

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

**Town Board Members Present**

John Hogan	Councilmember
Kyle Noonan	Councilmember
John Donohue, Jr.	Councilmember
Alan VanTassel	Councilmember
Theodore T. Kusnierz, Jr.	Supervisor

**Town Board Members Absent**

None

**Also present:** Leeann McCabe, Town Clerk; Karla Buettner, Attorney for the Town (Remotely)

The Supervisor led the Pledge of Allegiance.

**APPROVAL OF MINUTES**

The minutes from November 5, 2020 (2 sets) and November 10, 2020 were presented to the Town Board prior to the meeting for their review, comment, correction and approval.

**Resolution #2020-291**

A motion was made by Councilmember VanTassel, seconded by Councilmember Noonan and carried, to approve the minutes from November 5, 2020 (2 sets) and November 10, 2020 with a minor correction noted before the meeting started.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

**SET FUTURE MEETINGS AND WORKSHOPS**

**Resolution #2020-292**

A motion was made by Councilmember Hogan, seconded by Councilmember Noonan and carried, scheduling a Solar Law Workshop for December 8, 2020 at 6:00 p.m.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

**COVID-19 UPDATE**

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

The Supervisor reported that he had signed another 30-day extension to the State of Emergency Declaration, which is effective November 13, 2020 for another 30 days.

The Supervisor gave an update on numbers received from New York State, as of today.

The positivity rate for all focus zone areas in New York State is currently 4.13%.  
The positivity rate outside the focus zone areas in New York State is 2.62%.  
Yesterday there were 47 Covid-19 deaths in New York State.

In the Capital Region, the seven-day rolling average on Saturday was 2%, Sunday 2%, Monday 3.2%  
The seven-day average combined is 2.32%

In Saratoga County to date:

Total Confirmed Cases: 1,993  
Deaths: 23  
Active: 372  
Recovered: 1,598  
Hospitalized: 10  
The seven-day rolling average positivity rate is 2.27%  
New cases in the last seven days: 314  
New cases in the last 24 hours: 57

In the Town of Moreau to date:

Total Confirmed Cases: 72  
Deaths: 1  
Active: 10  
Recovered: 61

In the Village of South Glens Falls to date:

Total Confirmed Cases: 23  
Deaths: 0  
Active: 0  
Recovered: 23

Total tested in Saratoga County is at 176,065  
Residents to date in isolation or quarantine is 10,601  
Currently in isolation or quarantine is 1,316

### **HIGHWAY DEPARTMENT**

The Highway Superintendent requested an open purchase order for the purchase of diesel fuel from Sprague Operating Resources, under State Contract #PC68214, in the amount of \$5,000.

### **Resolution #2020-293**

A motion was made by Councilmember Hogan, seconded by Councilmember Noonan and carried, authorizing an open purchase order in the amount of \$5,000.00 for the purchase of Diesel Fuel from the 2020 budget year. The purchases will be made from Sprague Operating Resources under State contract #PC68214, and will be paid from account DB5142.460.

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor gave a shout out to the Highway Department crew, under Paul Joseph's leadership. He stated that they have done a phenomenal job working hand in hand with the BOCES program students and instructors in assisting with the Town's trail down along the river. He stated the Highway guys spent a lot of time last week hauling millings from the Industrial Park to make a base for the trail as the project moves forward in the Spring. He stated that today they were putting the final touches on the Universal Playground parking area as well as the entry way and exit way, which will be part of the project. He thanked the Highway Department again and stated that they wouldn't have been able to get this far without their help.

### **RECREATION DEPARTMENT**

The Recreation Leader submitted a request to purchase equipment for a nine-hole disc golf course at the Harry Betar Recreation Park. The Supervisor commented that this had been budgeted for. The following quotes were received for: 10-Innova Disc Catcher 28s Pro Baskets.

Schenectady Disc Golf Club, Inc. (DisCap) 2070 Central Avenue Schenectady, NY 12304	\$3,365.00 *includes \$365.00 for shipping
Disc Golf Baskets, LLC 600 S 72 <sup>nd</sup> Street Omaha, NE 68114	\$3,899.50 *includes free shipping
Discbaron.com 4485 Plainfield Avenue Grand Rapids, MI 49525	\$4,249.90 *includes free shipping

The purchase would be made from account A7140.2, which has a balance of \$4,539.52. The Recreation Leader made note that a \$1,000 grant from Stewart's Shops would be used to cover a portion of the total cost. His recommendation was to purchase through DisCap.

