

A month-end meeting of the Town Board of the Town of Moreau was held on March 26, 2013 in the Town of Moreau Office Building, 61 Hudson Street, South Glens Falls, New York.

Supervisor Jenkins called the meeting to order at 6:32 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

Robert J. Vittengl, Jr.	Councilman
Bob Prendergast	Councilman
Gina LeClair	Councilwoman
Preston Jenkins	Supervisor

**Town Board Members Absent**

Todd Kusnierz	Councilman
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**Also Present:** Jeanne Fleury, Town Clerk; Rudy Klick, Special Projects Aide; Peggy Jenkins, Assessor; Paul Joseph, Highway Superintendent

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to increase appropriations by \$50,219.01 in account DB5112.431.1 – Highway – Improvements – Clark Road Culvert, which will be financed from available Highway Fund Unreserved Fund Balance that is needed to pay repairs to a culvert on Clark Road. The Town received \$37,664.26 (Federal Share) and \$12,554.75 (State Share) for a total of \$50,219.01 from New York State Office of Emergency Management for damage done to a Clark Road culvert from Hurricane Irene. The Town received three funds in October, 2012 but the repairs could not be completed by the end of 2012.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Preston Jenkins	Yes

An invoice was in for audit from Chazen Companies in the amount of \$1,500.00 for work done for the Farmland Protection Grant Committee. Approval is needed to pay this invoice and the board needs to decide what account to pay it out of. Supervisor Jenkins noted that grant funds have not been received yet for this project.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the payment of the invoice in the amount of \$1,500.00 from Chazen Companies out of account A6460.4F.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Two invoices numbers 510166 and 135721 were in for audit from Palette. One invoice was in the amount of \$504.00 and the other invoice was in the amount of \$240.57. Board approval is needed as they exceed the

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\$500.00 limit per the Town's procurement policy before prior approval is needed. Grates over drywells were stolen in the Cerrone Subdivision off Reservoir Road and in Palmerton Heights Subdivision off Old Saratoga Road. The highway department purchased castings and grates on an emergency basis to cover the holes in the roads. The theft has been reported to the police. This purchase has to be ratified by the Town Board.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the purchase of the grates and castings from Palette at a total cost of \$744.57 out of account DB5110.493.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

Two invoices numbers 235537 and 234590 were in for audit from Stone Industries totaling \$390.00. One invoice was in the amount of \$195.00 and the other invoice was in the amount of \$195.00 for the rental of port-o-potties for the rec. park during the time frame of 1/14/13—2/10/13 and 2/11/13-3/10/13. Board approval is needed before payment can be made.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl authorizing the payment of \$390.00 to Stone Industries out of account A7140.4 for the rental of port-o-potties for the time period of 1/14/13-3/10/13.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Supervisor Jenkins	Yes

Invoice number 694546 was in for audit from White Mechanical in the amount of \$460.00 for the installation of a water meter and water line into the Canavan house located off Spier Falls Road. This expense will be reimbursed by the EFC. Approval is needed from the board for this work that was done.

A motion was made by Councilman Prendergast and seconded by Councilwoman LeClair authorizing the payment of the invoice from White Mechanical in the amount of \$460.00 out of account I8310.4.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Two invoices were received from PS Technical Services for the installation, set up, configuration and data transfer of three new computers and two new printers in the assessor's office and supervisor's office. One invoice was number 2308 and the other was number 2309. One invoice was in the amount of \$760.00 and the other was in the amount of \$130.00. \$506.67 was charged to the assessor's account A1355.4 and \$383.33 was charged to the supervisor's account A1220.4. The total cost was \$890.00. At the organizational meeting the

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hourly rate approved for PS Technical Services was \$80.00. The amount charged was \$95.00 per hour. Board approval of the rate change is needed and board approval for this work is needed since the cost is over \$500.00 the limit allowed by the Town's procurement policy before prior approval is needed.

