

Agenda  
Town of Moreau  
Town Board Meeting  
August 13, 2024  
7:00PM

7:00 p.m. Regular Town Board Meeting

Roll Call / Pledge of Allegiance

1. Set Future Meetings, Public Hearings and Workshops
2. Approval of Minutes
  - July 22, 2024 - Public Hearing LL6 of 2024 - Solar
  - July 23, 2024 - Month End Audit Meeting
  - July 23, 2024 - Regular Town Board Meeting

Public Comment Period

*\*\*This is solely for comments and questions which pertain to agenda items.*

3. Old Business
  - Utility Permit Process - neighboring communities
4. Court Requests
  - Court Clerk's Conference
  - JCAP
5. Assessor's Office Request - Fall Conference
6. Recreation Department - Pop Warner Contract
7. Bakers Falls Solar Consent Agreement
8. Monthly Department Reports
9. 172 Redmond Road - Accept Offer
10. Introduction of Local Law 7 - Rezoning of 532A Selfridge Road
11. Memorialize Vote

Public Comment Period

*\*\*This is open to any comments pertaining to town business from the audience.*

12. Committee Reports
13. Supervisor's Items
14. Executive Session
13. Motion to Adjourn

*A Public Hearing regarding proposed Local Law 6 of 2024 (Solar Law) was held at 6:30PM on July 22, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The meeting was held in person. The Supervisor called the meeting to order at 6:32 p.m. with an attendance roll call and the Pledge of Allegiance.

PRESENT: Mark Stewart Councilmember  
John Donohue, Jr. Councilmember  
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Josh Westfall Building Department Coordinator  
Maria Jennings Deputy Clerk  
Elizabeth Bennett Confidential Secretary

**OTHERS PRESENT:** Nick Schupp, Chris Barden, Mike Shaver, Dave Byrne, Dan Cahalane, Vincent Sporrer, Ed Smith, Olivia Feldman, Jackie and Nick Basile, Robert Vittengl, Alex Portal, Guy Swears, Tom Hanlon

Supervisor Fish addressed the room with the proposal of Local Law 6 asking for phones to be silenced allowing individuals to keep their thoughts and comments to be five minutes per person. He asked Councilmember John Donohue to say a few words about the Public Hearing. He said this process began four years ago. The collaboration included the Town Attorney, NYSERDA, Josh Westfall--Building & Planning Coordinator, The Department of Agriculture and Markets, as well as other towns.

Councilmember Donohue said that the previous Board decided not to move forward with the solar draft. He explained that the current Board expanded on the previous draft with the help of now-retired Jim Martin and Josh Westfall, who has prior experience, and that the solar law draft now includes a zoning overlay. He said public comment is welcome but the Board will not engage in a debate, and the hearing will remain open for future emails and communications. Councilmember Donohue also mentioned that two of the absent Board members would be listening to this meeting to keep up to date on proposed Local Law 6.

Supervisor Fish asked Councilmember Stewart if he had anything to add and Councilmember Stewart reiterated what Councilmember Donohue had stated, adding that this was his first meeting as a Board member but that he was familiar with the Solar Law as he had attended meetings in the past.

**Resolution 258-2024** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to open the public comment session.

Asked if all were in favor, the responses were as follows:

Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion passed 3:0

## **PUBLIC COMMENTS**

Guy Swears was the first speaker to come forward, beginning with his opinion that the board should receive a round of applause. He said he felt the proposed was fair and workable, and mentioned the timeframe when the land would be returned to agriculture. He said liked the three small remote property locations and felt that they were well hidden.

Ed Smith said he farms with his son, owning and renting multiple properties across the Town of Moreau and Town of Northumberland. He said is the only dairy shipper in the Town of Moreau. He expressed concern about the terminology of solar being a farm entity. He said he felt it was not short-term and mentioned that the

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land is tied up for 20 years with solar before it is returned to agricultural use. He said wants to see the farms thrive and would like to see buffers so solar arrays remain out of site. he said, "not in my backyard".

Chris Barden said his family has 200 plus years of farming history, with generations in all sorts of farming. He said has been the steward of the land over the past 30 years. At one point, he said, they were the only farm with a topsoil permit in the Town of Moreau. And he said he is no longer an active farmer but a hobby farmer at best. He said he looks at energy needs for technology not diminishing, believes in solar, and feels his property is a viable site for this project. Chris said that he felt he was well buffered on all sides to not be seen easily. Lastly, he thanked all but one board member for taking the time to visit the site and ask questions.

Nick Schupp introduced himself as a project manager for Renewal Energy, and assured the board that arrays will be built as the project stated in three locations, stating they will not be popping up everywhere. He handed out attachments (inserted at the end of these minutes) for review and for the record. At the very most, he said a half to one mile extension outside of the proposed map would be sought out if additional capacity was needed.

Olivia Feldman spoke about natural resources with community solar being very beneficial to the land with long term care to ensure at the end of the 25–35-year life of the solar farm, preserving soils as they plant both native and pollinated seeds. She said that the solar farm protects the land from commercial development, further ensuring the property remains agricultural. She also brought up the savings to subscribers toward their utility bills. She thanked the board for bringing responsible solar to our area.

Dave Byrne said he is a local resident with Renewal Energy and told the board that the proposed law was beneficial to the community and mentioned five objectives, beginning with solar being safe and renewable energy with nontoxic materials and technologies. He said solar would decrease electricity costs as well as bring more jobs to the area. He said they would be working with the New York State Department of Agriculture and Markets as well as the Department of Environmental Conservation to protect the land and stay in compliance with local code. Lastly, he said decreased fossil fuel use would be environmentally beneficial with cleaner air and less carbon.

Daniel Cahalane said he was with Renewal energy, thanked the Board for working with them over the past five years as he felt the proposed ordinance was balanced. He said he looked forward to working together and that he would set the bar high.

Councilmember Stewart said there were fewer people with concerns about large scale solar in the community than in the past, adding that since there is not a Solar Law in Moreau, small-scale homes, rooftops, and stand-alone units are also of concern. He said the proposed law should consider each project individually moving forward. He then thanked all who spoke.

Councilmember Donohue reiterated what Councilmen Stewart mentioned and added that he also felt the property owner's decision should be respected. He then thanked Josh Westfall and the prior Board for all their hard work.

Supervisor Fish said the hearing would be kept open to welcome others that were not present at the hearing to come forward.

**Resolution 259-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to go into Executive session.

Asked if all were in favor, the responses were as follows:

Councilmember Stewart      Aye

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Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0 and the Board went into executive session to discuss a personnel matter. No action was taken in the executive session, which lasted 12 minutes.

## ADJOURNMENT

**Resolution 260-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0

The meeting was adjourned at 8:47 p.m.

Respectfully submitted,

*Maria Jennings*

Maria Jennings, Deputy Town Clerk II

(attachments to follow)



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The following attachments were submitted by Nick Schupp:

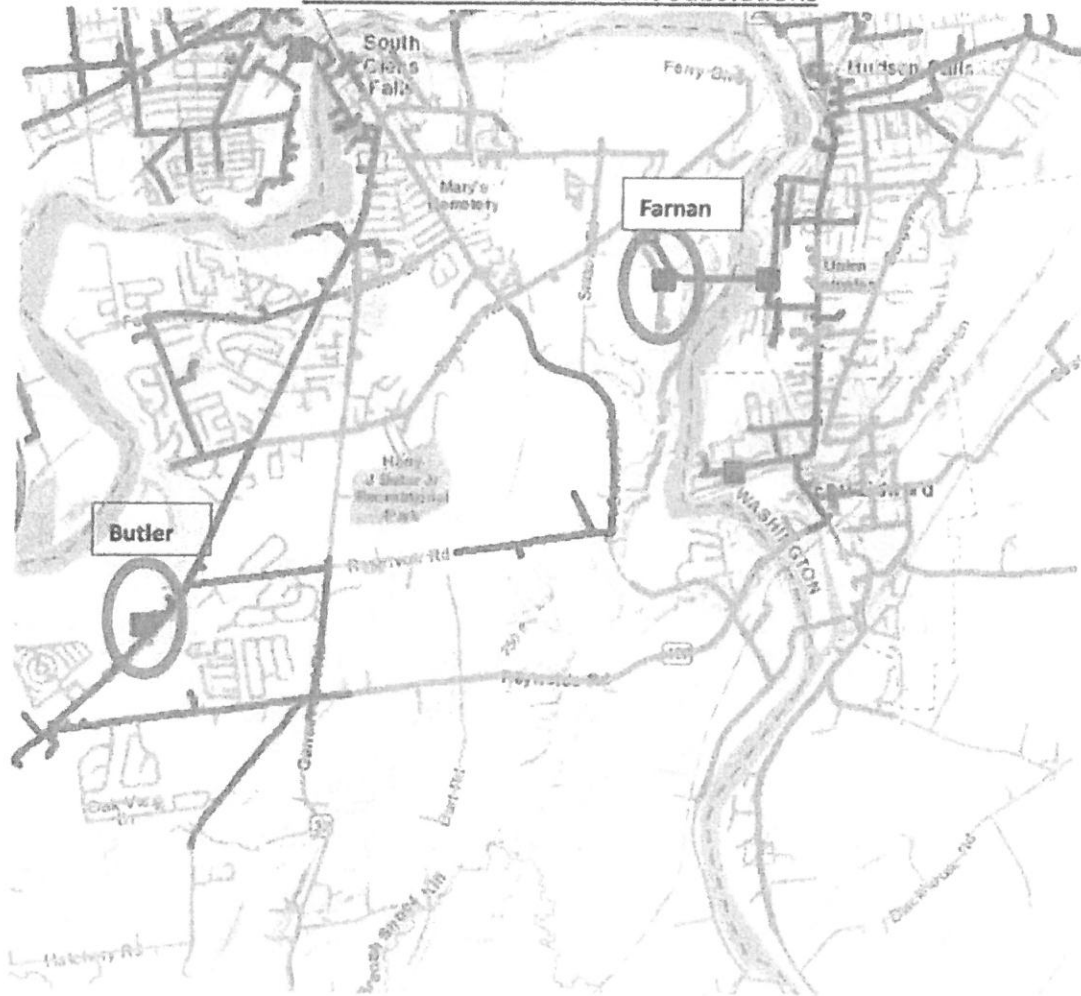
Submission 1

Substations in or adjacent to Moreau (with associated available capacities):

- Butler Road (7.1 MW AC)
- Farnan Rd (370 kW AC)
- Wilton (12.61 MW AC)

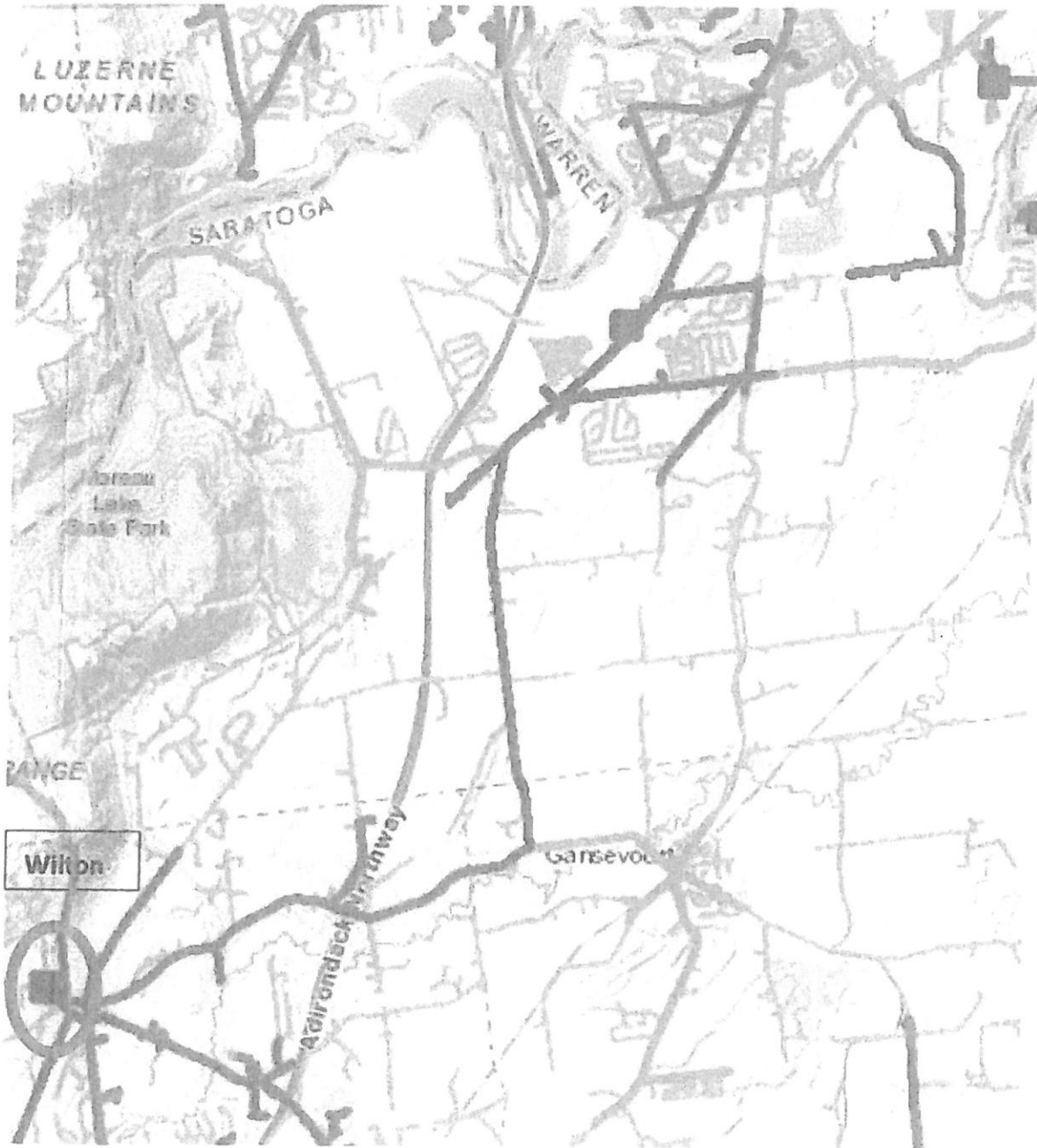
*Total Available Capacity: 20.08 MW AC (5MW AC max per system, so equates to ~4 systems)*

#### Overview of Three Relevant Substations



*A Public Hearing regarding proposed Local Law 6 of 2024 (Solar Law) was held at 6:30PM on July 22, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Submission 2



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Submission 3

**Butler Substation:** Capacity for one 5 MWAC project and a 2 MWAC project.

(7 of 9)

Substation/Bank Name	<u>BUTLER</u> <u>TB 1</u>
Transmission Node PTID	80490
Substation/Bank Installed DG (MW)	2.28
Substation/Bank Queued DG (MW)	15.16
Total Substation/Bank Installed and Queued DG (MW)	17.44
Substation/Bank DG Connected Since Last HCA refresh (MW)	0.04
Substation Refresh Date	6/25/2024
Substation/Bank Peak (MW)	20.41
Substation/Bank Thermal Capacity (MW)	24.60

Zoom to ...

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Submission 4

**Farnan Rd Substation:** There is only room for a 370 kW system

(4 of 4)

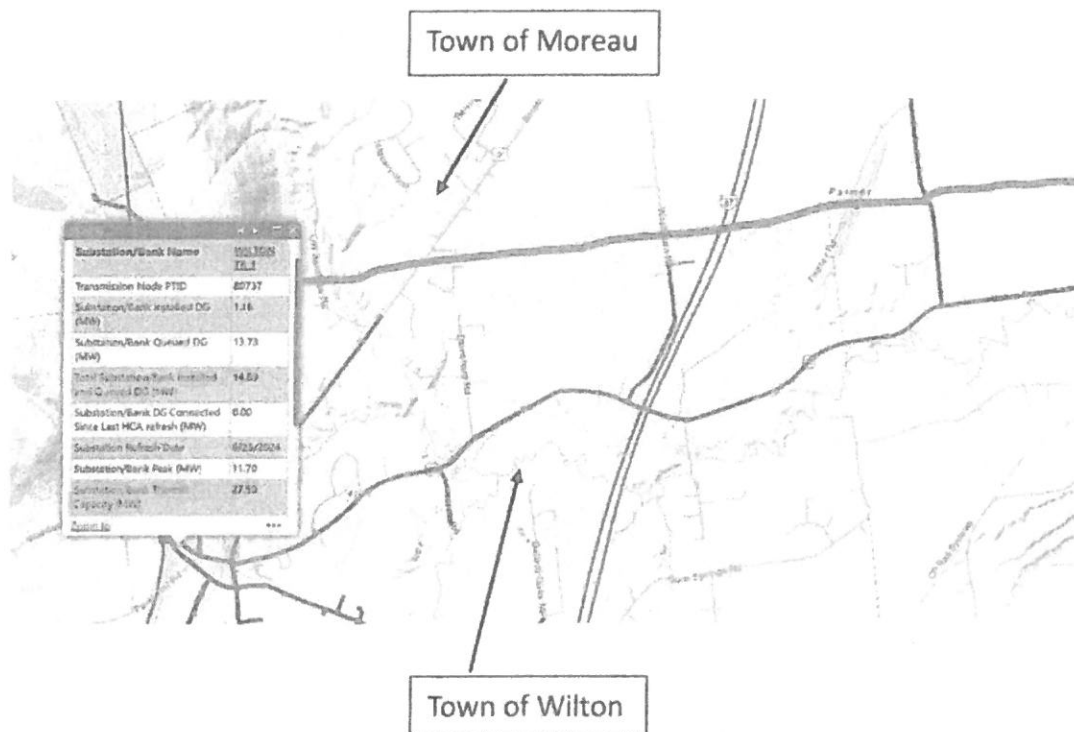
Substation/Bank Name	<u>FARNAN RD</u> <u>Mini TB 1</u>
Transmission Node PTID	80490
Substation/Bank Installed DG (MW)	0.12
Substation/Bank Queued DG (MW)	5.03
Total Substation/Bank Installed and Queued DG (MW)	5.15
Substation/Bank DG Connected Since Last HCA refresh (MW)	0.00
Substation Refresh Date	6/25/2024
Substation/Bank Peak (MW)	3.60
Substation/Bank Thermal	5.40

Zoom to ...

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Submission 5

**Wilton Substation:** Located outside of Moreau and feeders stop short of town boundary with Wilton, except for one line that has limited capacity (shown in Maroon below). Can safely assume that, based upon costs of extending three phase lines, only two (2) projects in Moreau (totaling 9MW AC)



*A Month-End Audit Meeting was held at 6:45 PM on July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The meeting was held in person. The Supervisor called the meeting to order at 6:50 p.m. with an attendance roll call.

PRESENT: Kyle Noonan Councilmember  
John Donohue, Jr. Councilmember  
Jesse A. Fish, Jr. Supervisor

ALSO PRESENT: Erin Trombley Town Clerk  
Anna Labiak Water Clerk  
Elizabeth Bennett Confidential Secretary

**OTHERS PRESENT:** Liza Schepps, NEXAMP/Bakers Falls Solar

**Resolution 261-2024** A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to transfer \$200 from account A1990.4 General Contingent Account to account A1010.4 General Town Board Contractual.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion passed 3:0

**Resolution 262-2024** A motion was made by Councilmember Noonan, seconded by Councilmember Donohue, to approve the warrant as audited.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion passed 3:0

## **ADJOURNMENT**

**Resolution 263-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:0. The audit meeting was adjourned at 6:52 p.m.

Respectfully submitted,  
*Erin Trombley*  
Erin Trombley, Town Clerk



*A Town Board Meeting was held at 7:00 PM and a  
Public Hearing on a Bakers Falls Solar Moratorium Hardship Waiver was held at 7:01 PM on  
July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

The Town Board meeting and Public Hearing were held in person. The Supervisor called the meeting to order at 7:00 p.m. with an attendance roll call and Pledge of Allegiance.

PRESENT:	Kyle Noonan	Councilmember
	Mark Stewart	Councilmember
	John Donohue, Jr.	Councilmember
	Jesse A. Fish, Jr.	Supervisor

ALSO PRESENT:	Erin Trombley	Town Clerk
	Glen Bruening	Town Attorney
	Elizabeth Bennett	Confidential Secretary

**OTHERS PRESENT:** Liza Schepps, NEXAMP/Bakers Falls Solar; Leah Murphy; Ben Murphy; Bruce Lant; Maureen Dennis; Ed Petrush, Jr.; Joanne Chaplek; Joe Dannible; *illegible name*

## PUBLIC HEARING

**Resolution 264-2024** A motion was made by Councilmember Donohue, seconded by Councilmember Noonan, to open the public hearing.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried:o

## PUBLIC COMMENTS

Councilmember Noonan asked the Town Clerk if she had received any comments to add to the record. She said she had received one comment from Ann Purdue. Supervisor Fish asked the Town Clerk to read the comments aloud. She read:

"I don't believe that the Town Board should waive the moratorium on industrial and manufacturing approvals for this project. We need to let the review of the comprehensive plan and zoning code run its course. It is too early to determine whether a solar power farm would be consistent with the comprehensive plan and zoning code revisions to be adopted by the Town.

Note also that the moratorium is not limited to the disposal or processing of waste or waste materials. It applies to **all** industrial and manufacturing uses.

