

A regular meeting of the Town Board of the Town of Moreau was held on October 11, 2022, in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

The Supervisor called the meeting to order at 7:00 p.m.

The Town Clerk called the roll.

Town Board Members Present

Mark Stewart	Councilmember
Kyle Noonan	Councilmember
Alan VanTassel	Councilmember
John Donohue, Jr.	Councilmember
Theodore T. Kusnierz, Jr.	Supervisor

Town Board Members Absent

None

Also present: Leeann McCabe, Town Clerk; Lisa Sperry, Supervisor’s Confidential Secretary; Chris Abrams, Deputy Highway Superintendent; John Hogan, Town Justice; Dave Rogge, Lamplighter Acres MHP; Attorney for the Town, Malcolm O’Hara, was in attendance remotely via phone

HIGHWAY DEPARTMENT

The Deputy Highway Superintendent provided quotes for the purchase of winter sand, in the amount of \$5,000.00, from the 2022 budget year as follows:

Friedman Excavating 54 North Street Hudson Falls, NY 12839	\$7.35/ton picked up (gravel pit in Fort Ann) \$14.85/ton delivered
Cranesville Block Company 1206 Saratoga Road Gansevoort, NY 12831	\$11.39/ton picked up (4 miles south on Route 9)
O’Connor Sand & Stone 147 Meadowbrook Road Glens Falls, NY 12801	\$9.00/ton picked up (gravel pit in Queensbury – 10 miles)

The recommendation from the Deputy Highway Superintendent was to use Friedman Excavating.

A motion was made by Councilmember Noonan, seconded by Councilmember VanTassel, and carried, authorizing the purchase of winter sand in the amount of \$5,000.00 from Friedman Excavating.

Councilmember Donohue stated that he had spoken with Mr. O’Connor, who told him that he had submitted a proposal to take compost from the Transfer Station. Councilmember Donohue asked him how much he would charge the Town to deliver the winter sand if he were to pick up the compost after delivering. He told him that he would charge \$2.00/ton. The Supervisor stated that he didn’t have any documentation with regard to the conversation. It was agreed that they would table this agenda item until they had further information. Councilmember Stewart stated that he would work with the Highway Department to see about getting proposals from the other bidders.

Councilmember Noonan withdrew his motion.

The Deputy Highway Superintendent requested to advertise for a Full-time Laborer position.

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Resolution #2022-292

A motion was made by Councilmember VanTassel, seconded by Councilmember Stewart, and carried, authorizing the Deputy Highway Superintendent to advertise for a Full-time Laborer at the Highway Department.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor reported that he had received notification from C.T. Male Associates, that the Highway's SPCC Plan update was last done in July 2017. He stated that it was good for five years and has now expired. C.T. Male provided a quote to update the Spill Prevention, Control and Countermeasure (SPCC) Plan for the Town of Moreau Highway Garage, in the amount of a lump sum fee of \$2,800.00. C.T. Male will conduct a site visit of the bulk oil storage facilities: to document existing conditions, to identify emergency spill equipment on hand, to review records associated with oil storage, to discuss spill prevention, control, and response procedure, to identify the location of the oil storage facilities and the direction of storm drainage on existing mapping, and to document what has changed since the previous update. They will revise and update the existing SPCC Plan and associated site plan maps contained in the SPCC and will provide a PDF draft copy to the Town for review and comment.

Resolution #2022-293

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, to engage the services of C.T. Male Associates, per their proposal in the amount of \$2,800.00, dated September 28, 2022, and authorizing the Supervisor to execute any necessary documents. The expense will be paid from account A5132.472.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

Mr. Abrams asked the Town Board how this is normally handled. The Supervisor stated that the Town would take care of it this year, but that he should keep a record, so that he can bring it before the Town Board when the Plan is due to expire.

The Deputy Highway Superintendent submitted a proposal to open a purchase order for crushed stone in the amount of \$3,600.00. The purchase would be made under Saratoga County Contract.

Resolution #2022-294

A motion was made by Councilmember VanTassel, seconded by Councilmember Stewart, and carried, authorizing a purchase order in the amount of \$3,600.00, under Saratoga County Contract #21-PWCSGS-50R, and to be paid from account DB5110.493.

