

Agenda
Town of Moreau
Town Board Meeting
December 9, 2025
7:00PM

7:00 p.m. Regular Town Board Meeting
Roll Call / Pledge of Allegiance

1. Set Future Meetings / Upcoming Events
2. Approval of Minutes
 - November 25, 2025 – Month End Audit & Regular Town Board Meetings

Public Comment Period

***This is solely for comments and questions which pertain to agenda items.*

3. Highway Department
 - Rock Salt Purchase
4. Building, Planning and Development Office
 - Proposal – Strategic Area Plan for Rte 9
 - Storage Facilities
 - US Light Energy
5. Transfer Station Request
 - Water Truck Transfer
6. Recreation Department Requests
 - Portable Fence
7. Supervisor's Office
 - Glens Falls Sewer Agreement
 - Drainage Billing
8. Monthly Department Head Reports
 - Assessor, BPD, Town Clerk, Recreation, Water & Sewer

Public Comment Period

***This is open to any comments pertaining to town business from the audience.*

9. Committee Reports
10. Supervisor's Items
11. Executive Session
12. Attorney/Client Meeting
13. Motion to Adjourn

*The November Month-End Audit was held at 6:45 p.m. on November 25, 2025
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The meeting was held in person and called to order by the Supervisor at 6:47 p.m. with an attendance roll.

PRESENT: John Donohue, Jr. Councilmember
Patrick Killian Councilmember
Mark Stewart Councilmember
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk
Brian Reichenbach Town Counsel
Anna Labiak Water Clerk
Josh Westfall Building, Planning and Development (BPD) Coordinator
Reed Antis Town Historian
Jeffrey McCabe Town Justice
Elizabeth Bennett Confidential Secretary

OTHERS PRESENT: John Cox (South Glens Falls Fire Co.), Alex Portal (Post-Star)

ITEMS FOR DISCUSSION

Supervisor Fish said there was one topic for discussion: the pump station at Bluebird Village needed updates. The cost of the work completed by AquaLogics was \$4,921.28, and because the cost exceeded \$2,000, Board approval was required, he said. The Supervisor said the Councilmembers had all signed the document.

Resolution 451-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian to approve the expenditure.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

TRANSFERS

Resolution 452-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to transfer \$17,742.60 from account DB5142.1 Highway – Contingent Account to account DB5110.1 Highway – General Repairs – Payroll to properly account for Highway personnel payroll.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 453-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to transfer \$10,000 from account A1990.4 – General Contingent Account to account A1420.4 General – Attorney Fees for legal fees for the remainder of 2025.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 454-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$9,522.10 from account B8010.4 – Town Outside – Zoning – Contractual to account B3620.4 Town Outside – Building Inspection – Contractual for expenses in the Building Dept. including legal and code enforcement fees.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 455-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to transfer \$7,500 from account A1330.1 – General – Receiver of Taxes – Payroll to account A1410.1 General – Town Clerk – Payroll to properly account for Town Clerk personnel payroll.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 456-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$5,000 from account A1990.4 General – Contingent Account to account A5182.4 General – Street Lighting – Contractual to cover electrical expenses on Town roadways for the remainder of 2025.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 457-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$4,000 from account A1990.4 General – Contingent Account to account A1410.4 General – Town Clerk – Contractual to cover expenditures in the Town Clerk's office.

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Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 458-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to transfer \$760 from account A1990.4 General – Contingent Account to account A9050.8 General – Unemployment Insurance for unemployment expenses from New York State.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 459-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$675 from account B8010.4 Town Outside – Zoning Contractual to account B8010.2 Town Outside – Zoning – Equipment for the purchase of computer equipment for Building, Planning & Development.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 460-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to transfer \$675 from account B8020.4 Town Outside – Planning – Contractual to account B8020.2 Town Outside – Planning – Equipment for the purchase of computer equipment for Building, Planning & Development.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Resolution 461-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to transfer \$167.81 from account A7310.4 General – Beach/Programs – Contractual to account A7140.4 General – Recreation Park – Contractual to cover expenditures in the Recreation Department.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

REVENUE/EXPENDITURE INCREASES

Resolution 462-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to increase revenues by \$15,000 to account GI2120 Sewer Administration – Sewer Rents. And to increase expenditures by \$15,000 to account GI8110.4 Sewer Administration – Contractual to recognize unearned revenues for the Sewer Fund (GI).

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

APPROPRIATIONS INCREASE

Resolution 463-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to increase appropriations by \$264,619.19 to account B8540.4 Town Outside – Stormwater – Contractual to increase appropriations for drainage-related expenses.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

WARRANT APPROVAL

Resolution 464-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve the warrant as audited.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0

ADJOURNMENT

Resolution 465-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to adjourn the audit meeting.

*The November Month-End Audit was held at 6:45 p.m. on November 25, 2025
at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Absent
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0. The meeting adjourned at 6:54 p.m.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

The meeting was held in person and called to order by the Supervisor at 7:00 p.m. with an attendance roll and the Pledge of Allegiance.

PRESENT:	John Donohue, Jr.	Councilmember
	Patrick Killian	Councilmember
	Mark Stewart	Councilmember
	Jesse A. Fish, Jr.	Supervisor

ALSO PRESENT:	Erin Trombley	Town Clerk
	Brian Reichenbach	Town Counsel
	Anna Labiak	Water Clerk
	Josh Westfall	Building, Planning and Development (BPD) Coordinator
	Chris Abrams	Highway Superintendent
	Reed Antis	Town Historian
	Jeffrey McCabe	Town Justice
	Elizabeth Bennett	Confidential Secretary

OTHERS PRESENT: John Cox (South Glens Falls Fire Co.), Bruce Lant, Alex Portal (Post-Star)

FUTURE MEETINGS/UPCOMING EVENTS

Supervisor Fish said the Holiday parade, held the Sunday prior, had been a big success. He also said there would be a tree lighting event on December 7 at the gazebo on First Street from 2-5 p.m. and invited Councilmember Donohue to comment on it. Councilmember Donohue said volunteers were needed to help with decorating on Saturday, November 29 at 9 a.m.

APPROVAL OF MINUTES

Supervisor Fish asked the Town Clerk to read the prepared resolution. She read:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the first budget workshop held on October 16, 2025, as submitted.” She also indicated that Councilmember Donohue had not been present.

Resolution 466-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Abstained
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

The Town Clerk read:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the second budget workshop held on October 21, 2025, as submitted.”

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

Resolution 467-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Town Clerk Trombley read the following:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the final budget workshop held on October 23, 2025, as submitted.”

Resolution 468-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Clerk read:

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the Month End Audit and Regular Town Board meetings held on October 28, 2025, as submitted.”

Resolution 469-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Clerk read:

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

“BE IT RESOLVED, that the Town Board accepts and approves the minutes for the Regular Town Board meeting held on November 6, 2025, as submitted.” She said Councilmember Killian had been absent for this meeting.

Resolution 470-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Abstained
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 3:0.

PUBLIC COMMENT PERIOD

Supervisor Fish opened the floor for public comments on the agenda. Reed Antis asked if agenda item 5 could be explained when the Board got to it because he hadn't been following the topic. The Supervisor said he would.

TOWN COURT

Supervisor Fish said the Court had asked to hire a part-time Court Security Officer since Ed Scalo would be reducing his hours. The Supervisor asked Judge McCabe if he wanted to add any comments before the vote.

Discussion: Justice McCabe said the candidate was a retired State Trooper and investigator, very knowledgeable, impeccable, and there are no requirements for retired officers to join the Court, he said, adding that Mr. Hutter would be a great asset. Judge McCabe explained that Tom Geraghty had been a back-up to Ed Scalo, and that Mr. Scalo will work with Mr. Hutter to ensure coverage. Mr. Hutter will also be available for Town Hall security if needed as well, Judge McCabe said.

“BE IT RESOLVED, at the request of the Town Justices, the Town Board authorizes the hiring of Kyle Hutter as a part-time Court Security Officer, at a pay rate of \$20 per hour, to begin immediately upon successful completion of a pre-employment physical and clearing of a background check conducted by the court.”

Resolution 471-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

HIGHWAY DEPARTMENT

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

The Supervisor said the Highway Department was required to use an asphalt release agent rather than fuel oil to remove asphalt from vehicle beds.

Resolution 472-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Stewart to authorize the Highway Superintendent to purchase 330 gallons of asphalt release agent from Jamestown Soap & Solvent, under Chautauqua County Contract # 154, at a price not to exceed \$5,350.00, to be paid from account DB5112.493.4.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Supervisor asked the Town Clerk to read a resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the Supervisor to sign a contract with Richard Sears Tree Experts, for tree cutting and removal services, as well as stump removal, per the prices provided in the bid proposal dated November 10, 2025.”

Resolution 473-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Killian to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Town Clerk Trombley read:

“BE IT RESOLVED, that the Town Board authorizes the purchase of a hydraulic cylinder for Truck #16 from New Hampshire Hydraulics at a cost not to exceed \$2520.00 to be paid from account DB5130.405.”

Resolution 474-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

ASSESSOR'S OFFICE

Supervisor Fish said the Assessor and Counsel had come to an agreement with Harrison Village. The Town Clerk read:

"WHEREAS, Harrison Village, LLC ("Petitioner"), filed Article 7 Real Property Assessment Review cases against the Town of Moreau challenging the 2024 and 2025 assessments on real property located at 82 Harrison Avenue, Moreau, New York (Tax Map Parcel #37.-1-15.11); and

WHEREAS, it appears to be in the best interests of the Town to avoid the significant costs that would result if the litigation continues and goes to trial; and

WHEREAS, the Town Assessor now recommends proposed settlement terms which have been negotiated with Petitioner; and

WHEREAS, the Town Board understands that the South Glens Falls School District's Board of Education will approve the proposed settlement terms;

NOW, THEREFORE, BE IT RESOLVED, that the Moreau Town Board hereby approves the proposed settlement of the tax assessment cases filed by Harrison Village, LLC as follows:

1. The 2024 assessment challenge shall be discontinued without reduction or refunds; and
2. The 2025 assessed value for Tax Map Parcel #37.-1-15.11 shall be reduced to \$22,800,000. The assessed value shall remain fixed at \$22,800,000 for the 2026 and 2027 Assessment Rolls unless the property is further improved or the assessment is subject to some other exception under Real Property Tax Law Section 727 (2); and

BE IT FURTHER RESOLVED, that approval of this settlement agreement is contingent upon Town Counsel's review and approval of a Stipulation and Order, and

BE IT FURTHER RESOLVED, that the Town Board further authorizes and directs the Town Supervisor, Town Assessor, Town Clerk and/or Town Counsel to execute settlement documents and take any additional steps necessary to effectuate the proposed settlement in accordance with the terms of this Resolution."

Discussion: Mr. Antis asked if the assessment had been reduced, and if so, by how much. Supervisor Fish said he wasn't sure of the amount, but the assessment was reduced and the property assessment will not increase for three years. Supervisor Fish said it was better to negotiate and will follow-up to give Mr. Antis the amount the assessment was reduced. Councilmember Stewart said the assessment was negotiated based on the number of units compared to comparable units. He said he was confident it was a fair agreement.

Resolution 475-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

BUILDING, PLANNING & DEVELOPMENT OFFICE

NACEOA Conference

Supervisor Fish said the Building Department was looking for authorization to send staff to their annual training conference. He asked the Town Clerk to read the resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes Building Inspector Matt Dreimiller and Code Enforcement Officer Peter Bachem to attend the NACEOA Conference in Lake Placid from March 2-5, 2026.”

Resolution 476-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Killian to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Town Clerk Trombley read:

“BE IT FURTHER RESOLVED, that the Town Board approves the costs for each, not to exceed \$1,150.00 and \$1,250.80, respectively, to be paid from account B3640.4.”

Resolution 477-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Saratoga County Hazard Mitigation Plan Update 2025

BPD Coordinator Westfall was invited to introduce the topic. Mr. Westfall said the County reviews its hazard mitigation plan every five years. He said by adopting their recommendations, the Towns are set up for potential funding in the event of a disaster.

The Town Clerk was asked to read the following:

“WHEREAS, the Town of Moreau recognizes the threat that natural hazards pose to people and property within the Town of Moreau; and

WHEREAS, the County of Saratoga has prepared a multi-hazard mitigation plan, hereby known as Saratoga County Hazard Mitigation Action Plan Update 2025, in accordance with the Disaster Mitigation Act of 2000; and

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

WHEREAS, Saratoga County Hazard Mitigation Plan Update 2025, identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the Town of Moreau from the impacts of future hazards and disasters; and

WHEREAS, adoption by the Moreau Town Board demonstrates a commitment to hazard mitigation and achieving the goals outlined in the Saratoga County Hazard Mitigation Action Plan Update 2025; now

BE IT FURTHER RESOLVED, that this Town approved plan may be edited or amended after submission for review, but will not require the Town to re-adopt any further iterations, as it only applies to this specific plan.”

Resolution 478-2025

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Adaptive Playground SEQR

Supervisor Fish said there were two SEQR parts for review related to a grant the Town is seeking for the adaptive playground equipment at the Recreation Park. He invited BPD Coordinator Westfall to lead the Board through the State Environmental Quality Review (SEQR) process. Mr. Westfall said he had sent a draft of part 1 of SEQR, which he described as an unlisted action requiring completion of part 2. Mr. Westfall led the Board through each of the review questions. Their responses were “no or low impact” to each question. Councilmember Stewart asked if the Board needed to declare lead agency. Mr. Westfall responded affirmatively. He then said they would make a negative declaration on part 3 of SEQR. It was determined that they did not need to declare lead agency because this was for the grant.

Tires

The Town Clerk read the following:

“BE IT RESOLVED, that the Town Board authorizes the purchase of four (4) new tires from Steve Shannon Tire Company, for the Building Department Ford Ranger, under State Contract #PC 70514; and

BE IT FURTHER RESOLVED, that the price shall not exceed \$692.00, which includes tires, mounting, balancing, and disposal of the old tires, to be paid from account B3620.2.”

Resolution 479-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

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The motion carried 4:0.

TRANSFER STATION

Brush Grinding

Supervisor Fish said the Transfer Station Manager had gotten two quotes for brush grinding and two additional companies said they don't perform that service. He asked the Town Clerk to read a resolution. She read:

"BE IT RESOLVED, that the Town Board authorizes the Supervisor to sign an agreement with Richard Sears Tree Experts, for brush grinding at the Transfer Station, at an amount not to exceed \$3,000 per eight (8) hour day, to be paid from account TS8160.4."

Resolution 480-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Loader Tires

Councilmember Stewart said he meant to raise the issue previously, and having spoken to Highway Superintendent Abrams, he suggested a second pair of tires for the Transfer Station loader, since installing only two tires can cause damage to the vehicle. The consensus was that they would like to get two more tires at the same price. Superintendent Abrams said the original two tires had been installed the week prior.

Resolution 481-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize two additional tires for the loader from Steve Shannon Tire and Auto Center at the same price as the previous pair.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Note: per Resolution 430-2025, dated 10/28/2025, the approved price of the first pair of tires from Steven Shannon Tire and Auto Center was \$4,085.00

RECREATION DEPARTMENT

T-shirts, Pinnies, Etc.

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

“BE IT RESOLVED, that the Town Board authorizes the purchase of t-shirts, pinnies and a screen set up from ARCA Ink, at a cost not to exceed \$2,360.50, per the quote provided on November 13, 2025, to be paid from account A7310.4.”

Resolution 482-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Full-Time Laborer

Supervisor Fish said during budget time, the Board had determined to add an additional full-time employee. He asked the Town Clerk to read a prepared resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the advertising of a non-civil service, full-time laborer position with the Town Recreation Department at an hourly wage range of \$20-\$22 per hour; and

BE IT FURTHER RESOLVED, that applications will be accepted until 9:00 AM on Tuesday, December 16, 2025.”

Resolution 483-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Killian to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Bleachers

Supervisor Fish said three quotes for bleachers had been received, and the lowest quote was \$165 over the amount that was budgeted. He asked the Town Clerk to read the resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the purchase of three (3) sets of bleachers from The Park and Facilities at an amount not to exceed \$15,165.04, which includes freight, to be paid from account A7140.2 which has a current balance of \$18,202.30.”

Resolution 484-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve the resolution as read.

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Discussion: The Supervisor added that when the Board had previously approved the expense for bleachers, the quote had been for two sets, and for the additional \$165 they were getting a third set of bleachers

Signage

The Supervisor asked the Town Clerk to read a resolution. She read:

“BE IT RESOLVED, that the Town Board authorizes the purchase of two pressure-treated wooden signs to display the Rec Park hours of operation from Liberty Graphics, at an amount not to exceed \$1297.00 to be paid from account A7140.2.”

Resolution 485-2025 A motion was made by Councilmember Killian, seconded by Councilmember Stewart to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

Discussion: Councilmember Donohue joked that he would miss the handwritten signs that have been in use.

Recreation Fryer

Councilmember Stewart added that three quotes had been received for the Recreation fryer, including one from ABC Supply in South Glens Falls, one from Restaurant Supply of Clearwater FL, and one from Restaurant Equippers from Columbia, OH. He said Recreation Director Brogan recommended choosing the ABC Supply quote since they are a local vendor although the cost is slightly higher.

Resolution 486-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to authorize the purchase of a fryer from ABC Supply for a sum not to exceed \$1,248.00 from account A7140.2.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

Employee Retirement

Supervisor Fish said Jim Davenport of the Recreation Department staff had been with the Town since 2013 and that he had officially retired on the night of the meeting, November 25. The Supervisor said Jim had been a part-time employee who worked a lot of full-time hours, and that he will be missed.