Meanwhile, the Town Board is also contemplating the adoption of a solar power law that will establish new and additional requirements for large scale projects, such as Baker Falls. The Town Code and Comprehensive Plan presently do not address issues related to large scale solar systems, such as location, area or coverage requirements, abandonment, standards for operations/maintenance plans or decommissioning plans, or security to ensure that the operator performs its obligations and abides by the Code. The proposed local law should address these issues and should apply to Baker Falls.

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I did not vote to approve the site plan as the Planning Board had only drafts of the decommissioning plan and performance bond and I felt that both were deficient. The decommissioning plan did not represent an enforceable agreement signed by the parties. The security for the plan was proposed to be a bond that could expire on 60 days' notice by the insurer and the Town would have no recourse other than to cause operations to cease (if they hadn't already).

This project obtained site plan approval from the Planning Board in May 2022. Since then, the applicant has not submitted site plan mylars to the Building Department for signature by the Planning Board chair and one other Planning Board member. Nor has the applicant submitted a signed performance bond to secure its obligations under the proposed decommissioning plan. It also does not appear that the applicant has undertaken any actual construction activities.

Under the circumstances, it is difficult to believe that the moratorium is the cause of sufficient hardship to warrant a waiver.

I will be unable to attend the public hearing tomorrow and ask that this email be included in the public hearing record.

Thank you for your consideration."

Liza Schepps addressed the Board to ask if the Public Comment period was the appropriate time to make remarks on behalf of Nexamp/Bakers Falls Solar. Councilmember Noonan said it was a public comment period. Supervisor Fish said he suggested leaving open the hearing for comments until the next meeting. Councilmember Stewart asked for clarification of Ms. Schepps' question. She said she wanted to know if she should speak during the public comments, or during the regular meeting when the Bakers Falls Solar item appears on the agenda. Supervisor Fish said she could speak during the public hearing.

Ms. Schepps introduced herself as the Business Development Manager at Nexamp and said she was there to represent the Bakers Falls Solar Project. She said the company went through the Planning and Town Board approval processes in 2021 and 2022 for a 2.5-Megawatt AC Community Solar Project, said the parcels in question are offset from Farnan Road behind the transmission corridor. She said the site was chosen to preserve Farnan Road frontage for industrial use, and that the Farnan Road property was not suitable for other uses because it is landlocked behind National Grid. After receiving approval, the company began working with utility companies to access the parcels. License and recognition agreements were granted by the utility companies in 2023, she said, following which site plans were developed. She said they were prepared to submit mylars when the moratorium was declared, preventing submission. She continued, saying that the project doesn't involve waste or waste processing, it is subject to the moratorium because of its location in the M1 zoning district. She said that despite proposed Local Law 1 of 2020, which was a proposed Solar law, never passing, the Bakers Falls Solar project adhered to the proposed standards anyway. She said their plans are still fully compliant with the current proposed Solar Law 6 of 2024, including setbacks.

Ms. Schepps continued, explaining that the hardship waiver was not only due to delays in construction. The main reason for the waiver, she said, was the NYSERDA/NY Sun award they received in July 2022 for the project, following Planning Board approval for the project. That funding stipulates that the power needs to be turned on within 30 months of the award, according to Ms. Schepps. January 2025 represents 30 months from the time of the award, she said, adding that there is a potential 6-month extension, pushing back the deadline to July 2025. She said they risk losing the award if they go beyond that date, and that award incentives have been allocated to other projects over the past 2 years, reducing the funds available. On June 25<sup>th</sup> 118 Megawatts were available for allocation, and she said by the night of the meeting (July 23), only 75 Megawatts remained. She said a Right of Entry had been approved while they worked on agreements with Niagara Mohak/National Grid, and some civil site work. The moratorium stopped any additional work in preparation for the project, she said in

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response to the comments submitted by Ms. Purdue, including submission for a Building Permit or other forms. She offered the Board additional information and said she had documents they could review. Also in response to the comments by Ms. Purdue, she said the decommission plan was approved on May 10, 2022 at the Town Board meeting following a referral by the Planning Board. She said the Town's Engineer specifically reviewed the decommission plan, gave feedback, upon which the company acted and responded, resulting in the engineering firm recommending the project be approved. The Town Board then approved the project, she said. She then thanked the Board for their time.

Supervisor Fish suggested leaving public comments open for additional feedback. Councilmember Stewart said only one comment had been received in opposition, and the applicant had worked for years to get the project underway, including approval from the Town Board. He said he couldn't imagine any remark the Town could receive that would change his mind about the project. He said he was in favor of approving the hardship waiver and that ample time had been allowed for comments. He said he thought it was okay to close public comments. Councilmember Donohue said he agreed, and said the applicant's representative had addressed the concerns raised in the opposition letter the Town received. He, too, said it was okay to close the public hearing. Councilmember Noonan signaled his agreement.

**Resolution 265-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to close the public hearing.

The responses were recorded in response to a roll call vote:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

#### **FUTURE MEETINGS**

No future meetings were set.

#### **ACCEPTANCE OF MINUTES**

**Resolution 266-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the bid opening minutes from June 18, the special Board meeting minutes from June 18, Solar Workshop minutes from June 25, and Jacobie Farm PUD minutes from July 1.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

**Resolution 267-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the July 9 minutes.

Asked if all were in favor, the responses were as follows:

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Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

#### **PUBLIC COMMENTS ON AGENDA ITEMS**

No comments made.

#### **OLD BUSINESS**

Supervisor Fish said that at the last meeting an Eagle Scout project proposed by resident Logan Kibling had been discussed. He said Logan was unable to attend the meeting but wanted to build a pergola, walkway, and landscaping to enhance the Community Garden area at the Town municipal complex. The Supervisor said he had discussed ways the Town could assist in funding the project with Principal Account Clerk Cruz, and funds were available to transfer to the Community Garden fund for this project.

**Resolution 267-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to approve the transfer of \$2,000 from account A7990.4 for Logan Kibling's Eagle Scout Project and to authorize the Supervisor to sign the project application.

#### **Discussion:**

Councilmember Stewart said he wanted to acknowledge Dan from US Light Energy for reaching out to the Supervisor following the last Board meeting, and helping Logan fund the project. He said he was happy the Town found funds to support Logan's efforts, but said those funds may not be needed thanks to Dan's offer to help.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

#### **NEXAMP/BAKERS FALLS SOLAR HARDSHIP WAIVER**

Supervisor Fish asked Attorney Bruening to walk the Board through the next steps regarding the hardship waiver. Counsel said the criteria for requesting a waiver was laid out in Local Law 3 of 2024, and that the Board must find three of them before making a determination to grant the waiver by resolution. He offered to read out the three criteria—the first he said this was at least partially addressed by Ms. Schepps' comments, "failure to grant the waiver for the project will cause the applicant substantial, irrevocable and unnecessary hardship, and that hardship is substantially greater than any harm to the general public welfare resulting from the granting of the waiver." The second criteria Counsel read was, "the grant of the waiver will clearly have no adverse effects upon any of the Town's goals and objectives in adopting the moratorium." He continued, reading the third criteria, which was, "the project is in harmony and consistent with any interim data, recommendations or conclusions that may be drawn from the Town Board's review and planning effort then in progress." Attorney Bruening said the Board had to find all three of the criteria true to grant the waiver. He also said the Building,



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Planning & Development (BPD) Coordinator Westfall had submitted a memorandum addressing the criteria in mid-July.

Supervisor Fish asked the Board if there was any discussion. Councilmember Stewart said he wished to restate that the applicant had worked through the process for over 2 years, that the Town Board had given their approval prior to the moratorium, and that rights-of-way had been issued. He said he felt they met all three requirements, and asked Counsel to state if he felt otherwise. In lieu of that, Councilmember Stewart said he felt comfortable granting the waiver. Counsel said two minor issues had been raised by BPD Coordinator Westfall: one related to criteria 1) the potential loss of a very significant grant as mentioned by Ms. Schepp, and the other related to criteria 2) the context of the moratorium and focus on the processing and disposal of waste and that the type of project in question is not related to the genesis of the moratorium. Counsel continued, saying that to criteria 3, Mr. Westfall had indicated receptivity to solar uses in the current industrial zone by the Zoning Task Force, the body assembled to examine and propose updates to Town code during the moratorium. Attorney Bruening said that since he was asked, he thought there were sufficient grounds to grant the waiver if the Board wished to do so. The other issue Counsel raised was that the applicant had to agree to an undertaking to cover the Town's cost in entertaining the waiver application. He said he was uncertain whether an undertaking had been agreed to, but said the Town could ask that the applicant agree to cover the cost. Councilmember Stewart said with those issues raised, he had questions related to potential litigation that he felt warranted an attorney/client session prior to the decision. He proposed postponing the decision until after the Executive Session item on the agenda. The Supervisor asked if everyone was okay with that, and there were no objections. Councilmember Stewart apologized to the applicant for the delay.

Ms. Schepp asked if the original document that addressed the three criteria had been distributed for the Board to review, and said she had copies if they were needed. She also said that in the application they explicitly stated they would taken on the financial burden of reviewing the waiver application. She said in emails they asked if there were formal steps they needed to take in the regard, and they had been told they would be billed for it. The Board accepted the copies offered by Ms. Schepp.

## **BUILDING, PLANNING & DEVELOPMENT**

### **1345 Route 9 PUD**

Supervisor Fish said a PUD proposal had been submitted to the Town. He explained that the process for this type of project is first a review by the Town Board, where it may be referred to the Planning Board for review including a public hearing. Following the Planning Board's review, the project comes back to the Town Board for another public hearing. He introduced Joe Dannible, saying he had a presentation for the Board.

Joe. Dannible introduced himself as part of the Environmental Design Partnership, present to represent Schermerhorn Real Estate Holdings. He presented a drawing of the parcel located at 1345 Route 9 and asked for the Board to refer the project to the Planning Board, who he said would give the project a very thorough review. He characterized the project as a mixed-use planned development district including almost 300 multi-family residential units and a small commercial front on Route 9. The project proposes a Town road from Route 9 to access 1/3 to 1/2 of the property. He characterized the commercial site on Rte. 9 as being small and suitable for a coffee shop or small drive thru. Part of the parcel is currently in the C-1 zone, he said, and was larger, consisting of several acres. He said the residential portion of the project would be behind the commercial area, adjacent to the Northway. The plan, he said, would be for the project to connect to public water and sewer with on-site stormwater management in both private and public systems. He introduced Maureen Dennis, also representing Schermerhorn Real Estate Holdings.

Maureen Dennis said Rich Schermerhorn had a conflict but would have loved to attend the meeting. She said he asked her to present this property as an opportunity. She referenced sewer district 1, extension 5 being in need of an influx of money. She said the property in question abuts not only the Northway, but also English Village, and

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that when passing by, one might not even notice the property. She said the plan is for it to be similar to Bluebird Village phase 2, which she called 8-plex, 2-bedroom, 1 bath, garden-style apartments. Ms. Dennis said she was sure they were aware that school enrollments are down, and bank interest rates are up, making it difficult for people to obtain mortgages. She said people rent because they can't buy houses, and while she said she knows some people are anti-apartments, businesses won't come if you don't have the population. She described how several housing complexes in Hudson Falls being developed near one another in Hudson Falls resulted in Hannaford, CVS, Rite-Aid, and Wal-Mart opened nearby. She called the potential on Route 9 in Moreau "endless." She reiterated that if you bring people, businesses will follow. She also said Mr. Schermerhorn's properties are meticulously maintained.

### **Discussion:**

Councilmember Noonan raised an issue with the language of a document he received for 1345-1347 Route 9, stating that a purchase agreement had been entered into and the owner of the property, and where Mr. Petrush, the current property owner, had written an authorization for Mr. Schermerhorn to apply for the PUD. Councilmember Noonan said in discussing this with BPD Coordinator Westfall, it was revealed that the Town Code Chapter 149-27 C1 states the POD must be applied for by the owner or owners of the property, and that leases must be held for at least 50 years. The letter from Mr. Petrush, according to Councilmember Noonan, essentially waives his rights to the property, so he asked if this is a way to circumvent the Town code. He asserted that if the letter from Mr. Petrush is considered legally-binding, then the Town Code has no weight.

Attorney Bruening said that to meet the letter of the law, the wording could have been stated that Mr. Petrush "joined" Schermerhorn Residential Holdings in making the application instead of saying he authorized Schermerhorn Residential Holdings to make the application. He continued by asking if Board members would be comfortable interpreting the word "authorize" to mean "join in." Councilmember Noonan said that Mr. Petrush is the only owner. Attorney Bruening said Mr. Petrush entered into a purchase agreement with Schermerhorn Residential Holdings, and that if the agreement was like others he had reviewed, it is structured so that the sale can be completed if the PUD is approved, and if it is not approved, the sale can be canceled. He restated that the issue came down to how the Board wishes to interpret the code.

Mr. Dannible said that there is an issue of control of the property, and that by entering a Purchase Agreement for the land and therefore has control of the property. He also said Mr. Petrush was present at the meeting to represent the project and his wishes to move forward with it. Mr. Dannible said this method of transferring control of property is one he had used in the Town of Moreau for many years with Mr. Schermerhorn and others – that a purchase agreement was entered into and the developer submits the PUD. He said if the process is wrong, he would change it, but it had been a standard practice. Councilmember Noonan said this may be the first time he picked up on the issue, and just because it had been done that way for some time doesn't make it the right way to do it.

Councilmember Stewart said he also saw the grey area in the statute, and said he imagined the law was enacted to prevent someone from proposing a PUD when they saw a "For Sale" sign on a property, without the knowledge or buy-in of the property owner. In this case, he said, there is a purchase agreement and written statement saying the developer is authorized to apply, demonstrating buy-in and transfer of control. He then asked Counsel if the Board passed this project to the Planning Board, could it be made conditional upon making the language of the authorizing statement compliant with Town code? Attorney Bruening said since Mr. Petrush was present that they can ask him on the record if he would modify his statement, or ask for a new written statement. Councilmember Donohue asked if it was as simple as changing one word. Counsel said if the Board wished to interpret the language of the code strictly, which is not required based on the definition of the word "owner," they could ask Mr. Petrush to make a statement joining Mr. Schermerhorn in making the PUD application.



*A Town Board Meeting was held at 7:00 PM and a Public Hearing on a Bakers Falls Solar Moratorium Hardship Waiver was held at 7:01 PM on July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Ed Petrush said he had owned the property in question for 40 years. He said he has the deeds to the land, and a contract with Rich Schermerhorn. He said he had received a call from his attorney that day and had to go to their office in Lake George to sign the agreement in question so he could go before the Board having given his formal approval. He said he was there to say they have his approval to do what they need to do. He added he had been paying taxes on the parcel for 40 years, and currently he said he paid \$7,000 a year to “watch trees grow.” Supervisor Fish asked if the statement they received was written by Mr. Petrush’s lawyer. Mr. Petrush said the lawyer told him all he needed was a statement giving Schermerhorn permission to go ahead.

Councilmember Noonan said it appeared the majority were comfortable moving on from the ownership issue, and that the Board referral to the Planning Board was a formality in the process, that the statute says they “shall” refer, which he said doesn’t mean they must, but that they always had in the past. He said as the longest-serving Board member, the Board had worked hard to develop the Route 9 corridor for commercial use. He asked of the total 32+ acres, how many acres would not be used for apartments. Mr. Dannible said 10-12 acres would be for commercial use. Mr. Noonan asked if it was adjacent to two other vacant parcels that could potentially be developed for commercial use. He said he opposed 300 apartments going into the C1 district. He said they should let the Planning Board take it from there, with more time to thoroughly look at the project. Councilmember Donohue said he recommended referral to the Planning Board. Councilmember Stewart also said they should refer the project to the Planning Board.

**Resolution 268-2024** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to refer the 1345 Route 9 PUD to the Planning Board.

The responses were recorded in response to a roll call vote:

Councilmember Noonan	No
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 3:1

#### 532 Selfridge Road Zoning Request

Supervisor Fish explained that the process of making a zoning change included a public hearing. He asked the Town Clerk to read a prepared resolution. She read:

#### **“RESOLUTION SCHEDULING PUBLIC HEARING ON APPLICATION FOR A ZONING CHANGE OF PARCEL 77.-1-27.1 AT 532A SELFRIDGE ROAD, TOWN OF MOREAU**

WHEREAS, by letter dated July 15, 2024, the owners of 532A Selfridge Road in the Town of Moreau have requested that the Town Board approve a zoning change of their parcel, No. 77.-1-27.1, from R-2 – One- and Two-Family Residential Districts to R-5 – Agriculture and One-Family Residential Districts; and

WHEREAS, pursuant to Moreau Town Code § 149-87, the Town Board must hold a public hearing on the proposed zoning change, and the proposed zoning change must first be referred to the Moreau Town Planning Board for a report prior to the public hearing; and

WHEREAS, pursuant to Moreau Town code § 149-88 and General Municipal Law §§ 239-l and 239-m, such amendment must first be referred to the Saratoga County Planning Board for review and comment.

*A Town Board Meeting was held at 7:00 PM and a Public Hearing on a Bakers Falls Solar Moratorium Hardship Waiver was held at 7:01 PM on July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

NOW, THEREFORE, BE IT RESOLVED, that in accordance with the State Environmental Quality Review Act, the Moreau Town Board shall serve as Lead Agency for the review of the proposed zoning change and classifies the action as an Unlisted Action; and be it

FURTHER RESOLVED, that the Moreau Town Board shall meet and hold a public hearing beginning at the Moreau Town Hall, 351 Reynolds Road, Moreau, New York 12828, beginning at 7:01 p.m. on Tuesday, August 27, 2024 to hear all interested persons on the proposed zoning change; and be it

FURTHER RESOLVED, that the Town Board further authorizes and directs the Moreau Town Clerk to publish a Notice of Public Hearing concerning the proposed zoning change in the manner provided by law and to make a copy of the Notice of Public Hearing and the request for the zoning change available for public inspection in the Town Clerk's office and on the Town's website; and be it.

FURTHER RESOLVED, that the Town Board further authorizes and directs the Town Clerk to make the referrals of the request for the zoning change, along with the Notice of Public Hearing, as may be required by State and Local Laws, including notice and referral to the Town of Moreau Planning Board, the Saratoga County Planning Board and any municipalities within 500 feet of properties that would be impacted by the proposed zoning change."

**Resolution 269-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the resolution to set a public hearing regarding proposed zoning changes at 532A Selfridge Road for 7:01 p.m. on August 27, 2024.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

#### NYS OPRHP EPF Grant Application

Supervisor Fish said the Building, Planning and Development (BPD) Coordinator Josh Westfall was in the process of applying for a grant from New York State Office of Parks, Recreation, and Historic Preservation for an access road from Fort Edward Road into the Harry J. Betar Jr. Recreational Park. He asked Attorney Bruening to walk the Board through the process of completing the environmental assessment. Counsel said each Board member should have had a copy of the Short Environmental Assessment Form Part 1 which had been completed by BPD Coordinator Westfall following the Board's instructions to him to pursue a grant from NYS OPRHP at the last meeting. In the Part 1 form, Mr. Westfall had stated that the Town Master Plan, Trails Master Plan, Comprehensive Plan, and Recreation Plan all support the proposed project, which is an access road from Fort Edward Road into the Betar Rec. Park, and what potential environmental effects there may be as a result of the project. Counsel said next the Board should complete Part 2, the environmental impact assessment, and Part 3, the determination of significance. He then suggested he read the statements in part 2, to which the Board may respond, and counsel said he would record the consensus.

In response to each question of Part 2, the Board responded "no" or "No or small impact." To Part 3, the Board selected the box that states the project will not result in significant adverse impacts to the environment. Attorney Bruening then recommended that the Board pass a resolution to accept that determination.

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Public Hearing on a Bakers Falls Solar Moratorium Hardship Waiver was held at 7:01 PM on  
July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

**Resolution 270-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to accept the determination that no significant adverse environmental impact will result from the proposed project.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

Counsel noted that if planning documents used in reference to the current project are over 5 years old, the Board must re-affirm that portion of the plan in relation to the project per resolution. In so doing, he explained, it makes it clear to the Office of Parks that the current Board still supports and considers the document relevant to the current project. Supervisor Fish asked the Town Clerk to read a prepared resolution. She read:

**“RESOLUTION AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO  
THE OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION**

WHEREAS, the Town of Moreau 2021 Town Trails Plan, 2019 Town Comprehensive Plan, and 2020 5-year Recreation Plan envision improvements to parks and recreation in the Town ; and

WHEREAS, specific improvements identified in said Plans include the need for alternate vehicular and pedestrian connections at the Harry J. Betar, Jr. Recreational Park to Fort Edward Road as well as additional internal trails and connections thereto (the Project); and

WHEREAS, funding may be available for the Project from the New York State Office of Parks, Recreation and Historic Preservation as part of the 2024 Consolidated Funding Application, and such application must include a resolution of the Town Board reaffirming the Comprehensive Plan (because it was adopted more than five years ago) as it relates to support for the Project; and

WHEREAS, in accordance with the State Environmental Quality Review Act, the Moreau Town Board served as Lead Agency for the review of the Project, classified the Project as an unlisted action, completed an environmental assessment of the Project, and determined that the Project will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT RESOLVED, that the Moreau Town Board authorizes the submission of an application for Project funding to the Office of Parks, Recreation and Historic Preservation; and be it

FURTHER RESOLVED, that the Town Board reaffirms those portions of the Town of Moreau Comprehensive Plan, adopted by Resolution of the Town Board dated April 9, 2019, which provide support for the Project.”