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Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Deputy Highway Superintendent requested authorization to advertise for tree and stump removal. It would be for a 1-year contract, with an option of a 1-year extension upon written agreement signed by both parties. Funding is available under account DB5110.457, which has a balance of \$8,950.00. The Supervisor stated that the specifications will spell out the number and sizes of the trees, so everyone is comparing apples to apples.

Resolution #2022-295

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, authorizing the Deputy Highway Superintendent to advertise RFPs for Tree and Stump removal.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

BUILDING DEPARTMENT

The Stormwater Management Officer, Maureen Leerkes, submitted a request for herself and the Building Inspector, Matt Dreimiller, to attend the 2022 North Country Stormwater Tradeshow & Conference on October 20, 2022, from 8 a.m. to 4 p.m., at the Great Escape Lodge in Queensbury. The registration fee is being covered by their membership in ISWM MS4 Stormwater Saratoga County. She made note that there would be no cost to the Town of Moreau.

Resolution #2022-296

A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, and carried, authorizing Maureen Leerkes and Matt Dreimiller to attend the 2022 North Country Stormwater Tradeshow & Conference, to be held on October 20, 2022, from 8 a.m. to 4 p.m., at the Great Escape Lodge in Queensbury.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

RECREATION DEPARTMENT

The Supervisor reported that a resignation letter was received from Royce Pixley on October 3, 2022, dated September 29, 2022. He read the letter aloud as follows:

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It is with the deepest regrets, that effective October 1, 2022, I must retire as I can no longer perform the duties required as cemetery laborer and Rec staff member. I wish to thank the Board for the opportunity to serve the community of the Town of Moreau.

Regards,
Royce W. Pixley

The Supervisor stated, that on behalf of the residents of the Town and the Town Board members, their appreciation for all he did keeping the cemeteries in top notch shape. He thanked him for his service.

Resolution #2022-297

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, to accept the resignation of Royce Pixley effective October 1, 2022.

Councilmember Donohue stated that he will be missed. Councilmember VanTassel stated that he appreciated his efforts and the service he's provided to the Town. Councilmember Stewart echoed the comments.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor reported that the Recreation Leader is working to ensure that he has the necessary staffing to continue to cover the workload. He asked the Recreation Committee to work with him on that.

The Supervisor stated that there was a request for annual inspection, servicing, and when necessary, replacement of portable fire extinguishers for all Town buildings, vehicles, etc. As well as the inspection and servicing of the K-type extinguishers in the softball quad concession stand at the Betar Park, for the 2022 and 2023 inspection years.

Only one quote was received from New York Fire & Security in the amount of \$1,802.95 per year. No quotes were provided by B-Lann Equipment or Albany Fire Extinguisher Sales & Service. The recommendation from the Recreation Leader was to use New York Fire & Security.

Resolution #2022-298

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, authorizing New York Fire & Security to perform the annual inspection of all fire extinguishers located in all Town buildings, vehicles, etc. including K-type extinguishers in the Betar Park.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Recreation Leader submitted a request to purchase a 100' by 200' replacement ice rink liner (6 mil thick, UV 3-layer poly) for the Harry Betar Park. He obtained three quotes as follows:

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Blue Lake Plastics, LLC 44567 – 421 st Street Sauk Centre, MN 56378-4503	\$2,000.00 plus \$240.00 shipping Total: \$2,240.00
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GeoCHEM Incorporated 310 K Street, Suite 201 Anchorage, AK 99501	\$1,900.00 plus \$2,761.17 shipping Total: \$4,661.17
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EZ ICE, Inc. 1282 Boylston St., Unit #1514 Boston, MA 02215	\$3,900.00 plus free shipping
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The Recreation Leader requested that the purchase be made from Blue Lake Plastics, from account HT7180.4 (Town-wide Recreation Capital Projects). It was noted that there was \$5,000.00 budgeted in this line item for this purpose. The Supervisor stated that this request is time sensitive, and to take money from the HT fund would be subject to a thirty-day permissive referendum, which would delay the purchase. The Supervisor recommended that they transfer \$3,000.00 from A7310.1 (Personal Services - Beach) to A7140.4 (Recreation Park – Contractual).

Resolution #2022-299

A motion was made by Councilmember VanTassel, seconded by Councilmember Stewart, and carried, to transfer \$3,000.00 from account A7310.1 (Personal Services-Beach) to A7140.4 (Recreation Park-Contractual), and authorizing the purchase of a 100’ by 200’ replacement ice rink liner, from Blue Lake Plastics, LLC, in an amount not to exceed \$2,500.00.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

WATER AND SEWER DEPARTMENT

The Supervisor stated that the Attorney for the Town wasn’t available this evening, however, her colleague was available by phone. Attorney Malcolm O’Hara was called in case any Board members had questions under this agenda item.