MONTHLY DEPARTMENT REPORTS

The Town Clerk was asked to read a resolution. She read:

“BE IT RESOLVED, that the Town Board accepts the October monthly department head reports for the Highway Department, Transfer Station, Town Clerk’s Office, and Town Historian.”

Resolution 487-2025 A motion was made by Councilmember Stewart, seconded by Councilmember Donohue to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

COMMITTEE REPORTS

Councilmember Donohue said the Recreation Committee was still looking at the methodology for establishing softball tournament dates and were discussing a new system that prioritizes nonprofits, giving other organizations the remainder after the nonprofits have their assignments. He said they were still working on it.

The Councilmember said a student, Kara Wise, was taking a civics course and wants to get involved. She expressed concern about the number of unleashed dogs at the Recreation Park. He said the Town had taken steps to curb the behavior, and said they should revisit the idea of a dog park removed from the Recreation Park. He asked everyone to think of a location.

Councilmember Stewart announced that the ice rink was set up.

Councilmember Killian said Adirondack A&M would look at the Town Hall data room to ensure it is kept at a proper temperature.

Councilmember Donohue pointed out that the new big screen TV had been installed in the Board room for presentations. Councilmember Killian said it had taken 7 months to accomplish this but this would allow for more professional appearance.

SUPERVISOR’S ITEMS

Supervisor Fish thanked Sheriff Zerlo for assistance with the Holiday Parade. He said the South Glens Falls Village police did not have the manpower to cover the event, so he called on the Sheriff to assist with traffic control.

A regular meeting of the Town of Moreau Town Board was held at 7:00 p.m. on November 25, 2025 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.

PUBLIC COMMENT PERIOD

No comments were made.

EXECUTIVE/ATTORNEY-CLIENT SESSION

The Supervisor asked the Town Clerk to read a resolution. She read:

“BE IT RESOLVED, that the Town Board will enter into an executive session to discuss the employment history of an unnamed individual, followed by an attorney/client privileged session.”

Resolution 488-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian to adopt the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0.

The Board entered executive session at 7:38 p.m. The executive session concluded at 8:19 p.m. The Supervisor said no action had been taken in the executive session.

ADJOURNMENT

Resolution 489-2025 A motion was made by Councilmember Donohue, seconded by Councilmember Killian to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Donohue	Aye
Councilmember Killian	Aye
Councilmember Stewart	Aye
Supervisor Fish	Aye

The motion carried 4:0. The meeting adjourned at 8:20 p.m.

Respectfully submitted,
Erin Trombley
Erin Trombley
Town Clerk

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: HIGHWAY DEPARTMENT

Date: 12/5/2025

Description of Purchase Request: Rock Salt

Vendor's Name and Address:

Price: \$70,000.00

Morton Salt, Inc
444 West Lake Street
Chicago, IL 60606

Vendor's Name and Address:

Price: \$

Vendor's Name and Address:

Price: \$

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: DB5142.490

Balance in account and date: \$140,680.97 **as of** 12/05/2025

Amount Budgeted for the current year: \$228,000.00

Department Head's Recommendation: Morton Salt, Saratoga County Contract 25-PWS-10R

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total: \$** _____

TOWN OF MOREAU
Highway Department
1543 Route 9
FORT EDWARD, NY 12828
Chris Abrams: Highway Superintendent

TOWN BOARD MEMO

TO: Board Members
FROM: Chris Abrams
SUBJECT: Rock Salt Purchase Request
DATE: December 5, 2024

This memo is to request authorization from the Town Board to purchase \$70,000.00 of untreated road salt from Morton Salt through the Saratoga County Contract 25-PWS-10R.

Chris Abrams
Highway Superintendent



SENT VIA EMAIL ONLY

December 3, 2025

Mr. Joshua Westfall, AICP
Building, Planning, and Development Coordinator
Town of Moreau
351 Reynolds Road
Moreau, NY 12828
Email: bpd@townofmoreau.org

Re: US Route 9 Corridor Enhancement Study
Town of Moreau
MJ Proposal No. 2025436 for Planning Services

Dear Mr. Westfall:

MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. (MJ) is pleased to provide the Town of Moreau (Town) this proposal for professional services associated with the US Route 9 Corridor Enhancement Study (Project). The project includes the preparation of a study to evaluate land use, zoning, aesthetic and transportation improvements within the Route 9 corridor. MJ's project understanding and associated Scope of Services are included below.

PROJECT UNDERSTANDING

The project will identify challenges related to land use, zoning, transportation, and corridor design, including aesthetics, while also examining future land use trends and exploring opportunities for improvement. The study area spans from I-87 Exit 17 to Butler Road within the Town of Moreau. The study goal is to shape a vibrant and welcoming gateway corridor that supports both the local community and existing and future businesses. As a key commercial area, the Route 9 corridor not only serves as an entry point to the Town but also plays a vital role in generating tax revenue for the community.

This study will build upon previous planning efforts, such as the *Exit 17/US Route 9 Corridor Land Use and Transportation Study* (2014) and will provide a foundation for potential changes in land use policy and regulations.

Based upon the above understanding and multiple discussions with the Town regarding this project, MJ offers the following Scope of Services for your consideration.



21 Corporate Drive
Clifton Park, NY 12065



518.371.0799
mj@mjteam.com
mjteam.com



Fishkill, NY
Levittown, NY
Picatinny, NJ
Melbourne, FL





SCOPE OF SERVICES

Task 01: Project Coordination

This task will include coordination with the Route 9 Study Committee tasked with guiding this effort. Coordination will include up to three (3) in-person meetings at key milestones during the effort. Coordination will also include monthly Core Team check-in meetings via Zoom to address administrative needs and provide updates on the current project effort.

Deliverable(s):

- Preparation for and attendance at up to three (3) committee meetings
- Meeting summaries documenting discussion items and decisions. The meeting summaries are not intended to be a meeting transcript.
- Up to eight (8) Monthly Core Team Check-in meetings (virtual)

Task 02: Existing Conditions and Future Trends Summary

This task will include an evaluation of existing conditions including existing land use, zoning, environmental constraints, existing businesses, bicycle and pedestrian facilities. As part of the existing conditions evaluation, a Complete Streets Audit will be conducted. Our Complete Streets Audit would examine how the physical infrastructure works (or does not work) related to accessibility, connectivity, safety and placemaking elements for the study area. The audit helps to understand what components are beneficial within the corridor and where challenges may exist. This results in a better informed design process and more realistic, implementable corridor recommendations for future land uses and a range of transportation modes.

This desktop level audit would gauge a variety of elements for each audit category such as:

- Accessibility: pedestrians, bicyclists, transit riders, obstructions, road surface quality
- Connectivity: sidewalks, bicycle routes, trail connections, transit, businesses, design consistency
- Safety: traffic, road width, crosswalks
- Placemaking Elements: amenities, aesthetics, land uses, setbacks

This task would also include the evaluation of any recently approved projects or ongoing site development applications within and adjacent to the corridor to understand the potential for growth and those impacts on the corridor from a zoning, land use, transportation, aesthetic and economic development perspective. This task will examine any requests for variances which may signal the current land use regulations are misaligned with current conditions.



MJ will examine trends in land use policy and regulations for similar communities in Saratoga County such as mixed uses and form-based code to determine what policies may be appropriate for the Town to consider.

Existing condition maps will also be developed using existing and readily available Geographic Information System (GIS) data. Proposed existing conditions maps will include zoning, land use, roadway corridor, and environmental constraints.

MJ will review prior relevant studies including the *Exit 17/US Route 9 Corridor Land Use and Transportation Study (2014)* to identify relevant recommendations.

The following components of Task 02 will be completed by the Town and provided to MJ for incorporation into the Existing Conditions and Future Trends Summary:

- Conduct Complete Streets Audit (MJ will provide the Town with the Complete Streets Audit form to prepare).
- Evaluate recently approved projects or ongoing site development applications within and adjacent to the corridor to understand the potential for growth and those impacts on the corridor from a zoning, land use, transportation, aesthetic and economic development perspective.
- Examine any requests for variances which may signal the current land use regulations are misaligned with current conditions.

Deliverable(s):

- One Draft Existing Conditions and Future Trends Summary
- One Final Existing Conditions and Future Trends Summary

Task 03: Public Engagement

Participation of residents, developers, landowners, business owners, appointed and elected officials, and other stakeholders throughout the community is paramount to success of this effort. Public outreach will serve to inform the public about the project and serve as a means for the public to participate in forming the study recommendations, thus ensuring community understanding and support. The MJ Team has strong facilitation skills and is adept at preparing engagement strategies that will maximize stakeholder engagement. The MJ Team will also collaborate with Town staff to utilize existing social media accounts to keep the public informed on the process.

