

**THE ENCLOSED NOTICE IS YOUR 2010 PRELIMINARY ASSESSMENT**

**THIS IS NOT A BILL.**

INFORMATION ENCLOSED IS REGARDING YOUR **NEW FULL VALUE ASSESSMENT**, EFFECTIVE March 1, 2010

**READ CAREFULLY.**

ESTIMATION OF TAXES IS A PROJECTION BASED ON CURRENT BUDGETS AND SUBJECT TO CHANGE.

**Parcels with Outstanding Building Permits May Receive a Second Notice After May 1, 2010.**

**INSTRUCTIONS**

**STEP # 1 Review Your Preliminary Assessment**

Research similar sales and assessments. Books with sales and assessment information will be available at the Moreau Community Center during the hours listed below.

**OR**

Review sale and assessment information and obtain review forms on the town website

[www.townofmoreau.org](http://www.townofmoreau.org)

**OR**

Access sale and assessment information using the "Online Assessment Link" on the town's web page.

**If you disagree with the value, go to step #2.**

**If you agree, no action is necessary.**

**STEP # 2 Obtain Review Applications**

**Moreau Community Center**

144 Main Street

So. Glens Falls, New York.

**From: March 1<sup>st</sup> through March 31<sup>st</sup>**

**Hours: Monday-Friday 8:00am-4:00pm**

Review applications will also be available online @ [www.townofmoreau.org](http://www.townofmoreau.org)

**STEP # 3 Informal Review Process**

If you are not satisfied with your new assessment, you have the opportunity to appeal your case with an Informal Review Officer.

**Option A: In Person**

Reviews will be held at: **So. Glens Falls Fire Co. Route 197, So. Glens Falls.**

**Reviews are by appointment ONLY**

**Calls for Appointments will be taken**

**March 1 – March 12**

Call 1-866-910-1776 (9:00am – 4:00pm)

**OR**

**Schedule appointments on the web @**

**<http://appointments.garappraisal.com>**

**\*\* Bring completed forms to the review**

**Option B: Mail- In review**

**Applications will be reviewed by an Informal Review Officer – Mail the completed application by March 31, 2010 to:**

Peggy Jenkins

Assessor Town of Moreau

P. O. Box 1349

61 Hudson Street

So. Glens Falls, NY 12803

**STEP # 4 Formal Grievance Day**

May 25, 2010 Grievance Day

For property owners not satisfied with the value determination or unable to attend an informal review session.

**Weather related cancellations will be announced on Radio Station WCKM (98.5) under GAR Associates Inc.-Meeting.**