**Resolution 271-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to approve the resolution as read.

Asked if all were in favor, the responses were as follows:

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Public Hearing on a Bakers Falls Solar Moratorium Hardship Waiver was held at 7:01 PM on  
July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

## **HYDRANT VALVE USAGE FORM**

Supervisor Fish said this topic came up as it came to light that contractors were connecting to Town hydrants without authorization. He said the Town Clerk's Office and Water Department worked together to develop a process that works to ensure everything is done correctly going forward. He said sometimes they connect without backflow preventers or meters because someone at a school or elsewhere told them it was ok, but it was not. He explained that the new form incorporates the consolidated water district rate of \$2.60/thousand gallons and the new process will be that someone applies to connect to a hydrant with \$260 for up to 100,000 gallons of potential use. A Town water employee will then go out and connect a backflow preventer and meter, he said, and when the use is complete, the Town will read the meter and determine whether they have exceeded 100,000 gallons. The user will then pay for any additional water use, he said.

**Resolution 272-2024** A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, to approve a \$260 flat fee for hydrant connection plus \$2.60 per thousand gallons over 100,000 gallons.

### **Discussion:**

Councilmember Noonan asked if a meter was hooked up for the project underway at the high school. Supervisor Fish said yes, that they had not been, and had been using the Tanglewood hydrant because someone said they could, but someone heard about it and informed the contractor they needed to pay for use, so he said they applied and paid for three different hookups they had used at a rate of \$250 each, since that was the established rate at the time.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

## **AUTHORIZE LITIGATION**

Supervisor Fish said the Code Enforcement Officer has worked in conjunction with the Town's attorney to get things cleaned up in the Town and he said the Town had been advised to take things to the next level through the use of litigation. He said the property at 172 Redmond Road had been cleaned up. He asked the Town Clerk to read a prepared resolution. She read:

**"RESOLUTION AUTHORIZING LITIGATION AGAINST THE OWNER OF REAL PROPERTY  
LOCATED AT 174 BUTLER ROAD, TOWN OF MOREAU AND ALL THE REAL PROPERTY  
LOCATED ON CARMELLA DRIVE IN THE TOWN OF MOREAU**



*A Town Board Meeting was held at 7:00 PM and a  
Public Hearing on a Baker's Falls Solar Moratorium Hardship Waiver was held at 7:01 PM on  
July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

WHEREAS, the same person owns the property located at 174 Butler Road in the Town of Moreau and also all the property located on Carmella Drive; and

WHEREAS, there is substantial Town Code and New York State Property Maintenance violations on these properties; and

WHEREAS, the town has commenced litigation in Town Justice Court which has not resulted in any remediation; and

WHEREAS, the Town would like to pursue litigation in Saratoga County Justice Court;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Town Board authorizes the commencement of litigation in Saratoga County Supreme Court against the owner of 174 Butler Road and the properties on Carmella Drive in the Town of Moreau for the Town Code and New York State Property Maintenance violations.
2. The Town Board authorizes Town Counsel to withdraw the litigation in Town Justice Court.
3. The Town Supervisor, Tow Clerk, Town Attorney and any other necessary Town Officials are authorized and directed to take all actions necessary to effectuate the intent of this resolution.
4. This Resolution shall take effect immediately."

**Resolution 273-2024** A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, to accept the resolution as read.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

## **PUBLIC COMMENT PERIOD**

Joanne Chaplek said the issue she wanted to raise was that there is no permit process in the Town of Moreau. She said workers had put out markers in her neighborhood the week before the meeting. She said she didn't know what they were working on. She said she happened to be home so when workers were working on big tubes sticking out of the ground so she asked one of the workers what they were doing and he said they were installing fiber optic cables for a company called Flash Cable Services who intends to compete with Spectrum, whose cables are on telephone poles. She said they told her they were going to install boxes over the cables, and said in the case of one neighbor who is elderly but takes pride in her yard and garden, the installers placed a box right next to the woman's garden. She said nobody asked where they wanted them or told them what they were doing.

She said she had called the Town as they were working and spoke to someone. She said she understands there is a right of way that extends onto private property for utilities, but she said it extends well into her yard and they could have placed the box anywhere if she hadn't been there to tell them where she wanted it, which was between her mailbox and that of a neighbor whose box is close to hers. She said the man she spoke to said Moreau was one of the few municipalities where there is no permitting process to start this type of work. He mentioned Clifton Park, where impacted residents needed to be notified, and Glens Falls, where the company is two months into the feedback part of the permitting process to begin work.

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She asked the Board why we do not have a permit process. Supervisor Fish said the procedure currently is that the company opens a Dig Safe ticket, and all the utilities go out and place flags to indicate where their lines are, and this is the only step at this time. He added that this company also spoke to the Highway Department, but there is no permit process. Supervisor Fish said he believes there should be a process so residents know who is coming out and what work is being completed, especially where 2<sup>nd</sup> party contractors are performing work. He said it was something the Board should look at.

Councilmember Stewart questioned how much say the Board has in the matter because it is a utility right-of-way. He said especially where the municipality has sidewalks to consider, and the area in question in this case has none. He said whoever performed the work had to have gained permission from the utility that holds the right-of-way in addition to opening the Dig Safe ticket, and since the land belongs to the utility, he questioned whether it was even something they could impose a process on. He said he could see a process whereby impacted residents would receive notification, but he said he didn't want to give the Ms. Chaplek false hope that they could dictate where things are placed in the right-of-way and so on. Ms. Chaplek restated that she was told Moreau was among the few without a permit, and that since she happened to be home, she was able to influence where the box was placed.

## **SUPERVISOR'S ITEMS**

Supervisor Fish said that on April 27, 2021 the Town Board approved water connection fees. He said back then Town employees completed the work, but then when there was only one employee, that practice was discontinued. He said now that there are two employees again, he would like to save the taxpayers some money by having the work completed by employees again, rather than outside contractors.

**Resolution 274-2024** A motion was made by Councilmember Donohue, seconded by Councilmember Stewart, to reinstate April 27, 2021 water connection fees with one change, that the capacity fee be updated to \$2,000 per EDU.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

Supervisor Fish announced that the Highway Department was scheduled to install 36" culvert pipe on Clark Road near Fortsville Road, pending weather conditions, for three to four days beginning August 5. Clark Road will be closed from Selfridge Road to Fortsville Road for the duration of the project, he said, and for those that normally use this part of the road, the Supervisor asked that people use Hatchery Road as a detour. All homes in the impacted area will be accessible from Selfridge Road, he said, except one, that will be accessible from Fortsville Road.

He also announced fiber optic cable work coming to Town, as was discussed in public comments. Later in the meeting Supervisor Fish said his secretary had reached out to the fiber optic cable company and a representative gave his contact information. The Supervisor said his office would reach out to him the day after the meeting.

Supervisor Fish also said he had received a letter a week prior to the meeting from a people on Jan Avenue. He read from the letter where they stated they wished to comment on the condition of the Recreation Park that they



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visit multiple times a day with their dog and grandchildren who participate in sports programs. He continued reading as they praised the condition of the fields and trails, and acknowledging the huge undertaking it is for the small grounds and maintenance staff to keep these facilities in good condition, while being friendly and helpful. The letter referenced an additional garbage can added for dog waste bags, and mentioned Bruce and Dave by name, asking that they be acknowledged for their good work. The Supervisor said the letter was signed by Jennifer Rainbow. He said he was happy to know that people in the community notice these kinds of things and really care.

## COMMITTEE REPORTS

Councilmember Stewart reported that large tree near Field 3 near Jan Ave. had fallen and destroyed the backstop. A meeting had been pre-scheduled with South Glens Falls Little League the day of the Board Meeting, where they discussed moving forward with potential new fields. He asked for the Board's support for Recreation Director Brogan reaching out for information and quotes from suppliers to replace the fences and directing efforts to Field 3 for repairs. He said he would work with the Supervisor's office to look into whether any of the damage can be covered by insurance.

## EXECUTIVE SESSION

**Resolution 275-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to enter into executive session for the purpose of attorney/client counsel.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

Following executive session, Supervisor Fish stated that no action had been taken.

## BAKERS FALLS SOLAR WAIVER

**Resolution 276-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, to approve the Nexamp/Bakers Falls Solar hardship waiver, with the resolution to be read by the Town Clerk.

The Town Clerk read:

### **"RESOLUTION GRANTING A WAIVER TO BAKERS FALLS SOLAR, LLC PURSUANT TO LOCAL LAW NO. 3 OF 2024**

WHEREAS, following completion of review under the State Environmental Quality Review Act, and approval by the Town Board of a Decommissioning Plan and Bond, the Site Plan Review Application of Bakers Falls Solar, LLC for a ground mounted 2.5 MW AC solar photovoltaic energy system at 11-15 Electric Drive Rear, Town of Moreau SBL 50.-4-26, 50.-4-27 and 50.-4-28 received approval from the Town of Moreau Planning Board on May 16, 2022 with the sole condition that the Decommissioning Bond is in place for the life of the project; and

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Public Hearing on a Bakers Falls Solar Moratorium Hardship Waiver was held at 7:01 PM on  
July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

WHEREAS, while the applicant was completing post-approval work, which includes the ongoing negotiation with the Town of a Consent and Acknowledgment of Easement Agreement, the Town Board adopted Local Law No. 3 of 2024 imposing a temporary moratorium on, among other things, the issuance of any permits or approvals allowing any manufacturing or industrial uses or operations in Moreau's Industrial/Manufacturing Zones; and

WHEREAS, by letter application dated June 25, 2024, Bakers Falls Solar, LLC and Nexamp submitted an application for a waiver from the temporary moratorium, and on July 23, 2024, the Town Board held a public hearing on the application for the purpose of receiving public comments.

NOW, THEREFORE, BE IT RESOLVED, that upon consideration of the application of Bakers Falls Solar, LLC and Nexamp dated June 25, 2024 for a waiver from the temporary moratorium, the receipt of public comment and the closure of the public hearing, Town Board hereby finds and determines that:

1. Failure to grant a waiver for the project will cause the applicant substantial, irrevocable and unnecessary hardship, notably the potential loss of \$797,035.20 in funding awarded by the New York State Energy Research and Development Authority through the NY-Sun initiative following Planning Board approval, which hardship is substantially greater than any harm to the general public welfare resulting from the granting of the waiver; and
2. The grant of the waiver will clearly have no adverse effects upon any of the Town's goals or objectives in adopting the moratorium, notably the focus on the disposal or processing of waste or waste material; and
3. The project is in harmony and consistent with any interim data or recommendations or conclusions that may be drawn from the Town Board's review and planning effort then in progress, notably the Task Force's preliminary receptivity to continuing solar uses in the M1 Zoning District; and be it

FURTHER RESOLVED, that the waiver application of Bakers Falls Solar, LLC and Nexamp dated June 25, 2024 is hereby granted with the condition that it conclude negotiations on and enter into a Consent and Acknowledgment of Easement Agreement acceptable to the Town, and reimburse the Town for all its costs related to review of the waiver application."

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0

## ADJOURNMENT

**Resolution 277-2024** A motion was made by Councilmember Stewart, seconded by Councilmember Donohue, to adjourn the meeting.

Asked if all were in favor, the responses were as follows:

Councilmember Noonan	Aye
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July 23, 2024 at the Moreau Municipal Building, 351 Reynolds Road, Moreau, Saratoga County, New York.*

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Councilmember Stewart	Aye
Councilmember Donohue	Aye
Supervisor Fish	Aye

The motion carried 4:0. The meeting was adjourned at 8:50 p.m.

Respectfully submitted,  
*Erin Trombley*  
Erin Trombley, Town Clerk

**Moreau Town Court**  
**351 Reynolds Rd.**  
**Moreau, NY 12828**

Hon. Jeffrey B. McCabe  
Town Justice

Hon. John G. Hogan  
Town Justice

**08/02/2024**

**RE: Attendance to the Annual New York State Magistrates Association Conference and NY State Magistrates Court Clerks Association Conference.**

Supervisor Jesse Fish  
Town of Moreau Town Board  
351 Reynolds Rd.  
Moreau, NY 12828

We are respectfully requesting the approval of Court Clerks Kara Gutowski, Ella McFadden, Kristine Brown, Danielle Relyea, and Judge Jeffrey McCabe to attend their respective annual State Association Conferences. We have budgeted these expenses and have ample funds to cover these.

The Court Clerk's Conferences will be at the Sheraton Niagara September 29 through Wednesday October 2, 2024 located at 300 Third St. Niagara Falls, NY 14303 and Judge McCabe's Conference will also be at the Sheraton Niagara located at 300 Third St. Niagara Falls, NY 14303 from September 22 through Wednesday September 25, 2024.

The Costs for the Court Clerks will be no more than \$4035.00 including mileage, meals and board, and the costs for Judge McCabe will be no more than \$1200.00 including meals mileage and board. Also be advised the State reimburses the Judge for one night stay and partial mileage to and from the conference which would reimburse the Town.

The total for both the Court Clerks both Judges to attend their conferences will be no more than \$5,235.00

Thank you for your time in this matter.

Respectfully given,

  
Honorable Jeffrey B. McCabe  
Town of Moreau Town Court



# TOWN OF MOREAU

## Employee Training & Conference

### Reimbursement/Expense Worksheet (01/2023)

To be completed by each employee requesting to attend a conference

Employee Name: Hon. Jeffrey B. McCabe

Position: Town Justice

Name of Conference: NY STATE MAGISTRATES ASSOCIATION CONFERENCE

Hosting Agency: NYSMA

Location: Sheraton Niagara 300 Third St. Niagara Falls, NY 14303

Total Professional Development Hours To Be Earned: 8+

#### EXPENSES

Conference Registration Fee:

Hosting organization membership fee (Annual dues):

Cost for lodging per night: ##### X 3  
(TB to est. Max. if not included) (# nights)

\$ 431.85

Cost of Coverage while position is unstaffed (if applicable):

NONE

#### **Meals & Incidental reimbursement (M&IE):**

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate	Quantity	Total
Total	\$ 331.67	SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS	Total M & IE: \$ 331.67

\*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

#### **Mileage:** Reimbursed at IRS annual set rate.

Total mileage:	621	X	\$0.670
Tolls:	22		Jan-23

Total Mileage:	\$ 416.07
	\$ 22.00

**TOTAL COST :** \$ 1,201.59

Account #:

Account Starting Balance: \$

Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.

14303, NY  
to 351 Reynolds Rd

4 hr 40 min  
310.5 miles



Head toward 19th St on Welch Ave. Go for 66 ft.

Then 0.01 miles



Turn left onto 19th St. Go for 335 ft.

Then 0.06 miles



Turn right onto Falls St. Go for 0.2 mi.

Then 0.2 miles



Turn left onto Portage Rd. Go for 0.3 mi.

Then 0.3 miles



Turn left onto Buffalo Ave (RT-384). Go for 2.6 mi.

Then 2.6 miles



Turn right and take ramp onto I-190 S (New York State Thruway). Go for 7.7 mi.

Then 7.7 miles



Take exit 16 toward Tonawanda/I-90/Rochester onto I-290 E (Youngmann Expy). Go for 9.8 mi.

Then 9.8 miles





Take left exit 1-49 toward Albany onto I-90 E (New York State Thruway). Go for 246 mi.

Then 246.2 miles



Take exit 27 onto RT-30 N (North South Arterial). Go for 1.8 mi.

Then 1.8 miles



Keep right onto Church St (RT-67 E). Go for 1.5 mi.

Then 1.5 miles



Continue on State Highway 67 (RT-67). Go for 15.9 mi.

Then 15.9 miles



Continue on W High St (RT-67). Go for 1.8 mi.

Then 1.8 miles



Turn left onto Milton Ave (RT-50). Go for 0.2 mi.

Then 0.2 miles



Turn right onto Malta Ave (CR-63). Go for 3.5 mi.

Then 3.5 miles



Turn left onto State Route 9 (US-9). Go for 0.4 mi.

Then 0.4 miles



Take ramp onto I-87 N (Adirondack Northway). Go for 16.0 mi.

Then 16.0 miles



Take exit 17N onto US-9 N (Saratoga Rd). Go for 1.7 mi.

Then 1.7 miles



Turn right onto Reynolds Rd (RT-197). Go for 0.8 mi.

Then 0.8 miles



Turn left. Go for 0.1 mi.

Then 0.1 miles



**351 Reynolds Rd**

Fort Edward, NY 12828-9261

**351 Reynolds Rd  
to 14303, NY**

**4 hr 43 min**  
310.9 miles



Head east. Go for 0.1 mi.

Then 0.1 miles



Turn right onto Reynolds Rd (RT-197). Go for 0.8 mi.

Then 0.8 miles



Turn left onto Saratoga Rd (US-9). Go for 1.5 mi.

Then 1.5 miles



Take ramp onto I-87 S (Adirondack Northway) toward Albany. Go for 16.4 mi.

Then 16.4 miles



Take exit 13S toward Ballston Spa onto US-9 S. Go for 1.1 mi.

Then 1.1 miles



Turn right onto Malta Ave (CR-63). Go for 3.5 mi.

Then 3.5 miles



Turn left onto Milton Ave (RT-50). Go for 0.2 mi.

Then 0.2 miles



Turn right onto W High St (RT-67). Go for 1.8 mi.


Then 1.8 miles

 Continue on Amsterdam Rd (RT-67). Go for 15.9 mi.

Then 15.9 miles

 Continue on Church St (RT-67). Go for 1.7 mi.

Then 1.7 miles

 Turn left onto Market St (RT-30 S) toward New York State Thruway/I-90/RT-67 W/Hospital. Go for 0.1 mi.

Then 0.1 miles

 Continue on Market St (RT-30 S). Go for 85 ft.


Then 0.02 miles

 Keep left onto Market St (RT-30 S) toward Downtown/I-90/New York State Thruway/RT-5S. Go for 390 ft.

Then 0.07 miles

 Keep right onto RT-30 S. Go for 0.9 mi.

Then 0.9 miles

 Turn left and take ramp onto I-90 W (New York State Thruway). Go for 246 mi.

Then 246.2 miles

 Take exit 50 toward I-290/Niagara Falls onto I-290 W (Youngmann Expy). Go for 9.8 mi.

Then 9.8 miles



Take the exit toward Niagara Falls onto I-190 N (New York State Thruway). Go for 7.8 mi.

Then 7.8 miles



Take exit 21 toward RT-384/Buffalo Ave. Go for 0.1 mi.

Then 0.1 miles



Turn left onto Buffalo Ave (RT-384). Go for 2.3 mi.

Then 2.3 miles



Turn right onto 24th St. Go for 0.2 mi.

Then 0.2 miles



Turn left onto Falls St. Go for 0.1 mi.

Then 0.1 miles



Turn right onto 22nd St. Go for 335 ft.

Then 0.06 miles



Turn left onto Welch Ave. Go for 0.1 mi.

Then 0.1 miles



**14303; NY**

null, Niagara Falls, NY 14303



## Toll and Distance Calculator

**Tolls Rates Effective Jan. 1, 2024**

**Tolls from  
Exit 28 - (I-90 - NYS Thruway) - Fultonville - Fonda - NY Route 30A  
to  
Exit 50 - (I-90 - NYS Thruway) - Niagara Falls - I-290**

Additional E-ZPass discount plans are available for commuters, motorcycles, motorhomes And other vehicles.  
The table below represents your anticipated tolls.

### TOLLS FOR A CLASS 2L VEHICLE

TOLL LOCATIONS	NY E-ZPASS TOLLS *	NON-NY E-ZPASS & TOLLS BY MAIL *
Exit 28 (I-90 - NYS Thruway) --> Exit 34A (I-90 - NYS Thruway)	\$4.43	\$7.75
Exit 34A (I-90 - NYS Thruway) --> Exit 35 (I-90 - NYS Thruway)	\$0.11	\$0.19
Exit 35 (I-90 - NYS Thruway) --> Exit 36 (I-90 - NYS Thruway)	\$0.19	\$0.33
Exit 36 (I-90 - NYS Thruway) --> Exit 39 (I-90 - NYS Thruway)	\$0.31	\$0.54
Exit 39 (I-90 - NYS Thruway) --> Exit 44 (I-90 - NYS Thruway)	\$2.70	\$4.73
Exit 44 (I-90 - NYS Thruway) --> Exit 45 (I-90 - NYS Thruway)	\$0.18	\$0.32
Exit 45 (I-90 - NYS Thruway) --> Exit 46 (I-90 - NYS Thruway)	\$0.54	\$0.94
Exit 46 (I-90 - NYS Thruway) --> Exit 47 (I-90 - NYS Thruway)	\$0.76	\$1.32
Exit 47 (I-90 - NYS Thruway) --> Williamsville Highway Gantry	\$1.96	\$3.43
<b>Total</b>	<b>\$11.18</b>	<b>\$19.55</b>
<b>NY E-ZPASS CUSTOMERS WILL SAVE \$8.37. DISCOUNT APPLIES TO E-ZPASSNY ACCOUNTS ONLY</b>		

\* Tolls that post to E-ZPass accounts by license plate will be charged the Tolls by Mail rate.