The public engagement plan is proposed to include the following:

Public Visioning Workshop (Workshop #1) – The public visioning workshop will include an interactive public workshop to gather input from the public about issues, opportunities, and the future of the corridor. This will also be an opportunity to share existing conditions and trends data gathered from Task 2. Our engagement approach during public workshops are varied and selected to maximize



participation. A combination of a presentation, activity stations, a kids' table, and interactive discussion tables would be recommended for the visioning workshop.

Online Community Survey - Conduct an online public opinion survey and results summary. Design and provide results of an electronic, online public opinion survey utilizing guidance provided by the Committee.

Key Stakeholder Group Meetings - Conduct up to three (3) key stakeholder group meetings such as business and property owners within the study area, regional partners (New York State Department of Transportation (NYSDOT), neighboring municipalities, AGFTC) and local developers.

Presentation of Corridor Enhancement Recommendations (Workshop #2) - The second and final public workshop will be a presentation of corridor recommendations.

Project Website - MJ will develop and maintain a project website for the duration of the project. It is expected that a link to the project website will be promoted on the Town website.

Social Media Outreach - The Town social media venues will be used to provide updates throughout the process and share materials. MJ will provide materials for the Town Staff to be shared through these venues.

While in-person engagement is often the most effective for this type of effort, the MJ team is fully equipped and prepared to conduct engagement activities utilizing other effective platforms should that be necessary such as Zoom meetings.

Deliverable(s):

- Prepare for and facilitate up to two (2) public workshops
- Public workshop summaries
- Prepare and administer one online community survey
- Community survey report
- Schedule and facilitate up to three (3) stakeholder group meetings
- Stakeholder group meeting summary
- Prepare meeting and survey publicity and draft press releases for the Town to publicize the engagement efforts
- Prepare materials for Town to share through social media venues
- Develop and maintain project website for duration of project

Task 04: Draft and Final Corridor Enhancement Study

MJ will compile the data, ideas, resources and input from previous tasks to prepare a graphic based Corridor Enhancement Study. The study may include recommendations for land use and zoning



revisions, site and architectural design guidelines, as well as complete streets recommendations related to transit and vehicular improvements. In addition, the study will include an identification of implementation steps to assist the Town in advancing the study.

Deliverable(s):

- Draft Corridor Enhancement Study with one (1) revision.
- Final Corridor Enhancement Study.

ASSUMPTIONS

The following assumptions were made in the development of this proposal:

1. The following components of Task 02 will be prepared by the Town and provided to MJ for incorporation into the Existing Conditions and Future Trends Summary:
 - a. Complete Streets Audit covering the study area
 - b. Evaluation of recently approved and ongoing site development plans within the study area
 - c. Evaluation of zoning variances granted within the study area

TASKS NOT INCLUDED IN THIS PROPOSAL

The following efforts are excluded from this scope of services:

1. Public noticing of meetings and public hearings and issuance of press releases to local media
2. Securing venues and appropriate space for meetings
3. Grant assistance including preparation of grant applications for funding of components of the corridor study implementation or grant administration
4. Preparation of intersection capacity analysis or geometric concept plans for transportation improvements
5. Preparation of zoning amendments
6. Preparation of Comprehensive Plan amendment
7. Preparation of SEQRA documentation
8. Permitting assistance
9. Design phase services
10. Bidding assistance
11. Construction phase services



SCHEDULE

MJ anticipates an 8-month planning process and will perform the outlined tasks within the following durations:

Description	Completion
Task 01 – Project Coordination	Ongoing for project duration
Task 02 – Existing Conditions & Future Trends	3 months after authorization
Task 03 – Public Engagement	Ongoing for project duration
Task 04 – Draft & Final Corridor Study	8 months after authorization

The schedule assumes there are no significant changes or delays resulting from decisions, conditions and/or events beyond MJ's control. The schedule also assumes the Town's Task 02 components will be provided by the Town within two months of authorization and prior to the first public workshop.

FEE

MJ proposes completing the above-listed services for the following fees.

Description	Billing Type	Fee
Task 01 – Project Coordination	Lump Sum	\$8,000
Task 02 – Existing Conditions & Future Trends	Lump Sum	\$8,000
Task 03 – Public Engagement	Lump Sum	\$9,000
Task 04 – Draft & Final Corridor Study	Lump Sum	\$10,000
Total Fee		\$35,000

MJ will invoice the Town monthly based on the percentage of work completed. The fee assumes there are no significant changes resulting from decisions, conditions and/or events beyond MJ's control. The fees listed above are valid for 60-days from the date of this proposal.

SUMMARY

Thank you for the opportunity to provide a proposal for this project. If the above scope of work is acceptable, please execute and return the Authorization to Proceed below in accordance with the Master Sewer Agreement between MJ and the Town. We look forward to the opportunity to continue to work with you on this project. Please do not hesitate to contact Jaclyn Hakes at 518-371-0799 or via email at jhakes@mjteam.com if you have questions or require additional information.

Sincerely,

Michael D. Panichelli, P.E.
President

Cc: Jaclyn Hakes, File



AUTHORIZATION TO PROCEED

In accordance with the Consultant Master Services Agreement dated June 21, 2025 between MJ and the Town, I hereby authorize MJ Engineering, Architecture, Landscape Architecture, and Land Surveying, P.C. to proceed with the scope of services as described above.

Printed Name

Title

Signature

Date

TOWN OF MOREAU
PURCHASE REQUEST & QUOTE SUMMARY

Department: RECREATION

Date: 12/5/2025

Description of Purchase Request: 2- portable fences for baseball/softball fields

Vendor's Name and Address:

BSN Sports	Price: \$	fence	2,200.00
PO BOX 841393		Freight	0.00
Dallas, TX 75284.1393		Total	\$ 2,200.00

Vendor's Name and Address:

Anthem Sports	Price: \$	Fence	\$2,505.90
2 Extrusion Dr		freight	\$ 453.94
Pawcatuck, Ct 06379		Total	\$2,959.84

Vendor's Name and Address:

On Deck Sports	Price: Fence	\$2,721.98
15 Pacella Park Dr., Suite 240	freight	\$ 697.50
Randolph, MA 02368	Total	\$ 3,419.48

[Please list all vendors contacted for a quote, even if they didn't submit a quote.]

Account number purchase will be paid from: A7140.2

Balance in account and date: \$18,202.30

as of 10/31/2025

Was this item/service included in the current year budget? ☒ **YES** ☐ **NO**

If yes, amount Budgeted for the current year: \$2400.00

Department Head's Recommendation: BSN Sports is who I recommend. We have utilized their services in the past, as well as being the best price for the same product.

Board Approval Received: ____ Yes ____ No

Date Approval Received: _____

Vendor Authorized: _____

Amount Approved: _____ **Total: \$** _____



PO Box 841393
Dallas, TX 75284-1393
Phone: 800-527-7510 Fax: 800-898-0149
Visit us at www.bsnsports.com

Contact Your Rep

Mike Simmons Email: simmons@bsnsports.com | Phone: 972-406-7115

Sold to
1098030
TOWN OF MOREAU
RECREATION DEPARTMENT
351 Reynolds Rd.
FORT EDWARD NY 12828

Ship To
1098030
TOWN OF MOREAU
RECREATION DEPARTMENT
351 Reynolds Rd.
FORT EDWARD NY 12828

Payer
1098030
TOWN OF MOREAU
RECREATION DEPARTMENT
351 Reynolds Rd.
FORT EDWARD NY 12828

Quote

Quote #: 21678686
Purchase Order #: In Ground Fencing
Cart Name:
Quote Date: 12/05/2025
Quote Valid-to: 12/31/2025
Payment Terms: NT30
Ship Via:
Ordered By: Jeremy Brogan

Item Description	Qty	Unit Price	Total
314' GRAND SLAM FENCE WITH 10' POLES RED Item # - 1473440	2 EA	\$ 1,100.00	\$ 2,200.00

Subtotal:	\$2,200.00
Other:	\$0.00
Freight:	\$0.00
Sales Tax:	\$0.00
Order Total:	\$2,200.00
Payment/Credit Applied:	\$0.00
Order Total:	\$2,200.00

BSN SPORTS Terms and Conditions apply to all of your orders with us and our affiliates. At any time, these terms and conditions can be found at www.bsnsports.com/terms

All BSN purchases have an extended 60-day return policy. You can return items up to 60 days after the date of shipment

Check your quote at www.bsnsports.com/?&ProgramID=21678686&zip=12828



Search for products



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CYBER WEEK

BASEBALL & SOFTBALL

GOLF

SOCCER

PICKLEBALL

Shop By Sport

Equipment

Field & Facility

Artificial Turf

Sports Netting

Indoor Sports Facility Design

Home / Shopping Cart

Shopping Cart

1 Product, 2 Items

Grand Slam Standard Fencing Kit

\$1,360.99

Item #: FN1017

Fence Length: 31d Roll

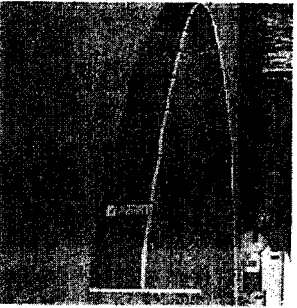
Fence Color: Red

Pole Spacing: Poles every 10'

Qty: 2

Amount: \$2,721.98

[Edit](#) | [Save for Later](#) | [Remove](#)



Order Summary

Subtotal: 2 Items \$2,721.98

Ship to: 12828

Your Estimated Shipping \$697.50

Tax \$239.37

Estimated Total \$3,658.85

Have a Promo Code?

