



SARATOGA COUNTY SOIL & WATER CONSERVATION DISTRICT

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Saratoga County Soil and Water Conservation District

Ag. Assessment Policy

The Saratoga County Soil and Water Conservation District will complete soil Group Worksheets for County Landowners after a "Soil Group Worksheet – Basic Information Form" is completely filled out and submitted to The District office. The "Soil Group Worksheet – Basic Information Form" form can be completed on the phone with a District staff member as long as all the needed information is provided.

In order to ensure that The District has enough time to complete the worksheets by March 1st all requests must be submitted by **February 21st** with a completed "Soil Group Worksheet – Basic Information Form". Any incomplete request or request submitted after February 21st may not be ready in time for the March 1st deadline.

The charge for completion of the worksheet will be **\$40** per parcel.

The District sets aside time in January and February to complete these worksheets. All requests submitted after March 1st will be done as time allows and no guarantee of timeliness can be made.

Maps will be created using the information provided by the landowner. The District is not responsible for the validity of information that is provided by the landowner. If the landowner submits their completed soil group worksheet and map to the assessor and the worksheet or map is deemed unacceptable due to the areas mapped not being in agricultural production the landowner will be charged an additional \$40 to have their worksheet and map redone by The District.

BOARD OF DIRECTORS:

Preston Allen•Victoria Garlanda•Philip Griffen•Jay Matthews•Donald Monica•Steven Ropitzky•Ed Kinowski