### **Resolution #2020-294**

A motion was made by Councilmember Hogan, seconded by Councilmember VanTassel and carried, authorizing the purchase of 10 – Innova Disc Catcher 28s Pro Baskets for the creation of a 9-hole disc golf course at the Harry Betar Recreation Park. The purchase will be made through Schenectady Disc Golf Club, Inc. (DisCap) at a cost of \$3,365.00, and will be paid from account A7140.2.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor advised the Town Board that they've just finished lining the last court at the Park for Pickle Ball.

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

The Supervisor stated that he had spoken to the Town Board a while ago about the possibility of creating a second bowl. He commented that there is such a demand for the field that the demands can't be met. He stated that if there was a project going on, where sand could be removed, they could move forward and start the second bowl. He stated that he had spoken with Rich Schermerhorn at the time this was first discussed, and he had expressed interest. The Supervisor stated that Mr. Schermerhorn contacted him again this week and told him that he was very interested in taking loads of sand out of the Park, at his expense, and with the necessary insurance. The Supervisor stated that Mr. Schermerhorn is looking to take 20,000 yards of sand. He stated that he would have to speak to the engineers to see how much sand would have to come out to create a bowl. He stated that Mr. Schermerhorn is willing to pay \$40.00 per load, and he expects that he would need 1,250 loads. The Supervisor stated, that at that price, it would work out to \$50,000.00. He told Mr. Schermerhorn he would bring his proposal to the Town Board and get back to him. The Supervisor stated that they should at least get a rough survey to see where they would want to place the bowl first, if the Board is interested in moving forward. He stated that Mr. Schermerhorn would like to start two weeks from now. Councilmember VanTassel asked if there were any other egresses from the Park. The Supervisor stated that he thought Mr. Schermerhorn would be amenable to however the Town wishes the sand to be hauled. The Supervisor also stated that Mr. Schermerhorn will follow DEC regulations. Councilmember Noonan asked about the dimensions of the current bowl and the Supervisor replied that he had a topographical map of the area. He also stated that the soil removed from the first bowl covered a 40-acre landfill. The Supervisor stated that they would want to be sure that there is enough parking for both bowls. The Supervisor told the Board members, if they are amenable to the proposal, he can get more information from Mr. Schermerhorn, and then work with Counsel and the engineers. Councilmember VanTassel was supportive of the proposal but asked if there was a plan to cut another road to this area. Supervisor Kusnierz stated that it was a long-term goal. Councilmember Donohue stated that if Mr. Schermerhorn is willing to pay to take the sand, he thought it sounded like a good idea. Supervisor Kusnierz stated that he would reach out to Mr. Schermerhorn. He wasn't sure if he would need a mining permit and stated that he would have Counsel look into that.

### **TRANSFER STATION**

The Supervisor reported that due to the unfortunate passing of a Town employee, there will be some staffing changes at the Transfer Station. The Personnel Committee interviewed Mr. Fred Coppola for the position of laborer and recommended that he be hired. The Supervisor stated that he had met with Mr. Coppola as well and thought he would be a great addition.

### **Resolution #2020-296**

A motion was made by Councilmember Hogan, seconded by Councilmember VanTassel and carried, that the Town Board hire Mr. Fred Coppola to the position of laborer at the Transfer Station at the rate of \$12.00 per hour, effective immediately and subject to the successful completion of a background check and pre-employment physical within a 2-week period.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

### **BUILDING DEPARTMENT**

The Supervisor stated that he had received an email from the Recording Clerk of the Planning and Zoning Boards. He stated, that as a result of the COVID-19 pandemic and through executive orders signed by the Governor, in order to be in compliance with the Open Meetings Law, in addition to having minutes and a recording, there also needs to be a transcript. He stated that the recording secretary is spending a lot more time putting the minutes together. Due to the extra workload, the secretary had reached out to the Town

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Board requesting additional compensation. The Supervisor stated that she currently gets \$75.00 per meeting. He stated that he had his secretary reach out to her to see if an additional \$25.00 per meeting would be amenable to her and she said yes. There was a quick discussion as to whether there should be language in the resolution that limited the time frame of the increase only during the Governor's executive orders. Councilmember VanTassel stated that he thought they could change it back if needed.