[Proceed to Checkout](#)

Checkout with **PayPal**



Find it here

SEARCH

TEAM SALES
Click Here



- BASEBALL
- BASKETBALL
- FIELD HOCKEY
- FOOTBALL
- LACROSSE
- PICKLEBALL
- SOCCER
- SOFTBALL
- TRACK & FIELD
- VOLLEYBALL
- MORE...
- SALE

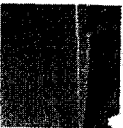
SHOPPING CART

PRODUCT

PRICE

QTY

SUBTOTAL



Grand Slam 316 (200' Home Run Length)
Temporary Outfield Fence Package w/ Loops
SKU: A15-869
Options: 10' pole spacing
Mesh Color: Red
Typically ships in 2-3 weeks

\$1,252.95

-

2

+

\$2,505.90

REMOVE

EDIT

← CONTINUE SHOPPING

UPDATE CART

Move Cart to My Quote

Empty Cart

SUMMARY

PROCEED TO CHECKOUT

OR

Pay with Amazon

USE YOUR AMAZON ACCOUNT

Buy with Pay

PayPal

Starting at \$170.62/mo or as low as 0% APR with PayPal.
Learn More

Monthly payments

Subtotal

\$2,505.90

Shipping & Handling
(Standard shipping - ground)
in contiguous United States

\$453.94

Tax

\$207.20

GRAND TOTAL:

\$3,167.04

To: The Supervisor and Town of Moreau Board Members

From: Leah Cronin, IAO

Date: December 1, 2025

Re: Assessor's Office Monthly Report for November

RECEIVED BY
DEC 08 2025
TOWN OF MOREAU
SUPERVISOR'S OFFICE

In an effort to keep you up to date I respectfully submit the following:

November work continues as usual on building permits (both Town and Village), sale processing (sale & data verification), sales transmittals, welcome packet mailings (to our new residents), birthday cards mailings (to low income seniors), split merge requests, office organization, death certificate processing, etc.

Not for profit, and Low-Income Senior Citizens Exemption have been mailed to residents and businesses for yearly renewal. Agricultural will be mailed closer to the release of Town tax bills.

In November, Matt completed a great NYSAA class of Ag Exemptions, learning some information to bring back to the office.

My file is due to Saratoga County in November to be used for the printing on the January 2026 Town and County tax bills. We continue to assist the Tax receiver's office adding bank codes to my file for easy sorting of the tax bills to be mailed. This has not always been the case of adding bank codes and having it go so smoothly! It started back in 2020 – and has been a huge success for time savings since! Water relevies and Village tax relevies continue to be added to the file as normal procedure.

To comply with the legislation for the "Senior Citizen Tax Exemption Notices" that was signed into law December 23rd, 2022 (<https://www.nysenate.gov/legislation/bills/2021/S8570>) I am currently gathering quotes for such "Second Notice" mailing. This will be a postcard to all single-family residences within the Town of Moreau advertising Senior Citizens and Veterans Exemptions. Note: this is called a 'second notice' to residents as the tax bills mailed in January advertise property tax exemptions (which is the "first notice" to property owners). My goal is to have all quotes received back and to be submitted to the Town Board for December 23rds meeting.

Please see attached for GAR's monthly work effort for November.

Sincerely,

Leah M Cronin, IAO

Leah,

Had a great holiday, hopefully the same for you. Can't believe we're into December already.

Here is what I have for November:

- Continued RPS Support
- Continued Sale Data report

I haven't heard from you on the sales stats I put on your network, let me know when you have time to discuss and we can finalize our plan for the 2026 roll.

Thanks,

Ryan

From: Leah Cronin <assessor@townofmoreau.org>

Sent: Wednesday, December 3, 2025 8:32 AM

To: Ryan Burns <rburns@gar-associates.com>

Cc: David Barnett <dbarnett@gar-associates.com>

Subject: Nov monthly report

Good morning Ryan!!

Hope you had a great Thanksgiving with the family!!

Can I please get a monthly report for November 2025??

Thank you! 😊

Leah M. Cronin, IAO



Town of Moreau

Building and Zoning Dept.

Town Office Complex

351 Reynolds Road

Moreau, NY 12828-9261

Phone: (518) 792-4762 ~ Fax: (518) 792-4615

RECEIVED BY
DEC 05 2025
TOWN OF MOREAU
SUPERVISOR'S OFFICE

MEMORANDUM

To: Supervisor Fish and Town Councilmen
CC: Elizabeth Bennett – Confidential Secretary; Katrina Flexon – Building Dept. Clerk.; File
From: Joshua Westfall, AICP – Building, Planning and Development Coordinator
Date: December 5, 2025
Re: Monthly Report for November 2025

Below and attached please find the Building, Planning and Development reports for the month of November 2025. Should you have any questions or need any additional information please do not hesitate to contact me.

The zoning administrative activities for the referenced month are as follows:

Board Meetings Held:

PLANNING BOARD – Scheduled 2/24/2025 7:00 to 7:45		
Item	Discussion	Action Taken
Webster Subdivision Ft. Edward Road	Applicant seeks to subdivide one lot into three.	Public Hearing Held. Public Hearing Closed. Project Approved.
ZONING BOARD OF APPEALS (ZBA) – July 27, 2024 7:00PM to 7:45PM		
Applicant/Address	Application Type	Action Taken
Rhone Clark Road	Use Variance	Application Withdrawn by Applicant
Aiken Hatchery Road	Use Variance	Approved

Permits Reviewed:

Twenty-Three (23) permit applications (solar, building, fence, pool, etc.) were received and reviewed for zoning compliance. Total income for November: **\$19,660.10**

Please see the Building Dept. November report for a detailed breakdown of application types.

Complaints/Enforcement Actions:

Court Actions

Peter had several local court matters. One did not show up to court.

See Code Enforcement Attachment from Peter Bachem.

Meetings

- **Town Board (11/4)**
- Hudson Headwaters (11/5)
- Saratoga PLAN/ State Parks (11/6)
- **4-Hr Erosion and Sediment Control (11/12)**
- MJ Engineering (11/12)
- County Stormwater (11/12)
- EPA (11/12)
- **Planning Board (11/17)**
- **ZBA (11/19)**
- USLE (11/24)
- **Town Board (11/25)**
- Brookfield Renewables (11/26)
- Wade Petteys (11/26)

Grants

SAM Grant

- State asked for final information to send for final review. Minor items. All items to be submitted WE 12/12

State Parks Planning Grant

- **Grant monies reimbursed- \$17,100 was deposited**

EFC(DEC) Engineering Planning Grants

- Met with MJ on grant. First bill received from MJ. State has not made initial deposit.

Greenway Grant – HRVG

- Submitted Greenway Planning grant end October. **Notified of award (email sent to Board)**

County Playground Grant

- **County has been delayed in rollout of reimbursement materials.** Will be able to be reimbursed \$15,400 due to amount spent to date on playground items. This grant will be closed out quickly

County Trails Grant

- **Supervisor Fish signed MOU in late November. Will be used for engineering at Nolan Road Trail coupled with October Grant Award from Greenway**

Make the Connection Grant

- **Scheduled meeting with Town Engineers and DOT staff at MJ Offices in Clifton Park. Meeting date 12/17.**

Other:

- The Hudson River Valley Greenway has asked the Building Planning and Development Coordinator to give a brief presentation related to trail funding at their December Meeting with the Greenway and Conservancy Boards. **Within the past year Greenway has awarded Moreau \$120,000 related to the Nolan Road Trail and for community planning.**
- **As mentioned above and via email, the Greenway grant that was awarded (\$20,000) will be used toward the completion of a strategic study along US 9 which will inform zoning updates there. The Town is allowed to use staff and volunteer time to reduce the match required.** The county ED grant comes out early next year, monies from that (\$10,000) may be used to supplant any cash match the Town is required.
- DOT has requested the Building, Planning, and Development Coordinator to assist in scoring applications for community transportation providers. Saratoga County Planning and Warren County Planning Department will also have staff scoring applications.
- **Supervisor Fish sent a letter to A/GFTC related to this round of UPWP funding for the completion of a GEIS Traffic Study along the Route 9 corridor.** This will be in conjunction with planned zoning updates in the area. The Transportation Council is currently working with Queensbury on a project of similar scope. While the grant is competitive, Council Staff had mentioned this would be a good application. This level traffic study and assessment is very expensive; through UPWP the town will not have to outlay in costs.

