

A regular meeting of the Town Board of the Town of Moreau was held on September 13, 2022, in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

Town Board Members Present

Mark Stewart	Councilmember
Kyle Noonan	Councilmember
Alan VanTassel	Councilmember
John Donohue, Jr.	Councilmember
Theodore T. Kusnierz, Jr.	Supervisor

Town Board Members Absent

None

Also present: Leeann McCabe, Town Clerk; Lisa Sperry, Supervisor’s Confidential Secretary; Mike Mooney, Water Superintendent; Karla Buettner, Attorney for the Town; Town Resident: Jeanne Kozloski

The Supervisor led the Pledge of Allegiance.

APPROVAL OF MINUTES

The minutes from August 30, 2022 (2 sets) were prepared and presented to the Town Board members in advance of the meeting for their review, comment, correction, and approval.

Resolution 2022-273

A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, and carried, to accept the minutes of August 30, 2022 (2 sets) as prepared.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Abstain
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

WATER & SEWER DEPARTMENT

The Supervisor reported that he had received a letter from Don Rhodes regarding the review of the sealed bids for the VanBuren Street Water Main project. The bid opening was conducted on September 6, 2022 at 10:00 a.m.

The following bids were received:

Gallo Construction Corp. 50 Lincoln Avenue Watervliet, NY 12189	\$127,300.00
New Castle Paving, LLC 1 Madison Street, Suite 100 Troy, NY 12180	\$110,000.00

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Bellamy Construction Co. Inc. 6684 Amsterdam Road Scotia, NY 12302	\$120,400.00
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Mr. Rhodes reviewed the bids for accuracy and recommended that the contract be awarded to New Castle Paving, LLC. in a lump sum bid of \$110,000.00. The Supervisor stated that there was an issue with relation to a utility easement, which the Town has been unable to secure. Mr. Rhodes' recommendation, if the Town believes they won't be successful in securing the easement, is to reject all bids. Attorney Buettner clarified that the easement was for an individual and not a utility. Due to the potential litigation of securing the easement, this matter was tabled until after discussion in executive session later in the meeting.

The Water Superintendent gave a brief update on the Water & Sewer Department.

Regarding the new utility billing system: The program has been ordered and existing customers will be input by the new vendor. The system should be up and running by November, when all accounts will have a zero balance following relevy.

Regarding the web portal and credit card processing: The Town Attorney has the contract and once approved, the process for creating the web pages and links to the Town website should take less than one month.

Anna Labiak was hired within the last month and is learning the billing process. She will be able to take over the billing for the next billing cycle.

He reported that he would propose the 2022 department budget, rates, and quarterly billing periods in November, for both water and sewer.

He stated that there have been two requests for municipal rates for water. The first being for the Town Park and the second from the South Glens Falls CSD for the new fields at Tanglewood School. He stated that the wells at the school can't keep up with the amount of water needed to irrigate the new fields.

He stated that sewer buy-in fees need to be established as there are projects that will be tying into the system soon.

He stated that the contractor installing the sewer needs to know how to proceed with the Landmark Motel, since they haven't connected to the water yet. The Supervisor stated that he had a previous conversation with Don Rhodes regarding this matter and thought it was moving forward. He stated that he would check with Mr. Rhodes again.

Mr. Mooney stated that the Town will need an emergency contractor for any repairs to the grinder pumps. He stated that the contractor is responsible right now until the project is 100% complete. After completion the Town will be responsible and will need a contractor for repairs. He recommended getting a couple of bids. He stated, that once they have a contractor, their phone number will be added so when an alarm goes off, they'll be contacted.

HIGHWAY DEPARTMENT

The Supervisor reported that the Town had accepted Paul Joseph's notice to retire at the last Town Board meeting. However, after Mr. Joseph had a conversation with NYS Retirement, he informed the Town Board that his last day of service will be September 29, 2022.

Resolution #2022-274

A motion was made by Councilmember VanTassel, seconded by Councilmember Stewart, and carried, to rescind Resolution #2022-271, which accepted Paul Joseph's resignation date as September 30, 2022, and further, accepting Paul Joseph's last day of service as September 29, 2022.

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Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

BUILDING DEPARTMENT

The Supervisor reported that he was authorized to extend the Zoning Administrator's contract at a previous Town meeting, however, the contract didn't have a provision for another extension. He stated that the previous resolution would need to be rescinded.

Resolution #2022-275

A motion was made by Councilmember Noonan, seconded by Councilmember VanTassel, and carried, to rescind Resolution #2022-241, which engaged the services of the Zoning Administrator as part of a contract extension; and upon review of Counsel, authorizing the Supervisor to sign a new contract with the identical terms that were contained in the extension.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Abstain
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

SUPERVISOR ITEMS

The Supervisor stated that his office had scheduled a date for the electronics recycling, with Capital Region Electronics Recycling, for October 22, 2022. They will provide the staff, flyers & trucks. The Supervisor asked the Board members if they wanted to place an ad in the Chronicle.

Resolution #2022-276

A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, and carried, authorizing an ad to be placed in the Chronicle Newspaper advertising for the electronic recycling day in the Town of Moreau on October 22, 2022.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor reported that the agreement with The LA Group for the Big Bend Trail system has been signed. The preliminary site investigation has been done and they've delineated the wetlands adjacent to the project area. The site survey should begin next week, and the project should be ready by mid-October. Archaeological studies to be done from September 25, 2022, through October 2, 2022.

The Supervisor reported at a previous meeting that the Association of Towns Annual meeting was to be held February 19-22, 2023. He stated that there's a discount for early registration if done by October 31, 2022. He asked, if Board members are interested, to reach out to his office.

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COMMITTEE REPORTS

The Supervisor reported from the Economic, Small Business, and Technology Committee, that quotes have been received from Storedtech for laptops and chrome books. Councilmember VanTassel stated that Storedtech provided three options to the Town. To stay within the current operating systems, the price was quoted at \$848.35 each. He stated that this is an effort to reduce paper usage. He stated that the Board members get a lot of information sent to them electronically and are using their personal computers. He stated that the Technology Committee would like the Board to consider the purchase of laptops for Board members. He stated, that from a security standpoint, it would be in the Town's best interest, as opposed to information being stored on personal laptops.

Resolution #2022-277

A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, and carried, authorizing the purchase of up to 5 laptops from Storedtech, at a cost of \$848.35 each, with a total not to exceed \$4,241.75. The funding to come from an account to be determined.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

A motion was made by Councilmember VanTassel, seconded by Councilmember Stewart, and carried, to adjourn to executive session at 7:29 p.m. to discuss the work performance history of an unnamed Town employee or employees, and, to review the potential litigation in relation to a resident's request to extend a water line.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Water Superintendent was invited into the executive session. The Town Clerk did not sit in on the executive session.

The Town Board returned from executive session at 9:05 p.m., with the Supervisor noting that no action was taken in executive session.

OTHER BUSINESS

None

PRIVILEGE OF THE FLOOR

No members of the public wished to be heard.

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A motion was made by Councilmember Noonan, seconded by Councilmember VanTassel, and carried, to close the meeting for the evening at 9:06 p.m.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk