGENCY FUND – TA ACCOUNT

Claim nos. 251, 356-359, 419-423, 427 \$ 33,110.55

TRANSFER STATION FUND – TS ACCOUNT

Claim nos. 253, 360-365, 372-373 \$ 7,369.79

WATER DISTRICT 5 FUND – V ACCOUNT

Claim nos. 353 \$ 11.20

WATER DISTRICT 6 FUND – VI ACCOUNT

Claim nos. 258, 354-355 \$ 445.62

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Voided Voucher Numbers: 374-383, 345-350, 366-371

Meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Jeanne Fleury
Town Clerk