The Supervisor gave a quick background of the VanBuren Street project. He stated that last year a resident who owns property on VanBuren Street, who is wholly within the water district, requested water service. However, for some reason, the Town never extended the water infrastructure, so that water could be provided. The Supervisor stated that the Town has an obligation to provide the service. He stated that there are certain things required, such as a sign-off from the Office of Parks and Recreation. The Town has to do lead agency, issue a negative declaration, and provide a SEQRA form for the EAF. Attorney O’Hara stated that the first thing they needed to do was to declare lead agency. The Supervisor read the following resolution aloud:

A RESOLUTION DESIGNATING THE TOWN OF MOREAU AS LEAD AGENCY PURSUANT TO PART 617 OF THE STATE OF NEW YORK ENVIRONMENTAL QUALITY REVIEW ACT WITH RESPECT TO THE ACQUISITION OF APPROXIMATELY 1400 SQUARE FEET OF REAL PROPERTY

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WHEREAS, the Town of Moreau must acquire approximately 1400 square feet of real property located at 81 Harrison Avenue in order to install a water main for the Consolidated Water District, and;

WHEREAS, in connection with the acquisition of approximately 1400 square feet of real property located at 81 Harrison Avenue in the Town of Moreau will need to review the environmental impact, if any, associated with this acquisition.

NOW, THEREFORE, IT IS:

RESOLVED, that the town board of the Town of Moreau be designated as lead agency with respect to the environmental review associated with the acquisition of approximately 1400 square feet of real property located at 81 Harrison Avenue pursuant to Part 617 of the State Environmental Quality Review Act; and it is further

RESOLVED, that the town supervisor be authorized to sign any and all documents associated with the environmental review regarding the acquisition of approximately 1400 square feet of real property located at 81 Harrison Avenue, Moreau, New York pursuant to Part 617 of the State Environmental Quality Review Act.

Resolution #2022-300

A motion was made by Councilmember Noonan, seconded by Councilmember Stewart, and carried, to adopt the foregoing resolution as read into the record by the Town Supervisor.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor then read through the Short Environmental Assessment Form with the Town Board answering the questions. The Supervisor read the negative declaration resolution aloud as follows:

**RESOLUTION REGARDING NEGATIVE DECLARATION FOR THE
ACQUISITION OF APPROXIMATELY 1400 SQUARE FEET OF REAL PROPERTY**

WHEREAS, the acquisition of approximately 1400 square feet of real property located at 81 Harrison Avenue requires compliance with the provisions of the Environmental Conservation Law of the State of New York and regulations of the Department of Environmental Conservation, Part 617, State Environmental Quality Review Act and the Town of Moreau prior to the adoption of this resolution

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established that the Town Board act as lead agency with respect to the acquisition of approximately 1400 square feet of real property.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Town Board of the Town of Moreau as lead agency has determined that the acquisition of the 1400 square feet of real property at 81 Harrison Avenue is an Unlisted Action and that the acquisition of the 1400 square feet of real property will not result in any significant adverse environmental impacts, and that the Supervisor of the Town of Moreau be authorized to execute the Short Environmental Assessment Form confirming this determination;
2. Based on its examination of the EAF, the criteria set forth in Sections 617.6 and 617.7 of the regulations, and such further investigation as the town board has deemed appropriate, no potential significant adverse environmental impacts are known;
3. The notice to proceed with the installation of the water main will not cause a significant impact on the environment, and the town board will not require the preparation of an environmental impact statement;
4. A negative declaration is to be signed by the Supervisor;
5. The Town Clerk of the Town of Moreau is hereby directed to cause to be filed and circulated the negative declaration in accordance with the requirements of SEQRA, a copy of the negative declaration shall be maintained in the Office of the Town Clerk in a file that will be readily accessible to the public, and the clerk shall email copies,

to:

Office of the Commissioner
Department of Environmental Conservation
625 Broadway
Albany, New York 12233

and Environmental Notice Bulletin
NYSDEC – Attn: Jack Nasca
625 Broadway, 4th Floor
Albany, New York 12233-1750

6. All subsequent notices concerning this project shall state that a negative declaration pursuant to SEQRA has been issued.