- **County stormwater has been working with the Town to get all the information requested from EPA and the Town has requested clarification on some items.** Pete has been more involved in stormwater matters lately as he will be expected to do basic inspections while he is out.

Other: (Current Notes)

- A draft moratorium related to storage facilities in the Route 9 in the C-1 zoning district has been drafted for consideration at the Town Board meeting.
- TJH and Arrowhead Subdivisions have been finalized and come in for stamping.
- The BPD Coordinator has been working on website updates. A lot of information as well as previous plans, maps, and other items will be able to be shared on the department page.
- The BPD coordinator is meeting with Brookfield Renewables related to special project funding the utility must provide as part of FERC requirements related to upgrades at the Spier Falls dam: Specifically, there must be nexus to the use funded to the dam (proximity, access, etc.). The Town will likely peruse monies for this related to the Nolan Road Trail which can be used as a match.
- The BPD Coordinator, Assessor and Supervisor's Office has been working with USLE related to the Host Community Benefit and the PILOT

Permit Report for November of 2025

Permit#	Fee	Applicant	Address	Type and Value of Project
323	\$50	Next Generation	167 Reservoir Road	Reroof -
324	\$50	Farnsworth, Harold	115 Burt Road	Septic -
325	\$25	Hill, Jen	9 Royal Pines Road	Fence \$1000
326	\$150	Showcase Homes	473 Fortsville Road	MH Install \$90,000
327	\$50	Besaw, Eric	7 Greenway Road	Egress \$1000
328	\$336	Greenwood, Jeff	27 Barrington Drive	Garage \$60,000
ZBA	\$150	Aiken, Jim	91 Hatchery Road	Variance -
329	\$158.2	Christopher, Ben	45 Sweet Road	Garage -\$50,000
330	\$50	Solar City	28 Old Bend Road	Solar -
307-2024	\$386.3	Denno Construction	89 Hatchery Road	Renewal \$35,000
331	\$50	Inside out Prop Svc	20 Jackson Road	Deck Roof \$10,000
332	\$50	Tougas, John	37 Bluebird Road	Cover Porch \$15,000
333	\$604.6	Cerrone Const.	12 Hidden Pond Road	Single Family \$450,000
334	\$50	Sweet, Deirdre	60 Lamplighter Acres	Shed \$2000
308-2024	\$25	McCarvill, John	428 Fortsville Road	Renewal -
335	\$25	Morehouse, Ann	2 Birch Drive	Fence \$2500
336	\$50	All Weather Roofing	246 Gansevoort Road	Reroof -
337	\$8500	DEI Reynolds A	65 Reynolds Road	Solar BP \$6,700,000
338	\$8500	DEI Reynolds B	65 Reynolds Road	Solar BP \$6,000,000
LDA 05	\$150	DEI Reynolds A	65 Reynolds Road	LDA -
LDA 06	\$150	DEI Reynolds B	65 Reynolds Road	LDA -
339	\$50	Hoague, John	259 Whitebirch Est	Shed \$1000
340	\$50	Plain, Jen	49 Whitebirch Est	Shed \$1500

November 2, 2025 - November 8, 2025

November 2025
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9 10 11 12 13 14 15
16 17 18 19 20 21 22
23 24 25 26 27 28 29
30

December 2025
Su Mo Tu We Th Fr Sa
1 2 3 4 5 6
7 8 9 10 11 12 13
14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2	3	4	5	6	7	8
7 ^{AM}							
8					Matt Off Vacation	Matt Off Vacation	
9		Ftgs Cerrone; 13					
		INSUL - Rob Ro					
10	Final (Shed) - ;	Final (Roof) ; 12	CC Deck Peck ; 5				
		Site Hamm; 341	Final (Shed) - o				
11			I/W - Massey; 10	BKFL - Cerrone;			
			FRM - Sweet; 20				
12 ^{PM}			Final (deck) - Kli				
1				Septic - Mornin			
2				FINAL - ; 105 Mc			
3							
		CC Addition Tin					
4							
5							
6							

November 9, 2025 - November 15, 2025

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December 2025
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14 15 16 17 18 19 20
21 22 23 24 25 26 27
28 29 30 31

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	9	10	11	12	13	14	15
			Veteran's Day	Stormwater 4			
7 AM							
8		Mat Off Vacation		Ballston Spa			
9							
10					CC Shed ; 10 Grr	CO Cerrone; 2 Bi	
11					CC Fer	ISWM Progr	Site GF Develop
					Bkfl C	Month Meeti	Bkfl Cerrone; 13
					Final C	Schwei Buildin Blue R.	
12 PM							
1				Walls - Palmer;		Frm Ciulla; 20 Ja	
					CO - Rogge ; 15i	Bkfl Cerrone; 3 l	
2				Greenwood Dec			
				138 Spire Falls F		Plmb F/S Mcker	
3							
4							
5							
6							

November 16, 2025 - November 22, 2025

November 2025
Su Mo Tu We Th Fr Sa
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16 17 18 19 20 21 22
23 24 25 26 27 28 29
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December 2025
Su Mo Tu We Th Fr Sa
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14 15 16 17 18 19 20
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28 29 30 31

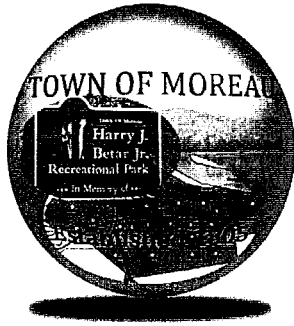
	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	16	17	18	19	20	21	22
7 ^{AM}							
8							
9		9 Bayberry - Fra	Final (roof) - Ne				
		Site Ostrander E	FS McKenna; 36		Final (addition)	Slab Jamie; 138	
10			ONSITE MEETIN	CO Cerrone Con	CC Shed McCab	Site Conlon; 135	
11		Septic - ; 27 Ever					
			Final (inground				
12 ^{PM}			BKFL - ; 138 Spie				
1		Frm Madeline; 1		Moreau Commc	Foundation - Sh		
					CC Lean Too Bai		
2							
3						WATTOFF	
4							
5							
6							

November 23, 2025 - November 29, 2025

November 2025						
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December 2025						
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21	22	23	24	25	26	27
28	29	30	31			

	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	23	24	25	26	27	28	29
				Matt 1/2 Day	Thanksgiving	Holiday	
7 ^{AM}							
8							
9		Poly - Cerrone ;					
		CC Garage Betk;	FTG - Barody; 4!	Septic - IBS; 20!			
10		INSUL - McKen					
11		INSUL - ; 9 Bayb					
		Wall - Hewett ;					
12 ^{PM}			FRM (Garage); 7	Matt 1/2 day			
			Final (garage) ;				
1			Ftgs Greenwood				
			Septic - Perkins;				
2							
3							
					CO - R		
4							
5							
6							



Town of Moreau
Building and Zoning Dept.
Town Office Complex
351 Reynolds Road
Moreau, NY 12828-9261
Phone: (518) 792-4762 ~ Fax: (518) 792-4615

NOVEMBER 2025

Address	Date	Nature of Complaint
138 Lamplighter Moreau	11/3/2025	The homeowners have asked for their mobile home to be condemned due to water damage/mold. I have asked them to get a professional mold test done as there are many types of molds and that it is out of our scope of expertise.
35 Rivercrest Rd Gansevoort	11/3/2025	I currently have the homeowner in court for several things; all have been remedied except for one. I met with his attorney, and the HO is trying to an electrical inspector to check his pool. We did an ACOD with hopes that the inspection can take place in the next few weeks.
36 Jackson Rd SGF	11/4/2025	This condemned house has been turned over to the bank, hopefully they will have a quick sale.
83 Mott Rd Gansevoort	11/5/2025	Apparently, this homeowner is trying to rent an apartment again. Notice of violation will be sent.
The Preserve Moreau	11/5/2025	A neighbor on Old Saratoga Rd called up to tell me that Cerrone is mining without town or DEC permits. I explained to him that it is an approved development, and they are removing material to be able to build over there, it's not mining. He says they are selling the material and it meets the definition. He will be dealt with.
20 Macory Rd Moreau	11/5/2025	The owner of the lot called to ask if he can get some of the piled sand off of the lot, I let him know that he could.
59 Oak View Dr Moreau	11/5/2025	Fence 10/14 – the homeowner received my letter, and promised to drop off the fence application on Monday.