**Approximate Distance: 238.2 miles**

Calculate return tolls for Niagara Falls - I-290 to Fultonville - Fonda - NY Route 30A

### ALONG YOUR TRIP, YOU WILL PASS THE FOLLOWING SERVICE AREAS

SERVICE AREA	MILEPOST
Iroquois Service Area	Milepost 210
Schuyler Service Area	Milepost 227
Chittenango Service Area	Milepost 266

# TOWN OF MOREAU

## Employee Training & Conference

### Reimbursement/Expense Worksheet (01/2023)

To be completed by **each** employee requesting to attend a conference

Employee Name: Danielle Relyea

Position: Court Clerk

Name of Conference: NY State Magistrates Court Clerks Association Conference

Hosting Agency: NY State Magistrates Court Clerks Association

Location: Sheraton Niagara 300 Third St. Niagara Falls, NY 14303

Total Professional Development Hours To Be Earned: 8 +

#### EXPENSES

Conference Registration Fee:

\$ 100.00

Hosting organization membership fee (Annual dues):

Lodging and Food

Cost for lodging per night:

\$690.00

for

3

\$690.00

(TB to est. Max. if not included)

(# nights)

Cost of Coverage while position is unstaffed (if applicable):

None

#### Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate	*	X	Quantity	Total
Meals Included with Registration	\$				Meals included in Registration

Total

\$

-

SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS

Total M & IE:

\*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

4

Total mileage:

0

X

\$0.670

Total Mileage:

\$

-

Tolls:

0

Jan-23

\$

-

TOTAL COST :

\$

790.00

Account #:

Account Starting Balance: \$

Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.



# TOWN OF MOREAU

## Employee Training & Conference

### Reimbursement/Expense Worksheet (01/2023)

To be completed by **each** employee requesting to attend a conference

Employee Name: Kristine Brown

Position: Court Clerk

Name of Conference: NY State Magistrates Court Clerks Association Conference

Hosting Agency: NY State Magistrates Court Clerks Association

Location: Sheraton Niagara 300 Third St. Niagara Falls, NY 14303

Total Professional Development Hours To Be Earned: 8 +

#### EXPENSES

Conference Registration Fee:

\$ 100.00

Hosting organization membership fee (Annual dues):

Lodging and Food

Cost for lodging per night: \$690.00 for 3

\$690.00

(TB to est. Max. if not included)

(# nights)

Cost of Coverage while position is unstaffed (if applicable):

None

#### Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate	*	X	Quantity	Total
Meals Included with Registration	\$				Meals included in Registration

Total

\$

-

SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS

Total M & IE:

\*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

4

Total mileage:

0

X

\$0.670

Total Mileage:

\$

-

Tolls:

0

Jan-23

\$

-

TOTAL COST : \$ 790.00

Account #:

Account Starting Balance: \$

Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.



# TOWN OF MOREAU

## Employee Training & Conference

### Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Kara Gutowski	Position: Senior Court Clerk
Name of Conference: NY State Magistrates Court Clerks Association Conference	
Hosting Agency: NY State Magistrates Court Clerks Association	
Location: Sheraton Niagara 300 Third St. Niagara Falls, NY 14303	
Total Professional Development Hours To Be Earned: 8 +	

#### EXPENSES

Conference Registration Fee:	\$	100.00
Hosting organization membership fee (Annual dues):	Lodging and Food	
Cost for lodging per night: \$690.00	for 3	\$690.00
(TB to est. Max. if not included)	(# nights)	
Cost of Coverage while position is unstaffed (if applicable):		None

#### Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate	*	X	Quantity	Total
Meals Included with Registration	\$				Meals included in Registration
Total	\$	-			Total M & IE:

SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS

\*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

4					
Total mileage:	621	X	\$0.670	Total Mileage:	\$ 416.07
Tolls:	21		Jan-23		\$ 21.00

TOTAL COST : \$ 1,227.07

Account #:
Account Starting Balance: \$
Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.



# TOWN OF MOREAU

## Employee Training & Conference

### Reimbursement/Expense Worksheet (01/2023)

To be completed by *each* employee requesting to attend a conference

Employee Name: Ella McFadden	Position: Senior Court Clerk
Name of Conference: NY State Magistrates Court Clerks Association Conference	
Hosting Agency: NY State Magistrates Court Clerks Association	
Location: Sheraton Niagara 300 Third St. Niagara Falls, NY 14303	
Total Professional Development Hours To Be Earned: 8 +	

#### EXPENSES

Conference Registration Fee:	\$	100.00
Hosting organization membership fee (Annual dues):	Lodging and Food	
Cost for lodging per night: \$690.00	for 3	\$690.00
(TB to est. Max. if not included)	(# nights)	
Cost of Coverage while position is unstaffed (if applicable):		None

#### Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate	*	X	Quantity	Total
Meals Included with Registration	\$				Meals included in Registration
Total	\$	-			Total M & IE:

SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS

\*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

	4				
Total mileage:	621	X	\$0.670	Total Mileage:	\$ 416.07
Tolls:	21		Jan-23		\$ 21.00

TOTAL COST : \$ 1,227.07

Account #:
Account Starting Balance: \$
Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.



14303, NY  
to 351 Reynolds Rd

4 hr 40 min

310.5 miles



Head toward 19th St on Welch Ave. Go for 66 ft.

Then 0.01 miles



Turn left onto 19th St. Go for 335 ft.

Then 0.06 miles



Turn right onto Falls St. Go for 0.2 mi.

Then 0.2 miles



Turn left onto Portage Rd. Go for 0.3 mi.

Then 0.3 miles



Turn left onto Buffalo Ave (RT-384). Go for 2.6 mi.

Then 2.6 miles



Turn right and take ramp onto I-190 S (New York State Thruway). Go for 7.7 mi.

Then 7.7 miles



Take exit 16 toward Tonawanda/I-90/Rochester onto I-290 E (Youngmann Expy). Go for 9.8 mi.

Then 9.8 miles



Take left exit 1-49 toward Albany onto I-90 E (New York State Thruway). Go for 246 mi.

Then 246.2 miles



Take exit 27 onto RT-30 N (North South Arterial). Go for 1.8 mi.

Then 1.8 miles



Keep right onto Church St (RT-67 E). Go for 1.5 mi.

Then 1.5 miles



Continue on State Highway 67 (RT-67). Go for 15.9 mi.

Then 15.9 miles



Continue on W High St (RT-67). Go for 1.8 mi.

Then 1.8 miles



Turn left onto Milton Ave (RT-50). Go for 0.2 mi.

Then 0.2 miles



Turn right onto Malta Ave (CR-63). Go for 3.5 mi.

Then 3.5 miles



Turn left onto State Route 9 (US-9). Go for 0.4 mi.

Then 0.4 miles



Take ramp onto I-87 N (Adirondack Northway). Go for 16.0 mi.

Then 16.0 miles



Take exit 17N onto US-9 N (Saratoga Rd). Go for 1.7 mi.

Then 1.7 miles



Turn right onto Reynolds Rd (RT-197). Go for 0.8 mi.

Then 0.8 miles



Turn left. Go for 0.1 mi.

Then 0.1 miles



**351 Reynolds Rd**

Fort Edward, NY 12828-9261

**351 Reynolds Rd**  
**to 14303, NY**

**4 hr 43 min**

310.9 miles



Head east. Go for 0.1 mi.

Then 0.1 miles



Turn right onto Reynolds Rd (RT-197). Go for 0.8 mi.

Then 0.8 miles



Turn left onto Saratoga Rd (US-9). Go for 1.5 mi.

Then 1.5 miles



Take ramp onto I-87 S (Adirondack Northway) toward Albany. Go for 16.4 mi.

Then 16.4 miles



Take exit 13S toward Ballston Spa onto US-9 S. Go for 1.1 mi.

Then 1.1 miles



Turn right onto Malta Ave (CR-63). Go for 3.5 mi.

Then 3.5 miles



Turn left onto Milton Ave (RT-50). Go for 0.2 mi.

Then 0.2 miles



Turn right onto W High St (RT-67). Go for 1.8 mi.

Then 1.8 miles



Continue on Amsterdam Rd (RT-67). Go for 15.9 mi.

Then 15.9 miles



Continue on Church St (RT-67). Go for 1.7 mi.

Then 1.7 miles



Turn left onto Market St (RT-30 S) toward New York State Thruway/I-90/RT-67 W/Hospital. Go for 0.1 mi.

Then 0.1 miles



Continue on Market St (RT-30 S). Go for 85 ft.

Then 0.02 miles



Keep left onto Market St (RT-30 S) toward Downtown/I-90/New York State Thruway/RT-5S. Go for 390 ft.

Then 0.07 miles



Keep right onto RT-30 S. Go for 0.9 mi.

Then 0.9 miles



Turn left and take ramp onto I-90 W (New York State Thruway). Go for 246 mi.

Then 246.2 miles



Take exit 50 toward I-290/Niagara Falls onto I-290 W (Youngmann Expy). Go for 9.8 mi.

Then 9.8 miles





Take the exit toward Niagara Falls onto I-190 N (New York State Thruway). Go for 7.8 mi.

Then 7.8 miles



Take exit 21 toward RT-384/Buffalo Ave. Go for 0.1 mi.

Then 0.1 miles



Turn left onto Buffalo Ave (RT-384). Go for 2.3 mi.

Then 2.3 miles



Turn right onto 24th St. Go for 0.2 mi.

Then 0.2 miles



Turn left onto Falls St. Go for 0.1 mi.

Then 0.1 miles



Turn right onto 22nd St. Go for 335 ft.

Then 0.06 miles



Turn left onto Welch Ave. Go for 0.1 mi.

Then 0.1 miles



**14303; NY**

null, Niagara Falls, NY 14303

Toll and Distance Calculator

Tolls Rates Effective Jan. 1, 2024

Tolls from  
Exit 28 - (I-90 - NYS Thruway) - Fultonville - Fonda - NY Route 30A  
to  
Exit 50 - (I-90 - NYS Thruway) - Niagara Falls - I-290

Additional E-ZPass discount plans are available for commuters, motorcycles, motorhomes And other vehicles.  
The table below represents your anticipated tolls.

TOLLS FOR A CLASS 2L VEHICLE

TOLL LOCATIONS	NY E-ZPASS TOLLS *	NON-NY E-ZPASS & TOLLS BY MAIL *
Exit 28 (I-90 - NYS Thruway) --> Exit 34A (I-90 - NYS Thruway)	\$4.43	\$7.75
Exit 34A (I-90 - NYS Thruway) --> Exit 35 (I-90 - NYS Thruway)	\$0.11	\$0.19
Exit 35 (I-90 - NYS Thruway) --> Exit 36 (I-90 - NYS Thruway)	\$0.19	\$0.33
Exit 36 (I-90 - NYS Thruway) --> Exit 39 (I-90 - NYS Thruway)	\$0.31	\$0.54
Exit 39 (I-90 - NYS Thruway) --> Exit 44 (I-90 - NYS Thruway)	\$2.70	\$4.73
Exit 44 (I-90 - NYS Thruway) --> Exit 45 (I-90 - NYS Thruway)	\$0.18	\$0.32
Exit 45 (I-90 - NYS Thruway) --> Exit 46 (I-90 - NYS Thruway)	\$0.54	\$0.94
Exit 46 (I-90 - NYS Thruway) --> Exit 47 (I-90 - NYS Thruway)	\$0.76	\$1.32
Exit 47 (I-90 - NYS Thruway) --> Williamsville Highway Gantry	\$1.96	\$3.43
Total	\$11.18	\$19.55
NY E-ZPASS CUSTOMERS WILL SAVE \$8.37. DISCOUNT APPLIES TO E-ZPASSNY ACCOUNTS ONLY		

\* Tolls that post to E-ZPass accounts by license plate will be charged the Tolls by Mail rate.

Approximate Distance: 238.2 miles

Calculate return tolls for Niagara Falls - I-290 to Fultonville - Fonda - NY Route 30A

ALONG YOUR TRIP, YOU WILL PASS THE FOLLOWING SERVICE AREAS

SERVICE AREA	MILEPOST
Iroquois Service Area	Milepost 210
Schuyler Service Area	Milepost 227
Chittenango Service Area	Milepost 266

Moreau Town Court  
351 Reynolds Rd.  
Moreau, NY 12828

Hon. Jeffrey B. McCabe  
Town Justice

Phone (518)793-3188  
Hours: 8:00am- 4:00pm

08/06/2024

Town of Moreau Supervisor Fish  
Town of Moreau Board  
351 Reynolds Rd.  
Moreau, NY 12828

Dear Supervisor Fish and Board Members:

Re: 2024 JCAP Application

Attached to this document is the 2024-2025 Justice Court Action Plan Application for Grant Money, for our court.

In the past we have received generous amounts of money to upgrade our Court, while saving the taxpayers large sums of money. Again we're looking and hoping to receive \$30,000.00 with your assistance and approval.

For the State of New York to accept this application, there will have to be a Signed Board, "Local Resolution," authorizing this application.

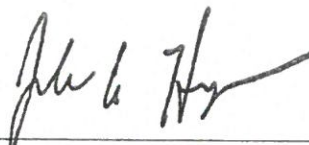
If you could please review this, and then have the signed originals returned to this Court, as soon as possible so we can get this in to the State of New York Office of Court Administration for approval.

Thank you for your time in this matter.

Respectfully submitted,



Hon. Jeffrey B. McCabe  
Town of Moreau Town Justice



Hon. J.G. Hogan  
Town of Moreau Justice

## Town of Moreau

351 Reynolds Road

Moreau, NY 12828-9261

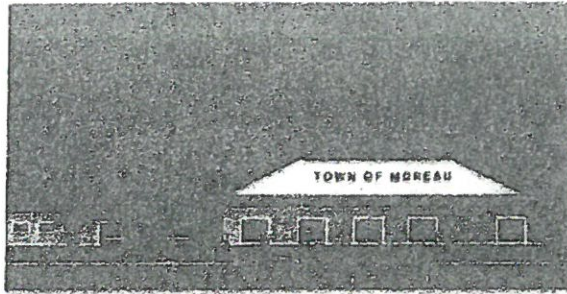
Leeann McCabe

Town Clerk/Receiver of Taxes

SARATOGA COUNTY, STATE OF NEW YORK

Phone: (518) 792-1030 ~ Fax: (518) 792-4615

E-mail: [townclerk@townofmoreau.org](mailto:townclerk@townofmoreau.org)



Theodore T. Kusnierz, Jr.  
Supervisor  
Kyle Noonan  
Deputy Supervisor  
Alan VanTassel  
Councilmember  
John Hogan  
Councilmember  
John Donohue  
Councilmember

A motion was made by Councilman VanTassel and seconded by Councilman Noonan authorizing the Town Court, of the Town of Moreau, to apply for the 2022 - 2023 JCAP Grant in the amount of \$1,250.00 and authorizing the Supervisor to sign the application.

Roll call vote resulted as follows:

Councilman Stewart	Aye
Councilman Noonan	Aye
Councilman VanTassel	Aye
Councilman Donohue	Aye
Supervisor Kusnierz	Aye

I, Dianne Lewis, Deputy Town Clerk of the Town of Moreau, in Saratoga County and the State of New York, do hereby certify that the above resolution was duly adopted by the Town Board of the Town of Moreau at a meeting held on September 25, 2022, and that said resolution will be made a part of the official minutes of that meeting to be filed in the Town Clerk's office.

Dated this 2<sup>nd</sup> day of November 2022

  
Dianne Lewis, Deputy Town Clerk



2024-25 Justice Court Assistance Program Grant Application  
Moreau Town Court, Saratoga County

Page 1 of 6

Next Page

Save for Later

## Welcome

### A. APPLICATION INFORMATION - TO BE COMPLETED ONLINE

Court Name and Contact Information

### B. CASELOAD - TO BE COMPLETED ONLINE

New Case Filings for 3 Years

### C. GRANT ITEMS - TO BE COMPLETED ONLINE

(Please note: certain items are not allowed and should not be applied for, such as salaries, telephone bills, internet access or annual renewal fees for software.)

Please choose the item needed, enter the quantity of that item, the cost and the priority level. Priority level is either "1" (High - needed immediately); "2" (Medium - needed in the near future); or "3" (Low). You may request numerous items with the same priority. (While 'priority level' is given consideration, the Chief Administrative Judge is not bound by your priority assignments when deciding awards.)

### D. SIGNATURE PAGE & SUPPORTING DOCUMENTATION

Applications are not complete until the Signature Page, a certified Board Resolution from the Town or Village, court budget, one estimate per item, and any other required documentation (construction estimates, drawings, price estimates, photographs and invoices, etc.) is received by the Division of Professional and Court Services.

After submitting the application online, please print the Signature Page and mail, fax or scan/email it, along with the required documentation to:

Division of Professional and Court Services  
Justice Court Assistance Program  
2500 Pond View, Suite 104  
Castleton on Hudson, NY 12033  
**Fax:** 518-471-4807  
**Email:** jcap@nycourts.gov

**Please note: Only one mailed, faxed or scanned/emailed copy of paperwork is needed.**

### REQUIRED DOCUMENTS:

**SIGNATURE PAGE** - At least one Justice, other than an Associate Village Justice, and the Town Supervisor or Village Mayor must sign the Signature Page.

**BOARD RESOLUTION** - Attach a certified copy of the Town or Village Board Resolution stating the Town/Village Board authorizes the Moreau Town Court to apply for a JCAP grant in the 2024-25 cycle up to \$30,000.

**ANNUAL BUDGET** - Attach a copy of the Court's itemized budget for the most recent municipal fiscal year.

**ESTIMATES** - Only one estimate per item is required.

If you need to save for later and return to the application you will need your ID number and password

RecordID

6677

Password

CourtMor

Next Page

Save for Later

2024-25 Moreau Town Court, Saratoga County ID: 5989

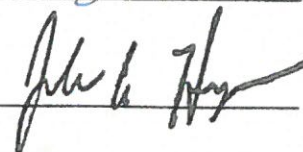
**ANNUAL BUDGET:** Court's itemized budget for the most recent municipal fiscal year.

**AUTHORIZATION:** Certified copy of the Local Resolution(s) of the Town or Village Board(s) authorizing this application. The Resolution may simply state the Town or Village authorizes the court to request up to the maximum amount available.

**SUPPORTING DOCUMENTS:** Estimates, Photographs, Floor Plans, etc.

**JUSTICE SIGNATURE:** Original signature(s) required from at least one justice (not an Associate Justice).

Name: Hon. Jeffrey B. McCabe Signature:  Date: 8/6/24

Name: Hon. John G. Hogan Signature:  Date: 8/6/24

**CERTIFICATION:** Original signature(s) required by Town Supervisor or Village Mayor.

The following signature provides certification that: (1) any funds (and any goods or services) awarded pursuant to this application shall be used only in accordance with the provisions of Chapter 280 of the Laws of 1999 and with all rules and regulations governing the Justice Court Assistance Program; (2) any goods and/or services purchased with any Justice Court Assistance Program funds shall be obtained in accordance with acceptable procurement practices established by the governing municipality including, but not limited to, competitive bidding and procurement policies and procedures; (3) no funds awarded pursuant to this application shall be used to compensate justices or non-judicial staff or to reduce or otherwise supplant funding provided by a town or village to its justice court.

Signature: \_\_\_\_\_ Name: \_\_\_\_\_  
☐ Town Supervisor ☐ Village Mayor (please print)

Date: \_\_\_\_\_

**REMEMBER: YOUR JCAP APPLICATION IS SUBMITTED ONLINE ONLY.  
YOU MUST MAIL, FAX OR SCAN/EMAIL SIGNATURE PAGE & DOCUMENTS REQUIRED ABOVE.**



# Justice Court Assistance Program Grant Application

2024-25 Moreau Town Court, Saratoga County

Page 6 of 6

## Completing the process

After clicking "Submit Completed Application" below, the signature page will open. To print the Signature Page - select "File" on the toolbar at the top of the screen and then click "Print". If you are having issues printing, or cannot print the entire page, please contact DoT at 800-622-2522.

Please mail, fax, or email your Signature Page and required documentation by **October 11, 2024** to:

Division of Professional and Court Services  
Justice Court Assistance Program  
2500 Pond View, Suite 104  
Castleton on Hudson, NY 12033  
**Fax:** 518-471-4807  
**Email:** jcap@nycourts.gov

**Applications are not reviewed or considered until the required documentation and Signature page are received.**

### Signature Acknowledgment

I understand that this application will not be reviewed until the signed Signature page is received by the Division of Professional and Court Services, along with any required documents.\*

☒ Yes

\* indicates required fields

Previous Page

Submit Completed Application

If you need to save for later and return to the application you will need your ID number and password.

RecordID  
6677

Password  
CourtMor

**QUESTIONS** If you have any questions about JCAP or if you need assistance completing the application, call the Division of Professional and Court Services at 518-238-4301 or email: jcap@nycourts.gov.

Transfer all hard paper records onto digital format for times savings/ease of physical lifting of heavy records boxes and convey rather than going to other parts of the building to obtain these records. Also space savings is a must. We have run out of room.

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[Save for Later](#)

If you need to save for later and return to the application you will need your ID number and password

RecordID  
6677

Password  
CourtMor

### GRANT ELIGIBLE ITEMS:

#### Computer Hardware

Misc. Servers, backup systems, etc. MS Office, etc.

#### Computer Software

#### \*Computer Support

Records Management, etc.

\*Please note\* OCA's Division of Technology (DOT) provides The Courtroom Program, desktop computers, recording laptop computers, document scanner, bar code reader scanners, personal printers, multi-functional printer (all-in-one), 22 inch monitors, USB microphones for the recording laptop, headsets for team meetings, keyboard with a mouse. If you have a question whether certain equipment is available through (DOT), please call 800-622-2522.