Resolution #2022-301

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, to approve the foregoing resolution as read into the record by the Supervisor.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor read the following acquisition resolution aloud:

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RESOLUTION

WHEREAS, the Van Buren water main extension project has previously been awarded to New Castle Construction; and

WHEREAS, a notice to proceed with this project has not been issued since an easement from the owner of 81 Harrison Avenue cannot be obtained from the real property owner although multiple efforts have been undertaken to obtain the necessary easement; and

WHEREAS, the Town of Moreau Water Superintendent has concluded that construction on an emergency basis is needed to address a public health issue related to a resident within the Consolidated Water District whose drinking water well has failed and whose real property is located near 81 Harrison Avenue; and

WHEREAS, the proposed easement needed from 81 Harrison Avenue is de minimis since it involves less than 1400 square feet with approximately 800 square feet of the utility easement located within an existing highway maintenance boundary; and

WHEREAS, the survey depicting the dimensions of the real property located at 81 Harrison Avenue along with the area of the proposed acquisition is attached and made a part hereof as Exhibit A; and

WHEREAS, all other required easements for neighboring properties in the vicinity of 81 Harrison Avenue are similar in scope and dimension and were voluntarily provided by the neighboring real property owners; and

WHEREAS, Section 206 of the Eminent Domain Procedure Law states in part that “the condemnor shall be exempt from compliance with the provisions of Article 2 when in the opinion of the condemnor the acquisition is de minimis in nature so that the public interest will not be prejudiced by the construction of the project or because of an emergency situation the public interest will be endangered by any delay caused by the public hearing requirement in this article”;

WHEREAS, the Town Board has consulted with the Town of Moreau Water Superintendent as well as the project manager both of whom have concluded that the taking is de minimis in nature and a public health issue exists related to potable water for a neighboring resident within the Consolidated Water District; and

WHEREAS, a copy of the opinion letter prepared by the project engineer addressing the de minimis taking and the emergent nature associated with this request is attached hereto and made a part hereof as Exhibit B.

NOW, THEREFORE, IT IS:

RESOLVED, based upon the opinion of the project manager and the Town of Moreau Water Superintendent the Town Board finds that an emergency situation exists with respect to potable water for real property located near 81 Harrison Avenue and that the proposed acquisition of a portion of the real property located at 81 Harrison Avenue being less than 1,400 square feet with about 800 square feet of the utility easement located within an existing highway maintenance boundary is de minimis; and it is further,

RESOLVED, the town supervisor is hereby authorized to issue a notice to proceed to New Castle Construction to begin the construction and installation of the necessary infrastructure to bring public water to this area of the Consolidated Water District; and it is further,

RESOLVED, that within thirty days of the date of adoption of this resolution the Town Board secure the services of an appraiser to value the acquisition of the subject real property; and it is further,

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RESOLVED, that after obtaining the appraisal setting forth the value of the acquisition special counsel comply with the requirements of Articles 3 and 4 of the Eminent Domain Procedure Law.

Resolution #2022-302

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, approving the foregoing resolution as read into the record by the Supervisor.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor gave some background information regarding the County Connection. He stated, that the Town as lead agency completed a SEQRA review for the District 1, Extension 5 Saratoga County Connection project. By resolution on November 9, 2021, the Town Board issued a negative declaration. Since additional areas have been added to the project, an amended SEQRA will need to be done. He described the additional areas, which include:

1. Extend forcemain limits in the Town of Moreau along Bluebird Road to provide for a connection between the Moreau Industrial Park and the recently installed forcemain at the intersection of Bluebird Road and Sisson Road.
2. Extend forcemain limits in the Town of Wilton along East Lane and Ballard Road to discharge into an existing gravity sewer system near the Ballard Elementary School.
3. Improve an existing pump station in the Town of Wilton.

The Supervisor read through Part II and Part III of the Environmental Assessment Form and then read the following resolution aloud:

RESOLUTION

TOWN BOARD

TOWN OF MOREAU

RESOLUTION TO AMEND SEQRA DETERMINATION REGARDING THE COUNTY CONNECTION FOR SEWER DISTRICT 1, EXTENSION 5

WHEREAS, by Resolution dated October 20, 2021, the Town Board declared itself as the lead agency under the State Environmental Quality Review Act (hereinafter referred to as "SEQRA") for the Sewer District 1, Extension 5 County connection project (hereinafter referred to as "Project"); and

WHEREAS, by Resolution dated November 9, 2021, the Town Board determined that the Project would have no significant environmental impacts and issued a negative declaration; and

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WHEREAS, during the subsequent development of plans for construction, a change to the project limits was identified that would benefit the Project; and

WHEREAS, the original SEQRA review did not include expanded project limits, and the Town Board as Lead Agency is required to consider potential impacts and issue a revised determination for the Project; and

WHEREAS, the Town Board has received and reviewed the letter report from Laberge Group, which includes relevant environmental review documentation; and

WHEREAS, the expanded project area includes the extension of about 550 feet of forcemain along Bluebird Road, west of Sisson Road, to connect the Moreau Industrial Park to the constructed District 1, Extension 5 forcemain; and

WHEREAS, the expanded project area also includes the extension of the forcemain in the Town of Wilton easterly from Northern Pines Road along East Lane and Ballard Road as needed for a connection with an existing gravity sewer collection system; and

WHEREAS, the expanded project area also includes improvements to an existing pump station in the Town of Wilton, located on the eastern end of Camp Wilton Road; and

WHEREAS, Project information for the expanded project area was circulated for review by the U.S. Fish and Wildlife Service (USFWS) and NYSDEC Division of Environmental Permits (DEC), who determined that the Project is not likely to impact threatened or endangered species; and

WHEREAS, information for the expanded project area has been circulated for review by the NYS Historic Preservation Office (SHPO) and determined to have no impact on archaeological and/or historic resources; and

WHEREAS, wetlands and watercourses for the expanded project area have been delineated by qualified professionals, and it has been determined that impacts can be avoided, and

NOW, THEREFORE, BE IT RESOLVED, that Project changes are minor in nature and will occur along existing roadways and previously developed and disturbed areas; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Moreau, acting as the Lead Agency for the Project, determines that there are no significant environmental impacts associated with the Project and hereby amends the original negative declaration be issued on November 9, 2021, to include the expanded project area; and

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BE IT FURTHER RESOLVED, that the Attorney for the Town is directed to file this amended negative declaration with the Environmental Notice Bulletin; and

Resolution #2022-303

A motion was made by Councilmember VanTassel, seconded by Councilmember Noonan, and carried, to approve the foregoing resolution as read into the record by the Supervisor.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

TRANSFER STATION

The Supervisor stated that the Town had received a letter of resignation dated October 3, 2022, which he read aloud:

To the Town Board of Moreau:

Please accept this letter as notice of my resignation from the Transfer Station due to personal health reasons. My last day of service will be October 31, 2022.

Kind regards,
Elizabeth (Betsy) Hall

The Supervisor thanked her for all she did on behalf of the residents who visited the Transfer Station. He wished her well in the future.

Resolution #2022-304

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, to accept the resignation of Elizabeth Hall, effective November 1, 2022.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

A request for quotes was sent to three vendors for brush grinding at the Transfer Station. Only one quote was received:

Advantage Tree Service	\$3,750.00/8-hr. day; Total Estimate \$7,500.00
772 Delmar Ave.	- Quote includes fuel
Delmar, NY 12054	- Job is estimated to take 2, 8-hr days

Galusha & Sons	No response to email
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make it good for her, because to him, it was that important for her to be here to help get the office straightened around. The Supervisor stated that he appreciated the comments. He stated that he had a follow-up conversation with the person in his office that Judge Hogan spoke with, and his characterization was a little bit different, as to whether they could move forward or not with using Ms. Miller. Councilmember Donohue asked the Supervisor if he could reach out to Counsel to see if there's any way to compensate Ms. Miller. He stated that she was willing to come in and help with reports that needed to be filed in a timely manner. He stated that the work couldn't have been put off until the other Clerk returned. He suggested that they look at every avenue they can to get Ms. Miller compensated. He also told Judge Hogan that he would be willing to split the cost with him to get her compensated. Councilmember VanTassel asked Judge Hogan if the Town Board had something formal, relating to the hours worked and the rate of compensation they are requesting. Judge Hogan replied that there was nothing formal in writing. Councilmember VanTassel stated that he would be happy to look into this if he had something formal. Councilmember Noonan stated that he didn't think anyone is saying she shouldn't be compensated, however, there's a legal pathway they need to take. He stated that he didn't want to put himself in a position of doing something wrong. The Supervisor asked if there were part-time clerks on the payroll. Judge Hogan stated that there were, and they're being trained to do certain things. They aren't trained to do this particular reporting. He stated that he didn't even know how to do it. The Supervisor stated that the Town is an equal opportunity employer and to bring someone in to work, there's a process and they have to make sure the process is followed. Councilmember Stewart stated that they would continue to look into this and hopefully there will be a positive solution.