34 Feeder Dam Rd SGF	11/6/2025	The homeowner finally cut the grass and is now in compliance.
241 Old Saratoga Rd Gansevoort	11/7/2025	I met with the owner of the property to discuss the old hunting camp that was found on the top of the hill. It is 20x20, no power or water. I forwarded the information to the tax assessor's office.
1068-1070 Rt 9 Gansevoort	11/10/2025	A neighbor called and claimed that the property owner was clear cutting this parcel. I checked and he actually has been doing this for a few years, cutting less than an acre per year, not stumping. He will eventually build on this site.
35 Rivercrest Rd Gansevoort	11/10/2025	The homeowner finally had his electrical inspection done, now his pool permit is complete. No longer in violation.
18 Fawn Rd Moreau	11/10/2025	The tenant came in complaining about the owner towing some of their equipment off the property (asphalt equipment that is parked all over the yard). I explained that this is now a civil matter between them.
83 Mott Rd Gansevoort	11/10/2025	Came across the listing for the other illegal apartment, \$2000.00 per month. Will work on this as it may have to go to town court.
10 Coriander Dr Moreau	11/10/2025	The homeowner had complained about the lack of grass cutting and cleanup at a home around the corner. The offenders house appears to be vacant, another neighbor said that the owner has been in Europe for quite a while. I will follow up.
Cybersecurity training	11/10/2025	2 episodes
18 Fawn Rd Moreau	11/12/2025	I had sent a letter of violation to the property owner of the trailer park stating that there are too many construction vehicles/equipment on the property.

Storm Water Training Ballston Spa	11/12/2025	4 Hours of Storm Water Training
189 Reynolds Rd Moreau	11/13/2025	I went and looked at the property and the homeowner and installed a fence right across the front of his house. The last time that we were there we explained that he could extend the fence to the front corner of his house, not across it. Letter of violation was sent.
388 Gansevoort Rd Gansevoort	11/13/2025	A report of somebody possibly living there after the incident has proved wrong. A contractor has been there a few times surveying the home to purchase. No violation
398 Fortsville Rd Gansevoort	11/14/2025	The homeowner still has not complied with his 3 property violations and no attempt to get his permits in or file for an appeal has been made, even after coming to the office last month to argue. Court appearance has been sent out.
NYDOS	11/14/2025	1 hr Inservice Online Training
1298 Rt 9 Moreau	11/14/2025	Due to the dispute on the repair of the sewage pump line between DOH, Sewer, The Town and the property owner, the small home has been condemned as it is not habitable.
58 Sisson Rd 7 Balsam La	11/17/2025	FOIL Requests
18 Fawn Rd Moreau	11/17/2025	The tenant came in stating that the property owner had tried towing 2 of the vehicles off the property and she asked me if I could stop it. I told her that this is between the 2 of them and it is now a civil matter.
1298 Rt 9 Moreau	11/17/2025	This is the property that there is an open sewer line (damaged) going to a grinder pump. The property owner stated once the cabin is condemned (1 of 2 on the property) he will the necessary repairs. The cabin was condemned later that day.

16 Speakman Rd 148-172 Gansevoort Rd	11/17/2025	FOIL Requests
16 Michael Rd Moreau	11/17/2025	I went back to the home to check on cleanup progress. The owner had gotten rid of the old truck and he had started moving the woodpile to the rear.
59 Oak View Rd Moreau	11/17/2025	I had spoken with the property owner again, and he was unaware that when they did the fence, he needed a permit. He inquired about his RV just to make sure that was allowed at the home.
16 Michael Rd Moreau	11/18/2025	Court is set up for the 19 th , I had spoken with Mary who does not have a lot into this case, had suggested giving him 2 more weeks for completion. I drafted a letter with details for compliance and dropped it off.
10 Coriander Dr Moreau	11/19/2025	I noticed while driving through the neighborhood that the owners have added a 6ft vinyl fence, all the way forward on the driveway within 10 feet of the road. I have sent a letter of violation as the fence needs to be 4 feet or less in height and 50% see through.
Tanglewood Rd SGF	11/20/2025	A resident was inquiring about getting a 20ft storage container to use as a shed on his property. It was explained that it is not allowed in a residential area.
28 Tanglewood Rd SGF	11/20/2025	The homeowner has been distributing small engine repair flyers around the area. I am investigating as there is nothing on record of him applying for a home business. I checked out the home, no evidence of this being the location for any business.
9 Ryder La SGF	11/20/2025	I finally met someone from the estate of this home. I also have the mother's current address to direct my violations towards.

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

**TOWN CLERK'S OFFICE
MONTHLY REPORT
November 2025**

In the month of November, this office completed the following tasks in addition to collecting the various fees represented in the attached Financial Summary Report.

<u>MISC.</u>	Notary Services Offered – 20 NYSDEC Licenses Issued – 108 FOIL requests processed all or in part – 20 Certified Copies of Death/Birth Certificates – 54 Certified Copies of Marriage Licenses – 10 Handicapped Parking Permits Issued – 19 permanent, 9 temporary
<u>DOGS</u>	Dog License Renewals/Delinquent Notices Mailed – 50 / 104 Dog Licenses issued – 50: 11 new & 39 renewals. 30 belong to seniors 60+.
<u>MEETINGS</u>	Erin participated in Town Board meetings on November 11 and 25, and month-end audit November 25.
<u>MINUTES</u>	Produced draft minutes for Town Board meetings dated 10/28 & 11/6 and audit minutes for 10/28 & 11/25.
<u>TRAINING</u>	Erin & Dianne participated in Saratoga County 2026 Town & County Tax Collection training on 11/7.
<u>NOTES</u>	Town & County tax bills are expected before Christmas. Once received, my office will do the necessary sorting and ensure timely mailing for 1/1 delivery.

If you have any questions, please do not hesitate to speak with me.

Erin Trambley
Town Clerk

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DEC 04 2025
TOWN OF MOREAU
SUPERVISOR'S OFFICE

submitted 12/4/2025

Account#	Account Description	Fee Description	Qty	Local Share
A1255	Conservation	Conservation	10	30.99
	Marriage Lic.	MARRIAGE LICENSE FEE	1	17.50
	Misc. Fees	Certified Copies	10	100.00
		Photocopies	10	2.50
		Sub-Total:		\$150.99
A2089.12	Misc. Fees	Rec. Field Use Fees	4	8,520.00
			Sub-Total:	\$8,520.00
A2089.3	Misc. Fees	Rec-basketball Fees	94	2,990.00
			Sub-Total:	\$2,990.00
A2544	Dog Licensing	Female, Spayed	26	234.00
		Female, Unspayed	1	12.00
		Male, Neutered	23	207.00
		Senior 60+ Discount	30	-150.00
		Sub-Total:		\$303.00
B1560	BUILDING PERMITS	1-Family Dwelling Addition/sq ft	1	50.00
		1-Family Dwelling/sq ft	2	990.97
		Land Development Activity	2	17,300.00
		Mobile Home Install	1	150.00
		Other Building Dept Permits	1	25.00
		Residential Accessory/sq ft	11	944.24
		Sub-Total:		\$19,460.21
B1589	Building Dept Permits	Fence Permit	2	50.00
			Sub-Total:	\$50.00
B1601	Misc. Fees	Death/birth Cert.	49	490.00
			Sub-Total:	\$490.00
B2110	Zoning/Planning Fees	Use Variance	1	150.00
			Sub-Total:	\$150.00
CWD 2140	Misc. Fees	CWD - Rents	8	16,194.83
			Sub-Total:	\$16,194.83
CWD 2142	Misc. Fees	CWD - Capital Charges	8	4,947.31
			Sub-Total:	\$4,947.31
CWD 2144	Misc. Fees	CWD - Miscellaneous Fees	5	358.79
			Sub-Total:	\$358.79
CWD 2148	Misc. Fees	CWD - Penalties	1	45.45
			Sub-Total:	\$45.45
GI360	Misc. Fees	Sewer District I	4	28,486.70
			Sub-Total:	\$28,486.70
I2665	CWD - Water Meters	CWD Water Meters	2	750.00
			Sub-Total:	\$750.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$82,897.28
Amount paid to:	NYS Ag. & Markets for spay/neuter program			52.00
Amount paid to:	NYS Environmental Conservation			622.01
Amount paid to:	State Health Dept. For Marriage Licenses			22.50
Total State, County & Local Revenues:			Total Non-Local Revenues:	\$696.51
	\$83,593.79			

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Erin Trombley, Town Clerk, Town of Moreau during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

Supervisor_____
Date_____
Town Clerk_____
Date

**Moreau Recreation and Building & Grounds Department Monthly Report –
NOVEMBER 2025 Prepared by: Jeremy Brogan, Recreation Director**

Buildings & Grounds:

Rec staff:

Completed monthly playground inspection.
Cleaned up boat launch check weekly for garbage.
Documented monthly townhall fire suppression system.
Mowed the park and all the fields.
Fire extinguisher inspection 10/31/2025
Town hall property leaves cleaned up
Dan retired
Quotes T-shirts for Winter Basketball
Quotes for Concession Stand fryer
Quotes for Park Hours sign
Park hours are 8am-4pm for season
Cut limbs in cemeteries
Cleaned up leaves in park
Cleaned up leaves in cemeteries
Cleaned up Industrial Park
Filled salt buckets at Town buildings
Playground inspection completed