#### Construction [Click here and read](#)

Exterior Renovations/Repairs  
Interior Renovations/Repairs  
Audience Seating  
Bench  
Jury Box  
Other construction

#### Office Equipment

Cash Box  
Court Seal  
Label Printer  
Standalone Copy Machine  
Safe  
Shredder  
Telephone equipment/installation  
TV/Video

#### Security [Click here and read](#)

Handheld metal detector  
Duress Alarms  
Reception/Pay window  
Video Surveillance  
Walkthrough metal detector - Will need to include a standard test device.  
Other

#### Furniture

Bookcases  
Chairs  
Desks  
File cabinets  
Lectern  
Storage cabinets  
Tables  
Other furniture

#### Other

Air conditioning  
Battery backup/Emergency lights  
Audio/PA Systems  
Other supplies/equipment

#### Courtroom Enhancements

Gavel  
Judicial Robe  
Flags  
Signs  
Wall Seal  
Other

#### Please Note:

The maximum grant award is **\$30,000** per court, **\$60,000** jointly. JCAP funds are to be spent within 180 days of receipt and the JCAP Reconciliation Report, reflecting all funds have been spent along with proof of purchase/paid receipts must be returned to DPCS within the 180 days. Please call DPCS at 518-238-4301 for further direction if all funds have not been spent.

Applications are due **October 11, 2024.**

QUESTIONS: If you have questions about JCAP or need assistance completing the application, please call the Division of Professional and Court Services at 518-238-4301 or email: [jcap@nycourts.gov](mailto:jcap@nycourts.gov).

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2024-25 Justice Court Assistance Program Grant Application  
Moreau Town Court, Saratoga County

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Save for Later

Please select a value for Contact Address

Part A. APPLICANT INFORMATION \* indicates required fields

Name of Court: Moreau Town Court, Saratoga County

Type of Application: ☒ Individual ☐ Joint

If Joint, please select the name of Joint Applicant: \* Moreau Town Court, Saratoga County

Contact Person:

Salutation:*	First Name:*	Last Name:*	Court Phone:*
Hon.	Jeffre	McCabe	5187933188
Title:*		Email: * Use nycourts.gov email address. Ex. judge@nycourts.gov	
Town Justice		JMccabe@nycourts.gov	

Address Information:	Address:*	City:*	State:*	ZIP:*
Court Mailing Address:	351 Reynolds Rd.	Moreau	NY	12828
Court's Physical Address:			NY	
<input type="button" value="Same as Court Address"/>				

Part B. CASELOAD: NEW CASE FILINGS FOR 3 YEARS

	Criminal:*	Civil:*	VTL:*	Jury Trials*
Year 2023:	501-750	201-500	3,001-5,000	0-30
Year 2022:	501-750	201-500	3,001-5,000	0-30
Year 2021:	501-750	201-500	3,001-5,000	0-30

Has your court had a security assesment performed by the OCA's Dept. Of Public Safety? \* ☐ No ☒ Yes

Did you receive a grant in 2023-2024 ☒ No ☐ Yes Amount of Award \$0.00

Did you receive a grant in 2022-2023 ☐ No ☒ Yes Amount of Award \$2,092.03

Please select a value for Contact Address

**QUESTIONS** If you have any questions about JCAP or if you need assistance completing the application, call the Division of Professional and Court Services at 518-238-4301 or email: jcap@nycourts.gov.

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Save for Later

If you need to save f  
later and return to th  
application you will  
need your ID numbe  
and password

RecordID  
6677

Password  
CourtMor

TOWN OF MOREAU  
APPROPRIATION BUDGET SHEET  
**COURT A1110**

A1110 - COURT										2024 BUDGET					
	2018	2019	2020	2021	2022	2023	2024	2024	2024	2024	2024	2024	2024	2024	2024
	Actual	Actual	Actual	Actual	Actual	Adopted	Request	Tentative	Preliminary	Adopted					
Personal Services (List Each Employee)															
Town Justice (McCabe)	28,028.00	28,589.00	28,589.00	29,161.00	30,036.00	30,937	31,865	31,866	31,866	31,866	31,866	31,866	31,866	31,866	31,866
Town Justice (Alden/Hogan)	28,028.00	28,589.00	28,589.00	29,161.00	30,036.00	30,937	31,865	31,866	31,866	31,866	31,866	31,866	31,866	31,866	31,866
Court Clerk, FT (Miller/Nichols)	32,000.00	33,000.00	34,848.00	38,134.66	18,868.40	40,425	44,468	41,638	41,638	41,638	41,638	41,638	41,638	41,638	41,638
Court Clerk, FT (Green)	29,885.06	31,200.00	32,994.00	33,994.00	37,068.55	40,425	44,468	41,638	41,638	41,638	41,638	41,638	41,638	41,638	41,638
PT Clerks	6,064.92	3,444.00	2,039.40		17,353.74	12,925	18,200	13,650	13,650	13,650	13,650	13,650	13,650	13,650	13,650
PT Clerk - 17.5 hrs/week	6,242.25	5,063.94	5,579.31	8,573.50	4,627.40	12,925	18,200	13,650	13,650	13,650	13,650	13,650	13,650	13,650	13,650
PT Clerk - 7 hrs/week (Bellisle)	10,407.60	15,749.78	17,177.29	15,795.52	2,659.80	5,668	7,280	5,460	5,460	5,460	5,460	5,460	5,460	5,460	5,460
PT Clerk & Officer - 17.5 hrs/week (Scalo)*															
Additional Amount to Cover Vacation						3,500									
Court Officers (Court Days - 7 hrs/wk)	173.25	463.46	0.00	330.00	4,468.55	6,375	8,120	6,567	6,567	6,567	6,567	6,567	6,567	6,567	6,567
<b>TOTAL .1 Account</b>	<b>140,829.08</b>	<b>146,099.18</b>	<b>149,816.00</b>	<b>155,149.66</b>	<b>162,472.18</b>	<b>184,117</b>	<b>204,466</b>	<b>186,335</b>	<b>186,335</b>	<b>186,335</b>	<b>186,335</b>	<b>186,335</b>	<b>186,335</b>	<b>186,335</b>	<b>186,335</b>
Equipment															
Computer Monitors (3) (See Note *)							330								
Large Filing Cabinet (See Note *)							1,800								
<b>TOTAL .2 Account</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>2,130</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Contractual															
Total Contractual	16,923.07	15,800.33	10,716.95	17,302.89	10,970.01	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
<b>TOTAL .4 Account</b>	<b>16,923.07</b>	<b>15,800.33</b>	<b>10,716.95</b>	<b>17,302.89</b>	<b>10,970.01</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
<b>TOTAL APPROPRIATION REQUEST</b>	<b>157,752.15</b>	<b>161,899.51</b>	<b>160,532.95</b>	<b>172,452.57</b>	<b>173,442.19</b>	<b>209,117</b>	<b>231,596</b>	<b>211,335</b>	<b>211,335</b>	<b>211,335</b>	<b>211,335</b>	<b>211,335</b>	<b>211,335</b>	<b>211,335</b>	<b>211,335</b>
Please provide Case History Reports for the past 4 years with Budget Request Sheet - Per Town Board 10/19/07.															
Ron Belisle (7 hours/week)	\$ 12.06	\$ 12.30	\$ 12.93	\$ 13.19	\$ 13.59	\$ 14.27	\$ 20.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Edward Scalo/Ken Powers (17.5 hours/week)*	\$ 12.00	\$ 12.00	\$ 12.61	\$ 12.86											
Epidiano (17.5 hours/week)	\$ 12.00	\$ 12.24													
Clerk, PT			\$ 12.36	\$ 16.50	\$ 13.80	\$ 14.20	\$ 20.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00
Court Officers	\$ 15.10	\$ 15.40	\$ 16.18	\$ 16.50	\$ 17.00	\$ 17.51	\$ 20.00	\$ 18.04	\$ 18.04	\$ 18.04	\$ 18.04	\$ 18.04	\$ 18.04	\$ 18.04	\$ 18.04
Note* - If JCAP does not approve total amount															

Signature \_\_\_\_\_

Date \_\_\_\_\_

**A1110**



TOWN OF MOREAU  
APPROPRIATION BUDGET SHEET

COURT GRANT A1110F

A1110F - COURT				2024 BUDGET					
	2018	2019	2020	2021	2022	2023	2024	2024	2024
Personal Services (List Each Employee)	Actual	Actual	Actual	Actual	Actual	Adopted	Request	Tentative	Preliminary
Equipment									
Fire Proof File Cabinet									
Heavy Duty Shredders (2)					2,399.97		1,800	1,800	1,800
Desk Shields for Court Room	2,544.62				1,537.98				
Legal File / Bookcases					245.69				
Judges Robes (1)					245.00				
Camera Security System - JCAP 2019		1,304.88							
Office Chairs (3) & Standup Workstations						2,600			
Computer Monitors							330	330	330
TOTAL 2 Account	2,544.62	1,304.88	0.00	0.00	4,428.65	2,600	2,130	2,130	2,130
Contractual									
Total Contractual									
TOTAL 4 Account	0.00	0.00	0.00	0.00	0.00	0	0	0	0
TOTAL APPROPRIATION REQUEST	2,544.62	1,304.88	0.00	0.00	4,428.65	2,600	2,130	2,130	2,130

Signature

Date

A1110F



## Request for Price Concurrence

Date Sent: June 17, 2024  
Contracting Agency: Moreau Town Court  
Customer Contact: Jeff McCabe  
Job Title: Judge  
Street Address: 351 Reynolds Rd  
City, State Zip: Fort Edward, NY 12828  
Phone: 518-793-3188 Fax# \_\_\_\_\_ E-Mail: [jmccabe@nycourts.gov](mailto:jmccabe@nycourts.gov)

PLEASE UPDATE  
INFORMATION IF  
NEEDED

Member Agency:  
Corporate Partner: Secure Scan  
Service: Data Imaging  
Location: 1060 Broadway  
Albany, NY 12204

Proposed Price: - \$30,000.00  
Proposed Term: One year from contract approval

**This form is not a contract; it is only an acknowledgment of your concurrence to the above proposed price. If requested, a cost analysis can be provided for your review documenting proposed cost of service.**

**Please Note: All contracts with NYS Prevailing Wage Schedules issued on or after 8/1/2010 must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the annual NYS Department of Labor Published Prevailing Wage Schedules.**

**All contracts with NYC Prevailing Wage Schedules must contain escalation clauses for wages and supplemental benefits and other related costs dependent upon the NYC Comptrollers Published Prevailing Wage Schedule.**

**Pricing Notes (additional info in proposal letter):**

- Document Scanning Services: 95 Boxes \$ 310.00 per box \$ 29,450.00
- Secure Shredding Services: 95 Boxes \$ 4.25 per box \$ 403.75
- Transportation Services: 1 Visit \$ 146.25 per visit \$ 146.25
- Large Format Scanning (if needed) - \$2.00 per image
- Each document over 100 for each box will be billed at \$0.50 per document

If you are in agreement with the proposed price, please sign this form as soon as possible and return by mail or fax. Upon receipt, NYSID will apply to the NYS Office of General Services for price approval if necessary. If you have any questions, please call NYSID Contract Administration at the number below. Please fax or mail to:

New York State Industries for the Disabled, Inc.  
ATTN: Ethan Durham  
11 Columbia Circle Drive  
Albany, NY 12203-5156

E-mail: [edurham@nysid.org](mailto:edurham@nysid.org)  
Phone: 518-694-0255  
Ext.: 255  
Fax: \_\_\_\_\_

NYSID Account Representative

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Date: \_\_\_\_\_

☐ See attached documents in lieu of signed form



**CORPORATE OFFICES:**

11 Columbia Circle Drive, Albany, NY 12203  
Phone: (518) 463-9706 Fax: (518) 463-9708

June 17, 2024

Judge Jeff McCabe  
Moreau Town Court  
351 Reynolds Rd  
Fort Edward, NY 12828  
518 793-3188  
[jmccabe@nycourts.gov](mailto:jmccabe@nycourts.gov)

Re: Data Imaging, Moreau Town Court

Dear Judge McCabe,

This is to inform you that New York State Industries for the Disabled, Inc. (NYSID) is interested in providing Data Imaging as a Preferred Source service.

Thank you for this opportunity to provide a quote for Data Imaging for Moreau Town Court. The price for this service will be \$30,000.00. Please find the full proposal with specifics below. The term would be one year from start of contract.

Any questions or concerns, please feel free to reach out.

Thank you for your support of the Preferred Source Program.

Sincerely,

Ethan Durham

NYSID Account Representative – Capital Region

Cc: Katie Tucci  
Bob Braun



# SecureScan

## DOCUMENT SCANNING

Prepared For:

Moreau Town Court

SecureScan Albany  
1060 Broadway  
Albany, NY 12204

Prepared By:

**Chuck Tobin**

[chuck@securescan.com](mailto:chuck@securescan.com)

(518) 935-4135



# Why Choose SecureScan?

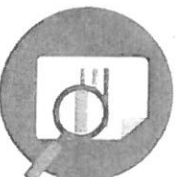
Our team is passionate, motivated, well-trained, and ready to take on any challenge you can dish out.

We take great pride in our role of protecting the privacy and security of your sensitive data.



## **3 Person, Double Blind Data Entry**

Even the best data entry professionals have a 93% accuracy rate. Our 3 person, double blind process guarantees 99.5% accuracy.



## **100% Quality Control**

QC operators review every image for quality and legibility, and conduct rescans on any that don't meet our strict quality standards.



## **Secure & Confidential**

The privacy of your documents is our top priority. We are committed to providing our customers with the highest security standards in the industry, including SOC 2 Type 2 certification and HIPPA compliance.



## **No Bid Needed**

Hire us without a bid or RFP process because of our commitment to employing New Yorkers and Veterans with disabilities through our corporate partnership with NYSID.



# Document Scanning

We'll help you tackle your paper problems with our simple approach

Documents



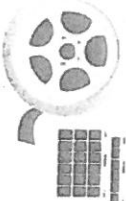
Boxed Files



Filing Cabinets

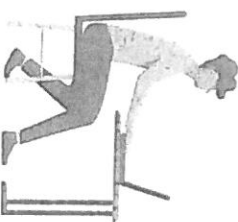
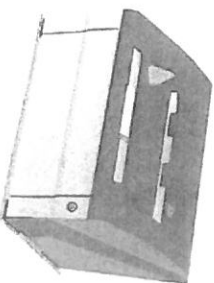


Film & Fiche



## Capture, OCR, & Extract

We scan your documents and extract key index data and OCR each page.



## Deliver

Your digital documents can be delivered 3 ways

Secure FTP  
Download



ImageSilo

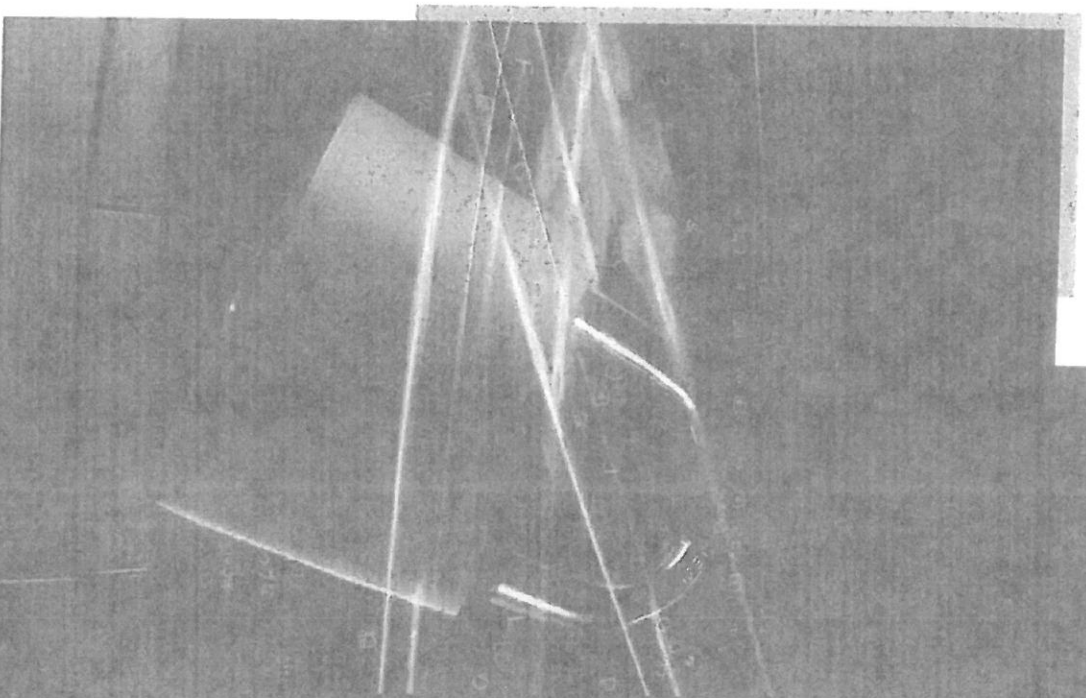
Encrypted  
USB Thumbdrive



# Confidentiality & Security

At SecureScan, the safety and security of your documents is our top priority. That's why we're trusted by highly regulated government agencies, medical facilities, and large-scale organizations to process and store critical data.

Our commitment to your privacy and investments in secure technology sets us apart from our competitors. We adhere to the highest standards of data management and privacy including HIPPA compliance and SOC 2® Type 2 certification.



# Our Detailed Process

## **Confidentiality:**

SecureScan will sign a nondisclosure agreement/confidentiality statement, or business associate agreement in connection with this proposal as needed. SecureScan implements strict internal controls and practices to ensure the privacy and security of all customer data. We engage in a tightly controlled process, coupled with secured access to buildings and computers by employees and visitors. SecureScan complies with the provisions of the Gramm-Leach-Bliley Act, HIPAA and HITELCH.

## **Pick-up and Chain of Custody:**

SecureScan staff will conduct all pick-ups and deliveries in SecureScan owned/leased vehicles. Documents will be picked up in boxes unless otherwise agreed to on the last page of this proposal. Boxes will be counted and inventoried with the range of contents by a selected key value. Each box and its contents will be added to a chain of custody transfer form sheet that will be reviewed and signed by a representative from both parties before departure.

## **Preparation:**

Your documents will be transported to our facility, where the box number and associated key information will be entered into our inventory control system, and tracking forms for each box will be created. Staples and paperclips are removed, paper corners are straightened, sticky notes are taped down and torn pages are repaired. After preparation, a team will be assigned and trained on your project, allowing us to maintain a consistent standard of quality throughout the project.

## **Scanning:**

Initial tests are run to calibrate the scanning equipment for optimum brightness, contrast, rotation, and image clarity. As paper specifications change, further adjustments will be made as needed. In addition to these calibrations, we use production level scanning and image enhancement software packages along with Fujitsu scanner hardware to provide the best possible images of each page.

## **100% Quality Control:**

SecureScan's quality control team completes a manual review of each image to ensure our high quality standards are met. Any image that does not meet these standards will be electronically marked for comparison against the paper record to rule out technical issues. The image will be rescanned with adjustments made to capture settings the produce the highest quality image possible.

## **Double Blind, Compare & Correct Indexing:**

Selected fields will be extracted from your documents and keyed by two data entry operators simultaneously. A data comparison will be conducted to look for inconsistencies, and corrected by a 3rd person, resulting in 99.99% accuracy.

## **Full Text OCR**

Optical Character Recognition (OCR) is used to convert the text contained in each image into searchable text, to allow for single word, phrase, or full sentence searching. The searchable text is embedded into the PDF file and is captured using ABBYY OCR engines.

### **Emergency Records Request:**

Emergency records requests can be made at any time while we are in possession of your records. You can complete the request by sending an email to [stat@secrescan.com](mailto:stat@secrescan.com). The email address is used specifically for emergency requests and is received by multiple individuals. We request that the customer provide a minimum of two index values when the request is made so we can locate the record and respond as quickly as possible.

### **Delivery of Product:**

Images are copied to an encrypted USB drive or added to a secure FTP site for download upon completion of work. The images will be provided in the agreed upon format and structure. Paper, folders and boxes will be returned, shredded or held for a period of one month and then returned or shredded.

### **ImageSilo Document Management System:**

Images can be uploaded into ImageSilo, a highly secure and redundant cloud based document management system for an additional monthly fee. Image silo functionality includes the ability to search, view, print, email, and annotate documents, with eform and electronic signature add-on functionality.

### **Secure Document Shredding:**

After the scanning process has been completed, we can either return your documents for storage, or permanently and securely destroy your documents with our NAID® compliant document shredding service. You will be provided with a Certificate of Destruction for your records.





Judge McCabe,

Thank you for the opportunity to propose our document scanning services. This proposal is provided by SecureScan to NYSID with the intent of providing document imaging services through the NYS Preferred Source Program. Government agencies can procure Preferred Source services without a bid process through the Program and it assists New Yorkers with disabilities to obtain more employment opportunities. We have gathered all the information necessary to confidently provide this quote for your project. **Services include:**

- Pick-up of packed banker boxes by SecureScan employees and transportation of your documents to our facility.
- Document preparation including the removal of staples and paperclips, inserting barcoded separation pages, and moving sticky notes to the back or to a separate page.
- Bitonal duplex scanning of paper documents at 300 dpi as multi-page PDF.
- Quality control, including a visual review of all scanned images to ensure capture of high-quality digital images. Rescans will be conducted where necessary. Blank pages are removed by an initial automated and secondary manual process.
- Double blind, compare and correct document identification by Case Number, Last Name and First Name. Date of Birth will be indexed for Criminal files. Double blind, compare and correct data entry is a 3-person data entry method that will yield and accuracy rate of 99.99% or better. Single key data entry is generally limited to 93% or less.
- Email address (stat@securescan.com) to make emergency requests for documents when they are in process at SecureScan. A two-business hour turnaround is guaranteed.
- Delivery of PDF files by password protected FTP site download or encrypted USB drive. USB shipping charges are additional.
- Scanned documents will be shredded one month after project completion with your written approval.