SUPERVISOR ITEMS

The Supervisor stated that he had received a notice from Saratoga County Social Services regarding the Home Energy Assistance Program (HEAP) and wanted to make the public aware.

The Home Energy Assistance Program (HEAP) for the 2022-2023 year is scheduled to commence on Tuesday, November 1, 2022, for regular benefits and close on March 15, 2023. The emergency benefit component will open January 3, 2023 and remain open through March 15, 2023. The Furnace Repair/Replacement component for the 2021-2022 HEAP year closed on September 30, 2022 and reopened for the 2022-2023 HEAP year on October 3, 2022. Although there are established closing dates, they are contingent on available funding.

The Office for Temporary and Disability Assistance (OTDA) has developed the 2022-2023 State Plan based on federal funding projections for LIHEAP (Low Income Home Energy Assistance Program) funding. The HEAP benefit amounts have increased this year.

Until the HEAP program is operational, any household facing an energy related crisis will be served through our Temporary Assistance emergency programs.

Regular and Emergency grant applications will be accepted Monday through Friday 8am-4pm at the Department of Social Services. Mail-in and on-line application acceptance will be available prior to the opening of the program to households that received a 2021-2022 benefit. After the official opening of the program, mail-in and on-line access is available to all households.

As in previous years, the Office for the Aging (OFA) will accept and process applications for disabled adults and the 60 and over population.

Most households in receipt of recurring Family Assistance, Safety Net Assistance, SNAP and select SSI recipients are categorically income eligible to receive a HEAP grant. Households not categorically eligible must meet gross income guidelines for the month of application.

The Supervisor stated, that if anyone has questions regarding the HEAP program, they can reach out to the Commissioner of Social Services, Tina Potter, at 518-884-4140. He also stated that he has information available in his office.

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The Supervisor stated that there were some requests for Laserfiche services and equipment. The first request was from the Assessor's office. They are requesting 2 full user licenses @ \$1,980.00 through Community Development Solutions (formerly General Code), who is a sole source vendor, and 2 Laserfiche scanners @ \$1,698.00. The Assessor noted that there was \$2,000.00 budgeted for this purpose in 2022.

The following quotes were received for the scanners:

WB Mason 29 Mill Street Albany, NY 12204	\$849.00 each EPSON WorkForce DS-870
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Image Data, Inc. 18 Petra Lane #3B Albany, NY 12205	\$1,450.00 each KODAK S2060w
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Amazon.com	\$999.99 each FUJITSU Fi 8170
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The Assessor's recommendation was to purchase EPSON scanners from WB Mason.

Resolution #2022-307

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, authorizing the Assessor's office to purchase two full user license agreements through Community Development Solutions at a cost of \$1,980.00; and, to purchase two compatible scanners from WB Mason at a cost of \$849.00 each. The expenses will be paid from account A1355.2.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Building Department requested 1 full user license and 2 "read only" retrieval licenses at a cost of \$1,797.00; and, 1 scanner in the amount of \$839.50. There was \$2,000.00 budgeted for this purpose in 2022.

The following quotes were received for the scanners:

WB Mason 29 Mill Street Albany, NY 12204	\$839.50 each EPSON WorkForce DS-870
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Image Data, Inc. 18 Petra Lane #3B Albany, NY 12205	\$1,450.00 each KODAK S2060w
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Amazon.com	\$999.99 each FUJITSU Fi 8170
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The Building Inspector recommended that the scanner be purchased through WB Mason.

Resolution #2022-308

A regular meeting of the Town Board of the Town of Moreau was held on October 11, 2022, in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, authorizing the Building Department to purchase one full user license agreement and two read only retrieval licenses through Community Development Solutions, at a cost of \$1,797.00; and, one compatible scanner from WB Mason in the amount of \$839.50. The expenses will be paid from account B3620.2.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Town Clerk requested one additional full user license in the amount of \$1,065.00.