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TOWN OF MOREAU
SUPPORTS OFFICE

Sand Bar Beach:

Weekly check 0

Bouys and ropes out of water put away for winter

Windows boarded

Swing set put away

SHUT DOWN TILL SPRING

Harry J. Betar Recreation Park:

Picnic tables put away for season

Park hours change Nov 3rd 8am-4pm

Quotes for tennis / pickleball/ basketball courts for RFP

Quotes for (DASNY) Woerner Grant

Ice rink up and filled (thanks Highway Department)

Completed bathroom on the hill

Fire extinguishers inspected

Summer equipment maintained and stored

Sprinkler system blown out

Put tracks on Kabota

Repaired Torro mower belts/idle pulleys

RECEIVED BY

DEC 01 2025

TOWN OF MOREAU
SUPERVISOR'S OFFICE

November 2025 : Water & Sewer Department Monthly Report

- Water shut off @ 88 Bluebird rd
- Landmark hotel sewer alarm call in high wet well due to flushing wipes and debris/pump pulled and replaced with loaner- damaged pump sent to Siewert
- Cleaned laser eyes in all analyzers @ towers
- Monthly meter readings completed
- Replaced damaged tire on truck 1
- Called ufpo for 527 Gansevoort rd. in search of water shut off
- Mike from Emerich's came to diagnose overtemp problem on pump 1 @ route 9 sewer station
- Replaced Grundfos pump fittings @ all towers
- Breaker replaced @ mac road tower w/ Kevin from White Mechanical
- Climbed Mac rd. water tower to replace light on top and found problems with wiring going to the light. Had Dunham Electric fix the wiring and replace the light
- Water Line inspection @ 527 Gansevoort rd. 2 new meters installed
- Brought 2 loads of top soil to Sisson rd. water tower to repair yard from vandalism
- Replaced broken whips on hydrants in preparation for winter
- TTHM-HAA5 Quarterly samples completed
- Pumped down fire hydrants in preparation for winter
- Closed valve @ Nolan rd. boat launch so Queensbury Water dept. could change pressure regulator on their side
- Harmony reading software uploaded on computer so Master meter can begin the allegro update
- Repaired broken water shut off @ 16 Tanglewood dr.
- 60 day clean out of Fitzgeralds restaurant e one station inspection for grease
- Recycled 2 printers/copiers from town hall building
- 1326 route 9 call in by fire department for water line break/water shut off
- Bellamy Construction tapped and ran line to the Suzuki building on route 9 for new water line new 2 inch meter installed
- Call in for Salem Farm Supply on route 9 for sewer alarm -Found tripped breaker to be the cause for the high wet well

*November
2025*

Daily Rounds

Daily rounds are done 365 days a year

from 7:00am-10:00am

- **Mac Rd Water Tower** – Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl2 usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Daily housekeeping of station
- **Spier Falls Pump Station**- Check chlorine residual by taking a test from faucet with pocket analyzer [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Record water usage reading from SCADA [] Record total water usage reading from meter on pipe [] Daily Housekeeping of station
- **Route 9 Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [] Check for alarm history on SCADA [] Take reading from Nolan for total sewer usage & daily flow [] Daily Housekeeping of station
- **Sisson Rd Water Tower**- Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl2 usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Daily housekeeping of station
- **Farnin Rd Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [] Check for alarm history on SCADA [] Take daily sewer usage reading & log it into notebook for monthly report [] Daily Housekeeping of station
- **VanBuren Sewer Station**- Read sewer totalizer & log it into note book for monthly report [] Daily housekeeping of station
- **Nolan Rd Water Tower**- Check chlorine residual by taking a test from faucet with pocket analyzer [] Record cl2 usage [] Fill chlorine barrel if chlorine is low [] Check & record live reading of Hach analyzer [] Monitor reagents & change if low [] Document SCADA information from the computer into daily report book [] Adjust height of water in tower depending on demand from SCADA [] Check emails & respond [] Check voicemails & respond [] Daily housekeeping of station
- **BlueBird Sewer Station**- Check Both Pumps in tank are Operational & Functioning properly [] Open enclosure and check pump panel for correct operation & maintenance [] Daily housekeeping of facility

Water usage in 1000 gallons		
DATE	Queensbury Nolan Flow	Saratoga Interconnect Flow
Nov-01	389	150
Nov-02	410	150
Nov-03	459	150
Nov-04	391	150
Nov-05	430	150
Nov-06	389	150
Nov-07	373	150
Nov-08	377	150
Nov-09	352	150
Nov-10	452	150
Nov-11	347	150
Nov-12	383	150
Nov-13	373	150
Nov-14	494	150
Nov-15	377	150
Nov-16	418	150
Nov-17	439	150
Nov-18	355	150
Nov-19	390	150
Nov-20	414	150
Nov-21	398	150
Nov-22	395	150
Nov-23	374	150
Nov-24	386	150
Nov-25	387	150
Nov-26	362	150
Nov-27	395	150
Nov-28	398	150
Nov-29	321	150
Nov-30	427	150
TOTALS	11,855	4,500

Industrial Park

Nov-25	Readings	Usage
11/1/2025	4,278	2,000
11/2/2025	4,280	7,000
11/3/2025	4,287	8,000
11/4/2025	4,295	12,000
11/5/2025	4,307	12,000
11/6/2025	4,319	9,000
11/7/2025	4,328	7,000
11/8/2025	4,335	3,000
11/9/2025	4,338	9,000
11/10/2025	4,347	7,000
11/11/2025	4,354	10,000
11/12/2025	4,364	9,000
11/13/2025	4,373	9,000
11/14/2025	4,382	8,000
11/15/2025	4,390	8,000
11/16/2025	4,398	9,000
11/17/2025	4,407	7,000
11/18/2025	4,414	12,000
11/19/2025	4,426	1,000
11/20/2025	4,427	8,000
11/21/2025	4,435	7,000
11/22/2025	4,442	0
11/23/2025	4,442	19,000
11/24/2025	4,461	9,000
11/25/2025	4,470	5,000
11/26/2025	4,475	7,000
11/27/2025	4,482	2,000
11/28/2025	4,484	20,000
11/29/2025	4,504	4,000
11/30/2025	4,508	8,000

Route 9 P.S. Sewer

Nov-25	Readings	Usage
11/1/2025	21,574,836	65,438
11/2/2025	21,640,274	82,124
11/3/2025	21,722,398	75,498
11/4/2025	21,797,896	91,064
11/5/2025	21,888,960	82,584
11/6/2025	21,971,544	82,466
11/7/2025	22,054,010	82,588
11/8/2025	22,136,598	82,792
11/9/2025	22,219,390	73,338
11/10/2025	22,292,728	72,884
11/11/2025	22,365,612	87,087
11/12/2025	22,452,699	68,393
11/13/2025	22,521,092	91,654
11/14/2025	22,612,746	90,816
11/15/2025	22,703,562	89,048
11/16/2025	22,792,610	91,632
11/17/2025	22,884,242	79,052
11/18/2025	22,963,294	97,616
11/19/2025	23,060,910	70,904
11/20/2025	23,131,814	85,080
11/21/2025	23,216,894	78,570
11/22/2025	23,295,464	69,064
11/23/2025	23,364,528	101,830
11/24/2025	23,466,358	93,192
11/25/2025	23,559,550	75,594
11/26/2025	23,635,144	70,024
11/27/2025	23,705,168	69,928
11/28/2025	23,775,096	87,448
11/29/2025	23,862,544	87,534
11/30/2025	23,950,078	77,552

Van Buren Sewer

Nov-25	Readings	Usage
11/1/2025	220,048,992	73,824
11/2/2025	220,122,816	99,664
11/3/2025	220,222,480	83,072
11/4/2025	220,305,552	85,104
11/5/2025	220,390,656	82,544
11/6/2025	220,473,200	79,824
11/7/2025	220,553,024	81,560
11/8/2025	220,634,584	95,512
11/9/2025	220,730,096	92,192
11/10/2025	220,822,288	91,248
11/11/2025	220,913,536	83,280
11/12/2025	220,996,816	82,528
11/13/2025	221,079,344	85,864
11/14/2025	221,165,208	81,688
11/15/2025	221,246,896	82,288
11/16/2025	221,329,184	99,856
11/17/2025	221,429,040	81,472
11/18/2025	221,510,512	81,824
11/19/2025	221,592,336	87,216
11/20/2025	221,679,552	77,808
11/21/2025	221,757,360	79,504
11/22/2025	221,836,864	87,168
11/23/2025	221,924,032	94,176
11/24/2025	222,018,208	85,648
11/25/2025	222,103,856	77,114
11/26/2025	222,180,970	96,910
11/27/2025	222,277,880	90,410
11/28/2025	222,368,290	62,862
11/29/2025	222,431,152	80,976
11/30/2025	222,512,128	91,920