Sincerely,

A handwritten signature in cursive script that reads 'Chuck Tobin'.

**Chuck Tobin**

Phone: (518) 312-3885

Email: chuck@securescan.com



SecureScan Service Description	Estimated Volume	Unit Price	Estimated Total Price
<b>Document Scanning Services:</b> Document Preparation, Document Scanning, Quality Control Review and Indexing of Documents. All as defined within the proposal. Standard 10" x 12" x 15" banker box size is quoted. Larger or smaller boxes will be pro-rated.	95 Boxes	\$ 310.00 per box	<b>\$ 29,450.00</b>
<b>Secure Shredding Services:</b> Confidential Shredding of documents one month after delivery and with approval by customer. Standard 10" x 12" x 15" banker box size is quoted. Larger or smaller boxes will be pro-rated.	95 Boxes	\$ 4.25 per box	<b>\$ 403.75</b>
<b>Transportation Services:</b> Pick-up or return delivery of boxed documents by SecureScan employees. Boxes must be on the 1 <sup>st</sup> floor on the date of the pick-up.	1 Visit	\$ 146.25 per visit	<b>\$ 146.25</b>
<b>Estimated Total Price</b>			<b>\$ 30,000.00</b>

**Pricing valid for 90 days from the date of this quotation.** Prices do not include applicable sales tax. Any pages that are located within the boxes that are greater than 11" x 17" in size will be scanned on a single sheet-fed large format scanner and billed at a price of \$ 2.00 per image. All pages will be scanned in bital (black & white) mode, not greyscale or color. 100 documents are included in each 10" x 12" x 15" box or equivalent, each document over 100 for each box will be billed at \$0.50 per document to support for extra document indexing services.

---

## Town of Moreau

351 Reynolds Road  
Moreau, NY 12828-9261

**Leah M. Cronin**  
Sole Assessor

SARATOGA COUNTY, STATE OF NEW YORK  
Phone: (518) 792-1030 x4  
E-mail: [assessor@townofmoreau.org](mailto:assessor@townofmoreau.org)



**Jesse A Fish, Jr.**  
Town Supervisor

**Patrick Killian**  
Deputy Supervisor

**John Donohue**  
Councilmember

**Kyle Noonan**  
Councilmember

**Mark Stewart**  
Councilmember

---

### REQUEST FOR ATTENDANCE AT ASSESSORS FALL CONFERENCE - 2024

I hereby request permission for Leah Cronin to attend the 2024 Assessors Fall Conference held in Fairport, NY for Assessment Training September 23rd-26th 2024. 12 hours of required continuing education hours will be earned. Funds for the Conference have been budgeted for and will be pulled from the Education budget line A1355.4 with a remaining balance of \$11,100.94. See attached itinerary and expense conference worksheet. Thank you.  
Cost accrued will be:

Registration Fee for NYSAA Member: \$200

Lodging & Meals: \$888.00

Travel & Incidentals: \$300.16

**Grand Total \$1388.16**

# TOWN OF MOREAU

## Employee Training & Conference

### Reimbursement/Expense Worksheet (01/2024)

To be completed by **each** employee requesting to attend a conference

Employee Name: Leah M Cronin, IAO	Position: Assessor
Name of Conference: Assessor Fall Conference 2024	
Hosting Agency: New York State Assessors Association	
Location: Woodcliff Hotel, 199 Woodcliff Dr Fairport, NY 14450	
Total Professional Development Hours To Be Earned: 12 Hours	

#### EXPENSES

Conference Registration Fee:	\$ 200.00
Hosting organization membership fee (annual dues)	
Cost for lodging per night: \$159 X 3	\$ 477.00
(TB to est. Max. if not included)	(# nights)
Cost of Coverage while position is unstaffed (if applicable):	

#### Meals & Incidental reimbursement (M&IE):

Meals will be reimbursed at the NYS rate, which is also the Federal rate. The Standard rate of \$59.00/day covers 3 meals per day. Meals that are offered through the hotel or the conference will not be reimbursed. It is expected the employee will take advantage of offerings included in registration fees. First and last days of M & IE will be reimbursed per meal (see rates below).

	Rate	Quantity	Total
Breakfast	\$ 13.00 *	X	\$ -
Lunch	\$ 15.00 *	X 1	\$ 15.00
Dinner	\$ 26.00 *	X	\$ -
Incidental	\$ 5.00 *	X	\$ -
Total	\$ 59.00		\$ 411.00

SAMPLE - TB MAY ADJUST MAXIMUM DAILY ALLOWANCES/MEALS

Total M & IE: \$ 411.00

\*INDICATES MAXIMUM DAILY ALLOWANCE PER MEAL - ONLY ACTUAL COSTS WILL BE REIMBURSED.

#### Mileage: Reimbursed at IRS annual set rate.

Total mileage: 448 X \$0.670	Total Mileage: \$ 300.16
Tolls: Jan-23	\$ -

**TOTAL COST : \$ 1,388.16**

Account #: A1355.4
Account Starting Balance: \$
Account Ending Balance: \$

Failure to properly fill out this form and submit a timely request may delay Board action and could negatively impact approval. Receipts must be submitted for reimbursement of expenses.



# 2024 NYSAA Fall Conference

September 23, 2024 – September 26, 2024

## Woodcliff Hotel and Spa

199 Woodcliff Dr.  
Fairport, NY 14450

Locations TBA

### **Monday, September 23**

2:00 - 5:00 p.m. - Registration open

6:00 - 7:00 p.m. - Welcome Reception

7:00 - 9:00 p.m. - Dinner

9:00 - 11:00 p.m. - Entertainment: Trivia Night hosted by Salina Street Trivia Company

### **Tuesday, September 24**

7:00 - 8:00 a.m. - Registration open

7:00 - 8:30 a.m. - Breakfast buffet

8:00 - 9:00 a.m. - Annual Membership Meeting

9:00 - 9:15 a.m. - Break

9:15 - 12:15 p.m. - Association of Towns Presentation: Knowing Your Value: The Role of the Assessor in New York

Lunch on your own

12:15 - 6:30 p.m. - Free time

1:00 - 6:00 p.m. - Golf tournament, please contact Rick Pedro for details

at [pedror@townofowego.com](mailto:pedror@townofowego.com). The registration form will soon be available at **Annual Fall Conference** ([nyassessor.org](http://nyassessor.org)).

6:00 - 7:00 - Cocktail hour

7:00 - 9:00 p.m. - Annual Awards Banquet

9:00 p.m. - Entertainment

### **Wednesday, September 25**

7:00 - 8:30 a.m. - Breakfast buffet

8:00 - 9:00 a.m. - Registration open

9:00 - a.m. - 12:00 p.m. - Concurrent sessions

12:00 - 1:30 p.m. - IAO Annual Luncheon (All conference attendees are invited.)

1:30 - 4:30 p.m. - Concurrent sessions

5:30 - 6:30 p.m. - President's Reception

6:30 - 9:00 p.m. - Annual Installation Dinner

9:00 - Entertainment, sponsored by GAR Associates: Soul Mine

### **Thursday, September 26**

7:00 - 8:30 a.m. - Breakfast buffet

9:00 a.m. - 12:00 p.m. - NYS ORPTS presentation

12:00 - 1:00 p.m. - Lunch buffet and FUND raffle





[Summary](#) [Fees](#) [Classes](#) [Instructors](#) [Hotel](#) [4-Day Agenda](#)

[Register Now](#)

# 2024 NYSAA Fall Conference

September 23, 2024  
September 26, 2024

HOTEL

**Woodcliff Hotel and Spa**  
199 Woodcliff Dr.  
Fairport, NY 14450

Please call the Woodcliff Hotel at 585-248-4810 or 1-800-365-3065 to reserve your room. Be sure to ask for the NYS Assessors Association 2024 Fall Conference Room Block when making your reservation.

The NYSAA room block fee is \$159.00 per night.

The deadline to reserve a room in the NYSAA block at the Woodcliff is Thursday, August 22, 2024.

**Meals:** The hotel is not selling any meals or meal packages this year! Meal packages may be purchased during the registration process.

Individual meals are available for purchase in advance on the NYSAA website at [nyassessor.org/pay-online](https://nyassessor.org/pay-online) until Friday, September 13, 2024.

**At the conference, you WILL NOT be able to purchase meals.**

Please plan accordingly.



**Woodcliff Hotel and Spa**





[Summary](#) [Fees](#) [Classes](#) [Instructors](#) [Hotel](#) [4-Day Agenda](#)

[Register Now](#)

# 2024 NYSAA Fall Conference

September 23, 2024 –  
September 26, 2024

Woodcliff Hotel and Spa  
199 Woodcliff Dr.  
Fairport, NY 14450

Commuters and guests: Individual meals are available for purchase on the NYSAA website at [nyassessor.org/pay-online](https://nyassessor.org/pay-online) until Friday, September 15, 2024.

At the conference, you WILL NOT be able to purchase individual meals.

Please plan accordingly.

## Fees

Below is all of the pricing information for the event.

Registration Fee

+  
meal PACKAGE

## Admission Items

### Virtual Conference Pass

NYSAA Member Fee

\$200.00










Map data ©2024 Google 20 mi

-  **via I-90 W** **3 hr 36 min**  
Fastest route, the usual traffic **224 miles**  
▲ This route has tolls.
-  **via NY-8 S and I-90 W** **4 hr 15 min**  
246 miles
-  **via I-88 W** **4 hr 42 min**  
300 miles

### Explore nearby 199 Woodcliff Dr

-  Restaurants
-  Hotels
-  Gas stations
-  Parking Lots
-  More

Mileage

## AGREEMENT

**THIS AGREEMENT** is made in duplicate originals the \_\_\_\_ day of \_\_\_\_\_, 2024 between **The Town of Moreau**, a municipal corporation with its office at 351 Reynolds Road, Moreau, County of Saratoga, and State of New York (hereinafter "the Town") and **South Glens Falls Pop Warner**, with a mailing address of P.O. Box 165, Glens Falls, County of Warren, and State of New York (hereinafter "SGF Pop Warner").

### WITNESSETH:

**WHEREAS**, the Town owns, operates and maintains fields located at the Harry J. Betar Recreation Park (hereinafter "Rec Park"), which are available for use by the general public; and

**WHEREAS**, **SGF Pop Warner** is requesting permission from the Town to provide a practice facility and fields for games at the Rec Park to students in the South Glens Falls Central School district from Kindergarten through 6<sup>th</sup>, and

**WHEREAS**, the parties hereto desire to enter into this Agreement, the term of which is August 1, 2024 through November 1, 2024, for the purpose of memorializing the terms, conditions, and requirements upon which **SGF Pop Warner** will be permitted to use the fields;

**NOW, THEREFORE**, the parties hereto agree as follows:

#### 1. **USE OF FIELDS, SCHEDULES, AND REQUIRED PAYMENTS:**

- a. The Town shall purchase and supply the paint for all **SGF Pop Warner** games played at the fields and provide goals, as determined by the **SGF Pop Warner** and the Recreation Director or his designee.
- b. No later than September 1, 2024, **SGF Pop Warner** shall submit a final league schedule and field layout for review and approval by the Recreation Director or his designee. The season will begin on August 15, 2024, and end on November 1, 2024. **SGF Pop Warner** will have the use of fields assigned by the Recreation Director or his designee, which may include Combo Field 2 and the Bowl, on Monday-Friday from 5:00 pm - 7:30 pm and on Saturdays from 8:00 am - 12:00 pm,
- c. No later than August 30, 2024, **SGF Pop Warner** shall provide the Town Clerk's Office with a roster of all registered participants and shall pay the Town five-hundred dollars (\$500.00) plus ten dollars (\$10) per registered participant, with the exception of students receiving scholarships for the program, based on Free/Reduced Lunch status with the South Glens Falls Central School District.

- d. On a monthly basis, beginning on Sept 1, 2024, **SGF Pop Warner** shall submit copies of all financial records to the Town related to **SGF Pop Warner's** use of the fields.
- e. Provided that **SGF Pop Warner** submits its proposed schedule for approval to the Recreation Director or his designee no later than August 15, 2024, the Town agrees that the fields designated for the approved schedule will not be rented for use to any other program. Notwithstanding the foregoing, the Town may rent the fields to another program or otherwise use the fields at any time when the fields are not in use by **SGF Pop Warner** pursuant to the approved schedule and layout.
- f. The determination to close the fields or to rest fields for maintenance and other like purposes shall be at the discretion of the Recreation Director or his designee. There are periods of time that play on the fields will need to be temporarily suspended due to fertilization or maintenance. Notice of the determination to close fields will be given to Mike Ouderkirk by the Recreation Director or his designee one week prior to the closing of the field and/or fields. Safe use of the fields is always a top priority. The integrity of the established schedule will be a secondary consideration when making these determinations.
- g. The determination of rain outs or unplayable fields will be at the discretion of the Recreation Director or his designee and **SGF Pop Warner**. The decision to stop play due to inclement weather after the start of any game will be the responsibility of **SGF Pop Warner**. Notwithstanding the foregoing, the Recreation Director or his designee, reserve the right to postpone or cancel games at his/her discretion based upon weather or field conditions.
- h. Non-weather-related changes to the **SGF Pop Warner** league schedule requires twenty-four (24) hours' notice to the Recreation Director or his designee. Notice is to be provided within normal Park operating hours of 8:00 am to 8:00 pm. All schedule changes are subject to the approval of the Recreation Director or his designee.
- i. **SGF Pop Warner** shall not sublease any fields or facilities within the Rec Park.
- j. "The Shed" located on the top western side of the bowl can be used by the **SGF Pop Warner** for storage purposes year-round. A key must be given to Moreau Recreation Department immediately and any time the lock is



changed. "The Shed" is not to be moved without permission from the Rec. Director. **SGF Pop Warner is responsible** for upkeep of "The Shed" which includes but not limited to repairs, painting, and any additional upkeep needed. The paint color of the shed is subject to Town Board approval.

2. **DCJS SEX OFFENDER REGISTRY SEARCH:** **SGF Pop Warner** will complete a Sex Offender Registry Search of all its coaches and volunteers and provide a copy of the results to the Town, results shall include the first name, last name and date of birth of each coach and volunteer. In the event of a name being listed on the Sex Offender Registry, that person(s) will be precluded from participating as a coach or volunteer with the program.

3. **SGF POP WARNER ADVERTISEMENT:** **SGF Pop Warner** may place banners uniformly along the permanent roadway fence on the right side of the road to the Quad fields. Signs can be placed no sooner than September 1, 2024 and shall be taken down by the SGF Pop Warner no later than November 1, 2024. **SGF Pop Warner** shall be solely responsible for the maintenance, condition and storage of all signs. All signs shall be no larger than 3'x 8' and placement of said signs requires prior approval of the Recreation Director or his designee

4. **MAINTENANCE:** **SGF Pop Warner** and Town shall be responsible for the following maintenance and cleanup:

- a. **SGF Pop Warner** shall clear the fields and sidelines of garbage and forgotten items after each game.
- b. The Rec Department will paint field lines and repair nets as needed.

5. **ACCIDENTS/INJURIES:** All accidents, and all injuries to persons or damage to property shall be immediately reported by **SGF Pop Warner** to the Recreation Director or his designee. **SGF Pop Warner** shall provide the Recreation Director or his designee with a written summary of the events and circumstances involved no later than twenty-four (24) hours after the incident.

6. **INDEPENDENT STATUS:** During the existence of this Agreement, **SGF Pop Warner** shall remain an individual, independent entity, retaining its separate identity and shall in no way be considered a division, department or agent of the Town.

7. **TERM OF AGREEMENT:** The term of this Agreement shall be from August 15, 2024, through November 1, 2024. This Agreement may be extended upon the mutual written consent of the parties hereto.

8. **TERMINATION:** The Town may terminate this Agreement for convenience upon thirty (30) days written notice.

9. **Insurance and Indemnification.** At the time of execution of this Agreement, **SGF Pop Warner** shall purchase and maintain in full force and effect, during the period covered by this Agreement, a policy or policies of liability insurance protecting **SGF Pop Warner** with limits of at least \$2,000,000 for bodily injury and property damage combined single limit. The liability insurance policies shall specifically name the Town of Moreau as an additional insured on a primary and non-contributory basis. A certificate of such coverage from an insurance company authorized to do business in New York State and naming the Town as an additional insured shall be provided at the time of execution of this Agreement, but no later than August 15, 2024.

**SGF Pop Warner** shall be responsible for all damage to life and property due to the activities of **SGF Pop Warner** of the fields and buildings used during season as authorized under this Agreement. Further, it is expressly agreed that **SGF Pop Warner** shall indemnify and save harmless the Town, its officers, employees, agents and assigns for any claims, actions or damages including the Town's reasonable attorney's fees arising out of **SGF Pop Warner** use of fields and as authorized herein and whether caused by negligence, errors, omissions, willful conduct or otherwise. The Recreation Director or his designee, along with a representative from **SGF Pop Warner**, will do a walkthrough of all facilities being used by the group, before the season begins and after the season ends to determine any issues.

10. **SEVERABILITY:** In the event any term or provision of this Agreement is deemed void or unenforceable, the remainder of this Agreement and the application of such provision, other than to the extent it is held invalid, will not be invalid or affected thereby.

11. **GOVERNING LAW:** This Agreement has been executed and delivered in the State of New York and shall be governed by and interpreted in accordance with the laws of the State of New York.

12. **WAIVER:** No waiver of any breach of any condition of the Agreement shall be binding unless in writing and signed by the party waiving said breach. No such waiver shall in any way affect any other term or condition of this Agreement or constitute a cause or excuse for a repetition of such or any other breach unless the waiver shall include the same.

13. **ENTIRE AGREEMENT.** This Agreement constitutes the entire Agreement between the parties and shall not be modified except by a subsequent written agreement executed by the authorized representatives of the parties hereto.

14. **NON-ASSIGNMENT.** This Agreement may not be assigned without the written consent of the Town of Moreau.

15. **AUTHORITY.** Each of the persons signing below warrants that he or she is duly authorized to sign this Agreement on behalf of the party for which he or she is signing.

**IN WITNESS WHEREOF,** this Agreement has been duly executed by the parties hereto on the day and year written opposite their respective signatures.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_

**Town of Moreau**

Jesse A. Fish, Jr., Town Supervisor

DATED: \_\_\_\_\_

BY: \_\_\_\_\_

**SGF Pop Warner**

Mike Ouderkirk

**CONSENT AND ACKNOWLEDGMENT OF  
EASEMENT AGREEMENT**

THIS AGREEMENT made as of the \_\_\_\_ day of \_\_\_\_\_, 2023, by and between the **TOWN OF MOREAU**, a New York municipal corporation, with an address of 351 Reynolds Road, Moreau, New York 12828 ("Town") and **BAKERS FALLS SOLAR, LLC**, a Delaware limited liability company, with an address of c/o Nexamp Solar, LLC, 101 Summer Street, 2<sup>nd</sup> Floor, Boston, Massachusetts 02110 ("Tenant").

**W I T N E S S E T H :**

**WHEREAS**, Moreau Industrial Park, LLC ("Landlord") is the owner of three (3) separate, but contiguous, parcels of land located in the Town of Moreau, Saratoga County, New York, commonly known as (a) 10 Corporate Place Rear, being Tax Map Parcel Number 50.-4-26, (b) 9 Corporate Place Rear, being Tax Map Parcel Number 50.-4-27, and (c) 11-15 Electric Drive Rear, being Tax Map Parcel Number 50.-4-28 (collectively, the "Property"), as further described in Exhibit A attached hereto; and

**WHEREAS**, Landlord and Nexamp Solar, LLC ("Nexamp") entered into that certain Ground Lease, dated November 28, 2020, as assigned by Nexamp to Tenant by that certain Assignment Agreement, dated November 7, 2022 and as amended by that certain First Amendment to Ground Lease between Landlord and Tenant dated November 27, 2022 (collectively, the "Lease"), as evidenced by that certain Memorandum of Ground Lease recorded in the Saratoga County Clerk's Office on October 4, 2021 as Instrument No. 2021035746, pursuant to which Landlord has leased to Tenant a portion of the Property for Tenant to install, construct, maintain, repair and remove solar panels, cables, transformers, substations and all related improvements (the "Project"); and

**WHEREAS**, the Town retains certain beneficial easements over certain portions of the Property pursuant to a Utility/Conservation/Archaeological Easement granted to the Town recorded in the Saratoga County Clerk's Office on September 2, 1994 in Book 1393 of Deeds at Page 583 and as amended by Amendment of Agreement recorded in the Saratoga County Clerk's Office on August 9, 2002 in Book 1620 of Deeds at Page 534 (collectively, the "Easement");

**WHEREAS**, the Easement grants the Town specific rights and subjects the Property to certain covenants which specifically include the right to build, operate, and maintain such water, sewer, and other utility facilities on and under the easement areas together with the right to cut and trim such trees and brush as may be necessary for the proper maintenance of such facilities [such easement to run 20 feet along each side of all lot lines and along each side of the conservation easement line] (collectively, the "Easement Rights"); and

**WHEREAS**, the Town is in support of the Project and has agreed to enter into this Agreement to consent to Tenant's right to construct and operate the Project as set forth under the

Lease within the Easement area and to allow the Tenant to develop and finance the Project on the Property.