Brief discussion followed and it was decided to hold this voucher from audit and discuss the charges with PS Technical Services.

Discussion followed on a gas tank that was picked up at the transfer station by Farrell Gas on December 5<sup>th</sup> or December 12<sup>th</sup>. Nancy Ryan claims that the tank was full and Farrell Gas only credited the Town \$6.07 for gas that they said was left in the tank. There was no pick up slip available and no proof of how much gas was in the tank. The board agreed to accept the credit of \$6.07.

A motion was made by Councilman Prendergast and seconded by Councilman Vittengl to pay bills as audited.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Councilman Prendergast	Yes
Supervisor Jenkins	Yes

**AUDITED CLAIMS**

General Fund – A Account	Claim Nos. 288-294,297-307, 314, 318, 320-321, 326, 328, 341-342, 344, 347-349, 351-353, 355, 359-369, 371-374, 383, 387, 389, 392-393, 396-399, 401-404, 415-416, 419, 421	\$ 64,572.59
Town Outside Fund – B Account	Claim Nos. 306, 318, 325, 351, 375-381, 383	\$ 1,670.58
Highway Fund – DB Account	Claim Nos. 313, 315-316, 318-319, 322, 324, 327, 345-346, 350, 354-358, 370, 386, 390, 394-395, 400, 403, 417-418	\$87,622.66
Sewer District 1 Fund – GI Account	Claim Nos. 302-303, 306, 310, 323, 351	\$454.67
Water District 1 Fund – I Account	Claim Nos. 295, 302-303, 306-309, 323, 343, 351, 362, 382, 413, 420	\$1,463.62
Water District 2 Fund – II Account	Claim Nos. 295, 302-303, 306-309, 317, 323, 343, 351, 369, 382	\$739.16
Water District 4 Fund – IV Account	Claim Nos. 295, 302-303, 306-309, 323, 351, 362, 382, 385	\$838.59
Water District 3 Fund – SW Account	Claim Nos. 295, 302-303, 306-309, 323, 351, 382	\$243.14
Transfer Station Fund – TS Account	Claim Nos. 296, 302, 307, 344, 384, 414	\$5,456.41
Water District 5 Fund – V Account	Claim Nos. 295, 302-303, 306-309, 323, 351, 362, 382	\$245.97
Water District 6 Fund – VI Account	Claim Nos. 295, 302-303, 306-309, 323, 351, 362, 382, 391	\$608.02
Trust & Agency Fund – TA Account	Claim Nos. 411-412	\$2,707.75
Municipal Center Capital Project Fund – HC Account	Claim Nos. 405, 406, 408	\$89,696.19
Highway Capital Project Fund – HH Account	Claim Nos. 409-410	\$706.00
Water District 1 Extension 2 Capital		

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Project Fund – HI Account	Claim Nos. 311-312	\$28,530.50
Meadow Ridge Lighting District Fund – MR Account	Claim Nos. 290	\$74.45
Palette Lighting District Fund – PA Account	Claim Nos. 290	\$174.28
Palmerton Heights Lighting District Fund – PH Account	Claim Nos. 290	\$612.68
Pinewood Lighting District Fund – PW Account	Claim Nos. 290	\$223.70
Riverview Lighting District Fund – RV Account	Claim Nos. 290	\$328.89
Sherwood Forest Lighting District Fund – SH Account	Claim Nos. 290	\$257.97
Tanglewood Lighting District Fund – TW Account	Claim Nos. 290	\$119.32
Woodscape II Lighting District Fund – WP Account	Claim Nos. 290	\$341.73
Woodscape Lighting District Fund – WS Account	Claim Nos. 290	\$389.65

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to adjourn the meeting at 6:44 p.m.

Roll call vote resulted as follows:

Councilman Prendergast	Yes
Councilwoman LeClair	Yes
Councilman Kusnierz	Absent
Councilman Vittengl	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury  
Town Clerk