

A month-end meeting of the Town Board of the Town of Moreau was held on January 27, 2011 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 6:30 p.m.

Town Board Members Present

Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman (arrived at approximately 6:40 p.m.)
Preston Jenkins	Supervisor

Town Board Members Absent

Tom Cumm	Councilman
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Also Present: Jeanne Fleury, Town Clerk; Steve Gram, Recreation Director; Rudy Klick, Special Projects Aide

Discussion began with the voucher submitted by Nick Mattison for mileage reimbursement. Nick Mattison used his own vehicle to travel between schools to monitor Town recreation programs.

Steve Gram noted that in the past he was the one that submitted mileage vouchers for this purpose and he noted that Royce Pixley is monitoring the programs at the schools tonight.

There was a voucher in for payment for the removal of 27 stumps in the recreation park at a cost of \$30.00 per stump. The work was authorized when Steve Gram was out on disability. Steve Gram said he wouldn't have authorized the work without asking for approval from the Town Board first.

Councilman Prendergast asked Steve Gram if the recreation department employees are aware of the policy now and Steve Gram replied yes.

Councilman Prendergast stated that the work was done before the memo was sent from the Supervisor's office alerting employees and departments about the procurement policy so the voucher should be audited and payment authorized.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair approving the removal of stumps from the recreation park by Richard Sears Tree Experts in the amount of \$810.00.

Roll call vote resulted as follows:

Councilman Cumm	Absent
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

There was discussion on the invoice and voucher from Saratoga County DPW for striping of Town roads. The amount approved was \$20,573.00 and the actual charge was \$20,573.55. It was decided to pay \$20,573.00 the amount approved.

The voucher and invoice from Toadflax for trees purchased for the recreation park was discussed.

Supervisor Jenkins said the only factual information he has is that Bruce Siergiey picked up half of the trees and Robert Vittengl picked up the other half and everything else he heard was contradictory.

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Councilman Kusnierz asked if Robert Vittengl signed for the trees and Supervisor Jenkins replied that Jeremy Tripp signed the bill and no one signed for the receipt of the trees.

Councilwoman LeClair stated that according to Toadflax, Robert Vittengl ordered them and he has been told that he can't do that again.

Supervisor Jenkins said the other issue was that originally the invoice was in the amount of \$720.00 and it should have been \$480.00. Toadflax billed twice for the first batch of trees.

Councilman Kusnierz said that since a written policy has been distributed he will sign the voucher and he was going to sign the voucher because the trees have already been delivered and planted.

Supervisor Jenkins reported that a bill and voucher was received from Bartlett, Pontiff, Stewart & Rhodes in the amount of \$1,261.00 and the estimate from Martin Auffredou, Attorney, was \$1,000.00.

Rudy Klick advised that there isn't enough money in Trust & Agency to pay this amount. The balance in Trust & Agency is \$655.36.

It was decided to withhold the voucher from audit and Supervisor Jenkins will discuss the bill with Attorney Auffredou.

Councilman Kusnierz was not present when the discussion was held on the voucher from Nick Mattison for mileage so he asked now about the voucher.

Steve Gram explained that Nick Mattison used his own vehicle to drive between schools to monitor basketball games held by the recreation department.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to approve the following increase in revenues and expenditures to pay vouchers for 2010:

Increase revenues by \$4,300.00 in VI2140 – Water 6 – Metered Sales
Increase expenditures by \$4,300.00 in VI8310.4 – Water 6 – Administration – Contractual

Roll call vote resulted as follows:

Councilman Cumm	Absent
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast to approve the following increase in appropriations to pay a voucher for 2010:

Increase appropriations by \$10,000.00 in VI8310.4 – Water District VI – Administrative – Contractual

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Absent
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

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A motion was made by Councilwoman LeClair and seconded by Councilman Prendergast authorizing the following transfer of funds to pay 2010 vouchers:

\$9,556.00 from A1620.4 – General – Buildings – Contractual
\$5,000.00 into A1420.4 – General – Attorney – Contractual
\$200.00 into A1430.4 – General – Personnel – Contractual
\$300.00 into A3310.498 – General – Traffic Control – Road Signs
\$1,575.00 into A3310.499 – General – Traffic Control – Road Signs
\$2,481.00 into A5182.4 – General – Street Lighting – Contractual

\$700.00 from A5010.416 – General – Superintendent of Highways – Telephone
\$300.00 into A5010.410 – General – Superintendent of Highways – Attorney
\$400.00 into A5010.450 – General – Superintendent of Highways – Supplies

\$1,000.00 from A5132.411 – General – Garage – Engineering Fees
\$1,000.00 into A5132.480 – General – Garage – Miscellaneous

\$1,000.00 from DB5142.490 – Highway – Snow Removal – Road Salt
\$1,000.00 into DB5142.491 – Highway – Snow Removal – Road Sand

\$42.00 from I9060.8 – Water 1 – Employee Benefits – Hospital/Medical Insurance
\$15.00 into I9000.8 – Water 1 – Employee Benefits – Medicare
\$15.00 from I9010.8 – Water 1 – Employee Benefits – State Retirement
\$57.00 from I9030.8 – Water 1 – Employee Benefits – Social Security
\$12.00 from I9055.8 – Water 1 – Employee Benefits – Disability Insurance
\$250.00 from I8310.1 – Water 1 – Administrative – Personal Services
\$391.00 into I8310.4 – Water 1 – Administrative – Contractual

\$3,955.00 from VI9060.8 – Water 6 – Employee Benefits – Hospital/Medical Insurance
\$2,990.00 from VI8310.1 – Water 6 – Administrative – Personal Services
\$6,945.00 into VI8310.4 – Water 6 – Administrative – Contractual

Roll call vote resulted as follows:

Councilman Kusnierz	Yes
Councilman Cumm	Absent
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Supervisor Jenkins	Yes

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to approve the payment of bills as audited.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Absent
Supervisor Jenkins	Yes

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AUDITED CLAIMS

General Fund – A Account:

Claim nos. 2-4, 8, 11-13, 87, 132, 15-59, 107-115, 133-138, 142-143
168-174, 188-192 \$198,488.73

Town Outside Fund – B Account:

Claim nos. 6, 9, 60-67, 116-120, 139, 144-145, 175-182 \$ 7,624.92

Highway Fund – DB Account:

Claim nos. 88-106, 121-127, 147, 183-184, 186-187 \$ 72,261.10

Sewer District 1 Fund – GI Account:

Claim nos. 131, 148-149 \$ 303.63

Water District 1 Fund – I Account:

Claim nos. 68, 150-151 \$ 312.52

Water District 2 Fund – II Account:

Claim nos. 7, 10, 14, 69-72, 128, 152-155 \$ 10,209.07

Water District 4 Fund – IV Account:

Claim nos. 74-77, 158-159 \$ 9,670.48

Landfill Reserve Fund – LF Account:

Claim nos. 81 \$ 78.00

Water District 3 Fund – III Account:

Claim nos. 73, 156-157 \$ 2,582.15

Trust & Agency Fund – TA Account:

Claim nos. 1, 129 \$ 6,947.42

Transfer Station Fund – TS Account:

Claim nos. 5, 82-86, 140, 164-167 \$ 9,335.63

Water District 5 – V Account:

Claim nos. 78, 160-161 \$ 1,657.07

Water District 6 – VI Account:

Claim nos. 79-80, 162-163 \$ 7,486.79

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Info-Fun skipped numbers 130, 141,146,185

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair to adjourn the meeting at 7:00 p.m.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Cumm	Absent
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury
Town Clerk