**NOW, THEREFORE,** in consideration of the mutual promises, covenants and agreements herein contained, the parties hereto, intending to be legally bound hereby, promise, covenant and agree as follows:

1. **Incorporation of Recitals.** The Recitals portion of this Agreement is hereby incorporated by this reference as fully as though it were here rewritten.

2. **Consent to the Project.** The Town consents to the development, construction, maintenance, use, and removal of the Project within the Easement. The Town agrees that its use of and rights under the Easement shall not interfere with or cause any disruption to Tenant's use or operation of the Project on the Property.

3. **Conformance with Easement Rights.** The Town hereby agrees that the Project as approved by the Town's Planning Board does not violate or conflict with the Town's rights under the Easement.

4. **Term of Agreement.** The term of this Agreement shall commence on the date Tenant receives authorization from the Town to commence construction and continue through the expected 40-year life of the project, and until the decommissioning of the Project on the Property is complete.

5. **Binding Effect.** This Agreement shall be binding upon and inure to the benefit of the respective successors and assigns of all of the parties hereto. All references to Tenant shall also include any lessees or occupants on the Property under leases or other agreements related to the Project including the rights extended to a utility for the interconnection of the Project.

6. **Miscellaneous.** The captions used at the beginning of each paragraph of this Agreement are for the convenience of the reader and do not form a part of this Agreement. Whenever used, the singular number shall include the plural, the plural the singular, and the use of any gender shall include all genders. This Agreement may be signed in counterparts, each of which shall be deemed an original for all purposes, but all of which together shall constitute one and the same instrument.

7. **Governing Law.** This instrument shall be governed and construed in accordance with the laws of the State of New York.

8. **Assignment.** This Agreement is assignable by Tenant upon written consent of the Town, and such consent shall not be unreasonably withheld. Any assignment approved by the Town shall not terminate this Agreement.



9. Consideration. Tenant shall pay to the Town \$5,000.00 within 10 days of receiving authorization from the Town to commence construction, and \$5,000.00 within 10 days of the expiration of every five year period thereafter until the expiration of this agreement. At the expiration of the expected 40-year life of the Project, the Tenant shall have paid to the Town a total sum of \$45,000.00 in accordance with this provision. In the event Tenant discontinues or abandons the Project, Tenant shall immediately pay to the Town the balance that would have been paid if the Tenant had continued the Project for 40 years. In the event Tenant assigns its rights under this agreement, upon approval of the Town, the assignee shall continue to make the payments in accordance with this provision.

10. Decommissioning Plan. Upon the expiration of this agreement, Tenant shall decommission the Project in accordance with a decommissioning plan approved by the Town.

11. Decommissioning Bond. Prior to commencement of construction, Tenant shall deliver to the Town financial security in the form and amount of a bond as approved by the Town for decommissioning the Project, and shall keep such bond, bond renewal, or equivalent replacement bond in effect for the life of the Project. In the event Tenant fails to comply with this provision, it shall, within 10 days of the expiration of the decommissioning bond, pay to the Town the sum of \$261,502.00 which is the sum to be secured by the bond.

12. Payments in Lieu of Taxes (PILOTS). Tenant will enter into a PILOT agreement with the County of Saratoga and a PILOT agreement with the Town. The PILOT agreement with the Town shall be governed by Chapter 63 of the Moreau Town Code. The Project will be subject to school taxes.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their respective duly authorized officer or partner as of the day and year first above written.

**TOWN:**

**TOWN OF MOREAU**

*A New York municipal corporation*

By: \_\_\_\_\_

Name/Title: \_\_\_\_\_

STATE OF NEW YORK

COUNTY OF \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 2024, before me the undersigned, a notary in and for said State, personally appeared \_\_\_\_\_ in his/her capacity as \_\_\_\_\_ for the Town of Moreau as personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within

instrument and acknowledged to me that he/she executed the same in his/her capacity and as his own act and deed, and that by his/her signature on the instrument, the individual executed the instrument.

---

Notary Public

*[Tenant's signature page follows]*

**TENANT:**

**BAKERS FALLS SOLAR, LLC,**  
*a Delaware limited liability company*

By: \_\_\_\_\_  
Name/Title: \_\_\_\_\_

STATE OF MASSACHUSETTS  
COUNTY OF \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 2024, before me the undersigned, a notary in and for said State, personally appeared \_\_\_\_\_ in its capacity as sole member of Bakers Falls Solar, LLC as personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity and as his own act and deed, and that by his signature on the instrument, the individual executed the instrument.

\_\_\_\_\_  
Notary Public

**EXHIBIT "A"**  
Legal Description of the Property

All those tracts, plots or parcels of land in the Town of Moreau, County of Saratoga and State of New York being Lot 11 and the rear portions of Lots 12 and 13 as shown on Subdivision Maps of Moreau Industrial Park prepared by The Saratoga Associates and filed in the Saratoga County Clerk's Office on March 18, 1992 in Drawer No. M-348 A-Z and AA-DD; and as modified by revised subdivision maps of Moreau Industrial Park prepared by Saratoga Associates and filed in the Saratoga County Clerk's Office on February 16, 1994 in Drawer No. M-398, A-S. Together with an easement granted by Niagara Mohawk Power Corporation to Town of Moreau dated May 17, 1994 and recorded September 2, 1994 in Book 1393 of Deeds at page 572.

N:\Clients\MOREAU, Town\Bakers Falls Solar\Consent and Acknowledgment of Easement Agreement - REV.doc





## Town of Moreau

Building and Zoning Dept.

Town Office Complex

351 Reynolds Road

Moreau, NY 12828-9261

Phone: (518) 792-4762 ~ Fax: (518) 792-4615

### MEMORANDUM

To: Supervisor Fish and Town Councilmen  
CC: Elizabeth Bennett – Confidential Secretary; Katrina Flexon – Building Dept. Clerk.; File  
From: Joshua Westfall, AICP – Building, Planning and Development Coordinator  
Date: August 7, 2024  
Re: Monthly Report for July 2024

Below and attached please find the Building Department Reports for the month of July. Should you have any questions or need any additional information please do not hesitate to contact me.

The zoning administrative activities for the referenced month are as follows:

#### Board Meetings Held:

PLANNING BOARD - July 15, 2024		
Item	Discussion	Action Taken
1. Discussion: Traffic	Planning Board continuing on-going discussion of traffic problems the Board perceives. Also discussed existing studies and what could be desirable for future studies. Planning Building and Development coordinator worked with A/ GF TC for a presentation from the Council – Jack Mance spoke to the Board.	Board directed memo to be sent to Town Board ( <i>attached</i> ), related to suggested traffic studies for Town Board Review. Building, Planning and Development Coordinator prepared Document.
2. Discussion: School Enrollment	The Planning Board discussed school enrollment and last year's school enrollment presentation to the Town Board.	[DISCUSSION ONLY]
3. Solar Law Review	In accordance with §149-87 the Town Planning Board to review amendments to Zoning Law.	Comments forwarded to the Town Board via the Building, Planning and Development Coordinator ( <i>attached</i> ).

ZONING BOARD OF APPEALS (ZBA) – July 27, 2024		
Applicant/Address	Application Type	Action Taken
1. Appeal 866- Phair-248 Reservoir Road	Special Use Permit (Expansion of Non- Conforming Use)	Approved as Presented
2. Appeal 867 – Nicholson- 202 Bluebird	Area Variance (Lot Area and Side Yard Setback)	Approved as Presented
3. Appeal 868 - Bailey – 8 Willow Street	Fence Variance (Exceed 4' in Front Yard)	Approved as Presented
NOTE: Two Sets of Minute Approvals		

#### Permits Reviewed:

39 permit applications (building, fence, pool, etc.) received and reviewed for zoning compliance and three applications for Zoning Board Review.

Total departmental income \$2,478 for permit fees, and land use board fees.

Please see the Building Dept. July report for a detailed breakdown of application types from Matt Dreimiller.

#### Complaints/Enforcement Actions:

The Building, Planning and Development Coordinator has reviewed possible illegal zoning use (no SPR, not a permitted use, etc.) as on the last week of July. Meeting set with owner and owners representative August 8.

See Code Enforcement Attachment from Peter Bachem.

#### Meetings

- Gail Sweet (7/1)
- Dan Calhane- US Light Energy (7/3)
- Liza Schepps – NexAmp (Bakers Falls) (7/8)
- MJ Engineering Call (7/10)
- Jeff Nicholson (7/10)
- Task Force (7/11)
- Joanne Bailey (7/12)
- MJ -Speakman & Washburn (7/15)
- Ben Murphy (7/15)
- County HMP – B'spa (7/16)
- County HMP Call (7/22)

#### Zoning Task Force

- Held Task Force Meeting 1 (7/11)
- Reviewed open house findings with Task Force.
- Discussed major findings and what to be included in law
- Progressing generally on schedule
- Task Force to have Draft 1 Materials by WE 8/16

#### Solar Law

- The Building, Planning and Development Coordinator has finalized the draft of a solar law in advance of the Public Hearing.
- Attended Town Board Public Hearing
- Brought to Planning Board for review in Accordance with §149-87
- Sent to Saratoga County Planning Board for review in accordance with GML 239.

### Grants

- Moreau wastewater was added back to IUP by EFC.
- In terms of NYS grants which get rated by the **Regional Economic Development Council**, the City of Glens Falls- being a DRI community and the Village of Schuylerville – a NY forward Community benefit the Town of Moreau as proximity to these locations garners extra points (5 miles for DRI; 10 miles of NY Forward). This is new as of Spring 2024. Schuylerville hits just 10 miles from the Moreau border.
- Pulling closer to open RTP grant with State Parks. Currently LA is administering however its been determined no drawdowns have been submitted to NYS as permitted. Will work with LA and Parks to ensure all items needed from Moreau are submitted including drawdowns. Call scheduled with Parks related to this open grant on August 7<sup>th</sup>.

### Betar Park Grant-2024 CFA

- Worked on grant application in this round CFA to NYS Parks for EPF program. Originally it was estimated this would take 40 hours. Due to the expanded number of questions and attachments, as well as coordination, this was closer to 50/55 hours. Specific items of note related to this grant are included below:
  - Letters of Support Requested from all local representatives, school district and community and sports organizations in Moreau or who use Betar Park. Letters received from the following:
    - Senator Tedisco
    - Assemblywoman Woerner
    - Superintendent of SGF Schools- Christine Orr
    - NOTE: US Senator Schumer's Office will send directly to NYS.
  - Received two cost estimates from MJ Engineering and LA Group. MJ Engineering also designed site schematics for grant purposes. This was done at no cost (no billable hours).
  - Was determined that, due to estimates, this grant would be put in specifically for planning to create Construction Documents. This will align the Town to go after straight capital funding next round. This will allow the Town to segment the project and seek complementary funding sources as well as Parks, leveraging funding off each source.
  - Building, Planning and Development Coordinator coordinated with Supervisors Office for SEQR and other resolutions.
  - Katrina in the Building Department was of great assistance in the submittal of this application.
  - Grant submitted on time on July 31, 2024
  - Hard copy filed in Town Clerks Office.

### Upcoming Opportunities

- It is expected that the Northern Borders grant application will open sometime in September. As the Town has a new water and sewer engineer, the Building, Planning and Development Coordinator would like to discuss possible needed upgrades. Northern Borders, though highly competitive, represents a good opportunity for infrastructure upgrades/ improvements.
- Continuing to investigate possible LGE grant between Highway Department and Village DPW from NYSDOS. Anticipated release date in Fall of 2024. Will fund up to 90% project costs if savings can be shown.

### Saratoga County Hazard Mitigation Plan:

- The Building, Planning and Development Coordinator attended the County's Hazard Mitigation Plan Meeting at the Public Safety Building in Milton (next to jail).
- The County's consultant has requested information from the Town. The Supervisor's Office provided the bulk of this information earlier this year. The Building, Planning and Development Coordinator to work with Highway Superintendent to note any needs over what were in the last HMP.



#### 172 Redmond Road

- **Pete Bachem**, Code Enforcement Officer, along with **Matt Dreimiller** and **Town Counsel** have put extensive work into the Redmond Road property, that the Town took over.
- The Property was secured with the assistance from **Saratoga County Sheriff's Office**.
- **Locked and Loaded** were contracted by the Town to clean the property of debris, wastes and other materials.
- This represents a great deal of hard work and coordination by this office, the **Supervisor's Office**, **Town Counsel** and **Saratoga County Real Property and Sheriffs**.

#### Other:

- The Building Planning and Development Coordinator is working with the Town Clerk's Office on updates to clarify the **Peddler's Law**. This is an on-going project.
- The Planning, Building and Development Coordinator has reviewed the **1345 Route 9 PUD application** submitted to the Town of Moreau Town Board, and has spoken to several Town Board members about this project. A full written review of the project from the Building, Planning and Development Coordinator will be provided to the Town Planning Board in advance of their August meeting.
- The Planning, Building and Development Coordinator has reviewed the materials submitted to the Town of Moreau Town Board by Mr. Murphy in relation to his **rezoning request**. The Building, Planning and Development Coordinator has spoken with several Town Board members on this request. As a Zoning Map amendment, this was forwarded to Saratoga County Planning Board for their review in accordance with GML 239.
- Upon submittal of the **County Trails Grant** it was noted that there were more submissions than budgeted for. The County Director of Planning has advised that if awarded, the grant may fund to 67.75%. This is a no-match grant and will work to finish the completion of the Big Bend Trail Phase I, specifically the handicapped canoe/kayak launch which was envisioned as part of the Trails Master Plan.
- Town Highway and the Building, Planning and Development Coordinator have reviewed **two sites in town with MJ engineering for washout and stormwater issues**. MJ is working on two proposals for Town Review.
- The Building, Planning and Development Coordinator reviewed the **Solar Waiver Application** for Baker's Falls, and provided feedback to the Town Board related to this request. The Coordinator is currently working with Town Counsel, NexAmp and the Town Supervisor's Office on clarification of easements in the Industrial Park in relation to this project.
- As noted in the attached memo regarding traffic from the Planning Board, the Building, Planning and Development Coordinator spoke with the Towns of Clifton Park, Halfmoon, Malta, and Wilton related to their **GEIS** as it related to traffic improvements. The results of this discussion and specific examples were provided directly to the Planning Board. The Building, Planning and Development Coordinator will discuss this briefly with MJ Engineers- Planning part, and will be having a conversation with them as to particulars of a **GEIS** study as it may relate to Moreau. This will just be a discussion with our TDE staff (no billable hours).
- **Kathy Perez** has completed the organizational work assigned to her, working both in the basement and within the office. Her assistance in the organizational effort is much appreciated. The Building Department appreciates the Town Board authorizing her to perform this work.





Town of Moreau  
 Building and Zoning Dept.  
 Town Office Complex  
 351 Reynolds Road  
 Moreau, NY 12828-9261  
 Phone: (518) 792-4762 ~ Fax: (518) 792-4615

JULY 2024

Address	Date	Nature of Complaint
15 Thornapple Dr Gansevoort	7/2/2024	I have sent a second letter requesting them to fill out a chicken permit application.
17 Thornapple Dr Gansevoort	7/2/2024	Once again, the homeowner has been bringing his full-size car carrier into the neighborhood, twice now with cars on them. Another letter of violation will be sent out.
172 Redmond Rd Gansevoort	7/3/2024	The decrepit drug house on Redmond Road finally may be remedied as the legal owner was found, was not aware that the house and past, current and future responsibilities are hers. She was not happy and will sign the home over to the town for auction.
108 Redmond Rd Gansevoort	7/9/2024	We have lost the owners' whereabouts since condemning the home in January. She has several violations and should sell the property so it can be dealt with. I hope to be able to find her to resolve the situation.
150 Fesder Dam 1709 rt 9	7/9/2024	FOIL Requests
172 Redmond Rd Gansevoort	7/9/2024	With this property coming into the town's possession, I have contacted the contractor from last time for an estimate. 2 additional ones have been contacted as well.
Carmella Dr and 172 Butler Rd	7/10/2024	The property owner was back in court today. Due to him doing absolutely nothing, it was adjourned and moved to County Court.

1386 Rt 9 Moreau	7/10/2024	I wrote a final letter for the owner to come in for a site review for the new usage of the property. Next step <b>will</b> be an appearance ticket.
4 Centerbar Heights Moreau	7/10/2024	I have finally spoke to the homeowner with regards to her properties condition. I expect compliance within a week or so.
172 Redmond Rd Gansevoort	7/11/2024	Another complaint came in regarding garbage. I explained that the situation will be remedied soon.
15 Thornapple Dr Gansevoort	7/11/2024	The homeowner finally brought in his Chicken application after my final notice.
Casella	7/11/2024	A noise complaint came in from Fawn Rd. I stopped at Casella and met with their route manager and gave him a copy of the Noise Code so they can adjust their routes and morning times for pickup.
108 Redmond Rd Gansevoort	7/11/2024	I finally found the property owner. Several code violations on this property, this home is ultimately a tear down.
133 Feeder Dam Rd South Glens Falls	7/11/2024	A complainant had come in from a neighbor stating that garbage was piling up in the back yard again. I checked the property, they had 2 garbage cans at the curb, no garbage was found on site.
Craig Moore re: 172 Redmond Rd	7/11/2024	This is the brother of the lawful owner. We had spoken on the phone as he had thought about purchasing the home. However, after our conversation, he did not want the headaches or responsibility of this decrepit property.
8 Willow St. South Glens Falls	7/11/2024	While checking on chickens, I came upon this home who was installing a new fence without a permit. Due to the shape of the property, I halted the progression and returned with an application and a variance application too.

7 Pine Rd South Glens Falls	7/11/2024	The neighboring property to the home above was replacing his fence without a permit. gave them an application to fill out.
9 Pine Rd South Glens Falls	7/11/2024	While at the home above, I noticed the neighbor's house had a large pile of garbage stacked up along the garage. A letter was sent out.
172 Redmond Rd Gansevoort	7/16/2024	The signed copies for ownership transfer have come in. We also have 2 estimates for cleanup and securing the property. Hopefully to be done Thursday or Friday of this week.
428 Fortsville Rd Gansevoort	7/16/2024	I have spoken with the new POA, she lives in Tucson, she is planning on cleaning the property or listing it very soon.
Hillman Companies	7/16/2024	I emailed the owner to remind him to seal the courthouse windows again and get the grass/weeds trimmed.
33 Sisson Rd Ft Edward	7/16/2024	The home is condemned due to a tree falling on it. There has been no work done to it in the past year. Trying to locate the owner.
11 Marine Dr SGF	7/16/2024	The next-door homeowner called expressing concern over the 2 dead trees that are on this foreclosed property. I offered to let the property managing company know and see if they can resolve this issue.
1733 Rt 9 13 Macory Rd 24 William St	7/17/2024	FOIL Requests
2 Tanglewood Dr SGF	7/17/2024	A complaint came in about the obnoxious smell coming from the Marijuana plants he is growing. We cannot enforce what they are growing as it is legal. Possibly a civil matter.

365 Reynolds Rd Moreau	7/17/2024	I had sent a letter to clean the property in late June, so far the progress is very good.
33 Sisson Rd Moreau	7/18/2024	I have tracked down his former realtor to see if we can find this wayward homeowner
172 Redmond Rd Gansevoort	7/18/2024	House title has been transferred. Checked the status of the former owner and to let him know to start packing his stuff as his eviction was imminent.
133 Feeder Dam Rd SGF	7/18/2024	I checked with Saratoga Social Services as to the status of the homeowner, and his wife had passed away several months ago, and was in her name. The deed has not been transferred yet as he plans on doing a re-fi so he can properly do his roof repair.
172 Redmond Rd Gansevoort	7/19/2024	The old tenant who was living there was evicted, and the home was secured with plywood.
35 Rivercrest Dr Moreau	7/23/2024	The homeowner complained about the 60-acre parcel behind him and that the owners were building fires and using railroad ties and construction equipment. It turns out that the parcel is owned by Finch Pryne, so any fires are most likely teenagers.
172 Redmond Rd Gansevoort	7/23/2024	Property clean up taking place.
81 Harrison Rd SGF	7/23/2024	A resident who was picking up a permit, complained about 81 Harrison Ave, the burned-out house. We explained that it is in the process of a sale, however, we expect that it will take time.
4 Centerbar Hts Moreau	7/23/2024	The homeowner has taken care of the multiple issues that I had sent her. No further action needed.



Butler Rd Moreau	7/24/2024	Excess Land LLC is the division of Finch where they have may have had some debris burning, possibly in the sand pit of this 60-acre parcel. A letter was sent regarding the possible violation.
33 Sisson Rd Moreau	7/24/2024	I have been to the home to see if there has been any activity, there hasn't been. I met with the neighbor who gave me some info as to where I may find the owner.
13 Macory way Gansevoort	7/24/2024	FOIL request - again
297 Ft Edward Rd SGF	7/24/2024	Pool permit never submitted. I have sent another letter of violation.
428 Fortsville Rd Gansevoort	7/24/2024	The front yard has been mostly cleaned up and the home is listed with a realtor.
133 Feeder Dam Rd SGF	7/24/2024	The homeowner has been unable to get his roof fixed as of today. I have sent a letter of violation.
11 Potter Rd Gansevoort	7/25/2024	A complaint came in about the owner running an auto detailing business from his home.
174 Butler Rd Moreau	7/25/2024	I spoke with the owner's attorney to give him some insight on the issues at large. I directed him to speak with the town's attorney.