**Resolution #2020-297**

A motion was made by Councilmember VanTassel, seconded by Councilmember Noonan and carried, to increase the compensation for the Recording Clerk of the Planning and Zoning Boards, from \$75.00 per meeting to \$100.00 per meeting.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

**RESIGNATION(S) APPOINTMENTS(S)**

The Supervisor stated that this agenda item is in relation to the Clerk position that has been open in his office for approximately two years. He stated that the Personnel Committee and himself, separately, have met with a group of individuals. Councilmember VanTassel stated that he and Councilmember Noonan had worked through approximately 30 applications. He stated that there were about a dozen applicants that were scheduled for invites to interview. Out of that population, it came down to two or three final candidates. He stated that they had given their recommendation on two final candidates and have left it with the Supervisor's office to determine what to do next. The Supervisor commented that there was a great field of candidates and that he followed up with one individual, who he thought would be a good fit in his office. He stated that the individual is presently Deputy Town Clerk, Tammy Daley. He stated that he had spoken with the Town Clerk regarding any issues that there may be with a lateral transfer from her office to the Supervisor's office and being none, he offered the position to Tammy Daley. He stated that she accepted the offer. He stated that with the 2% raises that everyone will receive for 2021, in addition to the funds she currently receives for completing death certificates, she would be making \$39,000.00 for 2021. His recommendation would be to increase that amount by \$1,000.00. The Town Board was in agreement. The Supervisor stated that they would need to accept her resignation first. He also commented that this is a newly created position, which will be paid from funds earmarked for the Special Project Aide position. A portion will also be paid from the Water Department, as the billing duties will go with her. The responsibility for water billing will be transferred from the Clerk's office to the Supervisor's office. He stated that the position will also be used to cover for vacations and time-off within the Building Department, the Assessor's Department and the Clerk's office. He continued to state that Mrs. Daley is willing to assist the Clerk's office in September and January during the busy tax collection months. The Supervisor stated the he believed the Board members had a memo from the Clerk regarding some restructuring. He stated that it can be taken up at next month's Board meeting.

**Resolution #2020-298**

A motion was made by Councilmember VanTassel, seconded by Councilmember Hogan and carried, that the Town Board accepts the resignation letter from Tammy Daley in her position as Deputy Town Clerk, effective November 28, 2020; and that Tammy Daley be hired in the position of Clerk, Full-Time, at a salary of \$40,000.00 effective November 29, 2020.

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

As a result of the resignation in the Clerk's office a new Deputy Registrar needs to be appointed.

### **Resolution #2020-299**

A motion was made by Councilmember Hogan, seconded by Councilmember VanTassel and carried, that the Town Board appoint Jill Bennett to the position of Deputy Registrar effective November 30, 2020; and, that the compensation for this position will be 1/2 of Birth and Death Certificate filing fees paid to the Registrar in accordance with NYS Public Health Law-Section 4173(3).

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

### **SUPERVISOR'S ITEMS**

The Supervisor wanted to make the Town Board and the public aware, that the US Route 4 bridge over the Hudson River in Schuylerville will be closed starting November 30, 2020 for emergency repairs. It's projected to take three weeks to complete the repairs. If any Board members or members of the public should have any questions, they can reach out to New York State Department of Transportation @ 518-860-9171.

The Town Board received a request from Town Hall employees to close the Town Hall on Christmas Eve day, as they have in previous years. They've agreed to use vacation or personal time if the Town Board approves the request.

### **Resolution #2020-300**

A motion was made by Councilmember Hogan, seconded by Councilmember Noonan and carried, authorizing the closure of the Town Hall on December 24, 2020, with the understanding that all employees will use vacation or personal leave.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

The Supervisor stated that he had received a communication from National Grid regarding routine tree maintenance within the Town. He stated that they'll be working through their contractor, which is Lewis Tree Service. He stated that they'll be working on the utility lines so that they're free from trees, which means less of an opportunity for outages when there is bad weather. He stated that they'll be in the Town of Moreau from November 16, 2020 through January 29, 2021. If anyone should have questions regarding

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

the work that's being done, they can call 800-642-4272, which is the customer service contact center for National Grid.

The Supervisor stated that he had a meeting at the request of Upstate Insurance Agency. They're interested in being considered as the Town's insurance agent. He asked if the Insurance Committee would like to look at the information that he had. He stated that the information is in his office if they would like to look at it. The Supervisor stated, that as a courtesy, he reached out to Dave Meager, letting him know that he had the meeting. Mr. Meager's response was that he wished to continue to be the Town's agent.

The Supervisor stated that he had a meeting with a Spectrum government representative this week, in relation to getting cable service to unserved areas of the Town. He stated that they provided a proprietary map, which shows all the areas of the Town that are serviced. He stated that he was shocked at how much of the Town is serviced. He stated that there's only one particular area that's not serviced. The representative wanted to know who had specifically reached out to the Supervisor's office. At the Supervisor's request, they'll be sending out a team to survey Fedor Road and down Gansevoort Road (from 1 mile south of Route 197 to Mott Road). The Supervisor told the Representative, that if the company was inclined to put service through there, it would reduce the number of calls they receive. The Supervisor stated that he would report back to the Board when he has additional information.

### **COMMITTEE REPORTS**

Councilmember Noonan reminded everyone, as a member of the Personnel Committee, to take the annual harassment training. Due to the COVID-19 pandemic, the Town has through the end of December to get this done. He asked all department heads to make sure there's enough time allocated in the workday to get this done.

Councilmember VanTassel gave a technology update. He stated that he had been working with Spectrum and a couple other carriers, to do a cost analysis Town wide for telecom services, to possibly reduce costs and/or get services to where we don't have them, and for a more simplified billing. He stated that he's ready to meet with Jeffrey Cruz next week. He stated that there will be service to all locations. He stated that there will be a build out for the water plant on Nolan Road and that Spectrum will try to absorb the cost. He also stated that it will be a \$20.00 savings from where the Town is at now. It will provide internet to all locations, and it will add more bandwidth. Councilmember VanTassel stated that they had looked into this, not only for savings and consolidation, but if they have internet at all locations, they can do a couple more things. They can do cameras at places like the Transfer Station. They can do timeclocks at all locations. Councilmember VanTassel stated, that right now, when phone calls come into the Town Hall, it's not very customer friendly. The initial directions tell you to hang up and dial different numbers for Court, Highway, Dog Control etc. Councilmember VanTassel stated that we're not using the technology, which is built into the phone system itself. He stated with the current phone system, if we had the right service delivered here, we would have the ability to use technology, which would allow us to transfer those calls automatically, or send off to the proper locations (i.e. Dog Control Officer, Court etc.). Councilmember VanTassel asked the Board members how far they wanted him to go. Do they want cameras at the Transfer Station? He stated that they would need to do a wireless shot from the Highway to the booth at the Transfer Station. If we want to do something with the phones to offer a better solution, he can get quotes for that as well. The Supervisor thanked Councilmember VanTassel for working on this. He also stated that the time has come that they can focus their efforts on getting the upgrade. He stated that we're in the customer service business and anything we can do to make their experience here at Town Hall quick, efficient, and get them where they need to go, is good for all of us. He stated that there's money budgeted for this expense and that he was supportive of Councilmember VanTassel securing better pricing. Councilmember Noonan agreed and asked if it would be too much to look into the cost to have a better internet service down at the Rec Park. Councilmember VanTassel stated that part of this is to provide additional bandwidth at this location. He asked Councilmember Noonan if he was thinking of something specific when he asked about better internet. He suggested that in the instance of a tournament, some of the folks in attendance may want to broadcast over the internet. Councilmember VanTassel stated that there was also interest in connecting the remote computers back to the server at the Town Hall to add a layer of security. He stated that everything comes with a price tag and they'll have to figure it out. Councilmember VanTassel stated that he would solicit quotes from vendors for the

A regular meeting of the Town Board of the Town of Moreau was held on November 24, 2020 in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

suggestions talked about this evening. Supervisor Kusnierz stated that electronic time clocks would be more efficient. He stated that it's all done by hand in his office right now. He suggested a card swipe system or anything that will make more efficient use of the staff.

Councilmember VanTassel stated that he was asked to look into vehicle tracking for the Town. He stated that he has a meeting scheduled with a vendor.

Councilmember Hogan stated that progress has been made with the Universal Playground and that they're supposed to pour more concrete tomorrow. He stated that they're trying to get the final pour done on Monday.

A motion was made by Councilmember Hogan, seconded by Councilmember Noonan and carried, to close the meeting for the evening at 8:02 p.m.

Asked if all in favor, the following responses were given:

Councilmember Hogan	Aye
Councilmember Noonan	Aye
Councilmember Donohue	Aye
Councilmember VanTassel	Aye
Supervisor Kusnierz	Aye

Meeting adjourned.

Respectfully submitted,

Leeann McCabe  
Town Clerk