Resolution #2022-309

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, authorizing the Town Clerk to purchase 1 full user license agreement through Community Development Solutions in the amount of \$1,065.00. The expense will be paid from account A1410.4.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor's office requested the purchase of 2 read only retrieval licenses at a cost of \$882.00.

Resolution #2022-310

A motion was made by Councilmember Stewart, seconded by Councilmember Noonan, and carried, authorizing the Supervisor's office to purchase 2 read only retrieval licenses through Community Development Solutions at a cost of \$882.00. The expense will be paid from account A1220.4.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor reported that the Assessor and the Senior Assessment Clerk will be at a County conference on October 20, 2022, from 9:00 a.m. to 11:00 a.m. If someone should visit their office on that day, another office can help by taking down information.

The Assessor also made the Supervisor aware, that due to a change in State law, which is expected to be signed by the Governor, municipalities will now be required to mail to every member of a household, the availability of tax exemptions. He stated that it would be a \$3,000.00 expense, which will need to be built into next year's budget. He stated that two of the notices have to go out by January 1st.

A regular meeting of the Town Board of the Town of Moreau was held on October 11, 2022, in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

The Supervisor stated that the Town will be hosting a recycling event at the Town's Transfer Station on October 22, 2022, from 9:00 a.m. to 3:00 p.m. The event will be for Town residents only. Items accepted will be: Computers, LCD - LED or Flat monitors, Printers, Copiers, Fax Machines, Power Supplies, Hard Drives & Memory Cards, IT Equipment & Accessories, Telecommunications Equipment, VCR's, DVD players, Projectors, Scientific & Medical Equipment (Non-Contaminated), Scrap metal. You must make a separate appointment to dispose of TV's by calling 518-948-4235.

The Supervisor stated that he had no need for an executive session.

OTHER BUSINESS

Councilmember Noonan received a request from residents in the neighborhood of Pine Valley Drive, to host a block party and close the road on October 31, 2022, from 4:00 p.m. to 6:00 p.m. They would like to close Jerome Lane, from Pine Valley Drive to Congdon Road. He stated that this has become an annual event so that the kids in the neighborhood can have a Halloween parade. He stated that the Highway Department has always dropped off barricades to close off that section. He stated that there are six homes that are impacted and most have participated. There have been no complaints.

Resolution #2022-311

A motion was made by Councilmember Noonan, seconded by Councilmember VanTassel, and carried, authorizing a block party request from the residents on Jerome Lane, for October 31st, from 4:00 p.m. to 6:00 p.m.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor stated that there was a second budget workshop scheduled for last week that was canceled. He stated that there were two department heads that were unavailable to attend. There was discussion regarding dates and times to reschedule the workshop.

Resolution #2022-312

A motion was made by Councilmember VanTassel, seconded by Councilmember Noonan, and carried, to schedule a budget workshop for October 20, 2022, at 5:00 p.m.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor asked if everyone was available on November 1st for the public hearing on the 2023 budget.

Resolution #2022-313

A regular meeting of the Town Board of the Town of Moreau was held on October 11, 2022, in the Town of Moreau Municipal building, 351 Reynolds Road, Moreau, New York.

A motion was made by Councilmember VanTassel, seconded by Councilmember Stewart, and carried, scheduling the public hearing for the 2023 Preliminary Budget, for November 1, 2022, at 5:30 p.m.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

The Supervisor stated that the budget can be adopted at the regular meeting on November 8, 2022.

The Supervisor stated that he had skipped over the Committee Reports and asked if any Board members had anything to report.

COMMITTEE REPORTS

Councilmember VanTassel reported from the IT Committee, that he had spoken with the Principal Account Clerk, who is going to reach out to StoredTech for a timeline on the laptop purchase.

PRIVILEGE OF THE FLOOR

There were no members of the public wishing to be heard.

A motion was made by Councilmember VanTassel, seconded by Councilmember Noonan, and carried, to close the meeting for the evening at 8:45 p.m.

Asked if all in favor, the following responses were given:

Councilmember Stewart	Aye
Councilmember Noonan	Aye
Councilmember VanTassel	Aye
Councilmember Donohue	Aye
Supervisor Kusnierz	Aye

Meeting adjourned.

Respectfully submitted,

Leeann McCabe
Town Clerk