33 Sisson Rd Ft Edward	7/25/2024	A neighbor complained about this home again. I had sent a letter of violation; however, believe that the owner is MIA.
63 Spier Falls Rd Gansevoort	7/25/2024	Unauthorized use of the property was noted. It is R-2 and the owner has started a nursery (plants)
15 West Rd SGF	7/30/2024	A neighbor has complained as they have rebuilt the front porch (no permit) and the old porch is still sitting in the front yard. There are some piles of building debris on the side as well. A letter of violation has been sent.
35 River Crest Dr Gansevoort	7/30/2024	Illegal burning of building material. Also noted his pool permit was never closed and his fence surround is incomplete. A letter of violation has been sent.
172 Redmond Rd Gansevoort	7/30/2024	The property has been fully cleaned and, secured, once again the contractor did a great job.
428 Fortsville Rd Gansevoort	7/30/2024	I just received notice that the property has been sold. Cleanup and demolition will happen shortly after closing.
57 Oakview Dr Moreau	7/30/2024	I received a complaint about a huge bonfire in a heavily wooded area. I have sent a letter explaining how big of a campfire is allowed on site.
1 Centerbar Hts. Moreau	7/31/2024	Finally met with the owner and viewed the property. The property owner is trying to live off grid. No power or water. Determination not yet decided. TBD within the office.
17 Greenway Rd SGF	7/31/2024	I have been chasing the property owner about his unauthorized chickens in an R-2 neighborhood. I even sent him the applications. I have invited him to court so we can discuss the issue.

### Permit Report for July of 2024

Permit#	Fee	Applicant	Address	Type and Value of Project
150	\$591.7	Bhatti, Ayesha	5 Barrington Drive	Single Family \$450,000
148	\$25	Dake, Caren	432 Fortsville Road	Pool \$12,000
149	\$25	Goodspeed, Aaron	211 Whiteblrch Est	Deck \$10,000
151	\$25	Brady, Joe & Mary	42 Woodscape	Shed \$1000
152	\$50	Adlrondack Sign	1660 Route 9	Sign \$5000
153	\$25	Ibs Septic	20 Washington Rd	Septic
154	\$25	Batchelder, Ron	The Pines MHP Rt 9	Porch \$12,000
155	\$25	Dille, Nate	15 Oakwood Drive	Pool \$30,000
ZBA	\$50	Phair, Chris	248 Reservoir Road	Special Use
156	\$147.2	Roberson, James	94 Feeder Dam Rd	Pole Barn \$30,000
157	\$25	Eastman, Keith	321 Lamplighter Ac	Covered Porch \$10,000
MHP	\$85	Hudson Heights	1613 Route 9	MHP Renewal
158	\$25	Scharn, Kory	15 Thornapple	Chickens
ZBA	\$50	Nicholson, Jeff	202 Bluebird Rd	Variance
ZBA	\$50	Bailey, Jeann	8 Willow Drive	Variance
159	\$200	Suburban Propane	1480 Route 9	Porch & Dock \$200,000
160	\$50	Great Day Improve	18 Anber Lane	Sunroom \$60,000
161	\$25	Randle	83 Whiteblrch Estates	Deck \$10,500
162	\$25	Bolsvert, Robin	7 Amber Lane	Deck \$5000
163	\$25	Swift Properties	3 Tulip Street	Deck & Porch \$10,000
164	\$25	Young, Brisbane	5 Columbine	Pool \$5,000
165	\$25	Montero, Dave	8 Deer Run	Shed \$2,000
166	\$25	Montero, Dave	8 Deer Run	Fence \$1,000
167	\$25	Hutter, Kyle	4 Deer Run	Fence \$2,000
168	\$25	Rogge, Dave	208 Lamplighter Ac	Demo

169	\$25	Goodspeed, Aaron	1733 Route 9	Septic	
170	N/C	Mount Zion Church	207 Redmond Rd	Porch/Ramp	
171	\$25	Cooney, Jim	45 Oak View Dr	Reroof	
172	\$25	Endal, Gary	90 Feeder Dam Rd	Porch	\$10,000
173	\$25	Casey, Richard	4 Michael Rd	Porch	\$15,000
174	\$100	Rich, Chris	135 Whitebirch Est	MH install	\$131,000
175	\$25	Hill, Jen	9 Royal Pines	Deck	\$20,000
176	\$25	All Star Roofing	8 Castle	Reroof	
177	\$25	Fisk, Brian	16 Donna Ave	Deck	\$12,000
178	\$25	Hurricane Solutions	13 Hiltan Drive	Generator	
179	\$25	Myers, Thomas	11 Adams Road	Shed	\$1200
180	\$25	Bailey, Jeanne	8 Willow Street	Fence	\$1500
181	\$25	Gutowski, Jason	57 Bluebird Road	Fence	\$3000
182	\$25	Kelly, Steve	179 Feeder Dam Rd	Reno	\$5000
183	\$25	National Grid	259 Washburn Rd	Septic	
184	\$200	National Grid	259 Washburn Rd	Control Bldg	
185	\$25	All Star Roofing	64 Sisson Rd	Reroof	
186	\$50	Home of Good Spnd	196-198 Bluebird Rd	Remodel	
187	\$25	McLaughlin, Scott	20 South Road	Shed	\$1000
188	\$53.2	McLaughlin, Scott	20 South Road	Garage	\$35,000
189	\$25	Vittengyl, Bob	40 Mountain Road	Shed	\$30,000



June 30, 2024 -

July 6, 2024

June 2024

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July 2024

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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	30	1	2	3	4	5	6
7 AM				Matt Off	Independence	Matt Off	
8							
9			Perc - Humboldt	OUT	Backfl	MATT OUT	
10		CC 3 Season Ro	CC Decks Ring:				
		CC Deck: 1000					
		Bkfl Sweet: 73 B					
11							
12 PM		Foundation - M					
1			CC Ring Lot 31:				
		Frm Vernac: 207					
2							
3			Katrin Apt	CO - R			
4							
5							
6							

July 7, 2024 -  
July 13, 2024

July 2024

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August 2024

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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
7 AM	7	8	9	10	11	12	13
8						Jim's Retirement	
9		Garage CC - Am		CC Barn Dilley; I	Bkft Carrone; 16	Septic Carrone;	
10		Annual Inspecti		Pool Demo Dille	Site National Grid Washburn Rd	Septic Carrone;	
11		Pool cc - Sharfel	Katrina Early lunch		ISWM Program Monthly Meeting Schward Building; 4H Training Center Blue R. Nells	CO Carrone; 7 L	
12 PM		Deck CC - Wash				CO Carrone; 9 L	
1		Fire Site Visit; 1				Concrete pro p	
2		Foundation - Ce		Slab McKenna;		Rough Plbm - C	
3		Site Fitzgeralds;				Poly Clear; 70 Ri	
4			Katrina Apptmt	Slab Moreau An			
5		Septic Winstead					
6							

July 14, 2024 -  
July 20, 2024

July 2024

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August 2024

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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	14	15	16	17	18	19	20
7 AM							
8				Septic IBS; 20 W			
9		Poly Cerrone; 20		I/W Remy; 30			
10		Septic - Debra; 20	Site visit - ART;	Check final CC - 1		Site AJ Hall 72 Redmond Rd	
		Shed Ayers; 57 C			Pool - Scott; 20		
11			I/W - Cerrone L	Rough Frm & Fr	Site Visit - Scott		
				FRM - Eastman;			
12 PM					Figs Bolwert; 7		
1		CO Lot 10 White	Frm Alphonso A	CO Cerrone; 9 L		Frm Bolwert; 7	
2			septic - IBS; 20 W				
3			Katrina Apptmt				
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July 21, 2024

July 27, 2024

July 2024

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August 2024

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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	21	22	23	24	25	26	27
7 AM							
8							
9							
10		Site Hall; 72 Red	Meet with Dave Locke Redmond Rd Site Visit Lot 23	INSUL - Carron Site Dave Locke	Frm Clear; 70 Re I/W Clear; 70 Re Site Dave Locke	Site Dave Locke Site BOM; Old S CC Bolsvert Froi	
11				Deck pad Insper 11:30-11:45 Dca			
12 PM						Site Home of the Good 198 Bluebird Rd	
1		Frm Bolsvert; 7	Fr Stp - Addition FRM & RGH PLE		Deck Pad - LOT	Septic - McKenr	
2		Jenny; Rapid Ro		I/W Fitzgeralds;	CC Deck Bolsvert		
3			Site Temp CO A	Site Scott McKa			
4							
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# July 28, 2024 - August 3, 2024

July 2024

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August 2024

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	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	28	29	30	31	1	2	3
7 AM					Met 1/2 Day	Met Off	
8							
9		Firestop - Roy Sw					
10		Generator CC - I	Site Jerry Hays, F	Site David Menden	CO - Lot 20; 116		
		Final CC Call, Tot	<b>Final Losses; 19</b>	Deck 50 - 13x14			
		Site Home of th		Site Robert Squ	INSUL - Roy Sw		
11					Ptgs Coroner; 15		
12 PM							
1		Site McKenzie; S	Site Orson Klier	CC Deck Lot 8 71			
2							
3			Home of Good!				
4							
5							
6							



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*Moreau Recreation and Building & Grounds Department Monthly Report –  
June 2024 Prepared by: Jeremy Brogan, Recreation Director*

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***Buildings & Grounds:***

Rec staff:

Completed monthly playground inspection.

Cleaned up boat launch weekly for garbage.

Documented monthly townhall fire suppression system.

Bi yearly inspection of fire suppression system.

Picked up garbage at Nolan Road and around industrial park.

Mowed all four cemeteries.

Mowed the outside property/fields around townhall.

Repaired water buffalo, x350, and z-turn machines

Painted speed bumps, jersey block and fire hydrants throughout the park.

Replaced broken toilet in boy's legion bathroom

Met with Jen Rich at Moreau Community Center regarding playground equipment.

Purchased and picked up all lumber to complete the last 9 tee boxes for disc golf.

***Sand Bar Beach:***

Weekly checks on buildings and grounds.

***Harry J. Betar Recreation Park:***

Rec staff:

Little League and softball completed their seasons.

Soccer completed their season.

Hosted three softball tournaments.

Weekly painting of all soccer fields/softball/baseball/LAX fields.

Getting field prepared daily for SGF girls' softball.

Installed two handicap signs at boy's little league fields

Accepted delivery of turf for softball bathing cages.

Installed 2 handicap signs at boy's little league

Replaced new bases at softball fields C and D.

Cleared out brush to making opening at entrance of Jan Ave.

Cleared out trails from storm damage.

Held lacrosse picture day in our garage.

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*Moreau Recreation and Building & Grounds Department Monthly Report –*

*July 2024 Prepared by: Jeremy Brogan, Recreation Director*

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***Buildings & Grounds:***

Rec staff:

Completed monthly playground inspection.

Cleaned up boat launch weekly for garbage.

Documented monthly townhall fire suppression system.

Picked up garbage at Nolan Road and around industrial park.

Mowed all four cemeteries.

Mowed the outside property/fields around townhall.

Completed and helped with 7 new disc golf tee boxes.

Replaced gas tank fuel pump on the truck.

Removed multiple trees from storm damage.

Had to get Z-master repaired and is back and running.

Repaired burned outlet in boys' concession.

Had the bathroom on the hill septic pumped

Replace bathroom stall door at icehouse bathroom.

Walking around with the insurance inspector for storm damage at park and at Big Bend trail.

RECEIVED BY  
AUG 06 2024  
TOWN OF MOREAU  
SUPERVISOR'S OFFICE

***Sand Bar Beach:***

Weekly checks on buildings and grounds.

***Harry J. Betar Recreation Park:***

Rec staff:

Shut down field #3 due to damage to whole backstop.

Adirondack Tree Surgeons come in to remove damaged tree off field #3.

Had to build mounds on field #4 and 5 to help the tournament run due to #3 being unusable.

Hosted four softball tournaments.

Hosted three boy's tournaments.

Weekly painting of all softball/baseball/LAX fields.

Rebuilt much needed pitcher's mound on Legion field

Replaced new bases at softball fields Legion and 5/6.

Cleared out trails from storm damage.

Excessive amount of fighting the weather and pumping fields to get tournaments playable.

Hosted and prepared basketball courts for the Big 3 basketball program.

Replaced 3 irrigation heads throughout the park.

To: The Supervisor and Town of Moreau Board Members

From: Leah Cronin

Date: August 1, 2024

Re: Assessor's Office Monthly Report for July 2024

In an effort to keep you up to date I respectfully submit the following:

The 2024 Final Assessment Roll has been completed and filed with the Clerk's Office and the Dept of Tax and Finance. The 2024 Roll is available for review in my office and on the Town of Moreau's website. A publication was printed in the Post Star July 1<sup>st</sup> announcing Final Roll status. Totals will be provided to the Supervisors Office for budgetary purposes and have been submitted to the School District for September bills. The Town has received a final equalization rate of 100% - our goal of equity throughout the Town was accomplished! Fairness and equity for another year has been maintained! In addition, our Change in Level Factor was 1.073 allowing our STAR Exemptions and Credit checks to increase from the initial State issued certified amount! Initial certified STAR amount *were as follows*: Basic \$36,000 Senior: \$100,800 After increasing them 7.58% due to the 'Non reappraisal reassessment' the Town conducted, our residents will enjoy a higher STAR benefit with new certified STAR amounts are: Basic: \$38,730 Senior: \$108,440 (Note these are the savings homeowners receive off there assessed values if they are in receipt of the exemption OR they are part of the calculation for STAR checks if they are part of the Credit program).

**SMALL CALIMS:** Nothing has been filed in the County Clerk's office yet.

**ARTICLE 7's:** We have not been officially served with any Article 7 complaints as of Friday July 26, 2024.

**CORNELL CONFERENCE 2024:** Matt and I both attended the Cornell Seminar on Assessing July 15th. Matt took a four-day "Data Collection Course" and has already hit the ground data collecting permits the week after he got back!!! Great job Matt! Matt is settling in the office nicely and doing a good job. I attended a 2 two-day classes that were also very helpful in my continuing education. It was a great week with lots learned – not only in the classroom but from our peers also!

Sales processing and verification, permit processing, and office organization all still taking place.

Please see attached for GAR's monthly work effort.

Sincerely,

*Leah M Cronin, IAO*

Leah M. Cronin, IAO



Leah,

Here is the work effort for July:

- Continued MLS support
- Continued RPS support
- 2025 preliminary sale stats/trends

Hope you have a great vacation!

Ryan

**From:** Leah Cronin <[assessor@townofmoreau.org](mailto:assessor@townofmoreau.org)>

**Sent:** Monday, July 29, 2024 8:25 AM

**To:** David Barnett <[dbarnett@gar-associates.com](mailto:dbarnett@gar-associates.com)>

**Cc:** Ryan Burns <[rburns@gar-associates.com](mailto:rburns@gar-associates.com)>

**Subject:** july work effort

Good morning fellas!!

Can I please get a work effort for the month of July??

Leaving for vacation tonight and want to get everything into the Board!

Thank you! 😊

***Leah M. Cronin, IAO***

Assessor, Town of Moreau

President, Saratoga County Assessors Association

**Town of Moreau Transfer Station  
Monthly Report  
June 2024**

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TOWN OF MOREAU  
SUPERVISOR'S OFFICE

1. Accepted recyclables from residents/nonresidents
2. Accepted trash from residents/nonresidents
3. Completed repairs on cardboard recycle building
4. Total revenue of \$24,700.00, an increase of \$1,093.00 from June 2023 (\$23,607.00)
5. Revenue from the first half of 2024 (\$128,885.06) increased by \$23,011.56 from the first half of 2023(\$105,873.50)

Chris Abrams  
Highway Superintendent

**Town of Moreau Transfer Station**  
**Monthly Report**  
**July 2024**

1. Accepted recyclables from residents/nonresidents
2. Accepted trash from residents/nonresidents
3. Mowed dome
4. Total revenue of \$23,942.00, a decrease of \$1,475.68 from July 2023 (\$25,417.68).

Chris Abrams  
Highway Superintendent

**Town of Moreau Highway  
Monthly Report  
June 2024**

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SUPERVISOR'S OFFICE

**Road Work:**

1. Patched roads with cold patch as needed.
2. Clark Rd. & Butler Rd.: culvert repair, paving prep., black top, paved driveway aprons, shoulders
3. Jackie Ave., Jan Ave., Thomas Ave.: drainage repairs, paving prep., black top, paved driveway aprons
4. Meadow Dr.: catch basin inspections
5. Ferry Blvd.: culvert pipe work
6. Continued roadside sweeping Townwide
7. Mowed & trimmed around guardrails & signs Townwide
8. Storm cleanup

**Other Work:**

1. Transfer Station: hauled landfill waste to pit
2. Transfer Station work
3. Hauled stone for Potter Rd. & Clark Rd. (shoulders) to the yard
5. Yardwork

Chris Abrams  
Highway Superintendent


**Town of Moreau Highway  
Monthly Report  
July 2024**

**Road Work:**

1. Cold patch Townwide, as needed
2. Clark Rd. & Old Saratoga Rd. - shoulder work
3. 20 South Rd. - installed new drywell
4. Washburn Rd. - cleaned ditches
5. Clark Rd. - installed culvert pipe
6. 12 Connor Dr. - Assisted Water Dept. w/ service repair requiring blacktop
7. Fenimore Pl. - road repair
8. Butler Rd. - installed county signs & painted crosswalk
9. Roadside mowing & weed whacking townwide (including around guardrails)
10. Tree trimming townwide
11. Trimmed around signs & used pole saw to clear for visibility
12. Cleaned up damage from storms (borrowed chipper from Rec. Dept.)
13. Roadside sweeping Townwide

**Other Work:**

1. Old shop - catch basin repair
2. Mowed Landfill dome
3. Pushed up compost
4. Yard work
5. Mowed & weed whacked

  
Chris Abrams  
Highway Superintendent



# HISTORIAN'S REPORT FOR

## MARCH 2024

On March 21st, 2024, Elizabeth Bennett inquired if I could find out when her house was moved from Hudson Falls to its present location at 161 Gansevoort Road (NYS Route 32).

I was able to find out that the house she is living in was a prominent home that two past Governors of the New York State resided in the 19th Century. The home was on property that the present Saint Mary's Saint Paul's church, Hudson Falls, NY. In the 1920s the home was dismantled and reassembled on her property. The previous house in that location burned down due to a fire.

I was asked to verify the gravestone of Thaddeus Rhuebottom was still there. I went to the location on Speir Falls Road and saw the gravestone. I took a picture to verify its existence. It faces Mud Pond in Moreau Lake State Park. I would associate it with the old farmhouse on Speir Falls Road.

Town Clerk Erin Trombley requested some photos of the Diamond Plaza before it was built. I did not find any in the historian's office.

Reed Antis

Town Historian

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TOWN OF MOREAU  
SUPERVISOR'S OFFICE

# HISTORIAN'S REPORT FOR

## April 2024

On April 6<sup>th</sup>, 2024, John Hogan contacted me asking for photos of Route 9 between Spier Falls Road and Exit 17 of the Northway. The time is before 2000 or older. I did not find any presently. I am still looking.

April was a quiet month.

Reed Antis

Town Historian

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TOWN OF MOREAU  
SUPERVISOR'S OFFICE

# HISTORIAN'S REPORT FOR

## MAY 2024

I attended the County Historian's annual spring meeting of Saratoga County Town Historians on May 14<sup>th</sup>, 2024.

I applied for membership in the Association of Public Historians of New York (APHNY).

Ellen Buttles requested information about individuals who lived in Moreau in the 19<sup>th</sup> Century. I was able to locate those individuals for her. I also kindly mentioned that town historians are not genealogists.

I attended the 3<sup>rd</sup> Annual Woman in War Symposium held on May 3<sup>rd</sup> and 4<sup>th</sup>. It increased my knowledge on how our ancestors lived, experienced the American Revolution and how land that Moreau now occupies played its role in the revolutionary war.

Reed Antis

Town Historian

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JUL 19 2024

TOWN OF MOREAU  
SUPERVISOR'S OFFICE

# HISTORIAN'S REPORT FOR

## JUNE 2024

I was contacted by Scott Fitscher on June 21<sup>st</sup>, 2024. His inquiry was about the house his son recently purchased at 14 Prospect Street, in the village. He was told that the house his son owns now was a pig and pumpkin farm.

I did research on his inquiry. I spoke to him by phone with the information below

I started looking at deeds to see who the original owner of the property was. 14 Prospect St. was built 1950. 10 Prospect St. was built in 1933. Both house lots were part of the Haviland Farm. That farmland began being subdivided in the 1920s.

Prospect St. was created as a street as its the property line for the small farms that starting to be subdivided that were between Main St. And Saratoga Avenue. Note the only roads connecting those two streets at the turn of the 20<sup>th</sup> century past Harrison Avenue was Wilson Avenue until Bluebird Road.

I am exploring how to figure out what the town looked like at different points of time.

Reed Antis

Town Historian

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SUPERVISOR'S OFFICE